

CHURCHILL COUNTY MOSQUITO, VECTOR, AND NOXIOUS WEED ABATEMENT
DISTRICT
BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
7400 Reno Highway
Fallon, Nevada 89406
(775) 423-2828
Fax: (775) 428-2829
E-Mail: ccmosquito@cccomm.net
Website: ccmosquito.org

*****NOTICE OF PUBLIC MEETING*****

Please Post

PLACE OF MEETING: Churchill County Administration Complex, Room 145
155 North Taylor, Commissioners Chambers
Fallon, Nevada

DATE: Thursday the 13th day of May, 2021

TIME: 5:30 P.M.

TYPE OF MEETING: Monthly Operational Meeting for April 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/151527181?pwd=SGlRNGtmZUJFa1BuYmk2UTIRYi8vOT09>

Meeting ID: 893 3943 8521Dial: 1-669-900-6833

Pass Code: 054609

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action will be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon agenda items in a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees during the public meeting is absolutely privileged.

Agenda:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**

4. Review and Adoption of Agenda.

5. Discussion and approval of Minutes.

1. Review and approval of minutes from April 8, 2021 Open Session.

6. Certificate of Posting.

7. Correspondence

1. 4-13-21 Notice of New Sample COVID-19 Leave Forms and Policies
2. 4-14-21 Biocontrol Follow-up for Russian Knapweed

8. Appointments

9. Old Business

1. Discussion and possible action regarding the 2021-2022 Tentative and Final Budget.
2. Discussion and possible action regarding the approval of a merit increase for District Manager, Nancy Upham moving Ms. Upham to Grade 69, Step 12 after this evaluation which amounts to a 2.5% increase.

10. New Business.

1. Discussion and possible action regarding the investment of purchasing a "VectorSmart NAM-w testing kit which is a PCR real time test to determine or detect Arboviral viruses in mosquito samples. If this is recommended by the State lab, this could be used to detect positive viral samples in chicken blood testing.
2. Discussion and possible action regarding investing in hardware and software and possible changes to the server systems.
3. Discussion and possible action regarding ideas to fix the roof at the District facility.

11. District Manager's Report and Operations Review.

12. Board Members' Reports.

13. Any requests for future agenda items.

14. Expenditures.

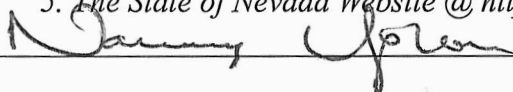
1. April 2021 Expenditures.

15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, before 3 pm on the 7th day of May 2021, at the following locations:

1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155. N. Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>



Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact knowingly when testifying.
- * The contact person for information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to rules of parliamentary procedure.
- * Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four working days before the meeting date.
- * If desired, the public is allowed to speak with a three minute maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio-tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting April 8th, 2021
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Christy Lattin, called the meeting to order at 5:30 P.M.

BOARD OF TRUSTEES

Chairwoman, Christy Lattin
Vice Chairman, Michael Spencer
Trustee, Marion Jonte, Jr.
Trustee, Tom Hutchings
Trustee, Cynthia McGarrah

Legal Counsel, Ben Shawcroft
District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

Zip Upham

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager, Nancy Upham requested that the agenda be adopted as is. Trustee, Marion Jonte made the motion to accept the agenda as published. Vice Chairman, Michael Spencer seconded the motion and it passed unanimously.

5. Discussion and Approval of Minutes:

Board Secretary, Melania Sagi noted some corrections that she had made to the meeting minutes from March 18th, 2021. She requested the Board to review the meeting minutes for any content changes they may like to be made. Ms. Lattin responded that it looked good. Mr. Jonte made the motion to accept the March 18th, 2021 meeting minutes with the corrections. Mr. Spencer seconded the motion and it passed unanimously.

6. Certificate of Posting:

Ms. Upham stated that the agenda was posted in accordance with NRS statutes.

7. Correspondence:

3-12-2021 Kellie Grahmann—Annual Audit Compliance FY 2019-2020. This is a formality to ensure the District is in compliance with getting the audit in on time.

8. Appointment:

None

9. Old Business:

None

10. New Business:

1. Discussion and possible action regarding the 2021-2022 Tentative Budget. Ms. Upham directed everyone's attention to column three of the estimate included in the meeting packet. The numbers reflect the District's current standings and in parenthesis are her projected numbers for the end of the year. She explained that she is looking into getting a system to do the chicken blood testing in house, so that estimate was left out. Ms. Upham calculated the Pro Forma numbers as \$649,675 which are higher than expected. The chemical budget was increased from \$60,000 to \$200,000 as Ms. Upham was able to take advantage of an early order rebate that gave the District over \$25,000 in free products.

Mr. Jonte applauded Ms. Upham on her efforts. Ms. Lattin admired Ms. Upham's ability to keep the figures conservative and inquired if Assistant Manager, JD MacKay was being trained to compile the budget, also. Ms. Upham responded that it can be a frustrating process and is planning to show him how to do it now that it is completed.

2. Discussion and possible action regarding the District Manager's (Nancy Upham) Annual Evaluation from the 2020 calendar year. Legal Counsel, Ben Shawcroft summarized the scores given to Ms. Upham for her annual evaluation from the Board of Trustees. He explained that this needed to be handled in an open meeting for the public to be able to observe and participate if they choose to.

In the first category of "Job Knowledge," four Board members gave an excellent rating, and one Board member did not provide any rating. Comments centered on the knowledge that Ms. Upham has in relation to her job duties. In the second category: "Interactions and Communication," Ms. Upham received two good ratings, two excellent ratings, and one member did not provide a rating. This gave an overall rating of 4.5 out of 5 for this category. Comments for this section focused on Ms. Upham's ability to work well with other entities and always being courteous when working with others.

The third category covered "Job Productivity," and had an overall rating of 4.5 with two members providing a good rating, two providing an excellent rating and one member not providing a rating. Highlights included looking for better ways to perform her job functions, interacting with other agencies and being very dedicated to her job. Ms. Upham received an overall rating of 4.75 for the fourth category of "Planning." Three Board members rated her as excellent, one as good and there was no rating from the fifth Board member.

The remaining categories of "Public Relations," "Work Environment and Safety," and "Overall Performance" received a rating of 4.2, 3.8, and 4.4, respectively. Ms.

Upham had an overall rating of 4.45 which will be considered in a future meeting concerning her merit increase.

Ms. Lattin complimented Ms. Upham on a good job. She reiterated for the Board members that they were elected to be vocal, and she was disappointed that there was a lack on input. Mr. Jonte asked Ms. Upham if she felt that the Board gave her enough support for her job. Ms. Upham responded that yes, although this was a difficult year, the Board has mostly been supportive.

3. Discussion and possible action regarding the District Facility "Open House."

Ms. Upham began by saying there were still Covid-19 restrictions to consider but, it would be nice to have a BBQ and invite the public to explore the facility and see the equipment. Ms. Sagi added that she thought about making it a big event. Ms. Lattin applauded the effort but felt as though a smaller event with members of Churchill County Government, employees, Board members and their families would be more realistic. Ms. Upham offered that it may be a good opportunity to distribute the mosquito fish and make it an educational event. Mr. Jonte said that he is a bit hesitant on having an Open House during the summer, the Districts busiest season.

Ms. Upham said that she was considering dedicating the building to Mr. Hal Newman and perhaps a plaque for people that have provided outstanding efforts with the District. Ms. Lattin agreed that a plaque for Mr. Newman would be nice, but it would be best to have a plaque for all the prior Board members. She is hesitant to open the Open House to the public and said that it may be best to wait until after Labor Day as the District will be less busy. Mr. Jonte agreed with Ms. Lattin that inviting some local "dignitaries" will help spread the news of our District as well as limiting the amount of people at the facility. He asked Ms. Upham what she had in mind for a BBQ, was she thinking of having it catered? Ms. Upham responded that cooking in house could be good, also.

Ms. Lattin said that these were some good ideas and there were still things to be considered. Ms. Upham added that she will investigate a complete list of past Board members for a plaque.

11. District Manager's Report and Operations Review:

Ms. Upham stated that the staff has been treating mosquito larvae with a 30-day product called Natular G30 which allows them to be more efficient. They have been heavily treating the larvae for half a month. Both weed trucks are operational, so the District was able to handle the state roads, all of the paved roads North of Highway 50, and the County roads. Other than that the staff has been focusing on treating mosquito larvae. The 30-day product is more expensive but it frees up the technicians to treat other areas. Ms. Upham had Jerry Frey fly the older material over all the open water which will be followed up by the technicians for the perimeters.

Mr. Jonte met a person from "The Bird Farm" area that was unaware of what the District does. He asked Ms. Upham if that was an area that received treatment. Ms. Upham responded that yes, that area also received the 30-day product. There are drains that are not kept clear which can exacerbate the situation however, what most of the public is seeing at this time are actually midges. Midges hatch off 3 to 4 weeks before mosquitoes. They look exactly like mosquitos, but midges don't have a biting mechanism. Mr. Jonte wondered if there may be other areas that were not aware of the

District's capabilities. Ms. Upham agreed that due to the growth in the County it may be prudent to send out postcards to notify the public. Ms. Lattin added that a targeted mailer to specific locations would help get the word out. Ms. Upham said that the benefits of a postcard would be great as they could notify the public of the weed program, disease testing results, and other general information.

12. Board Member's Reports:

None

13. Any Request for Future Agenda Items:

-District Manager, Nancy Upham's merit increase.

-There will be two meetings in May, on the second Thursday of the month and on the 20th of May to discuss and formally approve of the budget.

14. Expenditures:

March 2021 Expenditures:
Vendors: \$31,180.63
Payroll: \$24,433.85
Overall: \$55,614.48

Ms. Lattin made the motion to accept the March 2021 expenditures. Mr. Spencer seconded the motion and it passed unanimously.

15. Public Comment:

None

16. Adjournment:

Adjourned at 6:09 P.M.

SIGNATURE:

Chairwoman or Vice Chairman

DATE:

Subject: Notice: NEW Sample COVID-19 Leave Forms and Policies

From: Sharon Gesick <SharonGesick@poolpact.com>

Date: 4/13/2021, 3:59 PM

Good afternoon,

POOL/PACT HR has revised our sample COVID-19 leave forms and policies for members who may choose to continue Emergency Paid Sick Leave (EPSL) and Emergency Family Medical Leave (EFML) with the changes provided in the American Rescue Plan Act (ARPA). The updated document titles are listed below, and can be found on our website, www.poolpact.com, in the HR Resource Library under COVID-19 (Coronavirus) Resources.

- Sample Emergency Family and Medical Leave Policy
- Sample Emergency FMLA Application Form
- Sample Emergency Paid Sick Leave Policy
- Sample Emergency Paid Leave Application Form

As a reminder, Families First Coronavirus Response Act (FFCRA) paid leave is no longer mandated. Employers who elect to offer leave under ARPA may be eligible for tax credits for leave payments, but guidance remains unclear at this time on whether local government entities are eligible for tax credits. Note that employers who elect to continue the leave must adopt the new policies that reflect the ARPA changes. Employers are advised to consult their legal counsel, auditor, or tax advisor before relying on tax credits as the basis for extending EPSL and EFML leave under the ARPA.

Employers who elect to continue leave under ARPA must comply with all provisions of the Act in order to be eligible for tax credits. Alternatively, employers may elect to create a new program with similar benefits in order to provide paid leave to their employees who are impacted by COVID-related conditions rather than extend EPSL and/or EFML. Employers may also elect to discontinue COVID-paid leave and rely on existing accrued leave programs for COVID-related needs.

If you have any questions, please contact your HR Business Partner.

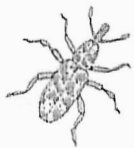
Thank you.

Stacy Norbeck, SPHR, SHRM-SCP, IPMA-SCP
General Manager, POOL/PACT Human Resources



201 S. Roop Street, Suite 103
Carson City, NV 89701
Phone: 775.887.2240 ext. 107
Toll free: 800.291.6826
Fax: 775.887.2581

This email message and related string, including any attachments, contains information belonging to NV POOL/PACT and/or



RUSSIAN KNAPWEED GALL MIDGE (*JAPPIELLA IVANNIKOVI*)

Insect Description

Larvae are legless, curved and are whitish to pink or orange. Larvae approximately 2 mm long when mature. Adults are medium to dark brown with transparent wings, long legs and large eyes. Their bodies are about 2 mm long, with males measuring slightly under 2 mm and females slightly longer.

Field Identification

These midges prefer new shoots and lateral shoots for egg laying. Fused leaves ("rosette" galls) and grey – silver appearance due to webbing or hairs on new shoots of Russian knapweed indicates their presence.

Life Cycle

On average, adult males live less than a day and females 2-3 days after they emerge in the spring. Eggs are laid on shoot tips. Larvae feed within the gall among silky webs (hairs). Larvae go through three instars before pupating. They overwinter as pupae, but may have more than one



Impacts

Galls result in stunted growth and plant stress, limiting growth, flowering and seed production.

Availability

Currently, insects are available in Montana through a limited number of sources. The Montana Biocontrol Coordinator will share the contact information for these sources with interested parties.

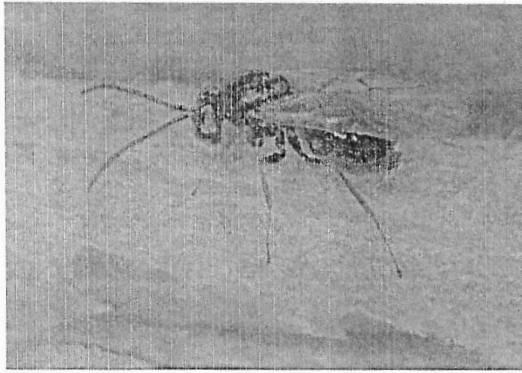
Notes

A native of Uzbekistan it seems to thrive best in disturbed and -irrigated or moist areas due to resulting new growth of knapweed plants. Grazing by wildlife or livestock may impact populations when the midges are at low levels. This agent is still being monitored for effectiveness, however, it is established in several sites in MT and research in WY suggests it can limit seed production by 91% and reduce above ground biomass by 34%.

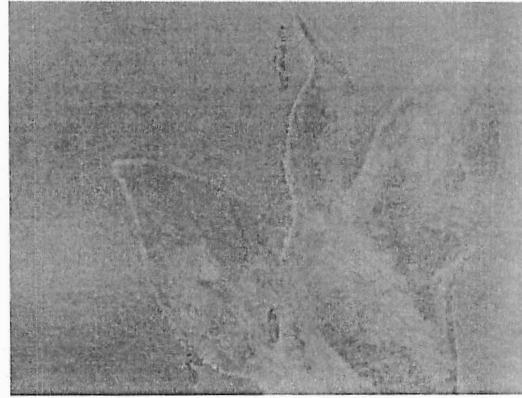
Using the Agent

The midges are best collected as mature galls from affected plants; as sweeping is difficult and can damage the delicate adults. Galls can either be placed directly in the infested area throughout the growing season according to specific protocols or maintained indoors for careful release of adults after emergence. Mowing the infected site prior to releasing insects may increase new shoots, for galling later in the season. . However, this may not be effective at dry sites where regrowth is limited by moisture. From 50-100 galls should be released to begin establishment efforts. Success should be monitored by looking for galls on Russian knapweed plants in current and subsequent years after release.

Due to the lack of knowledge regarding establishment and impact they should not be relied on as a sole strategy for managing Russian knapweed on a landscape level. They are best used in tandem with other management strategies including additional biocontrols, chemical and mechanical methods if eradication is your goal and to reduce spread while insects are establishing. Consult your local weed district or Extension Service for Russian knapweed management advice.



Aulacidea acroptilonica (RK gall wasp)



Jaapiella ivannikovi (RK gall midge)

Biological Control of Russian knapweed (*Rhaponticum repens*)

There are two gall forming insects that are being used as biocontrol agents for Russian knapweed in North America. One is a gall-forming wasp *Aulacidea acroptilonica* (family Cynipidae) which lays eggs in developing stems causing them to swell and in some cases become severely deformed. The other agent is the gall forming midge *Jaapiella ivannikovi* (family Cecidomyiidae) which lay eggs at the growing shoot tips of the weed and cause the growing tips to cease elongating and to produce leaves which remain folded, forming layered galls at the growing tips.

The gall midge is currently available and has been widely released in Colorado while the gall forming wasp remains in short supply due to the fact that it has only a single generation per season which makes it difficult to rear.

Releasing the gall-forming insects

Both the fly and wasp oviposit on plants that are growing, which makes spring the best time for release. The wasp prefers laying eggs in stems just behind the growing shoot tips and the fly lays eggs around and in the growing shoot tips. This means that by summer, when plants have stopped growing, there are few if any suitable oviposition sites for the insects. One exception is in areas where Russian knapweed has been mowed or cut. If knapweed is mowed or cut and if there is sufficient moisture to enable growth, plants will send up new shoots and again become susceptible to attack by both insect species.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: May 11, 2021

Re: Discussion and possible action regarding the 2021-2022 Final Budget.

I will deliver to you tomorrow the Final Budget packet. We discussed the breakdown of our estimated expenditures for the budget year which is attached again at this point for your review. This is relevant to our operations and is probably the most valuable snapshot of what the District is planning to do with next year's expenses.

At the meeting, I will review the corrections made to the tentative Budget packet that was submitted to the State Department of Taxation. We will then meet again on the 20th of May (next Thursday) to formally approve the corrected and final budget paperwork. This is the formality that needs to be published as a Public meeting specific to the action of approving the Final Budget.

If you have any specific questions regarding expenses, please let me know. Thank you.

Budgeting approximations and estimates for 2022

	FY2019/2020	FY2020/2021	Currently	FY 2021/2022
Legal fees	10,000	15,000	14,497 (20,000)	20,000
Accounting and Audit fees	28,000	30,000	23,920 (32,000)	25,000
Computer maintenance	1,500	2,000	0 (1,000)	2,000
Repairs – Building	2,000		65 (1,000)	2,000
Repairs – Equipment	3,000		8,061 (12,000)	12,000
Repairs – Vehicle	8,000		12,782 (18,000)	15,000
Communications	15,000	18,000	5,645 (8,000)	15,000
Equipment service (GPS)			1,089 (1,500)	2,000
Travel and sustenance	2,500	2,500	843 (1,000)	1,500
Training	2,500	2,500	931 (1,500)	2,000
Utilities – Gas	5,000	5,000	1,525 (2,000)	5,000
Utilities – Electric	NA	NA	1,425 (2,000)	2,000
Utilities – New building	1,000	1,000	240 (500)	1,000
Propane	1,000	1,000	253 (300)	500
Total	515,000	520,000	(409,800)	(496,300)
Capital outlay				
Capital outlay – Equipment	20,000	20,000	31,248 (32,000)	25,000
Capital outlay – Vehicle		30,000	600 (1,000)	20,000
Capital outlay – Building		NA	14,459 (15,000)	10,000
Repairs – Building		80,000	1,565 (2,000)	10,000
Total	65,000	130,000	(50,000)	(65,000)

Budgeting approximations and estimates for 2022

	FY2019/2020	FY2020/2021	Currently (End of year)	FY 2021/2022
Salaries				
Salary – Management	168,000	180,000	96,820 (131,000)	175,000
Salary – Full-time	190,000	200,000	139,877 (187,000)	195,000
Salary – Part-time	30,000	19,000	16,267 (22,666)	25,000
Salary – Seasonal	14,000	(45,000 <i>wiggle room</i>)	11,009 (16,000)	15,000
Board Compensation	5,800	6,000	5,400 (7,200)	8,000
Board Secretary		(19,000)	375 (675)	1,200
Total	440,000	450,000	(364,541)	(419,200)
Benefits				
PERS	98,000	98,000	77,652 (104,000)	110,000
Workers Compensation	9,600	10,000	0	5,000
Health Insurance	58,000	60,000	38,578 (52,000)	60,000
Health Insurance HSA	1,800	1,800	1,350 (1,867)	1,800
Health Insurance PEBP	1,000	1,000	791(1,068)	1,200
FICA and Medicare	8,900	10,000	3,551 (4,800)	8,000
Uniforms	4,000	4,500	2,034 (2,712)	3,000
Total	220,000	240,000	(166,447)	(189,000)
Services and supplies				
Chemicals – Mosquitoes	225,000	240,000	60,692 (200,000)	230,000
Chemicals – Noxious weeds	20,000	20,000	33,386 (35,000)	25,000
Encephalitis Testing (Adult mosquitoes)	1,500	5,500	253 (300)	1,500
Encephalitis Testing (Chickens)		4,000	0 (TBD)	3,000
Contract Services (Aerial)	75,000	80,000	32,604 (40,000)	80,000
Gas and Oil	15,000	15,000	6,329 (10,000)	12,000
Insurance – General liability	15,000	20,000	7,513 (12,000)	14,000
Officers Bonds	1,000	1,000	170 (1,200)	1,000
Memberships	2,000	2,000	514 (1,000)	2,000
Miscellaneous	2,000	2,000	75 (1,000)	1,000
Office supplies	2,000	2,000	2,883 (3,500)	3,000
Operating supplies	2,000	2,000	3,784 (4,000)	2,000
Lab supplies	2,000	2,000	25 (TBD)	15,000
Bank fees	1,000	1,000	266 (300)	1,000
Printing and publications	2,000	2,000	649 (700)	1,800

MOSQUITO, VECTOR AND WEED CONTROL DISTRICT

P. O. Box 2468
Fallon, NV 89407-2468
775-423-2828
Fax: 775-428-2829
ccmosquito@cccom.net

Nevada Department of Taxation
1550 College Parkway, Suite 115
Carson City, NV 89706-7937

Churchill County Mosquito, Vector and Noxious Weed Abatement herewith submits the (TENTATIVE) — (FINAL) budget for the fiscal year ending June 30, 2022

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ 649,674

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 8 If the final computation requires, the tax rate will be lowered.

This budget contains 5 governmental fund types with estimated expenditures of \$ 1,276,895 and 0 proprietary funds with estimated expenses of \$ 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

APPROVED BY THE GOVERNING BOARD

I Nancy Upham
(Print Name)
District Manager
(Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed: *Nancy Upham*

Dated: 4-15-21

SCHEDULED PUBLIC HEARING:
Date and Time: 5/20/21 5:30 PM Publication Date: May 12, 2021 LVN
Place: Churchill County Administration Building, 155 N. Taylor Room 102, Fallon, Nevada 89406

FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR YEAR 06/30/20	ESTIMATED CURRENT YEAR YEAR 06/30/21	BUDGET YEAR YEAR 06/30/22
General Government			
Judicial			
Public Safety			
Public Works			
Sanitation			
Health	8	8	8
Welfare			
Culture and Recreation			
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	8	8	8

POPULATION (AS OF JULY 1)	25,628	25,832	26,202
SOURCE OF POPULATION ESTIMATE*	Department of Taxation – Population Statistics		
Assessed Valuation (Secured and Unsecured Only)	834,868,858	860,645,933	876,832,296
Net Proceeds of Mines	34,394,395	34,666,081	49,429,836
TOTAL ASSESSED VALUE	869,263,253	895,312,014	926,262,132
TAX RATE			
General Fund	0.08	0.08	0.08
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
TOTAL TAX RATE	0.08	0.08	0.08

* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

PROPERTY TAX RATE AND REVENUE RECONCILIATION

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	ALLOWED TAX RATE	ASSESSED VALUATION	ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	TAX RATE LEVIED	TOTAL AD VALOREM REVENUE WITH NO CAP [(2, line A)X(4)/100]	AD VALOREM TAX ABATEMENT [(5) - (7)]	AD VALOREM REVENUE WITH CAP	NET PROCEEDS OF MINERAL REVENUE [(2, line B) X (4)/100]	BUDGETED AD VALOREM REVENUE WITH CAP PLUS REVENUE FROM NPM [(7) +(8)]
OPERATING RATE:									
A. PROPERTY TAX Subject to Revenue Limitations	0.15	876,832,296	1,315,248	0.08	701,466	51,792	649,674	XXXXXXXXXXXX	649,674
B. PROPERTY TAX Outside Revenue Limitations: Net Proceeds of Mines	0.15	49,429,836	74,145	0.08	XXXXXXXXXXXX				
VOTER APPROVED:									
C. Voter Approved Overrides									
LEGISLATIVE OVERRIDES									
D. Accident Indigent (NRS 428.185)									
E. Indigent (NRS 428.285)									
F. Capital Acquisition (NRS 354.59815)									
G. Youth Services Levy (NRS 62B.150, 62B.160)									
H. Legislative Overrides									
I. SCCRT Loss (NRS 354.59813)	0.0121	926,262,132	111,960						
J. Other:									
K. Other:									
L. SUBTOTAL LEGISLATIVE OVERRIDES									
M. SUBTOTAL A, C, L	0.15	926,262,132		0.08	701,466	51,792	649,674		649,674
N. Debt									
O. TOTAL M AND N	0.15	926,262,132		0.08	701,466	51,792	649,674		649,674

Churchill County (Local Government)

SCHEDULE S-3 - PROPERTY TAX RATE AND REVENUE RECONCILIATION

The Allowed Revenue required for column 3 can be obtained from the March 15 Final Revenue Projections or manually calculated. If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula, please attach an explanation.

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	TENTATIVE APPROVED	FINAL APPROVED
REVENUES				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	44,547	44,547	44,547	
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	44,547	44,547	44,547	
EXPENDITURES				
Services and supplies	0	0	20,000	
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	44,547	44,547	24,547	
TOTAL COMMITMENTS & FUND BALANCE	44,547	44,547	44,547	

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND _____ Self-Insurance _____

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	TENTATIVE APPROVED	FINAL APPROVED
REVENUES				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	6,795	6,795	6,795	
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	6,795	6,795	6,795	
EXPENDITURES				
Capital projects	0	0	6,795	
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	6,795	6,795	0	
TOTAL COMMITMENTS & FUND BALANCE	6,795	6,795	6,795	

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND Capital Projects

REVENUES	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	TENTATIVE	FINAL
			APPROVED	APPROVED
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	50,000	50,000	50,000	
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	50,000	50,000	50,000	
EXPENDITURES				
Services and supplies			50,000	
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	50,000	50,000	0	
TOTAL COMMITMENTS & FUND BALANCE	50,000	50,000	50,000	

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND ___ Emergency ___

SCHEDULE OF EXISTING CONTRACTS

Budget Year 2021-2022

Local Government: Churchill County Mosquito, Vector and Noxious Weed Abatement District

Contact: Nancy Upham

E-mail Address: ccmosquito@cccomm.net

Daytime Telephone: 775 423-2828

Total Number of Existing Contracts: 7

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure 2021-2022	Proposed Expenditure 2022-2023	Reason or need for contract:
1	Jim Sciarani	7/1/2021	NA	\$ 15,000	\$ 15,000.00	Auditor
2						
3	Phyllis Dowd			15,000	15,000	Bookkeeper
4						
5	Holland and Hart, Jordan Walsh			30,000	30,000	Labor Law Attorney
6						
7	Frey Spray			90,000	90,000	Aerial Applicator
8						
9	Ben Shawcroft			20,000	20,000	District Attorney
10						
11	Macleod and Watts			7,500	7,500	Audit
12						
13	Allison Mackenzie			20,000	20,000	Labor Law Representation
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			197,500	197,500	

Additional Explanations (Reference Line Number and Vendor):

SCHEDULE OF PRIVATIZATION CONTRACTS

Budget Year 2021-2022

Local Government: Churchill County Mosquito, Vector and Noxious Weed Abatement District

Contact: Nancy Upham

E-mail Address: ccmosquito@cccomm.net

Daytime Telephone: 775 423-2828

Total Number of Privatization Contracts: 6

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure 2021-2022	Proposed Expenditure 2022-2023	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1	Adapco	1/1/2021	Indefinite		100,000	100,000				Pesticides
2	Clarke	"	"		90,000	90,000				"
3	Target	"	"		50,000	60,000				"
4	Univar / Vesuvius	"	"		75,000	75,000				"
5	Wilbur Ellis	"	"		50,000	50,000				"
6	Valent	"	"		90,000	90,000				"
7										
8	Total				455,000	465,000				

Attach additional sheets if necessary.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: May 11, 2021

Re: Discussion and possible action regarding the approval of a merit increase for the District Manager, Nancy Upham. This would be moving Ms. Upham to Grade 69, Step 12 after this year's evaluation which amounts to a 2.5% merit increase.

I will defer to Legal Counsel, Mr. Shawcroft to instruct the Board of Trustees as to the language needed for a motion to approve of this merit increase.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: May 11, 2021

Re: Discussion and possible action regarding the investment of purchasing a "Vector Smart NAM-w testing kit which is a real time PCR test to determine or detect arboviral presence in mosquito samples. If this is recommended by the State lab, this could be used to detect positive viral samples in chicken blood testing

I will update the Trustees as to where we are with determining whether this would be a good investment for the District but the hard numbers for this purchase are still being determined.

CHURCHILL COUNTY MOSQUITO, VECTOR & NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Melania Sagi, Administrative Assistant

Date: May 11, 2021

RE: Discussion and Possible Action Regarding the Upgrading of the District Facilities Hardware and Software

The following is a list of suggested upgrades to the facility's technological capabilities. Our current communications provider has not established fiber in our area which is affecting our efficiency. We present this information for the Boards review, insight, and any suggestions for improvements.

- Upgrade Internet providers
- Desktop Towers for all Office Personnel (4 total)
- Additional Security Cameras (3)
- Increase Network Storage
- Increase Surveillance Storage
- Laptop for Mobility
- Microsoft Consolidation (email/apps)
- Service Ticket Tracking

Optional:

- Wireless Overhaul
- Tablets/Smart Phones for the Technicians

An itemized estimate will be available in the near future for the total upfront and maintenance cost for an ongoing IT consultant. Thank you for your consideration.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: May 11, 2021
Re: Discussion and possible action regarding investigating in hardware and software and possible changes to the server system.

Attached is a list of the suggested upgrades. This is a wish list and we are working on what is realistic and budgeted for. We will basically be discussing this subject compared to what we are currently paying CC Communications for.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: May 11, 2021

Re: Discussion and possible action regarding ideas recently made available to fix the roof at the District facility.

I will defer to Trustee Jonte as he recently spoke with Matt Louie about some ideas to repair the leaks in the roof of the District facility.

Previously, we had attained a quote for approximately \$80,000.00 to repair the complete roof of the facility which included increasing the slope of the roof itself.

This is a discussion item at this point in time.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

Management Report

April 2021

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: May 11, 2021

Staff began treating juvenile mosquito (larvae) control treatments mid-March. The treatments listed below were the initial treatments completed in March. This is pretty typical with timing compared to past years treatments. They are listed below and will be explained in more detail at the meeting.

North of Town source areas

Product	Aquabac 200G	Natular G30	Larvicide Oil
Amount of product	88 pounds	726 pounds	69 gallons
Acreage treated	12 acres	216 acres	19 acres
Cost (Approximate)	\$202.40	\$4,480	\$725

Hazen and areas east of Hazen proper

Product	Aquabac 200G	Natular G30	Larvicide Oil
Acreage	24 acres	22 acres	4 acres
Cost (Approximate)	\$92	\$648	\$137

Aerial Applications of open water in Hazen and areas north of town

Product	Aquabac XT (liquid)	Altosid (liquid)
Amount of product	100 gallons	3 gallons
Acreage treated	985 acres	400 acres
Cost (Approximate)	\$3,486.00	\$775

Staff has continued treat source areas into April with good results. Those numbers will be tallied and presented at the meeting with a comparison of aerial treatments as well. I will explain more of the costs of pesticides and labor at the meeting so that going into the peak season, the costs of operations will make more sense to you all especially with respect to questions from the Public.

We have continued the herbicide class on Wednesday mornings. If the Public is asking about it, please have them call Christy Sullivan at the Lahontan Conservation District at 423-5124 ext 101 to set up a time for the class. This way she can also have the herbicide there and available to the Public who attends the class.

If you have any questions, please just contact me at 423-2828 (shop), 224-6565 (personal cell) or 217-9211 (District cell phone number). Thank you.

1:11 PM
05/04/21
Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist
Monthly Profit & Loss
April 2021

	<u>Apr 21</u>
Ordinary Income/Expense	
Income	
01.4040 · Real Property Tax - Current	23,247.53
01.4050 · Real Property Tax - Delinquent	368.65
01.4080 · Personal Property Tax - Current	1,409.91
01.4090 · Personal Property Tax - Delinq.	-1,655.89
01.4110 · Consolidated Tax Revenue	29,829.84
01.4130 · AB104 Fairshare Revenues	10,387.02
	<hr/>
Total Income	63,587.06
Gross Profit	63,587.06
Expense	
01.5030 · Salary - Management	11,960.16
01.5040 · Salary - Full-time	15,306.81
01.5045 · Salary - Part-time	1,806.25
01.5070 · Board Compensation	500.00
01.5080 · Board Secretary	75.00
01.5110 · PERS	8,262.48
01.5120 · Workers Compensation	2,703.00
01.5140 · Health Insurance	10,583.30
01.5141 · Health Insurance - HSA	150.00
01.5142 · Health Insurance - PEBP	175.72
01.5150 · FICA & Medicare	452.18
01.5190 · Uniforms	175.95
01.5220 · Chemicals	15,035.41
01.5260 · Gasoline & Oil	2,396.39
01.5280 · Insurance - General Liability	832.74
01.5320 · Office Supplies	68.05
01.5330 · Operating Supplies	265.09
01.5360 · Legal Fees	4,943.50
01.5361 · Accounting & Audit Fees	1,050.00
01.5366 · Computer Software & Online Subs	196.99
01.5380 · Repairs - Equipment	2,114.58
01.5385 · Repairs - Vehicle	287.38
01.5390 · Communications	632.92
01.5440 · Utilities - Gas	213.62
01.5441 · Utilities - Electric	215.34
01.6220 · WC - Chemicals	11,446.63
	<hr/>
Total Expense	91,849.49
Net Ordinary Income	-28,262.43
Net Income	<u>-28,262.43</u>

A

E

1:11 PM
05/04/21
Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist
Monthly Expenses by Vendor Detail
April 2021

Date	Memo	Account	Paid Amount
Argo Adventure			
04/20/2021	Standard Bearings & Outer Flange Kit, Qt...	01.5380 · Repairs - Equipment	-811.40
Total Argo Adventure			-811.40
Big R, Inc.			
04/06/2021	Utility Jug 5-gallon; 6 each at \$29.99	01.5330 · Operating Supplies	-179.94
04/14/2021	Cut Off Wheels	01.5380 · Repairs - Equipment	-27.80
Total Big R, Inc.			-207.74
Big Valley Honda			
04/06/2021	Fuel Pump Assembly	01.5380 · Repairs - Equipment	-196.45
Total Big Valley Honda			-196.45
C Bar R Feed & Fuel			
04/06/2021	Tire, Mount & Balance	01.5385 · Repairs - Vehicle	-112.91
04/06/2021	Flat Repair 2013 Ford F150	01.5385 · Repairs - Vehicle	-15.00
Total C Bar R Feed & Fuel			-127.91
CC Communications			
04/06/2021	Broadband Charges 03/01/21 to 03/28/21	01.5390 · Communications	-44.99
04/06/2021	Landline Charges 03/01/21 to 03/28/21	01.5390 · Communications	-122.15
04/06/2021	Managed Data Services 03/01/21 to 03/2...	01.5390 · Communications	-109.99
04/06/2021	Security Alarm Charges 03/01/21 to 03/28...	01.5390 · Communications	-49.95
04/06/2021	Taxes & Surcharges 03/01/21 to 03/28/21	01.5390 · Communications	-18.92
Total CC Communications			-346.00
Churchill Co Comptroller (Road Depart)			
04/06/2021	272.80 gallons at \$2.30 per gallon	01.5260 · Gasoline & Oil	-627.44
04/06/2021	Administrative Fee	01.5260 · Gasoline & Oil	-27.28
04/23/2021	626.5 gallons at \$2.68 per gallon	01.5260 · Gasoline & Oil	-1,679.02
04/23/2021	Administrative Fee	01.5260 · Gasoline & Oil	-62.65
Total Churchill Co Comptroller (Road Depart)			-2,396.39
Churchill County Comptroller			
04/01/2021	April 2021 Health Insurance	01.5140 · Health Insurance	-5,007.50
04/01/2021	April 2021 Dental Insurance	01.5140 · Health Insurance	-228.96
04/01/2021	April 2021 Vision Insurance	01.5140 · Health Insurance	-31.32
04/06/2021	March 2021 Health Insurance	01.5140 · Health Insurance	-5,007.50
04/06/2021	March 2021 Dental Insurance	01.5140 · Health Insurance	-228.96
04/06/2021	March 2021 Vision Insurance	01.5140 · Health Insurance	-31.32
Total Churchill County Comptroller			-10,535.56
Clarke			
04/23/2021	FOURSTAR MBG 40 lbs, 25 bags @ \$381...	01.5220 · Chemicals	-8,824.50
Total Clarke			-8,824.50
Colonial Life			
04/06/2021	Sagi, insurance #5252753760	01.5140 · Health Insurance	-47.74
Total Colonial Life			-47.74
Dowd Bookkeeping Services LLC			
04/06/2021		01.5361 · Accounting & Audit Fees	-1,050.00
Total Dowd Bookkeeping Services LLC			-1,050.00

1:11 PM
 05/04/21
 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist
Monthly Expenses by Vendor Detail
 April 2021

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Dropbox			
04/06/2021	Monthly Document Sharing	01.5366 · Computer Software & Online S...	-75.00
Total Dropbox			-75.00
Fallon Lawnmower			
04/06/2021	Handle Holder	01.5380 · Repairs - Equipment	-54.49
Total Fallon Lawnmower			-54.49
Harbor Freight Tools			
04/05/2021	Air Hoses & Coupler	01.5330 · Operating Supplies	-61.97
04/06/2021	PVC Air Hose exchanged	01.5330 · Operating Supplies	-3.97
Total Harbor Freight Tools			-65.94
Holland & Hart			
04/23/2021	Labor mediation	01.5360 · Legal Fees	-4,943.50
Total Holland & Hart			-4,943.50
Intuit			
04/06/2021	Quickbooks monthly payroll - April 2021	01.5366 · Computer Software & Online S...	-22.00
Total Intuit			-22.00
Les Schwab Tires			
04/06/2021	2013 Ford F150 Alignment	01.5385 · Repairs - Vehicle	-89.99
Total Les Schwab Tires			-89.99
Louie's Ace Home Center			
04/14/2021	Gloveworks Nitrile Disposable Gloves Lar...	01.5220 · Chemicals	-341.91
Total Louie's Ace Home Center			-341.91
Microsoft			
04/01/2021	Annual Microsoft Office 365	01.5366 · Computer Software & Online S...	-99.99
Total Microsoft			-99.99
Napa Auto & Truck Parts			
04/06/2021	Oring assortment	01.5385 · Repairs - Vehicle	-22.39
04/06/2021	LED Grommet	01.5385 · Repairs - Vehicle	-6.88
04/06/2021	Dust Cap & Parts	01.5385 · Repairs - Vehicle	-15.48
Total Napa Auto & Truck Parts			-44.75
Nevada Public Agency Insurance Pool			
04/01/2021	ach pymts of \$2703.00 on 10.20.20 & 1.2...	01.5120 · Workers Compensation	-2,703.00
04/20/2021	ach pymts of \$2703.00 on 10.20.20 & 1.2...	01.5120 · Workers Compensation	0.00
Total Nevada Public Agency Insurance Pool			-2,703.00
NV Energy			
04/06/2021	02/26/21 to 03/29/21	01.5441 · Utilities - Electric	-215.34
Total NV Energy			-215.34
O'Reilly Auto Parts			
04/06/2021	Air & Oil Filters	01.5385 · Repairs - Vehicle	-24.73
Total O'Reilly Auto Parts			-24.73

1:11 PM
05/04/21
Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist
Monthly Expenses by Vendor Detail
April 2021

Date	Memo	Account	Paid Amount
Optum Bank			
04/06/2021	April 2021	01.5141 · Health Insurance - HSA	-150.00
Total Optum Bank			-150.00
Points West Argo, Inc.			
04/23/2021	Axel & Shipping	01.5380 · Repairs - Equipment	-360.55
04/23/2021	Brake Caliper, Tensioner Spring & Other ...	01.5380 · Repairs - Equipment	-585.24
Total Points West Argo, Inc.			-945.79
Public Employees' Benefits Program			
04/06/2021	March 2021	01.5142 · Health Insurance - PEBP	-87.86
04/06/2021	April 2021	01.5142 · Health Insurance - PEBP	-87.86
Total Public Employees' Benefits Program			-175.72
Public Employees' Retirement System			
04/27/2021	March 2021 PERS Employer Contributions	01.5110 · PERS	-8,262.48
Total Public Employees' Retirement System			-8,262.48
Solo Incorporated			
04/22/2021	Shoulder Harness (2) and Clips	01.5380 · Repairs - Equipment	-78.65
Total Solo Incorporated			-78.65
Southwest Gas			
04/06/2021	02/23/21 to 03/25/21	01.5440 · Utilities - Gas	-213.62
Total Southwest Gas			-213.62
Target Specialty Products			
04/23/2021	Qty 6, BVA 2 Larvicide Oil, 5 gal	01.5220 · Chemicals	-473.40
Total Target Specialty Products			-473.40
UniFirst Corporation			
04/06/2021	Uniforms 03/11/2021	01.5190 · Uniforms	-58.65
04/06/2021		01.5190 · Uniforms	-58.65
04/06/2021		01.5190 · Uniforms	-58.65
Total UniFirst Corporation			-175.95
Verizon Wireless			
04/23/2021	Cell Phones 03/05 thru 04/04/2021	01.5390 · Communications	-199.12
Total Verizon Wireless			-199.12
Veseris			
04/06/2021	Aquabac	01.5220 · Chemicals	-3,280.00
04/06/2021	Altosid	01.5220 · Chemicals	-2,115.60
Total Veseris			-5,395.60
Walmart			
04/02/2021	Supplies	01.5320 · Office Supplies	-68.05
04/08/2021	Supplies	01.5330 · Operating Supplies	-19.21
Total Walmart			-87.26
WiarCom, Inc			
04/09/2021	Wireless Service 04/10 to 05/09/21	01.5390 · Communications	-87.80
Total WiarCom, Inc			-87.80

1:11 PM
05/04/21
Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist
Monthly Expenses by Vendor Detail
April 2021

Date	Memo	Account	Paid Amount
Wilbur-Ellis Company			
04/06/2021	Alligare Flumigard; 5 each 10 gallons @ \$...	01.6220 · WC - Chemicals	-4,500.00
04/06/2021	Alligare Flumigard; 5 each 10 gallons @ \$...	01.6220 · WC - Chemicals	-4,500.00
04/06/2021	Garlon 4 Ultra; 1 each 5 gallson @ \$89.95	01.6220 · WC - Chemicals	-449.75
04/06/2021	Weedar 64; 7 cases with 35 gallons @ \$1...	01.6220 · WC - Chemicals	-568.75
04/06/2021	Weedar 64; 1 jug with 2.5003 gallons @ \$...	01.6220 · WC - Chemicals	-40.63
04/06/2021	Trend-90; 7 cases with 35 gallons @ \$14.50	01.6220 · WC - Chemicals	-507.50
04/06/2021	Trend-90; 1 jug with 2.5 gallons @ \$14.50	01.6220 · WC - Chemicals	-36.25
04/06/2021	Alligare Glyphosate 5.4; 7 cases with 35 g...	01.6220 · WC - Chemicals	-787.50
04/06/2021	Alligare Glyphosate 5.4; 1 jug with 2.5 gall...	01.6220 · WC - Chemicals	-56.25
Total Wilbur-Ellis Company			-11,446.63
TOTAL			-60,916.35

D

1:10 PM

05/04/21

Churchill Co Mosquito, Vector and Noxious Weed Control Dist
Monthly Payroll Summary
April 2021

	<u>TOTAL</u>	
Employee Wages, Taxes and Adjustments		
Gross Pay		
Asst. Dist. Mgr Salary	3,552.71	
Asst. Dist. Mgr. Vacation	1,650.91	
District Manager Salary	6,323.42	
District Manager Sick	216.56	
District Manager Vacation	216.56	
Hourly	13,519.33	
Hourly Sick	233.04	
Hourly Vacation	1,554.44	
Part Time Hourly Wage	1,806.25	
Board Compensation	500.00	
Board Secretary	75.00	
Total Gross Pay	<u>29,648.22</u>	B
Deductions from Gross Pay	<u>-888.35</u>	
Adjusted Gross Pay	28,759.87	
Taxes Withheld	-3,801.18	
Deductions from Net Pay	<u>-369.17</u>	
Net Pay	<u><u>24,589.52</u></u>	
Employer Taxes and Contributions		
Medicare Company	421.18	
Social Security Company	31.00	
Total Employer Taxes and Contributions	<u><u>452.18</u></u>	C

Total Expenses for Board Reports

Apr-21

Monthly Profit & Loss Report

Journal Entry for General Liability Insurance Item A \$ 832.74
Prepayment of expense in June 2020
allocated to this period.

Monthly Payroll Summary

Total Gross Pay Item B \$ 29,648.22
Total Employer Taxes & Contributions Item C \$ 452.18

Monthly Expenses by Vendor Detail

Total Item D \$ 60,916.35

Total Expenses

\$ 91,849.49

Trace to Monthly Profit & Loss Report

Total Expenses Item E \$ 91,849.49

Variance

\$ -