

**CHURCHILL COUNTY MOSQUITO, VECTOR, AND NOXIOUS WEED ABATEMENT
DISTRICT**

**BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA**

**7400 Reno Highway
Fallon, Nevada 89406**

(775) 423-2828

Fax: (775) 428-2829

E-Mail: ccmosquito@cccomm.net

Website: ccmosquito.org

*****NOTICE OF PUBLIC MEETING*****

Please Post

**PLACE OF MEETING: Churchill County Administration Complex, Room 102
155 North Taylor, Commissioners Chambers
Fallon, Nevada**

DATE: Thursday the 10^h day of June, 2021

TIME: 5:30 P.M.

TYPE OF MEETING: Monthly Operational Meeting for May 2021

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action will be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon agenda items in a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees during the public meeting is absolutely privileged.

Agenda:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Review and Adoption of Agenda.**
5. **Discussion and approval of Minutes.**
 1. Review and approval of minutes from May 13, 2021 Open Session.
 2. Review and approval of minutes from May 20, 2021 Budget Approval meeting.

6. Certificate of Posting.

7. Correspondence

- | | | |
|----|---------|---|
| 1. | 5-13-21 | Open Enrollment for Employee Health Insurance |
| 2. | 5-18-21 | CDC Bioassay Training Workshop – Katherine Brisco |
| 3. | 5-27-21 | Arboviral Testing for 2021 – Laura Morrow |

8. Appointments

9. Old Business

1. Discussion and possible action regarding the comparison of Technology bid upgrades for the District computers, server, tech support and other affiliated operations.

10. New Business.

1. Discussion and possible action regarding the investment of purchasing postcards or flyers to reach out to the Public regarding the District and our operations.
2. Discussion and possible action regarding investing in hardware and software and possible changes to the server systems .
3. Discussion and possible action regarding the use of an “On the Job Training” program for seasonal employees. This will be presented by Management.

11. District Manager’s Report and Operations Review.

12. Board Members’ Reports.

13. Any requests for future agenda items.

14. Expenditures.

1. May 2021 Expenditures.

15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, before 3 pm on the 4th day of June 2021, at the following locations:

1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155. N. Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>

Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact knowingly when testifying.

* The contact person for information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to rules of parliamentary procedure.
- * Matters set upon the “consent agenda” may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- * Appointments need to be made to the District Manager at least four working days before the meeting date.
- * If desired, the public is allowed to speak with a three minute maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio-tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting May 13th, 2021
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Christy Lattin called the meeting to order at 5:30 P.M.

BOARD OF TRUSTEES

Chairwoman, Christy Lattin
Vice Chairman, Michael Spencer
Trustee, Marion Jonte, Jr
Trustee, Tom Hutchings

Legal Counsel, Ben Shawcroft
District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

Zip Upham

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager, Nancy Upham requested that the agenda be accepted as is.

5. Discussion and Approval of Minutes:

Chairwoman, Christy Lattin requested a change on page 3 of the minutes from April 8th, 2021. It was written that Mr. Jonte spoke to someone from "The Bird Farm" area which should read "Hawk Estates" instead. Trustee, Marion Jonte made the motion to accept the minutes from the April 8th, 2021, meeting with the correction. Vice Chairman, Michael Spencer seconded the motion and it passed unanimously.

6. Certificate of Posting:

Ms. Upham stated the agenda was posted in accordance with NRS statues.

7. Correspondence:

1. 4-13-2021 Notice of New Sample COVID-19 Leave Form and Policies. This is an email from POOL/PACT regarding the sample family medical leave updated policy language.

2. 4-14-2021 Biocontrol Follow-up for Russian Knapweed. This is some information that has been handed out to some members of the public. The District is attempting to implement a Biocontrol program to combat Russian Knapweed, mostly in the Stillwater area. Ms. Lattin asked if this meant releasing new bugs to help kill the old bug. Ms. Upham clarified that this does is eat the seeds out of the pod from the plants that have gone to seed. The midge or wasp will become more established in the area. Some people are hesitant of the concept, but these biocontrol's have had 10 to 12 years of testing to make sure they would not forage for any other food sources such as alfalfa. Ms. Upham stated that this was safe and would help the Russian Knapweed infestation in that area.

Mr. Jonte asked if the bugs would multiply and go further into other areas. Ms. Upham responded that yes, that was the theory if they could become established as they could be destroyed if we had a terribly cold winter. This could be an effective way to deal with certain weeds that are difficult or expensive to kill. Mr. Spencer asked if there had been many positive responses from people or if they were reluctant. Some were reluctant, however, Ms. Upham said that the Tribe was supportive which would give the wasps a starting point if they could become established. Mr. Spencer asked if it was a wasp or midge. Ms. Upham responded that it was a wasp, but this species stays by the plant and would not be bothering the public.

Mr. Jonte asked where the specimens would be coming from. Ms. Upham stated that the Department of Agriculture was getting them. Mr. Jonte asked if other areas of the State would be trying it also. Ms. Upham said that yes, although she could not recall the exact locations, she knew there were a few.

8. Appointment:

None

9. Old Business:

1. Discussion and possible action regarding the 2021-2022 Tentative and Final Budget. Ms. Upham included in the meeting packet the budget approximation for 2019-2021 and 2021-2022. The State sent them back with 4 corrections to be made which are reflected in the included paperwork. Ms. Upham went over the process of creating the budget with Assistant Manager, JD MacKay and Administrative Assistant, Melania Sagi. The budget was currently pending final approval from the state. Mr. Jonte asked if there was less money available due to the pandemic. Ms. Upham responded that the District was doing well but she budgeted with a lower estimate to give a bit of cushion. The Local Government Investment Pool and the District's savings account were available, if need be, but she does not anticipate that happening. On the budget is B-14 which goes through the different contingency funds that include self-insurance, source reduction, capital projects and emergency funding. These are secure and can only be used for those reasons.

2. Discussion and possible action regarding the approval of a merit increase for District Manager, Nancy Upham moving Ms. Upham to Grade 69, Step 12 after this

evaluation which amounts to a 2.5% increase. Legal Counsel, Ben Shawcroft explained that based on Ms. Upham's recent evaluation that the Board did would warrant an increase. Trustee, Tom Hutchings asked if we had the money for the pay increase. Ms. Upham said, yes. Ms. Lattin spoke with Trustee, Cynthia McGarrah anticipating this request and she stated that she had no problem with the increase. Ms. Lattin made the motion to move Ms. Upham to Step 12, Grade 69 for a 2.5% merit increase. Mr. Spencer seconded the motion, and it passes unanimously.

10. New Business:

1. Discussion and possible action regarding the investment of purchasing a "Vector Smart" NAM-W testing kit which is a PCR real time test to determine or detect Arboviral viruses in mosquito samples. If this is recommended by the State lab, this could be used to detect positive viral samples in chicken blood testing. Ms. Upham proposed that with an in-house lab she could open the testing to other counties. The District used to do them bi-weekly for a flock of 40 chickens in 5-8 different locations. The test involves poking the chicken comb and getting a filter paper sample. This was useful because Stillwater Refuse won't allow mosquito control without proof of the virus being present in that area. Knowing what is happening with the bird population is a great indication of what areas need to be targeted and allow the District to keep the public aware of any outbreaks. Buying a lab from scratch would be significantly more expensive than contracting out with a District in California to run our tests which would cost \$3,500. Ms. Upham is looking into buying Washoe County's testing equipment that they no longer use which could help us build our lab without spending \$20,000 for the kit. Mr. Spencer asked how the California lab would get our samples. Ms. Upham responded that the filter paper sample would be placed on card stock and sent in the mail. She is hoping to establish with some local property owners, and they would be compensated with feed for the summer. Mr. Jonte asked if she had considered children in 4H that had poultry. Ms. Upham agreed that it was a good idea. Mr. Jonte said that he thought it was a great idea to go through California until our own lab was established and the kinks ironed out. He expressed his appreciate for the program as it gave the District a two-week head start to get in front of any virus outbreaks. He asked if the kits screened for all three diseases at the same time. Ms. Upham said that she believed that they did.

2. Discussion and possible action regarding investing in hardware and software and possible changes to the server systems. The facility is running out of date hardware and software, the security system is inefficient, and the technicians need a better way to do things. Ms. Sagi spoke with a gentleman who was able to walk through the facility and run some numbers on the cost of updating, installation, programming, and maintenance on the technological needs of the District. Ms. Lattin asked who this gentleman was, and Ms. Sagi responded that it was an acquaintance of hers who studied information technology and pursues it as a hobby currently but would like to make it his focus. Ms. Sagi provided the Board Members with a list of expected costs. She explained that the charges may seem high but those are the initial cost which would save the District money in the long run with quality equipment. Mr. Jonte mentioned that he had spoken with Barry Stewart concerning upgrading the technological equipment and it had been suggested that laptops were the path to the future. Ms. Sagi explained that desktops were easier to maintain and if something went wrong individual parts could be replaced

whereas if a laptop malfunctions the whole unit needed to be replaced. Ms. Upham added that a lot of the costs on the list were one-time charges that would eliminate a majority of the District's monthly costs. Giving the technicians tablets would eliminate any paperwork they are having to do, replicate and then input into the computer which would significantly increase their productivity. The security system, phone/internet, and IT support that the District receives from CC Communications is inadequate.

Included in the estimate are 3 desktop computers for Ms. Upham, Mr. MacKay, Ms. Sagi and one for the accountant. Ms. Lattin asked if Ms. Dowd could use her own equipment. Ms. Upham responded that the current version of QuickBooks that the District used was a hard copy only available onsite. In the future we would invest in the online version of QuickBooks which would allow the accountant, Phyllys Dowd, to work from home on her own equipment. Mr. Jonte inquired about the tablet for the technicians. Ms. Upham said that those would ideally stay in the vehicles and be updated before and after treatments. Ms. Sagi added that the type of tablets included in the estimate were the rugged kind that could stand up to abuse. Mr. Hutchings asked if it should be 6 tablets instead of 4. Ms. Upham responded that the seasonal workers would not need to be updating as much information as the full-time technicians so only the current employees would need those. She added that this equipment could also be used for the District's meteorological weather system.

Ms. Upham explained that this topic could be explored more in the future, she had just recognized the need to move away from the current information technology supplier. Ms. Lattin agreed that would be best. Mr. Jonte asked if this process included expanding and improving the security system. Ms. Upham said yes, newer and better cameras with a larger hard drive capable of saving recordings for more than the current 2-week limit. Ms. Sagi added that the estimate included an 8-terabyte storage for the cameras. Ms. Lattin asked if that would be on a hard drive in the office. Ms. Sagi responded that yes, it would be onsite as well as a 4-terabyte network storage server. Mr. Jonte thanked Ms. Sagi for her efforts but requested that a few more quotes from other IT service companies be gathered.

3. Discussion and possible action regarding ideas to fix the roof at the District facility. Mr. Jonte had spoken with Matt Louis concerning the roof. He was advised that to target the problem someone would have to go on the roof with a garden hose and systematically water the roof from the edge up towards the peak. Mr. Louis said that the problem was probably with the grommets. Mr. Jonte felt that replacing the whole roof was not a sound purchase when just the leak could be repaired.

Mr. Hutchings suggested taking the panels off to the crown and redoing the whole paneling. Ms. Upham mentioned that former Assistant Manager, Quinn Nuffer had said something about the flashing being a part of the problem. Mr. Hutchings agreed that may have been the start of the problem. It was established that the issue was on the East side of the building. Ms. Lattin asked if a roofing company had been consulted. Ms. Upham said not yet, but as with the IT bid it would be beneficial to pursue a few quotes for the repair of the leak instead of replacing the whole roof. Ms. Lattin added that although the employees were talented, they were better suited to abatement than roof repair and their time would be better served on the ground. Mr. Jonte stated that summer would be the ideal time to resolve this issue before the weather turned. Ms. Upham suggested that the

next meeting in June could be hosted at the facility so that the Board Members could see exactly what the situation is. She agreed to speak to a few roofing companies for quotes.

11. District Manager's Report and Operations Review:

Ms. Upham apologized for not having the numbers for April's applications and would bring the information to the next Board Meeting. The public is calling in about the weed and are being referred to the Lahontan Conservation District. Christy Sullivan handles the paperwork and Ms. Upham teaches the class. Attendees are given a sample of 2-4D and are required to use PPE when applying the product to limit the Districts liability. Mr. Jonte asked if the lack of moisture over the winter affected the pre-emergent from doing its job. Ms. Upham responded that there was enough distributed to help set the chemical.

12. Board Member's Reports:

Ms. Lattin noted that she had received a service request for the Trapp Club before their event. Ms. Sagi said that she had been notified and had passed the information on to the technician.

13. Any Request for Future Agenda Items:

14. Expenditures:

April 2021 Expenditures:
Total Gross Pay: \$29,648.22
Total Expenses: \$60,916.35
Total Overall: \$91,849.49

Mr. Spencer made a motion to accept the expenditure report. Mr. Jonte seconded the motion, and it passed unanimously.

15. Public Comment:

None

16. Adjournment:

Meeting adjourned at 6:28 P.M.

SIGNATURE:

Chairwoman or Vice Chairman

DATE:

Churchill County Mosquito, Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting May 20, 2021
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Christy Lattin called the meeting to order at 5:30 P.M.

BOARD OF TRUSTEES

Chairwoman, Christy Lattin
Vice Chairman, Michael Spencer
Trustee, Marion Jonte, Jr
Trustee, Tom Hutchings
Trustee, Cynthia McGarrah

Legal Counsel, Ben Shawcroft
District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

None

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager, Nancy Upham requested that the agenda be accepted as is. Trustee, Cynthia McGarrah made a motion to accept the agenda as written. Trustee, Marion Jonte seconded the motion, and it passed unanimously.

5. Discussion and Approval of Minutes:

None

6. Certificate of Posting:

Ms. Upham stated that the agenda was posted in accordance with NRS statutes.

7. Correspondence:

1. 5-14-2021 Compliance letter re: Tentative Budget—Department of Taxation. Ms. Upham explained that this was a formality from the Department of

Taxation stating that the tentative budget was in compliance and proof of publication has been put in the paper.

8. Appointment:

None

9. Old Business:

1. Discussion and possible action (Formal Approval) regarding the 2021-2022 Final Budget. Ms. Upham explained that this paperwork looks similar to the most recent budget the Board received aside from the updated letterhead and the final approved numbers included on the last column on each page. Both copies need to be signed by the Board and one will go to the County while the other copy goes to the State. Ms. Lattin inquired if the Board members needed to enter the dollar amounts and Legal Counsel, Ben Shawcroft responded that it just needed Board approval. Mr. Jonte asked Ms. Upham if the District received as much appropriation as anticipated. Ms. Upham responded that since there was so much building being done in the County, property tax revenues were continuing to come up. Mr. Jonte asked if that was where most of the District's money came from and Ms. Upham answered yes, as well as the sales tax on Tobacco Liquor and ab104. Mr. Jonte asked if there were any major changes to the budget this year. Ms. Upham responded that health insurance for the employees went up 5% but no other significant changes happened. Mr. Jonte asked if the cost of chemicals had increased. Ms. Upham responded that this would be a 70% water year which is beneficial to the District, no so much the hay industry. She was able to stockpile chemicals so the cost will even out throughout the year. Ms. Lattin made a motion to approve the budget for 2021-2022. Mr. Spencer seconded the motion, and it passed unanimously.

10. New Business:

None

11. District Manager's Report and Operations Review:

None

12. Board Member's Reports:

Ms. Lattin requested clarification about Ms. Upham's salary. The county approved a 5% salary increase. Ms. Upham will be maintaining the 2.5% increase that the Board approved, and the kinks will be resolved during the following Manager evaluation.

13. Any Request for Future Agenda Items:

None

14. Expenditures:

None

15. Public Comment:

None

16. Adjournment:

Meeting adjourned at 5:45 P.M.

SIGNATURE:

Chairwoman or Vice Chairman

DATE:

Subject: FW: Health, Dental, Vision Insurance - Open Enrollment
From: Geof Stark <gdstark@churchillcounty.org>
Date: 5/13/2021, 9:37 AM
To: "Nancy Upham (ccmosquito@cccomm.net)" <ccmosquito@cccomm.net>

Hi Nancy,

Seeing you today reminded me that I forgot to send you information about open enrollment for insurance. Here is the email I sent to employees. Let me know if you have any questions.

Regards,
Geof

From: Geof Stark
Sent: Friday, April 30, 2021 3:39 PM
Cc: Martha Garcia (mgarcia@churchillcounty.org) <mgarcia@churchillcounty.org>; Tim Holland (Tim.Holland@lpins.net) <Tim.Holland@lpins.net>; Sara Russell (sara.russell@lpins.net) <sara.russell@lpins.net>
Subject: Health, Dental, Vision Insurance - Open Enrollment

Hello County Employees!

It is time for open enrollment for health, dental, and vision insurance. May 1 through May 31 is the time period in which you can make changes to your insurance coverage, whether that be to add or remove dependents, or to change the plans in which you are enrolled. Any changes made will go into effect on July 1, 2021.

The Insurance Advisory Committee is happy to announce that there are no changes in the coverage levels of the plans this year. No changes to deductibles or copays. The county will be increasing the employer's contribution to an employee's HSA if the employee chooses the high-deductible health plan (HDHP). The county's contribution increases to \$166 a month (up from \$150/month). If you are on the HDHP, and you are contributing the maximum amount to your HSA, you may want to contact us at Human Resources to modify your contribution.

The bad news relative to our insurance is that we will see an increase in premiums, including dependent premiums. For the medical plans, premiums are increasing 5.5%; for the dental plans, the increase is 6.0%. There is no increase for vision. Employees who have dependent coverage will see their premium amount go up beginning in June. (For example, an employee covering a spouse on the base plan – Open Access 1500 – will see monthly premiums increase from \$633.54/month to \$668.38/month.) I have attached a trifold that we use to explain our benefits and this trifold contains the new rates for the next plan year. (Please note, the rates in the trifold are the bi-weekly rates. You need to double it to figure out the monthly costs.)

Because there are no changes to the plans, we will be holding a "passive" open enrollment this year. We are not planning on going out to various departments this year to discuss the various options. We will be scheduling a couple general meetings in May, open to all employees, so we can review the plans and answer any questions. We will let you know when those meetings are scheduled.

If you would like to make changes, please fill out the attached Insurance Change Form. If you have questions about changes and/or how to fill out the form, please feel free to contact me or Martha Garcia (mgarcia@churchillcounty.org) and we can assist you.

(If you have employees who do not have email access, please be sure to forward this information to them.)

Subject: Re: CDC Bottle Bioassay Training Workshops

From: Katherine Brisco <katherinekbrisco@gmail.com>

Date: 5/18/2021, 12:20 PM

To: Laura Morrow <lmorrow@agri.nv.gov>

CC: Amy Mitchell <amitchell@agri.nv.gov>, "Brad Strait (Brad.Strait@ihs.gov)" <Brad.Strait@ihs.gov>, Brendon Gibb <bgibb@carson.org>, Bud Stinson <bstinson@lyon-county.org>, Chris Barker <cmbarker@ucdavis.edu>, "Chris Bramley," <ChrisB@clarkcountynv.gov>, Dustin Boothe <dboothe@carson.org>, Jeff Knight <jknight@agri.nv.gov>, Jennifer Corrigan <Jennifer.Corrigan@ihs.gov>, Kandis Tuttle <Ktuttle@carson.org>, "Keith R. Forbes" <Keith.Forbes@agri.nv.gov>, Krista Hunt <KHunt@washoecounty.us>, Krista Jenkins <dcmosquito@gmail.com>, Landon Wiggins <Landon.Wiggins@ihs.gov>, Nancy Upham <ccmosquito@cccomm.net>, "Patrick M. Schmitz" <pschmitz@agri.nv.gov>, Scott Strickland <sstrickler@washoecounty.us>, "sladerd@snhd.org" <sladerd@snhd.org>, Stacy Mathis <smathis@cityoffernley.org>, Sung Jik Andrew Park <SungJik.Park@ihs.gov>, "Upham,Nancy" <nzarabs@hotmail.com>, raman <raman@snhd.org>, Wesley Rubio <wrubio@washoecounty.us>, Will Lumpkin <wlumpkin@washoecounty.us>

Good afternoon everyone,

It's great to hear that so many of you are interested in the opportunity for a bottle bioassay training workshop!

I'm trying to schedule all the workshops for NV and UT around the same time so that I can reduce travel costs.

I'll be at SNHD in Las Vegas on June 8-10th and in Salt Lake City, UT on June 15-17th.

It would be great if I could schedule a workshop for northern NV sometime on the 4th week of June (June 21st-25th) on my way back to CA.

Would these dates work for any of you?

The workshop would require 1.5 days (a full day on the 1st day and a half day on the 2nd day).

Also, it would really help me a lot if we could find a central location in northern NV to host this workshop and have a few staff from each interested district/agency attend.

Does anyone have such a place in mind?

Chris, it sounds like you are closer to Vivek in SNHD. Is that correct?

Unfortunately, due to COVID concerns and limited space, Vivek has requested that the SNHD workshop only be for SNHD staff.

Would it be possible for you to travel to somewhere in northern Nevada for the workshop?

If not, how many staff are you thinking of sending to the workshop? I could potentially do a smaller workshop for your staff if you can't send them up north (or I could try to re-negotiate with Vivek to include just a few more.)

Unfortunately, there are no CEUs for this workshop.

Re: CDC Bottle Bioassay Training Workshops

This workshop is a very hands-on training and we will actually be running bottle bioassays. It would be great if each agency brought their own wild mosquitoes to test. (You would need ~150-200 wild adults per group of 2 people.)

If this is not possible for you, please let me know ASAP so we can either plan for another district to provide a few more or for me to bring some lab-reared wilds from CA. (However, since I'm conducting so many workshops back-to-back, it would be great to limit how many I need to bring.)

I will be bringing susceptible colony mosquitoes.

Lastly, each agency attending the workshop should request their own free CDC bottle bioassay testing kit ASAP.

Please fill out the attached form and email the completed form to USBottleAssayKit@cdc.gov.

For the insecticides, request at least whatever insecticides you are currently using in your vector control programs (and/or what you know has been used in your area in the past).

For the enzyme inhibitors, you can request either all of them or none of them. However, if you currently apply adulticides, I would recommend requesting all of them because PBO is commonly synergized in your formulated products.

For the materials, please select "All of the Above."

Save this form, because if you decide to make bottle bioassay testing part of your vector control program, you'll need this form again to order new insecticides and supplies in the future.

All other materials and supplies will be provided by me.

I'd really appreciate a potential headcount from each district/agency so that I can plan accordingly.

I'm really looking forward to working with you all!
Have a wonderful day!

-Katherine Brisco

Staff Research Associate
UC Davis Department of Entomology and Nematology
Mosquito Control Research Lab
UC Kearney Ag. Center
9240 S. Riverbend Ave. Parlier, CA 93648
cell: (559) 978-5549
lab: (559) 646-6556
email: katherinekbrisco@gmail.com

On Mon, May 17, 2021 at 11:35 AM Laura Morrow <lmorrow@agri.nv.gov> wrote:

Good Morning,

I hope everyone is doing well. We have an opportunity for CDC Bottle Bioassay training for Northern Nevada. Katherine Brisco presented at our last NVCA Meeting. She already scheduled

workshop training in June for Las Vegas and Utah, and she's available to travel to Northern Nevada if anyone is interested in the workshop. The training is free. We are not sure grant funding will be available after July. If anyone is interested please let her know. Her contact information is listed below and I have copied her on this message.

Staff Research Associate

UC Davis Department of Entomology and Nematology

Mosquito Control Research Lab

UC Kearney Ag. Center

9240 S. Riverbend Ave. Parlier, CA 93648

cell: (559) 978-5549

lab: (559) 646-6556

email: katherinekbrisco@gmail.com

Thank you,

Laura



Nevada Department
of Agriculture

Laura Morrow

Animal Disease Laboratory Supervisor | Animal Industry Division
| Nevada Department of Agriculture
405 South 21st Street, Sparks, NV 89431

Office: 775.353.3700 | Fax: 775.353.3659 | Mobile:
775.777.5750 | Lab: 775.353.3709

Look for the Buy Nevada label and buy an agriculture license plate.

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This message and attachments are intended only for the addressee(s) and may contain information that is privileged and confidential. If the reader of this message is not the intended recipient or an authorized representative of the intended

Subject: Arbovirus Testing at ADL

From: Laura Morrow <lmorrow@agri.nv.gov>

Date: 5/27/2021, 5:50 PM

To: "Brad Strait (Brad.Strait@ihs.gov)" <Brad.Strait@ihs.gov>, Brendon Gibb <bgibb@carson.org>, Bud Stinson <bstinson@lyon-county.org>, Dustin Boothe <dboothe@carson.org>, Jeff Knight <jknight@agri.nv.gov>, Jennifer Corrigan <Jennifer.Corrigan@ihs.gov>, Kandis Tuttle <Ktuttle@carson.org>, Nancy Upham <ccmosquito@cccomm.net>, "Patrick M. Schmitz" <pschmitz@agri.nv.gov>, Scott Strickland <sstrickler@washoecounty.us>, Stacy Mathis <smathis@cityoffernley.org>, "Sung Jik \"Andrew\" Park" <SungJik.Park@ihs.gov>, "Upham,Nancy" <nzarabs@hotmail.com>, Wesley Rubio <wrubio@washoecounty.us>, Will Lumpkin <wlumpkin@washoecounty.us>

Hi All,

I wanted to provide a long-overdue update related to testing this season. We have already seen a few pools submitted for testing. I have talked to some of you directly, but here's a full update:

- Many of you know that we continued testing throughout the pandemic, but we were closed to the public. We even installed a drop off bell that sings like a rooster.
Effective June 1, 2021, we are officially open to the public which means our doors will be open. You can walk right in 😊.
- Pools may be dropped off at ADL's main desk, Monday-Thursday, except holidays. If you must drop off on a Friday, please consider keeping your pools frozen.
- We ran into a delay in getting reagents for WEE. We will report out WNV and SLE, then WEE will follow. We are hoping to get the reagents by next week.
- ADL had enough grant funding to hold us over until July 1, 2021. I will provide an update on funding before that date.
- ADL still has collection tubes available. Ask our front desk personnel if you need tubes.
- Please let me know if you have any changes related to who gets the final report.

Thank you,

Laura



Nevada Department
of Agriculture

Laura Morrow

Animal Disease Laboratory Supervisor | Animal Industry Division |
Nevada Department of Agriculture
405 South 21st Street, Sparks, NV 89431

Office: 775.353.3700 | Fax: 775.353.3659 | Mobile: 775.777.5750 |
Lab: 775.353.3709

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CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date: June 8, 2021

Re: Discussion and possible action regarding the comparison of Technology bid upgrades for the District's computers, server, tech support and other affiliated operations.

This will be a discussion item this month as we are waiting on other bid information. Melania reached out to a corporate company called Office One. They cover businesses in Nevada and California. They gave us information and a bid that we would like to compare to that of Colby Nelson who submitted a bid and breakdown of purchasing upgraded equipment, installation and tech support at the last meeting.

We reached out to Oasis Online as a local company to perform this service but are waiting on their bid.

Thus, we will be discussing what we have found but will table the action to the next meeting where we will have a better comparison.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: June 8, 2021

Re: Discussion and possible action regarding purchasing postcards or flyers to reach out to the Public regarding the District and our operations.

Attached are bid quotes for large postcards and trifold brochures. We will be bringing examples of such to the meeting to show you all what we are thinking about with respect to messaging. We have a credit (\$500) with this company to apply to these bids but given the amount of this production, we would like to have the Board of Trustees involved in this decision.

We will elaborate more about this at the meeting.



PostcardMania

SMALL BUSINESS MARKETING EXPERTS

2145 Sunnydale Blvd., Bldg. 102
Clearwater, FL 33765



Quote Date: 02-Jun-2021

Quote ID: 0675073

Description: 6K - Postcards

Sales Rep: Mandy Robbins

PostcardMania Order Form

Billing Information:

Name: Melania Sagi
Company Name: Churchill County Mosquito, Vector & Noxious
Address 1: PO Box 2468
Address 2: _____
City: Fallon State: NV Zip: 89407
Phone: 7754232828 Fax: _____
Email: servicerequest@ccmosquito.org

Shipping Information:

Name: _____
Company Name: Churchill County Mosquito, Vector & Noxious
Address 1: 310 N Broadway St,
Address 2: _____
City: Fallon State: NV Zip: 89406
Phone: 7754232828 Fax: _____
Email: servicerequest@ccmosquito.org

Product	Quantity	Price Per	Price
Postcard - 6 x 8.5 - 4/4 Full Color	6,000	0.153667	922.00
Design Services	1	199.000000	199.00
Mailing Service - Addressing	6,000	0.055000	330.00
List - 'Resident/Occupant - 3x use within 90 days	5,000	0.025000	125.00
Postage	5,000	0.215000	1,075.00
Printing - Shipping	1,000	0.035000	35.00
Paid Amt :	.00		
Total Due:	2,528.40		
		Subtotal	2,686.00
		Discounts	-157.60
		Sales Tax	.00
		Total	2,528.40

PAY NOW: <https://www.mypostcardmania.com/quote-pay/0bd33aa7-d1c3-eb11-80cb-b82a72dd58fd>

This quote expires on 6/4/2021

Order Notes

- 10% discount applied

Payment Method

Paypal Credit (Based on Credit Approval) Call your Rep for Details Visa MC Amex Disc Din Behalf Wire Chk#

Credit Card Number Expiration Date

Card Holder Zip

PAY NOW: <https://www.mypostcardmania.com/quote-pay/0bd33aa7-d1c3-eb11-80cb-b82a72dd58fd>

Signature

*Ensure that you read the terms and conditions of sale on next page of this form.

I have read and agree to all terms and conditions of sale of PostcardMania as presented here and in the Terms and Conditions of Sale Agreement. No Refunds. Company credit only.

Signature _____



Quote Date: 02-Jun-2021

Quote ID: 0675079

Description: 12K - Postcards

Sales Rep: Mandy Robbins

PostcardMania Order Form

Billing Information:

Name: Melania Sagi
 Company Name: Churchill County Mosquito, Vector & Noxious Weed Abatement D
 Address 1: PO Box 2468
 Address 2: _____
 City: Fallon State: NV Zip: 89407
 Phone: 7754232828 Fax: _____
 Email: servicerequest@ccmosquito.org

Shipping Information:

Name: _____
 Company Name: Churchill County Mosquito, Vector & Noxious Weed Abatement D
 Address 1: 310 N Broadway St,
 Address 2: _____
 City: Fallon State: NV Zip: 89406
 Phone: 7754232828 Fax: _____
 Email: servicerequest@ccmosquito.org

Product	Quantity	Price Per	Price
Postcard - 6 x 8.5 - 4/4 Full Color	12,000	0.135000	1,620.00
Design Services	2	199.000000	398.00
Mailing Service - Addressing	12,000	0.055000	660.00
List - 'Resident/Occupant - 3x use within 90 days	10,000	0.025000	250.00
Postage	12,000	0.215000	2,580.00
Printing - Shipping	2,000	0.030000	60.00
Paid Amt :	.00	Subtotal	5,568.00
Total Due:	5,275.20	Discounts	-292.80
		Sales Tax	.00
		Total	5,275.20

PAY NOW: <https://www.mypostcardmania.com/quote-pay/74692125-d2c3-eb11-80cb-b82a72dd58fd>

This quote expires on 6/4/2021

Order Notes
 - 10% discount applied

Payment Method

Paypal Credit (Based on Credit Approval) Call your Rep for Details
 Visa MC Amex Disc Din Behalf Wire Chk#

Credit Card Number Expiration Date

Card Holder Zip

PAY NOW: <https://www.mypostcardmania.com/quote-pay/74692125-d2c3-eb11-80cb-b82a72dd58fd>

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 Address 1: 310 N Broadway St,
 Address 2: _____
 City: Fallon State: NV Zip: 89406
 Phone: 7754232828 Fax: _____
 Email: servicerequest@ccmosquito.org

Product	Quantity	Price Per	Price
Brochure - 8.5X11 - Trifold 80# Cover	6,000	0.195333	1,172.00
Design Services	1	450.000000	450.00
Mailing Service - Addressing	6,000	0.055000	330.00
List - Resident/Occupant - 3x use within 90 days	5,000	0.025000	125.00
Postage	5,000	0.215000	1,075.00
Printing - Shipping	1,000	0.035000	35.00
Special Services - Tabbing Only - 2 Tabs (For Self Mailers /...	6,000	0.040000	240.00
Paid Amt :	.00	Subtotal	3,427.00
Total Due:	3,195.30	Discounts	-231.70
		Sales Tax	.00
		Total	3,195.30

PAY NOW: <https://www.mypostcardmania.com/quote-pay/cb676280-d3c3-eb11-80cb-b82a72dd58fd>

This quote expires on 6/4/2021

Order Notes

- 10% discount applied

Payment Method

Paypal Credit (Based on Credit Approval) Call your Rep for Details Visa MC Amex Disc Din Behalf Wire Chk#

Credit Card Number Expiration Date

Card Holder Zip

PAY NOW: <https://www.mypostcardmania.com/quote-pay/cb676280-d3c3-eb11-80cb-b82a72dd58fd>

Signature

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Signature _____

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: June 8, 2021
Re: Discussion and possible action regarding investing in hardware and software and possible changes to the server system.

This is another agenda item that we will be tabling to the July meeting as we are waiting on information from tech support bidders in what they feel would be most effective for the District with respect to technology upgrades.

In that we put together the agenda the Friday before the meeting, I included these items hoping that we would have received more bids. Please excuse the delay in getting this information to you for presentation.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: June 8, 2021
Re: Discussion and possible action regarding the use of an "On the Job Training" program for seasonal employees.

This subject was brought to my attention by a Churchill County resident who retired from a contract working with handicapped employees at NAS Fallon.

This program through JOIN would cover up to 12 weeks of wages, FICA, Social security, Medicare, and a percentage of workers compensation.

This sounded like a way to save the District labor costs and put people back to work with Federal funding. However, this only would apply to a full-time, year round position. Thus, this would not work with our seasonal position.

We had looked into Jacobsen Staffing (temporary staffing) and they required a 40% mark up over the hourly rate in order to cover their costs (and profit) such as unemployment insurance, FICA, Social security, Medicare and workers compensation. We are comparing our options however at this point, we are looking to potentially just hire the most reliable, responsible person that we can find in order to assist with seasonal weed related spraying.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

Management Report
May 2021

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: June 8, 2021

Staff has been treating larval mosquito populations throughout the valley. The dryer than normal irrigation year has lessened the amount of larviciding necessary compared to the last three/four years. A breakdown of the work done will be explained in more detail at the meeting.

Other than that, much of the month of May was devoted to Budget preparation.

Any other interesting news for the month of May will be brought to your attention at the meeting.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: June 8, 2021
Re: Expenditure reports for May 2021

Our bookkeeper, Phyllys Dowd, has been out of town and will return tomorrow Wednesday June 9, 2021. She will prepare the expenditure reports and we will distribute them to all Board members at the meeting on Thursday evening.

If you would like to see them before the meeting or on Thursday afternoon, please let me know and I will be happy to bring a copy to you.