

CHURCHILL COUNTY MOSQUITO, VECTOR, AND NOXIOUS WEED ABATEMENT
DISTRICT
BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
7400 Reno Highway
Fallon, Nevada 89406
(775) 423-2828
Fax: (775) 428-2829
E-Mail: ccmosquito@cccomm.net
Website: ccmosquito.org

*****NOTICE OF PUBLIC MEETING*****

Please Post

**PLACE OF MEETING: Churchill County Administration Complex, Room 102
155 North Taylor, Commissioners Chambers
Fallon, Nevada**

DATE: Thursday the 20th day of May, 2021

TIME: 5:30 P.M.

TYPE OF MEETING: Final Public Budget Hearing 2021

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action will be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon agenda items in a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees during the public meeting is absolutely privileged.

Agenda:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Review and Adoption of Agenda.**
5. **Discussion and approval of Minutes.**
6. **Certificate of Posting.**

7. Correspondence

1. 5-14-21 Compliance letter re: Tentative Budget – Dept. of Taxation

8. Appointments

9. Old Business

1. Discussion and possible action (Formal Approval) regarding the 2021 -2022 Final Budget.

10. New Business.

11. District Manager's Report and Operations Review.

12. Board Members' Reports.

13. Any requests for future agenda items.

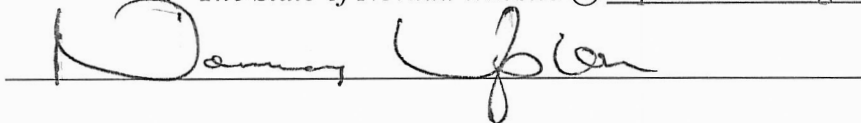
14. Expenditures.

15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, before 3 pm on the 14th day of May 2021, at the following locations:

1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155. N. Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>



Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact knowingly when testifying.
- * The contact person for information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to rules of parliamentary procedure.
- * Matters set upon the “consent agenda” may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- * Appointments need to be made to the District Manager at least four working days before the meeting date.
- *If desired, the public is allowed to speak with a three minute maximum after each action item.
- *Items on the agenda may be taken out of order.
- *The public body may combine two or more agenda items for consideration.
- *The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio-tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.



STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <https://tax.nv.gov>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

STEVE SISOLAK
Governor
JAMES DEVOLLD
Chair, Nevada Tax Commission
MELANIE YOUNG
Executive Director

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE
2550 Paseo Verde Parkway, Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

May 14, 2021

Nancy Upham, Manager
Churchill County Mosquito, Vector and
Noxious Weed Control District
P O Box 2468
Fallon Nevada 89407

Re: Tentative Budget – Fiscal Year 2021/22

Dear Ms. Upham:

The Department of Taxation has examined your fiscal year 2021/22 tentative budget pursuant to NRS 354.596(5) and finds it to be in compliance with the law and appropriate regulations.

Please be reminded a proof of publication of the notice of the public hearing must be transmitted to the Department with your final budget per NRS 354.598 (3).

If you should have any questions, please do not hesitate to call me at (775) 684-2065. My e-mail address is kgrahmann@tax.state.nv.us.

Sincerely,

Kellie Grahmann
Budget Analyst
Local Government Finance
Division of Local Government Services

CHURCHILL COUNTY
 **MOSQUITO, VECTOR
 AND NOXIOUS WEED**
ABATEMENT DISTRICT

7400 Reno Hwy • Fallon, NV 89406 • (775) 423-2828 • Fax (775) 428-2829

• servicerequest@ccmosquito.org • www.ccmosquito.org •

Nevada Department of Taxation
 1550 College Parkway, Suite 115
 Carson City, NV 89706-7937

Churchill County Mosquito, Vector & Noxious Weed Abatement here with submits the (TENTATIVE) --- (FINAL)
 budget for the fiscal year ending June 30, 2022

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ 649,674

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 8 If the final computation requires, the tax rate will be lowered.

This budget contains 5 governmental fund types with estimated expenditures of \$ 1,276,895 and 0 proprietary funds with estimated expenses of \$ 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

APPROVED BY THE GOVERNING BOARD

1 Nancy Upham

 (Print Name)

District Manager

 (Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed _____

Dated: _____

SCHEDULED PUBLIC HEARING:

Date and Time: 5/20/21 5:30 PM

Publication Date: May 12, 2021 LVN



Place: Churchill County Administration Building, 155 N. Taylor Room 102, Fallon, Nevada 89406



FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR YEAR 06/30/20	ESTIMATED CURRENT YEAR YEAR 06/30/21	BUDGET YEAR YEAR 06/30/22
General Government			
Judicial			
Public Safety			
Public Works			
Sanitation			
Health	8	8	
Welfare			
Culture and Recreation			
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	8	8	

POPULATION (AS OF JULY 1)	25,628	25,832	
SOURCE OF POPULATION ESTIMATE*	Department of Taxation – Population Statistics		
Assessed Valuation (Secured and Unsecured Only)	834,868,858	860,645,933	876,832,296
Net Proceeds of Mines	34,394,395	34,666,081	49,429,836
TOTAL ASSESSED VALUE	869,263,253	895,312,014	926,262,132
TAX RATE			
General Fund	0.08	0.08	0.08
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
TOTAL TAX RATE	0.08	0.08	0.08

* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

PROPERTY TAX RATE AND REVENUE RECONCILIATION

FY 2022

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	ALLOWED TAX RATE	ASSESSED VALUATION	ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	TAX RATE LEVIED	TOTAL AD VALOREM REVENUE WITH NO CAP [(2, line A)X(4)/100]	AD VALOREM TAX ABATEMENT [(5) - (7)]	AD VALOREM REVENUE WITH CAP	NET PROCEEDS OF MINERAL REVENUE [(2, line B) X (4)/100]	BUDGETED AD VALOREM REVENUE WITH CAP PLUS REVENUE FROM NPM [(7) +(8)]
OPERATING RATE: A. PROPERTY TAX Subject to Revenue Limitations	0.15	876,832,296	1,315,248	0.08	701,466	51,792	649,674	XXXXXXXXXXXXXX	649,674
B. PROPERTY TAX Outside Revenue Limitations: Net Proceeds of Mines	0.15	49,429,836	74,145	0.08	XXXXXXXXXXXXXX				
VOTER APPROVED: C. Voter Approved Overrides									
LEGISLATIVE OVERRIDES									
D. Accident Indigent (NRS 428.185)									
E. Indigent (NRS 428.285)									
F. Capital Acquisition (NRS 354.59815)									
G. Youth Services Levy (NRS 62B.150, 62B.160)									
H. Legislative Overrides									
I. SCCRT Loss (NRS 354.59813)	0.0121	926,262,132	111,960						
J. Other:									
K. Other:									
L. SUBTOTAL LEGISLATIVE OVERRIDES									
M. SUBTOTAL A, C, L	0.15	926,262,132		0.08	701,466	51,792	649,674		649,674
N. Debt									
O. TOTAL M AND N	0.15	926,262,132		0.08	701,466	51,792	649,674		649,674

Churchill Count (Local Government)

SCHEDULE S-3 - PROPERTY TAX RATE AND REVENUE RECONCILIATION

The Allowed Revenue required for column 3 can be obtained from the March 15 Final Revenue Projections or manually calculated. If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula, please attach an explanation.

SCHEDULE A - ESTIMATED REVENUES & OTHER RESOURCES - GOVERNMENTAL FUND TYPES, EXPENDABLE TRUST FUNDS & TAX SUPPORTED PROPRIETARY FUND TYPES

Budget For Fiscal Year Ending June 30, 2022

Budget Summary for Churchill County Mosquito, Vector and Noxious Weed Abatement

GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS FUND NAME	BEGINNING FUND BALANCES (1)	CONSOLIDATED TAX REVENUE (2)	PROPERTY TAX REQUIRED (3)	TAX RATE (4)	OTHER REVENUE (5)	OTHER FINANCING SOURCES OTHER THAN TRANSFERS IN (6)	OPERATING TRANSFERS IN (7)	TOTAL (8)
General	1,660,844	300,000	649,674	0	137,000			2,747,518
Self-Insurance	44,547							44,547
Capital Projects	6,795							6,795
Source Reduction	33,871							33,871
Emergency	50,000							50,000
DEBT SERVICE								
Subtotal Governmental Fund Types, Expendable Trust Funds	1,796,057	300,000	649,674		137,000			2,882,731
PROPRIETARY FUNDS								
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Subtotal Proprietary Funds	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL ALL FUNDS	XXXXXXXXXX				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

SCHEDULE A-1 ESTIMATED EXPENDITURES AND OTHER FINANCING USES

Budget For Fiscal Year Ending June 30, 2022

Budget Summary for Churchill County Mosquito, Vector and Noxious Weed Abatement
(Local Government)

GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS FUND NAME	*	SALARIES AND WAGES (1)	EMPLOYEE BENEFITS (2)	SERVICES, SUPPLIES AND OTHER CHARGES ** (3)	CAPITAL OUTLAY *** (4)	CONTINGENCIES AND USES OTHER THAN OPERATING TRANSFERS OUT (5)	OPERATING TRANSFERS OUT (6)	ENDING FUND BALANCES (7)	TOTAL (8)
General	-	419,200	189,000	511,300	65,000			1,583,018	2,747,518
Self-Insurance				20,000				24,547	44,547
Capital Projects					6,795			0	6,795
Source Reduction				15,000				18,871	33,871
Emergency				50,000				0	50,000
TOTAL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS		419,200	189,000	596,300	71,795			1,606,436	2,882,731

* FUND TYPES: R - Special Revenue
C - Capital Projects
D - Debt Service
T - Expendable Trust

** Include Debt Service Requirements in this column

	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	TENTATIVE APPROVED	FINAL APPROVED
REVENUES				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	44,547	44,547	44,547	44,547
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	44,547	44,547	44,547	44,457
EXPENDITURES				
Services and supplies	0	0	20,000	20,000
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	44,547	44,547	24,547	24,547
TOTAL COMMITMENTS & FUND BALANCE	44,547	44,547	44,547	44,547

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND _____ Self-Insurance _____

<u>REVENUES</u>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	TENTATIVE APPROVED	FINAL APPROVED
Subtotal				
<u>OTHER FINANCING SOURCES:</u>				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	6,795	6,795	6,795	6,795
Prior Period Adjustment(s)				
Residual Equity Transfers				
<u>TOTAL BEGINNING FUND BALANCE</u>				
<u>TOTAL RESOURCES</u>	6,795	6,795	6,795	6,795
<u>EXPENDITURES</u>				
Capital projects	0	0	6,795	6,795
Subtotal				
<u>OTHER USES</u>				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	6,795	6,795	0	0
<u>TOTAL COMMITMENTS & FUND BALANCE</u>	6,795	6,795	6,795	6,795

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND Capital Projects

<u>REVENUES</u>	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	TENTATIVE APPROVED	FINAL APPROVED
Subtotal				
<u>OTHER FINANCING SOURCES:</u>				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	33,871	33,871	33,871	33,871
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	33,871	33,871	33,871	33,871
<u>EXPENDITURES</u>				
Services and supplies	0	0	15,000	15,000
Subtotal				
<u>OTHER USES</u>				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	33,871	33,871	18,871	18,871
TOTAL COMMITMENTS & FUND BALANCE	33,871	33,871	33,871	33,871

Churchil County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND _____ Source Reduction

	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 6/30/2020	ESTIMATED CURRENT YEAR ENDING 6/30/2021	TENTATIVE APPROVED	FINAL APPROVED
REVENUES				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	50,000	50,000	50,000	50,000
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	50,000	50,000	50,000	50,000
EXPENDITURES				
Services and supplies			50,000	50,000
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	50,000	50,000	0	0
TOTAL COMMITMENTS & FUND BALANCE	50,000	50,000	50,000	50,000

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND _____ Emergency _____

SCHEDULE OF EXISTING CONTRACTS

Budget Year 2021-2022

Local Government: Churchill County Mosquito, Vector and Noxious Weed Abatement District

Contact: Nancy Upham

E-mail Address: ccmosquito@cccomm.net

Daytime Telephone: 775 423-2828

Total Number of Existing Contracts: 7

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure 2021-2022	Proposed Expenditure 2022-2023	Reason or need for contract:
1	Jim Sciarani	7/1/2021	NA	\$ 15,000	\$ 15,000.00	Auditor
2						
3	Phyllis Dowd			15,000	15,000	Bookkeeper
4						
5	Holland and Hart, Jordan Walsh			30,000	30,000	Labor Law Attorney
6						
7	Frey Spray			90,000	90,000	Aerial Applicator
8						
9	Ben Shawcroft			20,000	20,000	District Attorney
10						
11	Macleod and Watts			7,500	7,500	Audit
12						
13	Allison Mackenzie			20,000	20,000	Labor Law Representation
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			197,500	197,500	

Additional Explanations (Reference Line Number and Vendor):

SCHEDULE OF EXISTING CONTRACTS

Budget Year 2021-2022

Local Government: Churchill County Mosquito, Vector and Noxious Weed Abatement District

Contact: Nancy Upham

E-mail Address: ccmosquito@cccmm.net

Daytime Telephone: 775 423-2828

Total Number of Existing Contracts: 7

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure 2021-2022	Proposed Expenditure 2022-2023	Reason or need for contract:
1	Jim Sclarani	7/1/2021	NA	\$ 15,000	\$ 15,000.00	Auditor
2						
3	Phyllys Dowd			15,000	15,000	Bookkeeper
4						
5	Holland and Hart, Jordan Walsh			30,000	30,000	Labor Law Attorney
6						
7	Frey Spray			90,000	90,000	Aerial Applicator
8						
9	Ben Shawcroft			20,000	20,000	District Attorney
10						
11	Macleod and Watts			7,500	7,500	Audit
12						
13	Allison Mackenzie			20,000	20,000	Labor Law Representation
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			197,500	197,500	

Additional Explanations (Reference Line Number and Vendor):

SCHEDULE OF PRIVATIZATION CONTRACTS

Budget Year 2021-2022

Local Government: Churchill County Mosquito, Vector and Noxious Weed Abatement District

Contact: Nancy Upham

E-mail Address: ccmosquito@cccomm.net

Daytime Telephone: 775 423-2828

Total Number of Privatization Contracts: 6

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure 2021-2022	Proposed Expenditure 2022-2023	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1	Adapco	1/1/2021	Indefinite		100,000	100,000				Pesticides
2	Clarke	"	"		90,000	90,000				"
3	Target	"	"		50,000	60,000				"
4	Univar / Vesuvius	"	"		75,000	75,000				"
5	Wilbur Ellis	"	"		50,000	50,000				"
6	Valent	"	"		90,000	90,000				"
7										
8	Total				455,000	465,000				

Attach additional sheets if necessary.