

CHURCHILL COUNTY MOSQUITO, VECTOR, AND NOXIOUS WEED ABATEMENT DISTRICT

**BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
7400 Reno Highway
Fallon, Nevada 89406
(775) 423-2828
Fax: (775) 428-2829
E-Mail: ccmosquito@cccomm.net
Website: ccmosquito.org**

*****NOTICE OF PUBLIC MEETING*****

Please Post

**PLACE OF MEETING: Churchill County Administration Complex, Room 145
155 North Taylor, Commissioners Chambers
Fallon, Nevada**

DATE: Thursday the 11th day of February, 2021

TIME: 5:30 P.M.

TYPE OF MEETING: Monthly Operational Meeting for January 2021

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action will be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon agenda items in a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees during the public meeting is absolutely privileged.

Agenda:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Review and Adoption of Agenda.**
5. **Discussion and approval of Minutes.**
 1. Review and approval of minutes from January 14, 2021 Open Session.
6. **Certificate of Posting.**

7. Correspondence

1. 1-4-21 MacLeod Watts GASB 75 Engagement Letter
2. 1-4-21 Survey of Occupational Illnesses and Injuries
3. 1-5-21 Ralph Handel – Mediation and Arbitration for Jim Cork and Fallon Merbs
4. 1-5-21 Ralph Handel – Request for recordings of Public Meetings
5. 1-6-21 Ralph Handel – Requested audio from December 10 and December 30, 2020 Board meetings.
6. 1-7-21 Ralph Handel – Request for meeting announcements and Agenda
7. 1-8-21 Ralph Handel - 5 Day Notice
8. 1-8-21 Ralph Handel – Closed session recording and parties who may receive recordings
9. 1-8-21 Krista Jenkins – Drone insurance documents
10. 1-11-21 Nancy Upham - Confirmation of Request and thumb drive request
11. 1-11-21 Jordan Walsh – Confirmation of District Representation
12. 1-11-21 Nancy Upham – Response to 5 day notice request
13. 1-21-21 Gary Smith - Letter of Intent to be considered for filling the vacancy with the District Board of Trustees
14. 1-22-21 Benjamin Shawcroft – Summary of Tortious Conduct pursuant to NRS 41.0385
15. 1-22-21 Ed James - Proposed legislative bill AB 34 language
16. 1-25-21 Lyle Petersen – Vector Control Survey for CDC-NACCHO
17. 1-26-21 Keri Gransbery – Tax Rate Changes for FY 2021-22
18. 1-26-21 Karen Larsen – Exchange program for Clarke liquid pesticides

8. Appointments

9. Old Business

1. Discussion and possible action regarding the 2021 Aerial Contract with Frey Spray.
2. Discussion and possible action regarding approval of the “District By-laws”.

10. New Business.

1. Discussion and possible action regarding the District Program Goals and Planning Processes.
2. Discussion and possible action regarding the “Role of the Board document” provided in the District binder.
3. Discussion and possible action regarding the 2021-2022 Tax Rate.

11. District Manager’s Report and Operations Review.

12. Board Members’ Reports.

13. Any requests for future agenda items.

14. Expenditures.

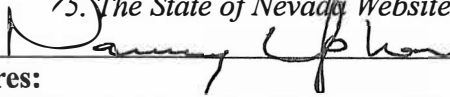
1. ~~December 2020 Expenditures~~
2. January 2021 Expenditures.

15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, before 3 pm on the 5th day of February 2021, at the following locations:

1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155. N. Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>



Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact knowingly when testifying.
- * The contact person for information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to rules of parliamentary procedure.
- * Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four working days before the meeting date.
- * If desired, the public is allowed to speak with a three minute maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio-tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting January 14, 2021
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Christy Lattin called the meeting to order at 5:30 PM.

BOARD OF TRUSTEES

Chairwoman, Christy Lattin
Vice Chairman, Michael Spencer
Trustee, Marion Jonte, Jr

Legal Counsel, Ben Shawcroft
District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

Barry Stewart
Cynthia McGarrah
Kip Collins
Zip Upham

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

Chairwoman, Christy Lattin made the motion to accept the agenda as is.
Chairman, Michael Spencer seconded the motion and it passed unanimously.

5. Discussion and Approval of Minutes:

Trustee, Marion Jonte made the motion to approve the minutes from December 10th, 2020. Mr. Spencer seconded the motion and it passed unanimously.

Mr. Spencer made the motion to approve the minutes from December 22nd, 2020.
Mr. Jonte seconded the motion and it passed unanimously.

Mr. Jonte made the motion to approve the minutes from December 30th, 2020.
Mr., Spencer seconded the motion and it passed unanimously.

6. Certificate of Posting:

District Manager, Nancy Upham stated that the meeting agenda was posted according to NRS statutes.

7. Correspondence:

Ms. Upham stated that the two items from correspondence were the items that had been missing from the last meeting packet.

1. 12-03-2020 Ralph Handel — Request to advance to Board Review for technician, Fallon Merbs. This was completed on the 30th of December.
2. 12-18-2020 Nancy Upham — Ms. Merbs five-day notice of Board Review. This is required when an employee is requesting a closed session or to discuss any personal issues. The employee must be served in person 5 days or by mail 21 days before the meeting.

8. Appointment:

None

9. Old Business:

1. Discussion and possible action ratifying a one-year contract with Dowd Bookkeeping Services, LLC to perform our Accounting work. This contract would include a monthly fee of \$1050.00. Ms. Upham explained that Ms. Dowd began working at the end of December, so she was able to make a smooth transition from Thomas Lukas to Dowd Bookkeeping Services. Ms. Dowd has agreed to the monthly fee the District just needs to ratify a one-year contract with her. Mr. Jonte made the motion to ratify the contract with Ms. Dowd for a year at \$1050.00. Mr. Spencer seconded the motion and it passed unanimously. Ms. Lattin authorized Ms. Upham to sign the contract of behalf of the Board.

2. Discussion and possible action regarding putting the previously surplused 2001 Dodge Ram 1500 into a public auction or selling it to interested buyers that have inquired about it. Ms. Upham explained that in the past surplused vehicles were placed in an auction and when all the fees had been paid the District was compensated with \$400-\$500. She requested that the District attempt to post a public notice of the availability of the vehicle and see if that would produce a better return. Mr. Jonte inquired as to what the problems were with the vehicle. Ms. Upham responded that this truck had been in an accident, had high mileage, structural problems and mechanical issues. Ms. Lattin stated that she had no problem going for the larger return but to include paperwork that said the vehicle was being sold "as is." Legal Counsel, Ben Shawcroft added that it needs to be a public post with a clear message that the vehicle will go to the highest bidder by the deadline. He suggested the Board give Ms. Upham full discretion to make the sale that way it would not need to be reviewed by the Board in the future. Mr. Jonte made the motion to authorize Ms. Upham to sell the vehicle in question according to Mr. Shawcroft's suggestions and report back to the Board afterwards. Mr. Spencer seconded the motion and it passed unanimously.

10. New Business:

1. Discussion and possible action regarding the 2021 Aerial Contract with Frey Spray. Tabled to be discussed next month.
2. Discussion and possible action regarding the appointment of a new Board member to fill the vacant Board position. Three candidates had submitted their interest for the

position however, one applicant was not a resident of Churchill County and could not be considered. The Board offered the remaining candidates the opportunity to introduce themselves, but the final decision would be made during the following meeting as their names had not been publicly announced.

Candidate, Barry Stewart began with a brief introduction, personal history, and general experience with the community. He had served in the military until retirement, is involved with the Fallon Trap Club, is on the Board of Directors for Friends of Stillwater and is active in many community programs.

Candidate, Cynthia McGarrah stated that she has lived in the area over 40 years. She was the Executive Director and Producer for the Miss Fallon Pageant Organization for over 20 years and is involved with the Turtle Economic Development Authority. Ms. Lattin thanked the candidates for attending and let them know that the Board would be deciding at the January 28th, 2021 meeting.

3. Discussion and possible action regarding the selection of the following Board positions.

- A. Chairwoman or Chairman of the Board of Trustees.
- B. Vice- Chairwoman or Vice-Chairman of the Board of Trustees.

Ms. Lattin asked Mr. Spencer if he would be interested in switching positions. Mr. Spencer said he did not mind either way. Ms. Lattin made the motion to keep Christy Lattin as Chairwoman and Michael Spencer remain the Vice-Chairman of the Board of Trustees. Mr. Jonte seconded the motion and it passed unanimously.

11. District Manager's Report and Operations Review:

Ms. Upham began the report by explaining the review is short due to the technicians being off for two weeks. She continued by stating the Forestry grant opportunity through the Department of Agriculture was not successful. There are still other grants from BLM that could help fund the weed management.

The staff worked for the first two weeks in December but took sick leave and annual leave for the next two weeks. Ms. Upham donated two days of her annual leave to the employees for the Christmas holiday week.

Ms. Upham included two articles into the agenda. The first was an article from Dave Brown who is familiar with the public's reaction to chemical use with mosquito management. The second is from the National Journal about the affect of hurricanes and natural disasters on mosquito abatement.

12. Board Member's Reports:

Ms. Lattin requested that new Board Member Packets be put together and distributed to the Board of Trustees. Also, that a current copy of the bylaws and Board Packet be sent to Ralph Handel, the Union Representative. Ms. Upham clarified that the Administrative Assistant uploaded the file onto the District website, so it was available to everyone.

13. Any Request for Future Agenda Items:

Mr. Jonte mentioned that if future Board meeting would be held at the District building that chairs needed to be purchased. He suggested that Ms. Upham contact Matt Louie as he is willing to work with the District on price.

14. Expenditures:

Total expenditures: \$43,761.61

Total Payroll: \$41,788.98

Total Overall: \$85,550.59

Mr. Spencer made the motion to approve the expenditures. Mr. Jonte seconded the motion and it passed unanimously.

15. Public Comment:

None

16. Adjournment:

Adjourned at 6:07 PM.

SIGNATURE:

Chairwoman or Vice Chairman

DATE:

MacLeod Watts

January 4, 2021

Ms. Nancy Upham
District Manager
Churchill County Mosquito, Vector & Noxious Weed Abatement District
310 N. Broadway Street
Lovelock, NV 89419

Re: Engagement Letter for OPEB Actuarial Valuation Services

Dear Ms. Upham:

This letter provides a quote for MacLeod Watts' engagement to complete an actuarial valuation of other postemployment benefits (OPEB) liabilities for the Churchill County Mosquito, Vector & Noxious Weed Abatement District. The valuation and related reports are intended to assist the District with implementation and compliance with the financial reporting requirements of GASB Statement 75. Information will be prepared for the District's Health Benefit Plan and for the one District retiree still covered by Nevada PEBP.

Although GASB 75 requires that updated calculations be prepared after the close of *every* fiscal year end, each valuation may typically be used for two years in the development of plan accounting under GASB 75. We propose the following projects be completed to assist the District:

1. Preparation of new actuarial valuations as of June 30, 2020. These valuations serve as the foundation of information needed for the District's GASB 75 reporting.
2. FYE 2021 GASB 75 report (measurement date June 30, 2020; based on June 2020 valuations)
3. FYE 2022 GASB 75 report (measurement date June 30, 2021; based on June 2020 valuations)

The **data request** will include a file for gathering the employee/retiree data, a questionnaire about benefit eligibility and amounts, healthcare premium and claims information and some other documentation. Unless benefits have changed since 2018, we anticipate valuing only an "implicit subsidy" OPEB liability for the District plan and the PEBP liability for one retiree. If there have been changes to benefits or the OPEB funding policy since the prior actuarial reports, please let us know.

Timing and fees: This proposal covers more than one project. Generally, we anticipate providing a completed draft GASB 75 report within 30-40 days after receiving all requested data for each project. The fees we propose for these projects are shown on the next page.

If you are comfortable with the proposal as written and the fees quoted, please return a signed copy back to us by email. We appreciate the opportunity to work with the District on this assignment.

Cordially,



Catherine L. MacLeod, FSA, EA, FCA, MAAA
Principal & Consulting Actuary



Professional Service Fees for This Project

Actuarial Valuation as of June 30, 2020 and GASB 75 exhibits for FYE 2021 **\$3,600**
(Measurement Date: 6/30/2020)

New biennial valuations for the District Plan and PEBP will remeasure liabilities and prepare the plan’s required accounting disclosures for FYE 2021. The process will include reconciliation of liabilities to the most recent valuation by providing a plan gain/loss analysis by source.

Fees above include all telephone conferences, as needed, to review valuation and report results with the District and includes some (limited) assistance in reviewing questions with the auditor.

GASB 75 Report for FYE June 30, 2022 **\$2,200**
Measurement Date: 6/30/2021; Val Date 6/30/2020)

We assume no material changes in plan population or benefits between June 30, 2020 and June 30, 2021. If there are changes, then a new valuation may be required for the affected plan(s). The FYE 2021 report will be issued after the close of the year, when all needed information is available.

PEBP: If at some point during this two year valuation cycle there are no longer any District retirees covered by PEBP, please let us know, We will determine whether an adjustment to the fees above would be appropriate.

Out-of-Scope Services: Examples of work beyond scope of the projects described above that will, if needed, result in additional fees:

- 1) required data analysis in excess of 3 hours; 2) prefunding illustrations; 3) material changes to benefits or eligible members; 4) in person meetings; 5) auditor assistance in excess of 2 hours; 6) any crossover tests if the District should start prefunding; 7) consulting or actuarial projections relating to possible plan redesign, experience studies or long-term forecasting.

Should out-of-scope services be needed, our current hourly rates are:

Consultant	2021 Rate per Hour
Senior Actuarial Consultants	\$370
Actuarial Consultants	290-340
Actuarial Analysts	155 - 260
Administrative Staff	105 - 130

If the District accepts the fees and terms described above, please sign and date below.

Accepted: _____ Date: _____

Printed Name: _____ Title: _____

Subject: MW proposal for new OPEB valuations for CC MV&NWCD
From: Cathy MacLeod <cmacleod@macleodwatts.com>
Date: 1/4/2021, 1:11 PM
To: CCMosquito <ccmosquito@cccomm.net>
CC: Lori Watts <lwatts@macleodwatts.com>

Good afternoon, Nancy..

As we mentioned in our GASB 75 report for the District's FYE 2020, new actuarial valuations of the PEBP and District retiree healthcare plan need to be prepared. . The results of the updated valuations will be applied to prepare the FYE 2021 and 2022 GASB 75 reports for audit purposes.

Attached is our proposal to prepare these new valuation as of June 30, 2020. We will prepare a "combined" report for the PEBP and District plans but provide separate exhibits for each plan. If/when there are no further PEBP retirees, we can revise the scope of work and fees to reflect this.

If you have any questions about this, please let me know. If there are none, you can simply email back a signed, dated copy to me.

You've already sent the PEBP invoice so that is really all we need to prepare that valuation. Once we receive the signed proposal back, we can send the data request for the District plan. Since we're already 6 months past the June 30, 2020 valuation date, it's probably wise to get these underway in order to have the report complete before you get to June 30, 2021.

Cathy

Catherine MacLeod, FSA, FCA, EA, MAAA
Principal & Consulting Actuary



Direct: (503) 419-0462
[e-mail](#) | [website](#)

From: CCMosquito <ccmosquito@cccomm.net>
Sent: Monday, January 4, 2021 9:47 AM
To: Cathy MacLeod <cmacleod@macleodwatts.com>
Subject: Re: next OPEB valuation

Cathy,

Thanks for connecting with me. Yes we are still are receiving an invoice for only Olivia Ewing and there are no new PEBP retirees. Attached is an invoice from last June. Let me know if you need anything more. Thanks for helping us with this! Nancy

On 1/3/2021 5:59 PM, Cathy MacLeod wrote:

Hi, Nancy. Happy New Year!

We need to send you a proposal to prepare an updated actuarial valuation for your OPEB liabilities. It should be "as of" June 30, 2020 but will be used to prepare the FYE 2021 GASB 75 report for your audit (and again for FYE 2022 as well).

Before we do, I wanted to get caught up on the PEBP portion.

- 1. *Are you still receiving a monthly invoice for Olivia Ewing?*
- 2. *Are there any other (new) PEBP retirees?*

In fact, if you have a recent invoice that you can attach, that would be great. Once we know this, I can put the proposal together.

Cathy

Catherine MacLeod, FSA, FCA, EA, MAAA
Principal & Consulting Actuary



MacLeod Watts, Inc. 11300 SE Main Street, Portland, OR 97222.
Direct: (503) 419-0462
[e-mail](#) | [website](#)

— Attachments: _____

MW 2021 Proposal - CC MV&NWCD OPEB Actuarial Rpts.pdf

205 KB

Subject: Not AV Scanned: Mandatory 2020 Survey of Occupational Injuries and Illnesses Notice
From: SOII Returns <soii-returns@bls.gov>
Date: 1/4/2021, 3:26 PM
To: ccmosquito@cccomm.net

Dear Employer,

As you were notified in December 2019, the establishment(s) listed in the attached PDF was (were) selected to participate in the 2020 Survey of Occupational Injuries and Illnesses (SOII).

Under Public Law 91-596, all establishments that receive this survey must complete and return it, even if they had no work-related injuries and illnesses during 2020.

Your participation in our survey is essential for understanding the nature and frequency of work-related injuries and illnesses in your industry.

What am I expected to do?

Within 30 days, complete the survey for each establishment identified in the attached PDF. To do so:

1. Open the attachment using the password sent to you in a separate email
2. Select a single User ID from the attached PDF
3. Go to <https://idcf.bls.gov> and use the User ID that you selected and temporary password next to it to register your account
4. Select "Survey of Occupational Injuries and Illnesses" and follow the onscreen instructions
5. If you have more than one establishment in the 2020 survey, add the other establishment(s) to your account on the "Add Establishments" page. If you have trouble adding an establishment, please email osh.helpdesk@bls.gov.

Note: You, or others in your company, may receive additional notifications instructing you to report for other establishments. Please register only one email address and use the "Add Establishments" page to link the other establishments to that account.

More information about this survey, including state-specific contact telephone numbers, can be found at: www.bls.gov/respondents/iif.

Thank you,
U.S. Department of Labor
Bureau of Labor Statistics

*This survey, which is conducted by the Bureau of Labor Statistics in cooperation with state agencies, is **mandatory** under Public Law 91-596, and is approved under OMB No. 1220-0045.*

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential

Subject: mediation and arbitration for Jim Cork and now Fallon Merbs

From: Ralph Handel <rhandel@oe3.org>

Date: 1/5/2021, 5:22 PM

To: "ccmosquito@cccomm.net" <ccmosquito@cccomm.net>

Mrs. Upham

I have not received a written decision from the board on Jim Cork and have already asked if the district would like to go to mediation. I would now say we could possibly have both cases go to the same mediator. I would like to have the decisions delivered promptly so that we can schedule mediation or arbitration. The course is up to the district as I have agreed to mediation with no response and by NRS 288 provide that arbitration is the ultimate conclusions with regards to disputed discipline and grievance resolution. I await your response .I want to be clear this letter is a follow up to the request for Jim Corks next step and the request for the next step for Fallon Merbs.

Happy New Year,
Ralph R Handel
PE Business Representative
1290 Corporate Blvd
Reno, NV 89502
Cell: (775) 276-2232
Office: (775) 329-5333
Fax: (775) 329-5422
rhandel@oe3.org



Subject: request for recordings of public meetings
From: Ralph Handel <rhandel@oe3.org>
Date: 1/5/2021, 5:35 PM
To: "ccmosquito@cccomm.net" <ccmosquito@cccomm.net>
CC: Jordan Walsh <SJWalsh@hollandhart.com>

Nancy,

I have requested a copy of the recording for the meeting held on 12/10/2020 I am adding the meeting on 12/30/2020 to the list. This is my second attempt to retrieve these public records.

Respectfully,
Ralph R Handel
PE Business Representative
1290 Corporate Blvd
Reno, NV 89502
Cell: (775) 276-2232
Office: (775) 329-5333
Fax: (775) 329-5422
rhandel@oe3.org



Subject: RE: Requested audio from December 10 and December 30, 2020 meetings
From: Ralph Handel <rhandel@oe3.org>
Date: 1/6/2021, 12:10 PM
To: CCMosquito <ccmosquito@cccomm.net>

Nancy,

I do not want the closed session I want the district meeting recording, the meetings held in December and not close session part. The open meeting. I will drop off some thumb drives so that the district does not have to provide them. So to be clear I want all recordings of district meetings open session from December I do not need the closed session part.

Thank you,
Ralph R Handel
Operating Engineer Local 3

-----Original Message-----

From: CCMosquito <ccmosquito@cccomm.net>
Sent: Wednesday, January 6, 2021 11:45 AM
To: Ralph Handel <rhandel@oe3.org>
Cc: Benjamin Shawcroft <bshawcroft@churchillda.org>
Subject: Requested audio from December 10 and December 30, 2020 meetings

Ralph,

Please accept this email as confirmation that I've received your requests for copies of the recordings from the Merbs and Cork closed sessions.

Pursuant to NRS 241.033(6) and NRS 241.035(2) only the employee may request a copy of the closed session, and once requested the District has thirty working days after the close of the meeting to produce the recordings. I understand that you are representing both employees, but to comply with the open meeting rules, I need written confirmation that you are requesting the recording on behalf of the subject employees.

Additionally, while organizing the records I have discovered that the recordings are too large to be sent via email. Therefore, I ask that you have the employees bring in the thumb drives which have already been provided so that I can add the recordings to the respective employee's thumb drive.

Thank you for your attention to this matter.

Sincerely,

Nancy Upham

Subject: request meeting announcements and agenda NRS 241.020 4 (c) and documents allowed under NRS 241.020 7 (a)(b)(c)
From: Ralph Handel <rhandel@oe3.org>
Date: 1/7/2021, 1:03 PM
To: "ccmosquito@ccomm.net" <ccmosquito@ccomm.net>
CC: Jordan Walsh <SJWalsh@hollandhart.com>

Board of Trustees

I am requesting notification for all meetings of the board of trustees Churchill County Mosquito Vector and Noxious Weed Abatement District as allowed by NRS 241.020 4 (c). I am also requesting the information described under NRS 241.020 7 (a)(b)(c). I am also giving permission to have these request sent via electronic mail.

Reference: NRS 241.020 Meetings to be open and public; size of facilities; limitations on closure of meetings; notice of meetings; copy of materials; exceptions.

4. Minimum public notice is:

(a) Posting a copy of the notice at the principal office of the public body or, if there is no principal office, at the building in which the meeting is to be held, and at not less than three other separate, prominent places within the jurisdiction of the public body not later than 9 a.m. of the third working day before the meeting;

(b) Posting the notice on the official website of the State pursuant to NRS 232.2175 not later than 9 a.m. of the third working day before the meeting is to be held, unless the public body is unable to do so because of technical problems relating to the operation or maintenance of the official website of the State; and

(c) Providing a copy of the notice to any person who has requested notice of the meetings of the public body. A request for notice lapses 6 months after it is made. The public body shall inform the requester of this fact by enclosure with, notation upon or text included within the first notice sent. The notice must be:

(1) Delivered to the postal service used by the public body not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail; or

(2) If feasible for the public body and the requester has agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

7. Upon any request, a public body shall provide, at no charge, at least one copy of:

(a) An agenda for a public meeting;

(b) A proposed ordinance or regulation which will be discussed at the public meeting; and

(c) Subject to the provisions of subsection 8 or 9, as applicable, any other supporting material provided to the members of the public body for an item on the agenda, except materials:

(1) Submitted to the public body pursuant to a nondisclosure or confidentiality agreement which relates to proprietary information;

(2) Pertaining to the closed portion of such a meeting of the public body; or

(3) Declared confidential by law, unless otherwise agreed to by each person whose interest is being protected under the order of confidentiality.

Ê The public body shall make at least one copy of the documents described in paragraphs (a), (b) and (c) available to the public at the meeting to which the documents pertain. As used in this subsection, "proprietary information" has the meaning ascribed to it in NRS 332.025.

8. Unless it must be made available at an earlier time pursuant to NRS 288.153, a copy of supporting material required to be provided upon request pursuant to paragraph (c) of subsection 7 must be:

(a) If the supporting material is provided to the members of the public body before the meeting, made available to the requester at the time the material is provided to the members of the public body; or

(b) If the supporting material is provided to the members of the public body at the meeting, made available at the meeting to the requester at the same time the material is provided to the members of the public body.

Ê If the requester has agreed to receive the information and material set forth in subsection 7 by electronic mail, the public body shall, if feasible, provide the information and material by electronic mail.

9. Unless the supporting material must be posted at an earlier time pursuant to NRS 288.153, the governing body of a county or city whose population is 45,000 or more shall post the supporting material described in paragraph (c) of subsection 7 to its website not later than the time the material is provided to the members of the governing body or, if the supporting material is provided to the members of the governing body at a meeting, not later than 24 hours after the conclusion of the meeting. Such posting is supplemental to the right of the public to request the supporting material pursuant to subsection 7. The inability of the governing body, as a result of technical problems with its website, to post supporting material pursuant to this subsection shall not be deemed to be a violation of the provisions of this chapter.

Respectfully,
Ralph R Handel
PE Business Representative
1290 Corporate Blvd
Reno, NV 89502
Cell: (775) 276-2232
Office: (775) 329-5333
Fax: (775) 329-5422
rhandel@oe3.org



Subject: 5 day notice

From: Ralph Handel <rhandel@oe3.org>

Date: 1/8/2021, 9:49 AM

To: "ccmosquito@cccomm.net" <ccmosquito@cccomm.net>

Mrs. Upham,

I need to get a signed copy of the notice of meeting required by the NRS to Fallon Merbs you stated it was delivered personally 5 days in advance, or the proof of certified mail 21 day's in advance of the said meeting.

Ralph Handel

NRS 241.033 Meeting to consider character, misconduct, competence or health of person or to consider appeal of results of examination: Written notice to person required; exception; public body required to allow person whose character, misconduct, competence or health is to be considered to attend with representative and to present evidence; attendance of additional persons; copy of record.

1. Except as otherwise provided in subsection 7, a public body shall not hold a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of any person or to consider an appeal by a person of the results of an examination conducted by or on behalf of the public body unless it has:

- (a) Given written notice to that person of the time and place of the meeting; and
- (b) Received proof of service of the notice.

2. The written notice required pursuant to subsection 1:

(a) Except as otherwise provided in subsection 3, must be:

- (1) Delivered personally to that person at least 5 working days before the meeting; or
- (2) Sent by certified mail to the last known address of that person at least 21 working days before the meeting.

(b) May, with respect to a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of a person, include an informational statement setting forth that the public body may, without further notice, take administrative action against the person if the public body determines that such administrative action is warranted after considering the character, alleged misconduct, professional competence, or physical or mental health of the person.

(c) Must include:

(1) A list of the general topics concerning the person that will be considered by the public body during the closed meeting; and

(2) A statement of the provisions of subsection 4, if applicable.

3. The Nevada Athletic Commission is exempt from the requirements of subparagraphs (1) and (2) of paragraph (a) of subsection 2, but must give written notice of the time and place of the meeting and must receive proof of service of the notice before the meeting may be held.

4. If a public body holds a closed meeting or closes a portion of a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of a person, the public body must allow that person to:

(a) Attend the closed meeting or that portion of the closed meeting during which the character, alleged misconduct, professional competence, or physical or mental health of the person is considered;

(b) Have an attorney or other representative of the person's choosing present with the person during the closed meeting; and

(c) Present written evidence, provide testimony and present witnesses relating to the character, alleged misconduct, professional competence, or physical or mental health of the person to the public body during the closed meeting.

5. Except as otherwise provided in subsection 4, with regard to the attendance of persons other than members of the public body and the person whose character, alleged misconduct, professional competence, physical or mental health or appeal of the results of an examination is considered, the chair of the public body may at any time before or during a closed meeting:

(a) Determine which additional persons, if any, are allowed to attend the closed meeting or portion thereof; or

(b) Allow the members of the public body to determine, by majority vote, which additional persons, if any, are allowed to attend the closed meeting or portion thereof.

6. A public body shall provide a copy of any record of a closed meeting prepared pursuant to NRS 241.035, upon the request of any person who received written notice of the closed meeting pursuant to subsection 1.

7. For the purposes of this section:

(a) A meeting held to consider an applicant for employment is not subject to the notice requirements otherwise imposed by this section.

(b) Casual or tangential references to a person or the name of a person during a meeting do not constitute consideration of the character, alleged misconduct, professional competence, or physical or mental health of the person.

(c) A meeting held to recognize or award positive achievements of a person, including, without limitation, honors, awards, tenure and commendations, is not subject to the notice requirements otherwise imposed by this section.

(Added to NRS by 1993, 2636; A 2005, 977, 2246, 2248; 2011, 2388; 2019, 3624)

Subject: Drone Ins

From: Krista Jenkins <dcmosquito@gmail.com>

Date: 1/8/2021, 2:03 PM

To: CCMosquito <ccmosquito@cccomm.net>

Hi Nancy,

I have attached 2 documents. One is the price and info for the cost, the items of importance are Marked. The second one is the actual COA, the registration number is at the top. Also, here is the FAA registration number for the drone FA3XTRLary.

Let me know if you need anything else.

Krista

— Attachments: —

drone ins. 05282020.pdf

43.3 KB

FAA Form 7711-1 2020-WSA-6262.pdf

147 KB

Leading Edge Aerial Technologies Inc

675 S Haywood Street
Waynesville, NC 28786

Invoice

Date	Invoice #
3/30/2020	1336

PAID
4/8/20

Bill To	
Douglas County Mosquito Abatement Distric 2266 Soaring Street Minden, NV 89423	
P.O. No.	
Terms	

Ship To	
SERIAL # 11100	
Ship Date	3/30/2020
Due Date	3/30/2020

*** INSURABLE ITEMS # 36,715**

Item	Description	Quantity	Price	Amount
* PV-35	PV-35	1	15,480.00	15,480.00
* Avionics Suite	Avionics Suite	1	3,995.00	3,995.00
* Equipment	FPV Camera	1	495.00	495.00
* Equipment	Battery (two batteries.set)	5	1,495.00	7,475.00
* Equipment	Battery Charger	2	1,390.00	2,780.00
* Payloads	Granular Payload System	1	4,495.00	4,495.00
* Payloads	Liquid Payload System	1	1,995.00	1,995.00
PrecisionVision i...	PrecisionVision iOS App	1	3,895.00	3,895.00
PV-Annual License	Annual License (3/30/20-3/29/21)	1	1,295.00	1,295.00
Aerial Applicatio...	Aerial Application Training Course	1	1,695.00	1,695.00
Certificate	Certificate of Authorization Submission	1	1,600.00	1,600.00
Travel	Travel	1	1,500.00	1,500.00
Precision Vision	60% due on Invoic 1337	-1	28,740.00	-28,740.00
Shipping	Shipping	1	1,200.00	1,200.00
	Invoice 1 of 2 Please see invoice 1337, Payment of 40% due on invoice 19160.00, Remaining 60% due on invoice 1337			

**Please make checks payable to:
Leading Edge Aerial Technologies, Inc.
675 S HAYWOOD STREET
WAYNESVILLE NC 28786**

Total	\$19,160.00
Payments/Credits	\$0.00
Balance Due	\$19,160.00

THANK YOU FOR YOUR BUSINESS

HL

DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION	
CERTIFICATE OF WAIVER OR AUTHORIZATION	
ISSUED TO Douglas County Mosquito Abatement District	Part 91
ADDRESS 2266 Soaring Street Minden, NV 89423	
This certificate is issued for the operations specifically described hereinafter. No person shall conduct any operation pursuant to the authority of this certificate except in accordance with the standard and special provisions contained in this certificate, and such other requirements of the Federal Aviation Regulations not specifically waived by this certificate.	
OPERATIONS AUTHORIZED Operation of the PrecisionVision 35, Unmanned Aircraft System (UAS) in Class D, E, and G airspace at or below 400 AGL within the confines of Douglas, Lyon, Carson City, and Churchill Counties under the jurisdiction of Oakland Air Route Traffic Control Center (ZOA), Northern California Terminal Radar Approach Control (NCT TRACON), Fallon Naval Air Station Air Traffic Control Tower (NFL), and Fallon TRAON (NFL). See attachment 1.	
LIST OF WAIVED REGULATIONS BY SECTION AND TITLE N/A	
STANDARD PROVISIONS	
1. A copy of the application made for this certificate shall be attached and become a part hereof. 2. This certificate shall be presented for inspection upon the request of any authorized representative of the Federal Aviation Administration, or of any State or municipal official charged with the duty of enforcing local laws or regulations. 3. The holder of this certificate shall be responsible for the strict observance of the terms and provisions contained herein. 4. This certificate is nontransferable.	
Note-This certificate constitutes a waiver of those Federal rules or regulations specifically referred to above. It does not constitute a waiver of any State law or local ordinance.	
SPECIAL PROVISIONS	
Special Provisions A thru H, inclusive, are set forth on the reverse side hereof.	
This certificate is effective from <u>July 30, 2020</u> to <u>July 29, 2022</u> and is subject to cancellation at any time upon notice by the Administrator or his/her authorized representative.	
BY DIRECTION OF THE ADMINISTRATOR	
<u>FAA Western Service Area</u> (Region)	<u>BYRON G Y CHEW</u> Digitally signed by BYRON G Y CHEW Date: 2020.07.29 09:11:53 -07'00' <u>B. G. Chew</u> (Signature)
<u>July 29, 2020</u> (Date)	<u>Tactical Operations Manager</u> (Title)

Purpose: To prescribe UAS operating requirements in the National Airspace System (NAS) for the purpose of Public Aircraft Operations. The holder of this COA will be referred herein as the "Proponent".

Public Aircraft

1. A public aircraft operation is determined by statutes, 49 USC §40102(a) (41) and §40125.
2. All public aircraft flights conducted under a COA must comply with the terms of the statute.
3. All flights must be conducted per the declarations submitted in the application, and as specified in the following Special Provisions.
4. This COA provides an alternate means of complying with 14 CFR §91.113(b) for unmanned aircraft operations.
5. All operations will be conducted in compliance with Title 14 CFR §91 and the conditions of the authorization issued herein. If the operator cannot adhere to any of these requirements, a separate FAA Form 7711-2 waiver application may be required.

SPECIAL PROVISIONS

A. General.

1. All personnel connected with the UAS operation must read and comply with the contents of this authorization and its provisions.
2. A copy of the COA including the special limitations must be immediately available to all operational personnel at each operating location whenever UAS operations are conducted.
3. This authorization may be canceled at any time by the Administrator, the person authorized to grant the authorization, or the representative designated to monitor a specific operation. As a general rule, this authorization may be canceled when it is no longer required, there is an abuse of its provisions, or when unforeseen safety factors develop. Failure to comply with the authorization is cause for cancellation. The proponent will receive a written notice of cancellation.
4. During the time this COA is approved and active, a site safety evaluation/visit may be accomplished to ensure COA compliance, assess any adverse impact on ATC or airspace, and ensure this COA is not burdensome or ineffective. Deviations, accidents/incidents/mishaps, complaints, etc., will prompt a COA review or site visit to address the issue. Refusal to allow a site safety evaluation/visit may result in cancellation of the COA. Note: This section does not pertain to agencies that have other existing agreements in place with the FAA.

5. Radiofrequency spectrum authorization is independent of the COA process and requires the proponent to obtain Federal Communications Commission (FCC) equipment certification (47 CFR Part 2, Subpart J and 47 CFR Part 87, Subpart D) and frequency licenses (47 CFR Part 87) in the Aeronautical Radionavigation, Aeronautical Mobile (Route), or Aeronautical Mobile Services, as appropriate, for the control link, ATC radios, transponders, detect and avoid systems, and navigation systems used to support this COA. For systems operating exclusively below 400 feet, and within visual line of sight, the control link equipment may be licensed under 47 CFR Part 15 (Radio Frequency Devices). Equipment licensed under 47 CFR Part 5 (Experimental) does not provide the protection necessary for NAS operations.

B. Operations.

1. Unless otherwise authorized as a special provision, a maximum of one unmanned aircraft will be controlled:
 - a. From a single control station, and
 - b. By one pilot at a time.
2. When necessary, transit of airways and routes must be conducted as expeditiously as possible. The unmanned aircraft should not plan to loiter on Victor airways, jet routes, Q and T routes, IR routes, or VR routes.
3. For flights operating on an IFR clearance, the PIC must ensure positional information in reference to established National Airspace System (NAS) fixes, NAVAIDs, and/or waypoints are provided to ATC. The use of latitude/longitude positions is not authorized, except oceanic flight operations.
4. Unless installed as part of a Detect and Avoid (DAA) system, the use of a Traffic Collision Avoidance System (TCAS) in Traffic Advisory (TA) or Traffic Advisory/Resolution Advisory (TA/RA) modes while operating an unmanned aircraft is prohibited.

C. Safety of Flight.

1. The operator or delegated representative is responsible for halting or canceling activity in the COA area if, at any time, the safety of persons or property on the ground or in the air is in jeopardy, or if there is a failure to comply with the terms or conditions of this authorization.
 - a. Any crew member responsible for performing see-and-avoid requirements for the UA must have and maintain instantaneous communication with the PIC.
 - b. Visual observers must be used at all times except in Class A airspace, active restricted areas, and warning areas designated for aviation activities or as authorized in the Special Provisions. Observers may either be ground-based or airborne in a chase plane.
 - (1) Visual Observers:
 - (a) Must be able to communicate clearly to the pilot any instructions required to remain clear of conflicting traffic, using standard phraseology as listed in the Aeronautical Information Manual when practical.
 - (b) The PIC is responsible to ensure visual observers are able to see the aircraft and the surrounding airspace throughout the entire flight, and

(c) The PIC is responsible to ensure visual observers are able to provide the PIC with the UA's flight path, and proximity to all aviation activities and other hazards (e.g., terrain, weather, structures) sufficiently to exercise effective control of the UA to:

- Comply with 14 CFR § 91.111, §91.113 and § 91.115, and
- Prevent the UA from creating a collision hazard, and
- Comply with all conditions of this COA.

D. Notice to Airmen (NOTAM).

1. A Distant (D) NOTAM must be issued prior to conducting UAS operations not more than 72 hours in advance, but not less than 24 hours for UAS operations prior to the operation for routine operations unless operations are contained within Class A airspace, active restricted or warning areas that are designated on the appropriate aeronautical chart or airport directory. This requirement may be accomplished:
 - a. Through the operator's local base operations or (D) NOTAM issuing authority, or
 - b. By contacting the NOTAM Flight Service Station at 1-877-4-US-NTMS (1-877-487-6867). The issuing agency will require:
 - (1) Name and contact information of the pilot filing the NOTAM request
 - (2) Location, altitude, or operating area
 - (3) Time and nature of the activity.
2. The area of operation defined in the (D) NOTAM must only be for the actual area to be flown for each day defined by a point and the minimum radius required to conduct the operation.
3. Operator must cancel (D) NOTAMs when UAS operations are completed or will not be conducted.
4. For first responders only. Due to the immediacy of some emergency management operations, the (D) NOTAM notification requirement may be issued as soon as practical before flight and if the issuance of a (D) NOTAM may endanger the safety of persons on the ground, it may be excluded. If the (D) NOTAM is not issued, the proponent must be prepared to provide justification to the FAA upon request.

E. Reporting Requirements.

1. Documentation of all operations associated with UAS activities is required regardless of the airspace in which the UAS operates.
2. The Proponent must submit the number of flights on a monthly basis through the COA Application Processing System (CAPS).

F. Special Use Airspace.

1. Coordination and de-confliction between Military Training Routes (MTR) and Special Use Airspace (SUA) is the operator's responsibility. When identifying an operational area the operator must evaluate whether an MTR or SUA will be affected. In the event the UAS operational area overlaps an MTR or SUA, the operator will contact the scheduling agency as soon as practicable in advance to coordinate and de-conflict. Approval from the scheduling agency is required for regulatory SUA, but not for MTR's and non-regulatory SUA. If no response to coordination efforts, the operator must exercise extreme caution and remain vigilant of all MTRs and/ or non-regulatory SUAs.
2. Scheduling agencies for MTRs are listed in the Area Planning AP/1B Military Planning Routes North and South America. If unable to gain access to AP/1B contact the FAA at email address mail to: 9-AJV-115-UASOrganization@faa.gov with the IR/VR routes affected and the FAA will provide the scheduling agency information. Scheduling agencies for SUAs are listed in the FAA JO 7400.10.

G. Air Traffic Control Requirements.

1. Coordination Requirements.
 - a. Proponent filing and the issuance of the NOTAM prior to commencing UAS operations, will serve as sufficient notification to ATC about UAS operations conducted under this authorization in Class G Airspace. Cancellation of NOTAM will serve as notification to ATC of completion of flight in accordance with this provision.
 - b. For operations in the NFL Class D and E airspace:
 - (1) Proponent must review the UAS Facility Map (UASFM) at <https://udds-faa.opendata.arcgis.com> opening the "Visualize It" section prior to each flight.
 - (2) If the operation will be conducted at or below the published altitudes specified on the UASFM grid map, the Proponent can operate contiguously within those grid squares without contacting ATC.
 - (3) If an operation requires an altitude "above" the published altitudes on the UASFM, the Proponent must coordinate with the SOSC at 202-267-8276 prior to commencing UAS operations.
 - c. If the UAS operation is being conducted within the lateral confines of Class D airspace while the ATCT is closed, the operation is being conducted above the UASFM altitudes, and the UAS operation will extend past opening time of the ATCT, the Proponent must call the SOSC prior to opening time to coordinate the operation.
2. Communication Requirements.
 - a. PIC must be accessible, via phone number provided in NOTAM, or during initial coordination, for direct real-time communication and coordination purposes for the duration of UAS operations.

- b. The PIC must monitor the appropriate Common Traffic Advisory Frequency (CTAF) frequency when:
 - (1) Flying within a three (3) NM radius from a public use airport having a published instrument flight procedure, but not having an operational control tower.
 - (2) Flying within a two (2) NM radius from a public use airport not having a published instrument flight procedure or an operational control tower.
 - (3) Flying within a two (2) NM radius from a public use heliport or seaplane base.
3. Flight Planning Requirements.
 - a. The proponent is responsible for reviewing the most current Chart Supplement at https://www.faa.gov/air_traffic/flight_info/aeronav/digital_products/dafd/search/ for the intended airport of operation to determine operating hours and class of airspace.
 - b. The operator is responsible for ensuring that proposed UAS operating area does not enter a UAS flight restricted areas as described under CFR 14 Part 99.7, Temporary Flight Restriction (TFR), Special Security Instruction (SSI). Location and contact information for the TFR SSI is depicted on the FAA website: <https://udds-faa.opendata.arcgis.com>. Proponent must request permission and receive authorization via the contacts listed on the website prior to entering a TFR SSI.
 - c. It is the operator's responsibility for obtaining authorization from the appropriate authority for any operations that that may result in launching and/or landing from lands or waters administered by a Federal, State or Public agency (e.g., National Parks, State Parks, Wilderness Area, and Wildlife Refuge, etc.).
4. Procedural Requirements.
 - a. ATC can reduce the requested altitude if deemed operationally necessary either before or at any time during UAS operations.
 - b. ATC may delay, limit, prohibit or terminate UAS operations when the safety of manned aircraft operations are a concern.
 - c. UAS operations must remain clear of airport traffic patterns and not cross over any runway or taxiway unless otherwise coordinated.
 - d. Daisy chaining of observers.
 - (1) Visual observers are briefed on the aircraft flight path and are prepositioned before takeoff. The locations of the observers are marked on the GCS moving map display.
 - (2) Visual observers have immediate communications with the PIC using handheld transceivers. All radio communications with all observers is verified before takeoff. During flight, if radio communications are lost the aircraft is tasked to reverse course and head back for landing.

- (3) Visual observers perform positive hand-off of responsibilities between each other. Observer 1 transmits when the UAS is in sight, passing overhead, headed for Observer 2 and nearing the limits of observation by Observer 1. Observer 2 transmits when the UAS is in sight, passing overhead, headed for the next observer, and nearing the limits of observation by Observer 2. The process is repeated until the UAS has completed its flight plan and has returned to the launch point.
- (4) If Observer 2 cannot acquire the UAS from Observer 1, the GCS operator transmits the location of the UAS relative to Observer 2 (i.e., 0.5 nm north of your position). If Observer 2 still cannot locate the UAS, the aircraft is tasked to reverse course and head back to Observer 1. If Observer 1 cannot acquire the UAS, the aircraft is tasked to continue on the reversed course and head back for landing.
- (5) If there is any in-flight emergency, the aircraft is tasked to reverse course and head back for landing.

H. Lost Link Emergency/Contingency Procedures.

1. Lost Link Procedures: ATC does not need to be notified provided the PIC complies with the following provisions:
 - a. The aircraft must fly back to the home point and land.
 - b. The UA lost link must be programmed to ensure that lost link flight does not fly over persons and the landing location is within the view of the PIC.
 - c. Lost link procedures must be programmed to remain within the operations area and altitude.
2. Loss of Sight: If a VO loses sight of the UA, the PIC must be notified immediately. If the UA is visually reacquired promptly, the mission may continue. If not, the PIC must immediately terminate the operation and the UA must return to land at home point.
3. Loss of Communication between the PIC and VO: The PIC must execute lost link procedures. If communications are reestablished, the mission may resume. If communication cannot be promptly re-established, the flight must be terminated and the UAS must return to land at home point.
4. Emergency/Fly-Away Procedures: In the event of an emergency/fly-away toward an area or airport where the PIC has determined the UA may create a hazard to aviation or persons on the ground, the PIC must immediately notify the appropriate ATC facility. The PIC must provide the following information:
 - a. Approximate location
 - b. Direction of flight
 - c. Last known altitude
 - d. Maximum remaining flight time

NFL - 775-426-2419/2458

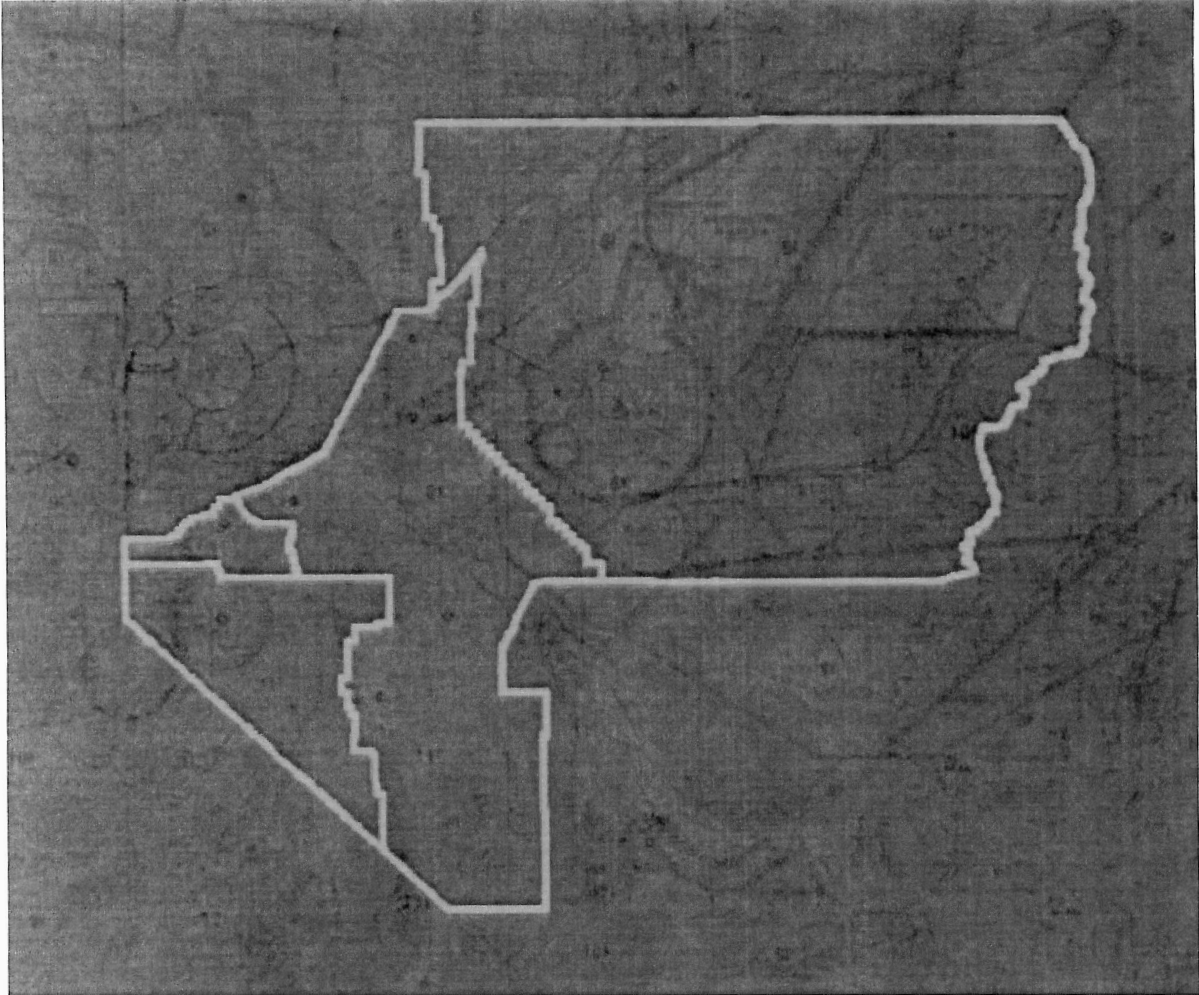
ZOA – 510-745-3331

NCT – 916-366-4019

AUTHORIZATION

This Certificate of Waiver or Authorization does not, in itself, waive any Title 14 Code of Federal Regulations not specifically stated, nor any state law or local ordinance. Should the proposed operation conflict with any state law or local ordinance, or require permission of local authorities or property owners, it is the responsibility of the proponent to resolve the matter. This COA does not authorize flight within Temporary Flight Restrictions, Special Flight Rule Areas, regulatory Special Use Airspace or the Washington DC Federal Restricted Zone (FRZ) without pre-approval. The proponent is hereby authorized to operate the Unmanned Aircraft System in the NAS within the areas defined in the Operations Authorized section of the cover page.

Operating Location
Douglas, Lyon, Carson City, and Churchill Counties
Class D, E, and G Airspace
At or below 400 feet AGL



Subject: Re: Requested audio from December 10 and December 30, 2020 meetings
From: CCMosquito <ccmosquito@cccomm.net>
Date: 1/11/2021, 10:55 AM
To: Ralph Handel <rhandel@oe3.org>

Ralph,

I am in receipt of an email stating that you want the closed session recordings dated January 8, 2021. I am confirming with you through this email that you want ALL of the open and closed meeting recordings for the month of December 2020. Is that correct? Please drop off some thumb drives for this effort. Nancy

Do you know when you will be able to drop them off. I am busy working on a number of issues so would like to put that effort into my schedule. Thank you.

On 1/6/2021 12:10 PM, Ralph Handel wrote:

Nancy,

I do not want the closed session I want the district meeting recording, the meetings held in December and not close session part. The open meeting. I will drop off some thumb drives so that the district does not have to provide them. So to be clear I want all recordings of district meetings open session from December I do not need the closed session part.

Thank you,
Ralph R Handel
Operating Engineer Local 3

-----Original Message-----

From: CCMosquito <ccmosquito@cccomm.net>
Sent: Wednesday, January 6, 2021 11:45 AM
To: Ralph Handel <rhandel@oe3.org>
Cc: Benjamin Shawcroft <bshawcroft@churchillda.org>
Subject: Requested audio from December 10 and December 30, 2020 meetings

Ralph,

Please accept this email as confirmation that I've received your requests for copies of the recordings from the Merbs and Cork closed sessions.

Pursuant to NRS 241.033(6) and NRS 241.035(2) only the employee may request a copy of the closed session, and once requested the District has thirty working days after the close of the meeting to produce the recordings. I understand that you are representing both employees, but to comply with the open meeting rules, I need written confirmation that you are requesting the recording on behalf of the subject employees.

Additionally, while organizing the records I have discovered that the recordings are too large to be sent via email. Therefore, I ask that you have the employees bring in the thumb drives which have already been provided so that I can add the recordings to the respective employee's thumb drive.

Thank you for your attention to this matter.

Subject: Merbs / Cork Mediation
From: Jordan Walsh <SJWalsh@hollandhart.com>
Date: 1/11/2021, 10:27 AM
To: Ralph Handel <rhandel@oe3.org>
CC: CCMosquito <ccmosquito@cccomm.net>

Ralph,

Happy New Year. I hope you had a nice weekend, and your 2021 is going well so far. How did your end of the year mediation turn out?

I'm writing to let you know that from this point on, I am representing the District in the Merbs and Cork disciplinary appeals. Please direct any future communications related to these matters to me.

Nancy indicated that you've requested to hold mediation for both matters at the same time. We agree that consolidating the matters for mediation will save time and resources for both parties. As such, the District agrees to consolidate the cases for mediation.

How would you like to proceed? Do you want to contact FMCS and set up the mediation, or should I? Based on my communications with FMCS, it's my understanding that they aren't traveling right now (also, my firm isn't allowing up to participate in in-person meetings right now either). So any meeting would need to be conducted remotely. I have the ability to set up a remote meeting through Webex; a program that's more secure than Zoom. Is Local 3 agreeable to participating in a virtual meeting, or would you rather wait for in person meetings to start up again?

S. Jordan Walsh

Associate, Holland & Hart LLP
5441 Kietzke Lane, Suite 200, Reno, NV 89511
T 775.327.3040 F 775.562.4763

HOLLAND & HART 



CONFIDENTIALITY NOTICE: This message is confidential and may be privileged. If you believe that this email has been sent to you in error, please reply to the sender that you received the message in error; then please delete this e-mail.

Subject: 5 day notice for Ms. Merbs
From: CCMosquito <ccmosquito@cccomm.net>
Date: 1/11/2021, 2:39 PM
To: Ralph Handel <rhandel@oe3.org>

Ralph,

Attached are the two five day notices for Ms. Merbs. They were returned to the post office as unclaimed. Nancy

— Attachments: —

merbs 123020.pdf	2.9 MB
merbs 121520.pdf	1.9 MB

Subject: Open Board position

From: Gary Smith <nvcraftsman@cccomm.net>

Date: 1/21/2021, 2:08 PM

To: Nancy Upham <ccmosquito@cccomm.net>

Please consider this email as my application for the opening on the Churchill County Mosquito Vector & Weed Control Board.

Gary L. Smith
2160 Verona Drive
Fallon 89406
775-759-3739

Education:

1973-77 4yr Machinist Apprenticeship at Puget Sound Naval Shipyard.

1978 Associate Degree from Olympic College, Bremerton , Washington

Numerous Engineering short courses at U of Wisconsin - Madison, and others.

Work experience:

31 years+ for Department of Defense, beginning as an apprentice, then working as a journeyman machinist, with my last of 5 1/2 years Puget Sound Naval Shipyard, 7 years at The Naval Undersea Warfare Engineering Station, 12 years at NAS Fallon Public Works Engineering, and 6 1/2 years at the Defense Commissary Agency. From January 1994 until I retired as a GS-13 in July 2015, I worked in facilities engineering, beginning as a project engineer and retiring as Lead Field Engineer for the Western U.S., Alaska, Hawaii, Guam, Japan, and Korea. In addition to typical design and construction issues during my career I dealt with the following types of issues: personnel (hiring & firing), NEPA (National Environmental Protection Act, Waters of the U.S., hazardous materials, safety, security, contracts and contracting.

I believe this board has a valuable public health mission in addition to its agricultural one. I hope to be able to contribute to its success.

V/R Gary Smith

ARTHUR E. MALLORY
DISTRICT ATTORNEY



Fallon (775) 423-6561
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OFFICE OF THE DISTRICT ATTORNEY
OF CHURCHILL COUNTY

January 22, 2021

Clerk of Churchill County Mosquito & Weed Abatement District
2651 Lovelock Highway
Fallon, Nevada 89406

Re: Summary of Tortious Conduct pursuant to NRS 41.0385

Dear Nancy,

NRS 41.0385 requires that the attorney for every public entity file with the Clerk of the Board a summary of all claims made against that government for tortious conduct. The summary is required to be a public record open to inspection. This letter will serve to satisfy that requirement.

During the previous calendar year, the District had zero claims against it.

Pursuant to NRS 41.0385, please file this letter with the official records of the District and allow for public inspection of the letter.

Respectfully,

A handwritten signature in black ink, appearing to read "Ben Shawcroft".

Benjamin D. Shawcroft
Chief Deputy District Attorney - Civil

Subject: AB 34

From: Ed James <edjames@cwsd.org>

Date: 1/22/2021, 3:06 PM

To: "Christy Sullivan - Lahontan and Stillwater Conservation District (Christy.Sullivan@nv.nacdnet.net)" <Christy.Sullivan@nv.nacdnet.net>, "Jeff Begovich - Douglas County Parks and Recreation (jbegovich@douglasnv.us)" <jbegovich@douglasnv.us>, Mike Hayes <Mike.Hayes@nv.nacdnet.net>, "Rich Wilkinson (richard.wilkinson@nv.nacdnet.net)" <richard.wilkinson@nv.nacdnet.net>, "Rob Holley (rholley.dvcd@yahoo.com)" <rholley.dvcd@yahoo.com>, Nancy Upham <ccmosquito@cccomm.net>, "Lyndsey Boyer - Carson City Parks, Recreation, & Open Space (lboyer@carson.org)" <lboyer@carson.org>
CC: Brenda Hunt <brenda@cwsd.org>, Shane Fryer <shane@cwsd.org>

Attached is a proposed bill for the 2021 legislative session dealing with noxious weeds. Please review and let us know if you have concerns with what is being proposed. Shane is willing to host a weed meeting to discuss this bill.

Thanks,

Edwin James
General Manager
Carson Water Subconservancy District
777 E. William St., Suite 110A
775-887-7456

— Attachments: —

AB 34 - BDR 272.pdf

392 KB

SUMMARY—Revises provisions governing the control of pests, noxious weeds and pesticides.

(BDR 49-272)

FISCAL NOTE: Effect on Local Government: No.

Effect on the State: Yes.

AN ACT relating to pest control; defining the term “control” as it applies to the control of noxious weeds by the owner or operator of land; authorizing the Director of the State Department of Agriculture to adopt regulations that establish and administer a program to certify certain agricultural products as being free from propagative parts from which noxious weeds may grow; authorizing certain notices to be delivered by electronic mail; exempting certain businesses that sell nursery stock only to the public exclusively via the Internet from certain licensure requirements; revising the prohibition against engaging in certain activities involving pest control without a license; revising provisions governing the certification of persons to apply or supervise the application of restricted-use pesticides; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

During the 2015 Legislative Session, Assembly Bill No. 77 replaced references to the cutting, eradication, removal or destruction of weeds with the term “control.” (Chapter 526, Statutes of Nevada 2015, at page 3588) **Section 1** of this bill defines “control” to mean the cutting,



COMMITTEE INTRODUCTION REQUIRED

destruction or eradication of established noxious weed populations to prevent: (1) the spread, maturation and dispersal of any propagative part of the noxious weed; and (2) the reproduction and spread of such noxious weeds.

Existing law authorizes the Director of the State Department of Agriculture to, by regulation, establish and administer a program to certify agricultural products as being free from noxious weeds to: (1) support the control and prevention of the spread of noxious weeds in this State; and (2) allow businesses in this State to market such agricultural products as being in compliance with any applicable federal law or regulation or any other requirement specified by the Director. (NRS 555.010) **Sections 1 and 2** of this bill expand the program by authorizing the Director to: (1) adopt such regulations to certify agricultural products as being free from any propagative parts from which a noxious weed may grow; and (2) establish and collect reasonable fees for the program. **Section 2** additionally expands the purposes of the program to include allowing businesses in this State to market agricultural products as being in compliance with the guidelines set forth by the North American Invasive Species Management Association, in addition to applicable federal law or regulation or any other requirement specified by the Director.

Existing law authorizes the Department to provide a written notice of its finding that an area is infested with certain pests, noxious weeds or plant diseases to the owner or occupant of the area. (NRS 555.100) Existing law also authorizes the State Quarantine Officer to serve notice on the owner or occupant of land where noxious weeds are found. (NRS 555.160) **Sections 3 and 4** of this bill authorize such notices to be served by electronic mail.



Existing law requires a person who is a dealer of nursery stock to obtain a license from the Director to engage in such business. Existing law exempts a business that is licensed by another state that sells nursery stock only to the public exclusively by catalog from the licensing requirement. (NRS 555.236) **Section 5** of this bill expands this exemption to a business that is licensed by another state that sells nursery stock only to the public exclusively via the Internet.

Existing law prohibits a natural person from engaging in pest control or serving as an agent, operator, pilot, primary principal, location principal or principal for pest control within this State at any time without a license as an applicator issued by the Director. (NRS 555.280) **Section 15** of this bill applies this prohibition only to such activities engaged in for hire or for profit without a license. **Section 15** additionally prohibits a natural person or business entity from operating as a pest control business for hire or for profit within this State at any time without a business license issued by the Director.

Section 25 of this bill eliminates provisions of existing law providing for the certification of a governmental agency to engage in pest control and the licensure of an employee of such an agency to engage in pest control in the course and scope of his or her employment. (NRS 555.2642, 555.2643, 555.2688, 555.2771-555.2775) **Sections 6-8, 14 and 16-19** of this bill instead provide for the certification of employees of a government agency who engage in pest control as non-private applicators in the same manner as other applicators of pesticides are certified.

Sections 9, 11-13, 20, 22 and 23 of this bill replace references to “certified applicators,” who are authorized to apply or supervise the application of restricted-use pesticides, with references



to “commercial applicators,” “non-private applicators,” and “private applicators,” which are the categories of persons authorized to apply or supervise the application of such pesticides.

Section 19 of this bill authorizes the Director to take disciplinary action against a person licensed to engage in pest control who fails to provide adequate instruction or supervision to an unlicensed applicator working under the licensee’s supervision.

Section 20 of this bill provides that a person licensed as a commercial applicator and authorized to engage in pest control is authorized to use or supervise the use of restricted-use pesticides without obtaining a certificate if the licensee complies with certain requirements.

Section 21 of this bill requires an applicant for a certificate to use a restricted-use pesticide to demonstrate that he or she satisfies the standards set forth in applicable federal regulations if the applicant is applying to be certified as a non-private applicator or private applicator.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. NRS 555.005 is hereby amended to read as follows:

555.005 As used in this chapter, unless the context requires otherwise:

1. *“Control” means to cut, destroy or eradicate established noxious weed populations in order to prevent:*

(a) The spread, maturation and dispersal of any propagative part of the noxious weed; and



(b) The reproduction and spread of the noxious weed.

2. "Department" means the State Department of Agriculture.

~~{2.}~~ 3. "Director" means the Director of the Department.

~~{3.}~~ 4. "Noxious weed" means any species of plant which is, or is likely to be, a public nuisance, detrimental or destructive and difficult to control.

~~{4.}~~ 5. "Pest" means any form of animal or vegetable life detrimental to the crops, horticulture, livestock, public health, wildlife, quality of water and beneficial uses of land in this State, including, without limitation, any insect, snail, nematode, fungus, virus, bacterium, microorganism, mycoplasma, weed, parasitic plant or any other plant that is normally considered to be a pest of cultivated plants, uncultivated plants, agricultural commodities, horticultural products or nursery stock, or that the Director declares to be a pest.

~~{5.}~~ 6. *"Propagative part" means any seed, cutting or other plant part from which a noxious weed can grow.*

7. "Vertebrate pest" means any animal of the subphylum Vertebrata, except predatory animals, which is normally considered to be a pest, including a gopher, ground squirrel, rat, mouse, starling, blackbird and any other animal which the Director may declare to be a pest.

Sec. 2. NRS 555.010 is hereby amended to read as follows:

555.010 Within the limits of any appropriation made by law:

1. The Director may:

(a) Investigate the prevalence of; and

(b) Take the necessary action to control,



→ vertebrate and invertebrate pests of plants and animals, plant diseases, physiological plant disorders and noxious weeds for the protection of the crops, livestock, public health, wildlife, water quality and beneficial uses of land in the State of Nevada.

2. The Director may, by regulation, establish and administer a program to certify agricultural products as being free from noxious weeds *and any propagative parts* to support the control and prevention of the spread of noxious weeds in this State and to allow businesses in this State to market those products in compliance with *the guidelines set forth by the North American Invasive Species Management Association*, any applicable federal law or regulation or any other requirement specified by the Director. *The Director may establish and collect reasonable fees for such a program.*

Sec. 3. NRS 555.100 is hereby amended to read as follows:

555.100 1. The Department shall, if necessary or if a complaint is made to the Department, cause an inspection to be conducted of any premises, land, means of conveyance or article of any person in this State if it is found to be infested with any pest, noxious weed or plant disease that is injurious to:

- (a) The public health or quality of any water in this State; or
- (b) Any wildlife, beneficial use of land or agriculture in this State.

2. The Department may provide a written notice of its findings to the owner or occupant of the premises, land, means of conveyance or article and require the owner or occupant to control the pest, noxious weed or plant disease in the manner and within the period specified in the notice.



3. A notice issued pursuant to the provisions of subsection 2:

(a) May be served upon the owner or occupant by an officer or employee of the Department;

and

(b) Must be served in writing, by certified mail , *by electronic mail* or personally, with receipt given therefor.

Sec. 4. NRS 555.160 is hereby amended to read as follows:

555.160 1. The State Quarantine Officer shall make or cause to be made a careful examination and investigation of the spread, development and growth of noxious weeds in this State. Upon the discovery of those weeds, the State Quarantine Officer shall ascertain the name of the owner or occupant of the land and the description of the land where the weeds are found. The State Quarantine Officer may serve notice in writing upon the owner or occupant of the land to control the weeds within such time and in such manner as designated and described in the notice. One such notice shall be deemed sufficient for the entire season of weed growth during that year.

2. Notices may be served upon the owner or occupant by an officer or employee of the Department, and must be served in writing, personally or by certified mail ~~or~~ *or electronic mail*, with receipt given therefor.

Sec. 5. NRS 555.236 is hereby amended to read as follows:

555.236 1. Except as otherwise provided in this section, a person who engages in the commercial production, holding, distribution, collection or selling of nursery stock must obtain a license from the Director, except:



(a) Retail florists or other persons who sell potted, ornamental plants intended for indoor decorative purposes.

(b) A person not engaged in the nursery or landscaping business who raises nursery stock as a hobby in this State from which the person makes occasional sales, if the person does not advertise or solicit for the sale of that nursery stock.

(c) Persons engaged in agriculture and field-growing vegetable plants intended for sale for use in agricultural production.

(d) At the discretion of the Director, persons selling vegetable bulbs or flower bulbs, including, without limitation, onion sets, tulip bulbs and similar bulbs.

(e) A business licensed by another state that sells nursery stock only to:

(1) A licensed dealer of nursery stock in this State; or

(2) The public exclusively by catalog ~~{-}~~ *or via the Internet.*

(f) A garden club or charitable nonprofit association conducting sales of nursery stock, provided that the garden club or nonprofit association has applied for and received a permit from the Director to conduct such sales. The Department shall not charge a fee for such a permit.

(g) A state or local governmental entity, including a conservation district. The Department may inspect any plant materials held, distributed, collected or sold by such an entity.

2. The Director may waive the requirements relating to licensing set forth in NRS 555.235 to 555.249, inclusive, for a person otherwise required to obtain a license pursuant to this section if the person only has occasional sales of nursery stock to the ultimate customer. To obtain a waiver pursuant to this subsection, the person must:



(a) Submit to the Department a completed application for a license to engage in the business of a dealer of nursery stock that includes sufficient information to demonstrate that the person qualifies for a waiver pursuant to this subsection; and

(b) Submit to the Director a notarized affidavit on a form provided by the Department attesting that all information furnished in the completed application is true.

↪ A completed application submitted to the Department pursuant to this section need not be accompanied by the fee required by NRS 555.238. A waiver issued pursuant to this subsection may be revoked at any time and must be renewed annually.

3. Persons, state agencies or political subdivisions exempt from the licensing requirements:

(a) Shall conduct their businesses in accordance with pest regulations and grades and standards for nursery stock as established by the Director.

(b) Shall register annually, on or before July 1, with the Department, the location, size and type of nursery stock being sold or produced.

4. As used in this section, “occasional sales” means sales of nursery stock in a gross annual amount that is less than \$1,000.

Sec. 6. NRS 555.26155 is hereby amended to read as follows:

555.26155 “Applicator” means a natural person , *including, without limitation, a natural person who is employed by a city, county, state or other governmental agency, who ~~engages in~~ pest control. The term does not include a government applicator.* *applies or supervises the application of any pesticide.*

Sec. 7. NRS 555.2617 is hereby amended to read as follows:



555.2617 "Certificate" means a certificate of competency issued by the Director to a commercial applicator, *non-private applicator* or private applicator authorizing the applicator to make application of or to supervise the application of a restricted-use pesticide.

Sec. 8. NRS 555.2618 is hereby amended to read as follows:

555.2618 ~~["Certified"]~~ "*Non-private applicator*" means ~~[any]~~ :

1. *A natural person who is employed by a city, county, state or other governmental agency, including, without limitation, a conservation district or a weed control district, who is certified and who applies or supervises the application of any general-use pesticide or restricted-use pesticide; or*

2. *An applicator who is certified ~~[by the Director as qualified to use or to supervise the use]~~ and who applies or supervises the application of any restricted-use pesticide ~~[]~~ and does not qualify as a private applicator under NRS 555.2681.*

Sec. 9. NRS 555.2619 is hereby amended to read as follows:

555.2619 "Commercial applicator" means ~~[a certified]~~ *an applicator who ~~[applies or supervises]~~ is licensed to apply or supervise the application of any general-use pesticide or any restricted-use pesticide for hire or for profit* and does not qualify as a private applicator under NRS 555.2681.

Sec. 10. NRS 555.2667 is hereby amended to read as follows:

555.2667 "Pest control" means ~~[conducting as a function of the agency, in the case of a city, county, state or other governmental agency, or]~~ publicly holding oneself out as being in the



business of detecting, preventing, controlling or exterminating pests or otherwise engaging in, advertising or soliciting for:

1. The use of pesticides or mechanical devices for the extermination, control or prevention of infestations of pests.

2. The inspection of households or other structures and the submission of reports of inspection, estimates or bids, written or oral, for the inspection, extermination, control or prevention of wood-destroying pests.

Sec. 11. NRS 555.2681 is hereby amended to read as follows:

555.2681 "Private applicator" means ~~{a-certified}~~ *an* applicator who ~~{uses or supervises the use}~~ *is certified to apply or supervise the application* of any restricted-use pesticide for purposes of producing any agricultural commodity on property owned or rented by the ~~{certified}~~ applicator or the ~~{certified}~~ applicator's employer or on the property of the ~~{certified}~~ applicator's neighbors if applied without compensation other than trading of personal services between producers of agricultural commodities.

Sec. 12. NRS 555.2683 is hereby amended to read as follows:

555.2683 "Restricted-use pesticide" means any pesticide, including any highly toxic pesticide, which:

1. The Director has found and determined, after a hearing, to be:

(a) Injurious to persons, pollinating insects, bees, animals, crops or land, other than pests or vegetation it is intended to prevent, destroy, control or mitigate; or

(b) Detrimental to:



- (1) Vegetation, except weeds;
- (2) Wildlife; or
- (3) Public health and safety; or

2. Has been classified for restricted use by or under the supervision of a ~~{certified}~~ *commercial applicator, non-private applicator or private* applicator in accordance with the Federal Environmental Pesticide Control Act, 7 U.S.C. §§ 136 et seq.

Sec. 13. NRS 555.2687 is hereby amended to read as follows:

555.2687 "Supervision" of the application of a restricted-use pesticide by a ~~{certified}~~ *commercial applicator, non-private applicator or private* applicator must be defined by regulation of the Director.

Sec. 14. NRS 555.273 is hereby amended to read as follows:

555.273 All state agencies, municipal corporations and public utilities or any other governmental agency ~~{and any government applicator}~~ is subject to the provisions of NRS 555.2605 to 555.460, inclusive, and rules adopted thereunder concerning the application of restricted-use pesticides by any person.

Sec. 15. NRS 555.280 is hereby amended to read as follows:

555.280 1. A natural person, including, without limitation, any consultant, demonstrator, researcher or specialist, shall not engage , *for hire or for profit*, in pest control or serve as an agent, operator, pilot, primary principal, location principal or principal for that purpose within this State at any time without a license as an applicator issued by the Director.



2. *A natural person or business entity shall not operate, for hire or for profit, as a pest control business within this State at any time without a business license issued by the Director.*

Sec. 16. NRS 555.305 is hereby amended to read as follows:

555.305 1. The Director shall develop and implement a process by which a person with a criminal history may petition the Director to review the criminal history of the person to determine if the person's criminal history will disqualify the person from obtaining ~~{a license as a government applicator pursuant to NRS 555.2772 or}~~ a business license or license as an applicator pursuant to NRS 555.290.

2. Not later than 90 days after a petition is submitted to the Director pursuant to subsection 1, the Director shall inform the person of the determination of the Director of whether the person's criminal history will disqualify the person from obtaining a license. The Director is not bound by his or her determination of disqualification or qualification and may rescind such a determination at any time.

3. The Director may provide instructions to a person who receives a determination of disqualification to remedy the determination of disqualification. A person may resubmit a petition pursuant to subsection 1 not earlier than 6 months after receiving instructions pursuant to this subsection if the person remedies the determination of disqualification.

4. A person with a criminal history may petition the Director at any time, including, without limitation, before obtaining any education or paying any fee required to obtain a license from the Director.



5. A person may submit a new petition to the Director not earlier than 2 years after the final determination of the initial petition submitted to the Director.

6. The Director may impose a fee of up to \$50 upon the person to fund the administrative costs in complying with the provisions of this section. The Director may waive such fees or allow such fees to be covered by funds from a scholarship or grant.

7. The Director may post on the Internet website of the Department:

(a) The requirements to obtain a license from the Director; and

(b) A list of crimes, if any, that would disqualify a person from obtaining a license from the Director.

8. The Director may request the criminal history record of a person who petitions the Director for a determination pursuant to subsection 1. To the extent consistent with federal law, if the Director makes such a request of a person, the Director shall require the person to submit his or her criminal history record which includes a report from:

(a) The Central Repository for Nevada Records of Criminal History; and

(b) The Federal Bureau of Investigation.

9. A person who petitions the Director for a determination pursuant to subsection 1 shall not submit false or misleading information to the Director.

10. The Director of the State Department of Agriculture shall, on or before the 20th day of January, April, July and October, submit to the Director of the Legislative Counsel Bureau in an electronic format prescribed by the Director, a report that includes:



(a) The number of petitions submitted to the Director of the State Department of Agriculture pursuant to subsection 1;

(b) The number of determinations of disqualification made by the Director of the State Department of Agriculture pursuant to subsection 1;

(c) The reasons for such determinations; and

(d) Any other information that is requested by the Director of the Legislative Counsel Bureau or which the Director of the State Department of Agriculture determines would be helpful.

11. The Director of the Legislative Counsel Bureau shall transmit a compilation of the information received pursuant to subsection 10 to the Legislative Commission quarterly, unless otherwise directed by the Commission.

Sec. 17. NRS 555.310 is hereby amended to read as follows:

555.310 1. The Director shall collect from each person applying for examination or reexamination a testing fee established by regulation of the Director.

2. The Director shall, before the license or certificate is issued, collect from each person applying for a business license ~~{, governmental agency certificate}~~ or license as an applicator ~~{or government applicator}~~ a fee established by regulation of the Director. Any person employing primary principals, location principals, principals, operators or agents shall pay to the Director a fee established by regulation of the Director for each primary principal, location principal, principal, operator or agent licensed.

Sec. 18. NRS 555.330 is hereby amended to read as follows:



555.330 1. The Director shall require from each applicant for a business license proof of public liability and property damage insurance in an amount of:

(a) Except as otherwise provided in paragraph (b), not less than \$50,000.

(b) If the business license would authorize the application of pesticides by aircraft:

(1) Not less than \$100,000 for bodily injury to or death of one person in any one accident;

(2) Subject to the limit for one person, not less than \$300,000 for bodily injury to or death of two or more persons in any one accident; and

(3) Not less than \$100,000 for each occurrence of damage to property in any one accident.

↳ The Director may accept a liability insurance policy or surety bond in the proper amount.

2. The Director may require drift insurance for the use of pesticides or other materials declared hazardous or dangerous to humans, livestock, wildlife, crops or plantlife.

3. Any person injured by the breach of any such obligation is entitled to sue in his or her own name in any court of competent jurisdiction to recover the damages the person sustained by that breach, if each claim is made within 6 months after the alleged injury.

4. The Director on his or her own motion may, or upon receipt of a verified complaint of an interested person shall, investigate, as he or she deems necessary, any loss or damage resulting from the application of any pesticide by a licensed applicator, ~~licensed government applicator,~~ licensed pest control operator, primary principal, location principal or principal. A verified complaint of loss or damage must be filed within 60 days after the time that the occurrence of the loss or damage becomes known except that, if a growing crop is alleged to have been damaged, the verified complaint must be filed before 50 percent of the crop has been harvested. A report of



investigations resulting from a verified complaint must be furnished to the person who filed the complaint.

Sec. 19. NRS 555.350 is hereby amended to read as follows:

555.350 1. The Director may suspend, pending inquiry, for not longer than 10 days, and, after opportunity for a hearing, may revoke, suspend or modify any business license or license issued to an applicator ~~{or government applicator}~~ under NRS 555.2605 to 555.460, inclusive, if the Director finds that:

- (a) The licensee is no longer qualified;
- (b) The licensee has engaged in fraudulent business practices in pest control;
- (c) The licensee has made false or fraudulent claims through any media by misrepresenting the effect of materials or methods to be used;
- (d) The licensee has applied known ineffective or improper materials;
- (e) The licensee has operated faulty or unsafe equipment;
- (f) The licensee has made any application of materials in a manner inconsistent with labeling or any restriction imposed by regulation of the Director, or otherwise in a faulty, careless or negligent manner;
- (g) The licensee has violated any of the provisions of NRS 555.2605 to 555.460, inclusive, or regulations adopted pursuant thereto;
- (h) The licensee has engaged in the business of pest control without having a licensed agent, operator, primary principal or principal in direct on-the-job supervision;



(i) The licensee has aided or abetted a licensed or an unlicensed person to evade the provisions of NRS 555.2605 to 555.460, inclusive, combined or conspired with such a licensee or an unlicensed person to evade the provisions, or allowed the license to be used by an unlicensed person;

(j) The licensee was intentionally guilty of fraud or deception in the procurement of the license;

(k) The licensee was intentionally guilty of fraud, falsification or deception in the issuance of an inspection report on wood-destroying pests or other report or record required by regulation;

(l) The licensee has been convicted of, or entered a plea of nolo contendere to, a category A or B felony or a category C, D or E felony if the conviction occurred or the plea was entered for the category C, D or E felony during the immediately preceding 10 years in any court of competent jurisdiction in the United States or any other country; or

(m) The licensee has failed to provide adequate instruction or supervision to any unlicensed ~~employee~~ *applicator* working under the supervision of the licensee.

2. A business license and any license issued to a principal of the business as an applicator is suspended automatically, without action of the Director, if the proof of public liability and property damage or drift insurance filed pursuant to NRS 555.330 is cancelled, and the licenses remain suspended until the insurance is re-established.

3. If the licensee is a natural person, any licensee against whom the Director initiates disciplinary action pursuant to this section shall, within 30 days after receiving written notice of the disciplinary action from the Director and in accordance with any regulations adopted by the



Department, submit to the Director any document or other information required by the Department to perform a background check of the licensee. Any document or other information submitted pursuant to this subsection must be accompanied by the appropriate fees, if any, specified in regulations adopted by the Department for performing the background check. A willful failure of a licensee to comply with the requirements of this subsection constitutes an additional ground for the revocation, suspension or modification of the license pursuant to this section.

Sec. 20. NRS 555.351 is hereby amended to read as follows:

555.351 *1.* Except as otherwise provided in ~~{NRS 555.2775:~~

~~—1.—~~ *A) subsection 3, a person shall not use any restricted-use pesticide within this State at any time without a certificate issued by the Director except a person using any restricted-use pesticide under the supervision of a {certified} commercial applicator who complies with the provisions of subsection 3, non-private applicator or private applicator.*

2. If the Director has adopted regulations requiring:

(a) A permit pursuant to NRS 586.403; or

(b) A special use permit pursuant to NRS 586.405,

↳ for a restricted-use pesticide, a person shall not use that pesticide without obtaining the required permit.

3. A person licensed as a commercial applicator and authorized to engage in pest control is authorized to use or supervise the use of a restricted-use pesticide without obtaining a certificate issued by the Director pursuant to NRS 555.357, if the person:



(a) Demonstrates that he or she satisfies the standards set forth in 40 C.F.R. § 171.103;
and

(b) Otherwise complies with the provisions of this chapter and any regulations adopted pursuant to this chapter governing the use of restricted-use pesticides.

Sec. 21. NRS 555.355 is hereby amended to read as follows:

555.355 1. The Director may require the applicant to show, upon examination, that the applicant possesses adequate knowledge concerning the proper use and application of restricted-use pesticides and the dangers involved and precautions to be taken in connection with the application of those pesticides . ~~including, but not limited to, the following areas:~~

- ~~—(a) Label and labeling comprehension.~~
- ~~—(b) Environmental consequences of pesticide use and misuse.~~
- ~~—(c) Pests.~~
- ~~—(d) Pesticides.~~
- ~~—(e) Equipment.~~
- ~~—(f) Application techniques.~~
- ~~—(g) Laws and regulations.~~
- ~~—(h) Safety.~~

2. In addition, the Director may require the applicant to meet special qualifications of competency to meet the special needs of a given locality regarding the use or application of a specific restricted-use pesticide.

3. *The Director shall require an applicant to demonstrate:*



(a) If the applicant is applying to be certified as a non-private applicator, that he or she satisfies the standards set forth in 40 C.F.R. § 171.103.

(b) If the applicant is applying to be certified as a private applicator, that he or she satisfies the standards set forth in 40 C.F.R. § 171.105.

4. The Director shall collect from each person applying for an examination or reexamination, in connection with the issuance of a certificate, a testing fee established by regulation of the State Board of Agriculture for any one examination period.

Sec. 22. NRS 555.359 is hereby amended to read as follows:

555.359 The Director may deny or suspend, pending inquiry, for not longer than 10 days, and, after opportunity for a hearing, may deny, revoke, suspend or modify any certificate issued under the provisions of NRS 555.351 to 555.357, inclusive, if the Director finds that the applicant or the ~~certified~~ *commercial applicator, non-private applicator or private applicator*:

1. Is no longer qualified;
2. Has applied known ineffective or improper materials;
3. Has applied materials inconsistent with labeling or other restrictions imposed by the Director;
4. Has operated faulty or unsafe equipment;
5. Has made any application in a faulty, careless or negligent manner;
6. Aided or abetted an uncertified person to evade the provisions of NRS 555.351 to 555.357, inclusive, combined or conspired with an uncertified person to evade those provisions, or allowed one's certificate to be used by an uncertified person;



7. Was guilty of fraud or deception in the procurement of the certificate;
8. Has deliberately falsified any record or report;
9. Has violated any of the provisions of NRS 555.351 to 555.357, inclusive, 555.390 or any regulation adopted pursuant thereto; or
10. Has failed or neglected to give adequate instruction or direction to an uncertified person working under his or her supervision.

Sec. 23. NRS 555.390 is hereby amended to read as follows:

555.390 1. The Director may, by regulation, require any licensee to maintain such records and furnish reports giving such information with respect to particular applications of pesticides and such other relevant information as the Director may deem necessary.

2. The Director may, by regulation, require any ~~{certified}~~ *commercial applicator, non-private applicator or private* applicator to maintain such records and furnish reports giving such information with respect to application of restricted-use pesticides and such other relevant information as the Director may deem necessary.

Sec. 24. A person who, on the effective date of this act, is the holder of a valid license as a government applicator issued pursuant to NRS 555.2775, as that section existed before the effective date of this act, who is otherwise qualified to hold such a license on that date and who uses restricted-use pesticide in compliance with NRS 555.2775, as that section existed before the effective date of this act, shall be deemed to hold a certificate to use restricted-use pesticides issued pursuant to NRS 555.357 until his or her license as a government applicator expires or is revoked, whichever occurs first.



Sec. 25. NRS 555.2642, 555.2643, 555.2688, 555.2771, 555.2772, 555.2773, 555.2774 and 555.2775 are hereby repealed.

Sec. 26. This act becomes effective upon passage and approval.

LEADLINES OF REPEALED SECTIONS

555.2642 “Government applicator” defined.

555.2643 “Governmental agency certificate” defined.

555.2688 “Unlicensed employee” defined.

555.2771 Governmental agency certificate.

555.2772 License as government applicator.

555.2773 Application for governmental agency certificate or license as government applicator.

555.2774 Examination and qualifications of applicant for license as government applicator; testing fee established by regulation.

555.2775 Issuance and renewal of license as government applicator; fee; written explanation of denial.



"depasqualep@starkhealth.org" <depasqualep@starkhealth.org>, "jadams@cantonhealth.org" <jadams@cantonhealth.org>, "kmoore@uaoh.net" <kmoore@uaoh.net>, "rtyoung@cummins.gov" <rtyoung@cummins.gov>, "jwentzel@phdmc.org" <jwentzel@phdmc.org>, "DZeedyk@cityofdefiance.com" <DZeedyk@cityofdefiance.com>, "bcass@villageofdelta.org" <bcass@villageofdelta.org>, "cterakedis@tchdnow.org" <cterakedis@tchdnow.org>, "kpahl@edgerton-ohio.com" <kpahl@edgerton-ohio.com>, "rboger@jacksontwp.com" <rboger@jacksontwp.com>, "dmoore@groveport.org" <dmoore@groveport.org>, "info@highlandcountyhealth.org" <info@highlandcountyhealth.org>, "rbarnes@ashtabulacountyhealth.com" <rbarnes@ashtabulacountyhealth.com>, "Cbalster@wcchd.com" <Cbalster@wcchd.com>, "lbarnes@columbiana-health.org" <lbarnes@columbiana-health.org>, "jmichaelson@co.madison.oh.us" <jmichaelson@co.madison.oh.us>, "wengelbach@richlandhealth.org" <wengelbach@richlandhealth.org>, "tstockel@mariettaoh.net" <tstockel@mariettaoh.net>

Dear colleague,

I hope this email finds you well and that you, your families, and your coworkers are healthy and well during this unprecedented time.

I am writing to **ask you for 15-20 minutes of your time** to help with a critical vector-borne disease prevention and control activity.

My Division staff continue to work closely with NACCHO leadership and staff to protect the nation from the on-going threat of vector-borne diseases. One of those activities is a repeat of a survey conducted in 2017 to describe the capacities and needs of local vector-control organizations across the nation.

The 2017 survey was critical in identifying the strengths and deficits in our nation's capacity to conduct vector control activities. Survey results helped us tailor technical assistance resources, which included increased funding to state vector-borne disease prevention and control programs, the CDC-NACCHO Vector Control Collaborative Mentorship Program (2019 and 2020) for local vector control programs, a suite of resources and publications that help support local tick surveillance, and our first ever Vector Week technical assistance conference, held in February 2020.

Results of the new survey describing the state of vector control programs at the local level will enable us to best target future resources. No one can better describe the state of your vector control program than you. Your input is critical.

For this reason, I write today to ask you to **please complete the 2020-2021 NACCHO-CDC vector control survey**, at the unique link that was sent to you. Please email

vectorcontrol@naccho.org if you would like to have your unique link resent to you.

I promise that aggregate survey results will be shared with survey respondents, our agency, Congress, and others in the field to improve our nation's capacity to address the ongoing threat of vector-borne diseases.

Thank you in advance for your efforts,

Lyle Petersen

STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>

1550 College Parkway, Suite 115
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Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane
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Reno, Nevada 89502
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STEVE SISOLAK
Governor

JAMES DEVOLLD

Chair, Nevada Tax Commission

MELANIE YOUNG
Executive Director

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Henderson, Nevada 89074
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Fax: (702) 486-3377



MEMORANDUM

Date: January 26, 2021

To: All Local Government Finance Officers
From: Local Government Finance
Subject: Tax Rate Changes for FY 2021-22

The Preliminary Revenue Projections publication, which establishes the preliminary maximum allowed operating property tax rate for all local governments, will be distributed on February 16, 2021. Please review and notify your analyst **in writing** by **February 22, 2021** regarding the property tax rate your governing body proposes to levy in FY 2021-22. This office will compile and disseminate the information to the County Treasurers and the Centrally Assessed section of the Division of Local Government Services for use in the preparation of the property tax proforma revenue report. If we do not receive a response from you, the FY 2020-21 tax rates will be applied. Please contact the analyst assigned to your entity if you have any questions.

Kelly Langley - Supervisor
(775) 684-2073
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Keri Gransbery
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Clark

Carson City
Douglas
Eureka
Multi-County Districts

Lyon
Nye
Storey
White Pine

Churchill
Lincoln
Mineral
Pershing
Washoe

Elko
Esmeralda

Subject: Important Update Regarding Clarke's Liquid Product Packaging
From: "Karen Larson, Clarke Mosquito Control" <customer@clarke.com>
Date: 1/26/2021, 2:24 PM
To: ccmosquito@cccomm.net

Clarke Announces Voluntary Product Exchange Program for All U.S. Customers

Earlier this month, the EPA revealed that PFAS chemicals (per-and polyfluoroalkyl substances) may have the ability to leach into liquid products that are packaged in fluorinated HPDE plastic. The EPA came to this conclusion after trace amounts of PFAS chemicals were detected in Clarke's Anvil 10+10 mosquito control product. Further EPA testing has confirmed there is no PFAS in the Anvil 10+10 formulation, but did reveal the third-party fluorinated packaging may be the source of PFAS in Anvil 10+10.

The potential for PFAS chemicals from fluorinated packaging to leach into products was unknown until very recently. We recognize that fluorinated packaging is widely used by industry for finished goods, including pesticides, and some liquid mosquito control products manufactured by Clarke and others are packaged in fluorinated plastic containers. The broader impact of the EPA's findings regarding fluorinated plastic containers and PFAS contamination is still evolving.

Clarke's Decisions and Actions

- 1. Based on EPA's conclusion, Clarke voluntarily ceased all sales and shipments of Anvil 10+10 in plastic containers and is directing its customers not to use any Anvil 10+10 packaged in plastic containers.** Customers with inventory of Anvil 10+10 in **plastic** containers have been directed to remove the product from operational use and store it in compliance with all local, state and federal regulations until further guidance is provided.
- 2. Out of an abundance of caution, Clarke has committed to transitioning all of its mosquito control product packaging to a next-generation technology of non-fluorinated plastic with an improved environmental profile.** While we complete this transition over the coming weeks, liquid mosquito control products will only be available in steel containers. Granular products will remain available in all packaging types during the transition period.
- 3. Additionally, today Clarke is announcing a voluntary product exchange program. Under this program, any U.S. customer who currently holds inventory of any liquid Clarke Mosquito Control product in plastic containers can exchange this material for fresh material in non-fluorinated packaging.**

Voluntary Product Exchange Program

Clarke products in 1 gal or 2.5 gal plastic jugs and the 30 gal and 55 gal plastic drums are included in this program. Several of Clarke's proprietary liquid products are available in these

container types, including Anvil, BioMist, Duet, Duet HD, Merus, Mosquito Mist and Mosquito Master, liquid Natular formulations (2EC and SC only), CocoBear and Flit.

Under this product exchange program, Clarke will replace liquid products currently in plastic packaging with fresh material in alternative packaging (either steel or non-fluorinated plastic based on availability and formulation type). We have already started to build inventory, and product exchanges will be made according to a timeline that best balances your operational needs for the 2021 season with our supply chain capacity.

We appreciate the effort our customers will make to accomplish this product exchange. Our intention is to allow our customers to conduct mosquito control operations during the 2021 season without potential distraction related to Clarke product packaging.

Action Required

Customers in the United States who have inventory of eligible liquid Clarke products in plastic packaging may request a product exchange using our Product Exchange Request Form until Friday, February 26, 2021.

[Click to Access Clarke's Product Exchange Request Form](#)

We understand that you may have questions surrounding this decision and its implications, so we've included a brief Q&A below with additional background. As always, Clarke's sales and customer care teams are available to support you with any questions you may have about Clarke's products, our packaging transition, and our voluntary liquid product exchange program.

As an added measure, we have also established a **dedicated hotline: 630-317-3100**, specifically for customer support related to Clarke packaging. This line will be staffed during Clarke's standard business hours, 8:00am – 5:00pm Central Standard Time.

We truly appreciate your understanding as this unprecedented and challenging situation continues to unfold. For the past 75 years, Clarke has been a proud servant of public health, and our work has always been guided by our commitments to protecting people and the planet, and doing the right thing, even when it's hard. Please know that Clarke is wholly committed to working with all our valued customers to ensure they have mosquito control products that can be used with confidence for the 2021 season.

Sincerely,

Karen Larson
Vice President, Product Innovation & Government Affairs

What are PFAS?

PFAS are a group of man-made chemicals that have been manufactured and used in a variety of industries around the globe since the 1940s. They are used to make household items more resistant to grease, stains and water, and are commonly found in products like firefighting materials, markers, nonstick pans and sunscreen. They have been implicated in long-term health issues for humans and are pervasive in the environment.

Does Anvil 10+10 or other products include PFAS in its formulation?

A comprehensive inquiry of our manufacturing and supply chain has confirmed **there are no PFAS chemicals in the production or manufacturing of any Clarke raw material or finished good.** Further EPA testing confirms there are no PFAS chemicals in Clarke's Anvil 10+10 formulation.

How did PFAS get into Anvil 10+10? Why are plastic containers fluorinated?

EPA testing has revealed the third-party fluorinated packaging may be the source of PFAS in Anvil 10+10. Fluorination of HDPE containers is done to aid in product storage stability and is widely used by the agricultural industry for finished goods, including pesticides, and other commercial sectors. The potential for PFAS from the fluorinated packaging to leach into finished goods was unknown until very recently.

Do other fluorinated plastic containers have the potential to leach PFAS?

We are examining our entire liquid product portfolio to understand the potential for other Clarke liquid products packaged in fluorinated plastic containers to be impacted by the container.

How long has fluorinated plastic packaging been in use?

Fluorinated plastic containers (primarily jugs) have been used in the agrichemical/pesticide industry since the 1980s. Fluorinated plastic drums became more popular in the mid-2000s in accordance with EPA regulations around containers and containment.

Do other pesticides/products use fluorinated containers?

Yes. Other pesticides in the public health and agriculture industry are shipped and stored in fluorinated containers. The broader impact of the EPA's findings regarding fluorinated plastic containers and PFAS contamination is still evolving.

Clarke has been providing public health mosquito control products and services since 1946.
Learn more online at www.clarke.com.

Facebook | Twitter | LinkedIn

Clarke | 675 Sidwell Court, St. Charles, IL 60174

[Unsubscribe ccmosquito@cccomm.net](mailto:ccmosquito@cccomm.net)

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CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date: February 8, 2021

Re: Discussion and possible action regarding putting the 2021 Aerial Contract with Frey Spray.

I am hoping to receive an aerial contract with an hourly rate before the meeting but am not sure if Jerry Frey is in town to fill one out. He was at a helicopter school in Idaho. Attached is the aerial contract language for your information. His rate last year was \$780 / hour.

If he is not able to submit this before this meeting, we can table this agenda item for the March meeting. We will most likely not need his service before then.

AERIAL PESTICIDE APPLICATION CONTRACT

In consideration of the mutual obligations set forth herein, the Churchill County Mosquito, Vector and Noxious Weed Abatement District (Note: name change) and Frey Spray, Inc. (Contractor) agree as follows:

1. Contractor agrees to perform services as required by this contract at the rates listed below:
 - A. Supply aerial application in accordance with specifications for liquid spray application at a cost of : \$ _____ per hour
 - B. Supply aerial application in accordance with the specifications of ULV (ultra low volume) application at a cost of: \$ _____ per hour
 - C. Supply aerial application in accordance with specifications for dry application at a cost of: \$ _____ per hour
2. Application, handling and storage of pesticides by Contractor shall be in strict conformity with all applicable federal, state and local laws, regulations and requirements. Contractor warrants that he shall at all times be properly licensed and certified by the appropriate agencies for the application, handling and storage of pesticides under this agreement, and for the operation of aircraft used in such operations.
3. Pesticides to be applied shall be only those specified by District. Application shall be by aerial spraying in accordance with specifications, calibrations and application rates specified by District and the pesticide manufacturer. Contractor shall adhere to such specifications and application rates. In the event that, as a result of improper application techniques, mosquito populations are not reduced to a level determined to be acceptable by the District, Contractor shall not be entitled to compensation and shall compensate District for the full cost to the District of the pesticide applied. Such compensation may be withheld from any other funds due or to become due from the District.
4. District representatives may inspect and monitor all storage, handling, and application procedures used by contractor.
5. Contractor shall furnish storage space for pesticides to be applied.

6. Contractor shall furnish any necessary ground support to insure uniform coverage of pesticides during spray operations.
7. Contractor shall maintain and permit District to inspect records showing date, location, type of pesticide, quantity used and number of acres treated. Each invoice submitted by Contractor for payment shall be accompanied by a copy of the applicable records, with the exact time of application if requested by the District.
8. Contractor shall provide spraying service for the entire geographical area of Churchill County and shall cooperate and assist District in obtaining any permits or grants of permission necessary to allow the spraying of pesticides. Spray services shall be provided within 24 hours of District's request, subject to federal and state regulations regarding pesticide application as well as weather and flying safety factors permitting.
9. Contractor is an independent contractor and in no sense shall be considered an employee or agent of District. Contractor shall provide State Industrial Insurance coverage for its employees. Contractor shall provide, at its own expense, aviation (third party) liability insurance of not less than \$1,000,000 and chemical liability insurance of (\$100,00 bodily injury, \$300,00 each occurrence & \$100,000 property damage.) Evidence of coverage thereof (in writing) will be submitted with the appropriated contract documents to the District, naming Churchill County Mosquito & Weed Abatement District trustees and employees as additional insured. Contractor shall be solely responsible for and shall indemnify and hold District, its officers and employees, harmless against any and all claims, liabilities, losses, damages or injuries to any person or entity, including any of such by way of indemnification or contribution due to personal injury, death, or property damage arising directly or indirectly from the performance of services under this agreement.
10. Contractor shall be compensated for its services as provided in paragraph 1 herein.
11. This agreement may be terminated by either party with thirty (30) days written notice.
12. Anticipated duration of the Contract shall be from February 15, through October 30, 2021.

CHURCHILL COUNTY M&WAD

CONTRACTOR

CHAIRMAN
DATE: _____

Dated: _____

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: February 8, 2021

Re: Discussion and possible action regarding approval of the District "By-laws".

In the white flexible binders, Trustees have the current Collective Bargaining Agreement, the corrected District "By-laws" (District Policy and Procedure Manual) and the "Role of the Board of Trustees" document.

The "District By-laws" mirror that of Title 3, which is the Churchill County Policy and Procedure Manual for County Employees. The difference between the two documents is "District" specific language, certain safety sensitive language and Chapter 8, which is District specific information and operational conditions or expectations.

We last discussed this document in November/December 2020 and brought forth certain corrections. The staff has also had the opportunity to review the document and discuss any issues with Management. At this point, we would like to have this document approved by the District Board so that going into the 2021, all staff and Board members have a solid policy to work off of with respect to expectations and structure.

If you have any questions, please feel free to contact Melania at the office so she can get any suggestions to Management. She did a great job of reviewing and correcting the document language to reflect the District. The office number is 775 423-2828.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: February 8, 2021

Re: Discussion and possible action regarding the District Program Goals and Planning Processes document.

Attached is a document regarding the District Program Goals and Planning Processes. This is for your review and if you have any questions, we are at a good point to discuss them as we have a number of new people with the District.

Please review and bring to the meeting any questions or suggestions.

CHURCHILL COUNTY MOSQUITO & WEED ABATEMENT DISTRICT

MISSION STATEMENT

THE MISSION OF THE CHURCHILL COUNTY MOSQUITO & WEED ABATEMENT DISTRICT IS TO SUPPRESS MOSQUITO AND WEED POPULATIONS ON PUBLIC AND PRIVATE LANDS TO PROTECT AGRICULTURE, REDUCE HEALTH RISKS AND IMPROVE THE QUALITY OF OUTDOOR ACTIVITIES IN CHURCHILL COUNTY.

OVERALL DISTRICT PLANNING PROCESS

DEVELOPMENT AND PUBLICATION OF DISTRICT'S ANNUAL AND LONG RANGE PLANNING PROCESS AND GOALS

- A. Publicize annual and long range plans to inform employees and public of the direction and the objective to be achieved by each Program and the District.
- B. District Manager will meet with staff annually to update their current and 5 year plans.
- C. Management will present current and long range plans to the Board for review prior to preparation of budget.
- D. After Board approval of annual and long range plans and goals, District Manager will prepare the budget.
- E. After Board approval of budget, final draft of District plans and goals are distributed to Board, staff and appropriate government agencies.

GOALS

GOAL 1 ENHANCE EMPLOYEE PROFESSIONAL DEVELOPMENT, PERSONAL PRODUCTIVITY, WORK SATISFACTION, AND JOB SAFETY.

Rationale:

- * A supportive working environment will aid in employee development and enthusiasm increasing overall program effectiveness.

Strategy:

- * Motivate staff interest in the success of the District through *increased participation in program development, direction and involvement in decision making.*
- * Expand staff expertise and capability through their involvement in planning and conducting program development studies.
- * Promote from within, where possible, to encourage staff professional development and advancement.
- * Support staff presentations at mosquito and weed control conferences and publications in professional journals.
- * Encourage staff participation in classes, seminars, other training programs and additional public health certification for professional growth.
- * Establish a partial tuition reimbursement program to encourage employees to enhance their skills.
- * Increase employee work satisfaction by fostering creative and independent solutions to daily work problems.
- * Increase employee job safety awareness through safety training programs.
- *
- *

GOAL 2 DEVELOP AND MAINTAIN MONITORING PROGRAMS FOR IMMATURE AND ADULT MOSQUITO POPULATIONS AND ENCEPHALITIS TRANSMISSION POTENTIAL.

Rationale:

- * Monitoring programs will provide information needed to prevent disease transmission, deploy control resources and evaluate programs.

Strategy:

- * Maintain routine mosquito larvae surveillance procedures.
- * Use adult mosquito monitoring stations to assess program effectiveness and redirect control measures.
- * Utilize sentinel chicken flocks to monitor encephalitis virus transmission potential.
- * Use computerized mapping program to monitor source locations and treatments.
- *
- *

GOAL 3 DEVELOP AND MAINTAIN AN EFFECTIVE CONTROL PROGRAM FOR MOSQUITO POPULATIONS

Rationale:

- * Suppression of mosquito populations reduces the annoyance levels for human outdoor activities and disrupts the disease transmission cycle.

Strategy:

- * Continue surveillance of immature mosquito populations to assess proper timing of appropriate larval control methods.
- * Continue surveillance of adult mosquito populations to assess the proper timing of appropriate adult control methods.
- * Utilize biological control organisms when appropriate.
- * Use computerized mapping program to monitor source locations and treatments.
- *
- *

GOAL 4 DEVELOP AND MAINTAIN AN EFFECTIVE CONTROL PROGRAM FOR NOXIOUS WEED INFESTATIONS

Rationale:

- * Suppression of noxious weed infestations on public and private lands to protect agricultural interests, to improve public safety and to enhance esthetics along county rights of way.

Strategy:

- * Develop a surveillance and identification system of noxious and invasive weeds in Churchill County.
- * Use appropriate methods to control noxious weeds to limit their spread.
- * Control vegetation along county rights of way to improve public safety and enhance esthetics.
- * Negotiate a contract to perform weed control along state roads in Churchill County.
- * Maintain a 4' clean zone from edge of pavement on county roads.
- * Use computerized mapping program to monitor weed species and treatment locations.
- *
- *

GOAL 5 IMPROVE AND MONITOR ACCURACY IN ADMINISTRATIVE AND FIELD OPERATIONAL DATA BASES.

Rationale:

- * Accurate information is needed to make cost effective management and budget decisions and to balance program operations.

Strategy:

- * Maintain staff awareness of the importance of accurate data through consistent error monitoring.
- * Develop or adopt a computer mapping and recording system of field operational control activities.
- * Provide computer feedback to field staff to assist them in directing their operations.
- * Develop improved ways of measuring accuracy.
- * Increase communication between management and field personnel through staff meetings and other means.
- * Integrate quality assurance principles into all phases of administrative and field activities.
- * Use appropriate statistical methods in all research designs and sampling of field program activities.

- * Use analysis of the sampling data to redirect control measures.
- * Identify variation in the way program procedures are instituted and learn the most effective way to consistently implement the procedure.
- * Train staff in the best standard way to perform each control procedure and monitor staff performance for adherence to procedure.
- *
- *

GOAL 6 USE PRUDENT AND ENVIRONMENTALLY SENSITIVE CONTROL METHODS/MATERIALS THAT ASSURE DEPENDABLE AND COST EFFECTIVE CONTROL UNDER VARYING FIELD CONDITIONS.

Rationale:

- * Environmentally sensitive control methods/materials are capable of achieving effective mosquito and weed control while having negligible impact on wildlife food resources and other non-target organisms.

Strategy:

- * Select and use only U.S. Environmental Protection Agency and Nevada Division of Agriculture registered control materials having the greatest margin of safety for man, animals and the food chain.
- * Develop more effective means of using control materials with low environmental impact.
- * Determine backup materials in case pesticide resistance develops to materials used in programs.
- * Utilize biological control organisms when they will effectively reduce pest populations in a timely manner.
- *
- *

GOAL 7 DEVELOP A PUBLIC INFORMATION AND EDUCATION PROGRAMS.

Rationale:

- * Communication between the District and the public will increase the awareness of District operations and will result in increased demand and support for District activities.

Strategy:

- * Post the goals in the District office.
- * Include the goals, rationale and strategies to achieve the goals in all Field Operations Manuals.
- * Train staff on all facets of the program to effectively explain the program to citizens.
- * Communicate the goals to the public in presentations and brochures.
- * Develop and distribute a semi-annual newsletter about program activities to the Board, staff, related agencies and the public.
- * Communicate to the public the control strategies used and the relative environmental safety of control materials and methods.
- * Establish a colony(s) of common insects for use in public education program.
- * Develop and/or update mosquito and weed education programs for use in schools.
- *
- *

GOAL 8 ENCOURAGE COOPERATION BETWEEN THE PUBLIC AND THE DISTRICT IN CONTROL OF MOSQUITOES AND NOXIOUS WEEDS.

Rationale:

- * Develop a program to help the public take greater responsibility for mosquito and weed control.

Strategy:


- * Offer incentives to encourage offenders to change their methods of operation to help eliminate mosquito breeding and noxious weed infestations on their land.
- * Use Legal Abatement Procedure to declare "public nuisances" and take appropriate action when needed.
- * Suggest alternatives to reduce breeding potential of various mosquito sources and weed infestations.
- *
- *

GOAL 9 COOPERATE WITH OTHER AGENCIES TO MAXIMIZE PUBLIC BENEFIT.

Rationale:

- * Sharing resources, when not in high demand, will enhance interagency cooperation and provide the greatest ultimate public benefit.

Strategy:

- * Assist local governmental agencies, when possible, to promote interagency cooperation and understanding.
- * Share District staff and specialized resources, when possible, to meet the common need of the public.
- * Assist Lahontan Conservation District with the Tall Whitetop control project along the Carson River.
- * 
- *

GOAL 10 IMPROVE DISTRICT EQUIPMENT AND FACILITIES.

Rationale:

- * Improvement of District equipment and facilities increases job performance and public's impression of District's professionalism.

Strategy:

- * Investigate the possible purchase of land for construction of new District facilities.
- * Continue to replace older vehicles and equipment to reduce major repair costs and increase job effectiveness.
- * Continue to update technologies to improve general District operations.
- *
- *

GOAL 11

Rationale:

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Strategy:

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GOAL 12

Rationale:

*

Strategy:

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CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: February 8, 2021

Re: Discussion and possible action regarding the "Role of the Board document" provided in the District binder.

Again, this document is in the white, flexible binder. Please review this document and bring any suggestions or additions to this document. This was never approved in the past but is a good structure for Board members to refer back to. This also is to be reviewed every two years.

Please let me know if you have any questions about this and I will be happy to respond. I can be reached via email (ccmosquito@cccomm.net), text (775 217-9211) or phone (775 423-2828).

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: February 8, 2021
Re: Discussion and possible action regarding the 2021-2022 Tax Rate.

The 2021-2022 tax rate memorandum was addressed in the correspondence section of this agenda.

This is a formality however, we (as the District) are really not in a position to increase our tax rate. Attached is the history of tax rates from our Audit. We are aware that revenues received by the District are less than budgeted for but that is to be expected from all tax supported entities. We do need to have formal approval of the 0.08% rate to be then confirmed with the Department of Taxation.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

Management Report January 2021

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: February 8, 2021

There were operational decisions and staff meetings responding to all of these issues such as policy language.

The staff worked for most of the month of January rebuilding source books and maps, janitorial issues, calibration of the mosquito/weed truck and servicing of the weed whacker, wood chipper, chain saws and granule throwers.

Two days were taken off during the month (through annual leave) by all employees due to inclement weather.

EXPENDITURES - January 2021

VENDORS

CK. DATE	NAME	CHECK #	AMOUNT
1/1/2021	Churchill County Comptroller	7369	\$6,055.11
1/12/2021	Napa Auto & Truck	7364	\$158.31
1/14/2021	Benjamin Shawcroft	7351	\$830.00
1/14/2021	CC Communications	7352	\$352.25
1/14/2021	Churchill County Comptroller (Road)	7353	\$385.34
1/14/2021	Colonial Life	7354	\$47.74
1/14/2021	Dowd Bookkeeping services	7355	\$105.00
1/14/2021	John Deere Financial	7356	\$44.93
1/14/2021	Lohontan Valley News	7357	\$105.49
1/14/2021	NV Energy	7358	\$235.32
1/14/2021	O'Reilly Auto Parts	7359	\$126.09
1/14/2021	Optum Bank	7360	\$150.00
1/14/2021	Public Employees Benefit Program	7361	\$87.86
1/14/2021	Southwest Gas	7362	\$359.26
1/14/2021	State of Nevada	7363	\$30.12
1/19/2021	John MacKay	7365	\$24.44
1/28/2021	Bank of America Credit Card	7368	\$3,620.70
1/29/2021	Operating Engineers Local 3	7367	\$156.00
1/29/2021	Churchill County Federal Credit Union	7366	\$700.00

TOTAL

\$13,573.96

PAYROLL

Period of December 28, 2020 to January 10, 2021

CK. DATE	NAME		AMOUNT
1/15/2021	James Cork		\$1,654.94
1/15/2021	Sharon Harper		\$1,692.17
1/15/2021	JD MacKay		\$2,083.96
1/15/2021	Fallon Merbs		\$1,413.95
1/15/2021	Kevin Porteous		\$1,806.82
1/15/2021	J. Melania Sagi		\$669.11
1/15/2021	Nancy Upham		\$2,389.30
1/6/2021	EFTPS		\$2,248.36

TOTAL

\$13,958.61

Period of January 11 to January 24

CK. DATE	NAME		AMOUNT
1/29/2021	James Cork		\$1,654.94
1/29/2021	Sharon Harper		\$1,692.19
1/29/2021	JD MacKay		\$2,083.96
1/29/2021	Fallon Merbs		\$1,413.95
1/29/2021	Kevin Porteous		\$1,806.82
1/29/2021	J. Melania Sagi		\$856.82
1/29/2021	Nancy Upham		\$2,389.30
1/20/2021	EFTPS		\$2,122.10

\$14,020.08

BOARD MEMBERS

1/15/2021	Sheldon Chipp	7347	\$92.35
1/15/2021	Marion Jonte, Jr	7348	\$82.35
1/15/2021	Christy Lattin	7349	\$92.35
1/15/2021	Michael Spencer	7350	\$92.35
1/15/2021	J. Melania Sagi		\$69.26

TOTAL

\$428.66

Total Expenditures		\$13,573.96
Total Payroll		\$28,407.35
Total Overall		\$41,981.31