CHURCHILL COUNTY MOSQUITO, VECTOR, AND NOXIOUS WEED ABATEMENT DISTRICT

BOARD OF TRUSTEES CHURCHILL COUNTY, NEVADA

7400 Reno Highway Fallon, Nevada 89406 (775) 423-2828

Fax: (775) 428-2829

E-Mail: <u>servicerequest@ccmosquito.org</u>
Website: ccmosquito.org

NOTICE OF PUBLIC MEETING

Please Post

PLACE OF MEETING: Churchill County Administration Complex, Room 102

155 North Taylor, Fallon, Nevada

DATE:

Thursday the 14th day of October 2021

TIME:

5:30 P.M.

TYPE OF MEETING: August and September 2021 Operation Report

Notes:

- 1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
- 2. Action will be taken on all agenda items, unless otherwise noted.
- 3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon agenda items in a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
- 4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
- 5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees during the public meeting is absolutely privileged.

Agenda:

- 1. Call to Order.
- 2. Pledge of Allegiance.
- 3. Public Comment.
- 4. Review and Adoption of Agenda.
- 5. Discussion and approval of Minutes from August 12, 2021
- 6. Certificate of Posting.

7. Correspondence

1	8-9-21 Mark Jewell -	Alsco Uniform correspondence
2	8-12-2021 Ralph Handel-	Request for Meeting Recordings
3	8-17-21 POOL PACT-	Negotiations, Overtime and 2021 HR Legislative
	Updates	
4	8-18-21 Shane Fryer -	CRC Water Milfoil Tour
5	8-20-21 AMCA -	World Mosquito Day
6	8-23-21 Clarke -	Chlorpyrifos Update

8. Appointments

9. Old Business

- 1 Discussion and update regarding IT service, equipment, and installation.
- 2 Discussion and update regarding roof repair.
- 3 Discussion and possible action regarding plaques for former Board members and Management.
- 4 Discussion and possible action regarding building dedication.

10. New Business

- Discussion and possible action regarding leave accrual for the Administrative Assistant position.
- 2 Discussion and possible action regarding extended paid time off options for Field staff.
- 11. District Manager's Report and Operations Review.
- 12. Board Members' Reports.
- 13. Any requests for future agenda items.
- 14. Expenditures.
- 15. Public Comment.
- 16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately 9 am on the 8^{th} day of October 2021, at the following locations:

Danny Up han

- 1. District Office 7400 Reno Highway, Fallon, Nevada
- 2. Churchill County Law Enforcement Facility, 73 N Maine St. Fallon, Nevada
- 3. Churchill County Administrative Office Complex, 155. N Taylor St. Fallon, Nevada
- 4. Churchill County Website @ https://churchillcounty.org
- 5. The State of Nevada Website @ https://notice.nv.gov/

Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact when testifying.
- * The contact person for information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to rules of parliamentary procedure.
- * Matters set upon the "consentagenda" may be discussed and considered as part of new business asnecessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four working days before the meeting date.
- *If desired, the public is allowed to speak with a three-minute maximum after each action item.
- *Items on the agenda may be taken out of order.
- *The public body may combine two or more agenda items for consideration.
- *The public body may remove an item from the agenda or delay discussion relating to an item on theagenda at any time.

Public Records:

- * An audiotape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and NoxiousWeed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting August 12, 2021
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Christy Lattin called the meeting to order at 5:30 P.M.

BOARD OF TRUSTEES

Chairwoman, Christy Lattin Vice Chairman, Michael Spencer Trustee, Marion Jonte, Jr. Trustee, Tom Hutchings Trustee, Cynthia McGarrah

Legal Counsel, Ben Shawcroft District Manager, Nancy Upham Assistant Manager, JD MacKay Board Secretary, Melania Sagi

Public Present

None

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager, Nancy Upham requested the agenda be accepted as is. Vice Chairman, Michael Spencer made a motion to accept the agenda as is. Trustee, Marion Jonte seconded the motion and it passed unanimously.

5. Discussion and Approval of July 8, 2021, and July 29, 2021, Minutes:

Mr. Jonte made a motion to accept the minutes from July 8, 2021. Trustee, Cynthia McGarrah seconded the motion and it passed unanimously.

Mr. Spencer made a motion to accept the minutes from July 29, 2021. Mr. Jonte seconded the motion and it passed unanimously.

6. Certificate of Posting:

Ms. Upham stated that the agenda was posted in accordance with NRS statues.

7. Correspondence:

- 1. 7-1-2021 Nevada Weed Management Association Link. Nevada Weed Management Association is offering a training in October. Members from our District will be in attendance.
- 2. 7-6-2021 <u>Catherine MacLeod—GASB 75 Proposal</u>. This is a formality that all local governments must do. Ms. Lattin asked if this was something that Sciarani (the auditing agency) handles. Ms. Upham responded that this was something that Sciarani makes sure the District has done.
- 3. 7-6-2021 <u>Laura Morrow—Bioassay program</u>. This program is beneficial to ensure that the chemicals the District uses are not losing their efficacy. Ms. Upham would like to be able to perform the testing in house in the future.
- 4. 7-29-2021 <u>Memo (complaint) from Cliff and Christine Newmyer</u>. This will be discussed in depth under Old Business.
- 5. 7-30-2021 Memo from Chairwoman Christy Lattin regarding complaint. This is a copy of the response written to the member of the public who posted the complaint.
- 6. 7-30-2021 Request for Reimbursement for Noxious Weed work from CWSD. This is something that Ms. Upham puts together every year so the District can receive \$15,000 for the weed abatement.
- 7. 7-30-2021 Request for Funding for 2021-2022 from Carson Water Sub Conservancy District (CWSD). This is the application for next year's funding.

8. Appointment:

None

9. Old Business:

1. <u>Discussion and Possible Action Regarding the District's Mission Statement.</u>
Ms. Upham explained that due to a complaint lodged by a member of the public, now may be a good opportunity to review the District's Mission Statement. Management has personally become involved in resolving the Newmyer's issues including personal visits, flights, ground treatments, and access to Management's personal cell phone numbers. The Newmyer's home is in the Stillwater area which is mainly agricultural properties involved in flood irrigation.

Ms. Lattin asked if there had been other complaints from the Stillwater area. Assistant Manager, JD MacKay responded that out of the seasons 186 service request only 11 came from that area, 6 of which were from Mr. Newmyer.

Ms. Upham added for consideration that there had been a blowout in one of the delivery canals off the Indian Wetlands. Mr. MacKay estimated it to cover 3/4 of mile of standing water. He said it will probably take another couple of weeks for the water to percolate or dissipate. However, the technician working in the area and Mr. MacKay regularly test the water and treat it accordingly.

Ms. Upham let the Board members know that she had extended an invitation to Mr. Newmyer to attend the District's Board meeting to voice his complaints in person. She would like to maintain transparency with the public hence the need to review the Mission Statement. Ms. Upham let Mr. Newmyer know that there have been no positive

results from any of the mosquito traps and that it was unrealistic to expect that there would be NO mosquitoes in that area during the summer irrigation season.

Ms. Upham mentioned that the Newmyer's property was also close to the Reservation. The tribe's current mosquito abatement practices may also be adversely affecting the area. They are shorthanded and are not doing much in the way or larviciding. They are primarily truck frogging their service requests. Ms. Lattin requested Ms. Upham to look into instructing and mentoring their efforts so they could become more proactive and independent from the District.

Ms. Upham led the Board through the Mission Statement and requested that they review it and give her any suggestions, additions, or adjustments they may want. Under goal 7 of the Mission Statement is included the need for public education. Ms. Upham stressed how important this was as some aspects of the District were misunderstood, such as "Vector Control." Ms. Lattin asked if Ms. Upham had any information about Tahoe finding plague in their chipmunks. Ms. Upham responded that the plague is not an issue for our area since we don't have a huge chipmunk or squirrel population. If it was in the area, it would be present in the coyote population. Ms. Lattin asked what signs or symptoms the animals would present if they were infected. Ms. Upham said that the plague kills quickly. It is a process of catching the animal and testing the fleas on them to diagnose the disease.

10. New Business:

None

11. District Manager's Report and Operations Review:

The technicians have been using single brood larvicide as the water has been quickly dissipating this year. Ms. Upham is looking into Fire Mitigation Assessment grants for the Carson River Watershed. UNR has begun attempting to treat the Eurasian Watermilfoil along the canals with a UV barge. It is not evident yet if this will be the best long-term solution for this noxious weed.

12. Board Member's Reports:

None

13. Any Request for Future Agenda Items:

The 2% breakdown for the living increase This season's service requests and aerial flights

14. Expenditures:

Total Payroll: \$63,710.09 Total Expenditures: \$28,884.52 Total Overall: \$92,594.61

Mr. Spencer make a motion to accept the expenditures. Ms. McGarrah seconded the motion and it passed unanimously.

None			
16. Adjournment: Meeting	adjourned at 6:28 P.M.		
SIGNATURE:	Chairwoman or Vice Chairman		Personal de
DATE:			

15. Public Comment:

Mark,

I called your office this morning and asked for a copy of the "item code" explanation. I have not seen an explanation of those codes on <u>any</u> invoice. I am looking back at invoices from 2018-2020 and there are "item codes" such as "SC30KH-size, 22593, and ICCE" I also see codes such as "706010, and SVCCHG%" which have explanations in the description column.

I do not know what "DESTOR" means in the item code column based off of the LREN1677086 invoice. I was told that it was lost inventory. This is why I am requesting the "item code" description. Please get this information to me ASAP so that I can try to make sense of your internal billing language.

Thanks. Nancy

From: Mark Jewell <<u>mjewell@alsco.com</u>>
Sent: Monday, August 9, 2021 10:58 AM
To: Nancy Upham <<u>director@ccmosquito.org</u>>

Subject: ALSCO

Good Morning Nancy,

I received your request for a list of item codes. All item codes can be found on previous invoices and cross referenced to invoice LREN1677086. Additionally, all prior invoices listed quantities of items in your inventory which reflect what should have been returned. The above mentioned invoice is your final invoice that reflects the total number of garments not returned to Alsco Uniforms.

Mark Jewell Service Manager mjewell@alsco.com 775-221-4508



RE: ALSCO

Mark Jewell <mjewell@alsco.com>

Mon 8/9/2021 12:10 PM

To: Nancy Upham <director@ccmosquito.org>

10093-2XL/L	Work Shirt, Cotton, LS, Khaki, 2X Large Long
22593-36X36	Jeans, Carpenter, Loose Fit, Stonewashed, 36X36
10093-MED	Work Shirt, Cotton, LS, Khaki, Medium
22593-32X32	Jeans, Carpenter, Loose Fit, Stonewashed, 32X32
10093-XL	Work Shirt, Cotton, LS, Khaki, X-Large
22593-34X34	Jeans, Carpenter, Loose Fit, Stonewashed, 34X34
10093-2XL/L	Work Shirt, Cotton, LS, Khaki, 2X Large Long
22593-38X34	Jeans, Carpenter, Loose Fit, Stonewashed, 38X34
10093-SM	Work Shirt, Cotton, LS, Khaki, Small
22593-31X34	Jeans, Carpenter, Loose Fit, Stonewashed, 31X34
10093-MED	Work Shirt, Cotton, LS, Khaki, Medium
22593-28X34	Jeans, Carpenter, Loose Fit, Stonewashed, 28X34
5505	Laundry Bag
706010	Preparation Charge
70505	Company Emblem
SVCCHG%	Service Charge

Mark Jewell Service Manager mjewell@alsco.com 775-221-4508



From: Nancy Upham <director@ccmosquito.org>

Sent: Monday, August 9, 2021 11:49 AM **To:** Mark Jewell <mjewell@alsco.com>

Subject: Re: ALSCO

This Message Is From an External Sender

This message came from outside your organization.

Melania Sagi

From: Sent: Ralph Handel <rhandel@oe3.org> Thursday, August 12, 2021 2:07 PM

To:

Melania Sagi

Subject:

meeting recording for the last 6 months

Good afternoon Melania,

I am requesting the meeting recording for the last 6 months, I understand the difficulty is in electronically transferring them, I had offered to bring by flash drives. I will in the next couple of days stop by and drop off 4 flash drives and every 3 months I would like to pick up the recordings and then I will return the drive at the end of the next quarter and pick up the next quarters recordings. I also am wondering the link to the current month's packet I see no archived agendas I do see the minutes, just wanting to know if they are archived.

I am very appreciative of the emails with the agendas and postings and believe that the transparency it provides is invaluable.

Respectfully, Ralph R Handel

PE Business Representative
1290 Corporate Blvd
Reno, NV 89502

Cell: (775) 276-2232 Office: (775) 329-5333 Fax: (775) 329-5422 rhandel@oe3.org



Reminder/Handouts - "Negotiations, Overtime, and 2021 HR Legislative Updates" training scheduled for September 23, 2021

Sandra Schooler <sandraschooler@poolpact.com>

Thu 9/16/2021 3:51 PM

Cc: Stacy Norbeck <stacynorbeck@poolpact.com>; Jeff Coulam <jeffcoulam@poolpact.com>; Neal Freitas <nealfreitas@poolpact.com>; Ashley Creel <ashleycreel@poolpact.com>; Lessly Monroy <lesslymonroy@poolpact.com>; Heather Evans heatherevans@poolpact.com

Good afternoon,

This is a reminder regarding the "Negotiations, Overtime, and 2021 HR Legislative Updates" training scheduled for Thursday, September 23, 2021, from 9 a.m. to 12 p.m. The participant handouts for this session are attached. Please use the Zoom link that was sent to you in your confirmation email. However, if you don't have it you may use this **Zoom link**, but you might be asked to register again.

Virtual environments can be susceptible to distractions. We request that all participants limit distractions on their end in order to participate in the program and get the most out of it as possible.

The following are some tips to help you get the most out of this course.

- Use the Zoom link that was included in your registration confirmation email.
- For the best user experience, use a computer with speakers and a microphone, or use a headset with both. If you don't have computer audio, you can also dial in with your phone (see instructions on your registration confirmation email).
- The training starts at 9 a.m. and ends at 12 p.m. We encourage you to log in a few minutes early to make sure you don't run into any technical difficulties. If you do have issues connecting, properly accessing audio, or anything else, please contact us at (775) 887-2240 or email at hrtraining@poolpact.com.

Please contact us at 775-884-2240 or https://nright.org/html///nright.org/html/ poolpact.com if you have questions.

Thank you,

Sandra Schooler

Senior Administrative Assistant

[poolpact.com] 201 S. Roop Street, Suite 103 Carson City, NV 89701

Phone: 775.887.2240 Fax: 775.887.2581

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as legal advice. Persons with legal questions and/or concerns should consult with appropriate legal counsel before taking or refraining from taking any action relating to any information contained herein.

Fwd: Canceled! CRC Working Weed Group - Eurasian Milfoil Field Trip Aug 2nd Canceled!

CCMosquito <ccmosquito@cccomm.net>

Fri 9/3/2021 9:44 AM

To: Nancy Upham <director@ccmosquito.org>

----- Forwarded Message -----

Subject: Canceled! CRC Working Weed Group - Eurasian Milfoil Field Trip Aug 2nd Canceled!

Date:Tue, 31 Aug 2021 18:21:24 +0000

From: Shane Fryer < shane@cwsd.org>

To: 'Lori Leonard' <lori.leonard@TNC.ORG>, Andrea Moe <devany13@aol.com>, 'Angie

Hello Everyone,

I'm deeply sorry, but due to current fire conditions, support and evacuation efforts the planed Eurasian Milfoil Field Trip on Aug 2nd has been cancelled.

A few of the planed participants have already canceled, and others have obligations to family, friends and evacuation centers.

We will replan in the coming weeks hopefully on the other side of this.

Please feel free to call, if you have any questions.

Best Wishes,

Shane

Shane Fryer Watershed Program Specialist Carson Water Subconservancy District 777 East William Street, Suite 110A Carson City, NV 89701 775/887-9005, fax 775/887-7457

www.cwsd.org

Sign up for Carson River Coali on News

The 205 mile long Carson River has a watershed that encompasses 3,966 square miles, which includes two major tributaries in the Sierra Nevada Nevada.

From: Shane Fryer

Sent: Wednesday, August 18, 2021 1:46 PM

To: 'Lori Leonard' <lori.leonard@TNC.ORG>; Andrea Moe <devany13@aol.com>; 'Angie Montalvo'

Hello Everyone,

The CRC Working Weed Group's - Eurasian Milfoil Field Trip will be on Thursday Sept 2^{nd} from 10:00-12:00. The mee ng will be conducted at East Silver Saddle Ranch in Carson City. Please bring shoes/clothing that can get wet/dirty – as we will be walking in the river bed.

Also a ached is a Carson City document Georgia Vasey put together on Eurasian Milfoil and other Aqua c weeds.

I'll will send out an agenda soon.

Looking forward to seeing everyone!

Best Wishes,

Shane

Shane Fryer
Watershed Program Specialist
Carson Water Subconservancy District
777 East William Street, Suite 110A
Carson City, NV 89701
775/887-9005, fax 775/887-7457
www.cwsd.org
Sign up for Carson River Coalition News

Subject: Sorry! Date Revisions: CRC Working Weed Group - New Eurasian Milfoil Field Trip Doodle Poll, Aug 31,

Sept 1, or 2nd

(New Link, ignore previous email)

Please Follow the link below to indicate your availability: https://doodle.com/poll/kvy9mzi65engwv58?utm source=poll&utm medium=link

(So sorry for the 2nd Link, I multi-tasked poorly) Hello Everyone

Carson City and CWSD will host a ~2hr long field trip/discussion on the present threat of Eurasian Milfoil. There will be discussions on identification, it's biology and possible treatments. We will talk about chemical, biological controls and UV Light eradication methods. Eurasian Milfoil has been identified in the Carson River at Carson City sites with other possible infestations in Churchill Co. This aquatic invasive has the potential to greatly affect or diversions/ditches, recreation, and the riverine environments/wildlife.

Please Join us if you have the opportunity. (This event will be outdoor, and allow for social distancing)

Cheers,

Shane

Shane Fryer
Watershed Program Specialist
Carson Water Subconservancy District
777 East William Street, Suite 110A
Carson City, NV 89701
775/887-9005, fax 775/887-7457

Fwd: AMCA Press Release: World Mosquito Day to Raise Awareness of the Importance of Mosquito Control

CCMosquito <ccmosquito@cccomm.net>

Thu 8/19/2021 4:11 PM

To: Nancy Upham <director@ccmosquito.org>

----- Forwarded Message -----

Subject: AMCA Press Release: World Mosquito Day to Raise Awareness of the Importance of Mosquito Control

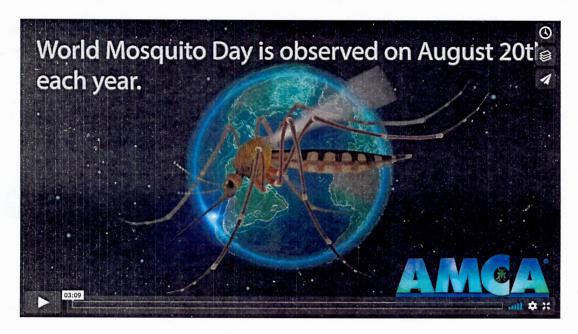
Date: Thu, 19 Aug 2021 19:04:57 -0400 (EDT)

From:AMCA <amca@mosquito.org>

Reply-To:amca@mosquito.org To:ccmosquito@cccomm.net



World Mosquito Day to Raise Awareness of the Importance of Mosquito Control



Sacramento, CA. - In honor of World Mosquito Day, observed annually on August 20, the American Mosquito Control Association (AMCA) is working to increase awareness of the

importance of mosquito control and encourages the public to visit the AMCA Web site, <u>www.mosquito.org</u>, for important mosquito information.

World Mosquito Day was originated in 1897 by Dr. Ronald Ross of the Liverpool School of Tropical Medicine. After dissecting mosquitoes known to have fed on a patient with malaria, Ross discovered the malaria parasite in the stomach wall of the mosquito. Through further research using birds, Ross was able to ascertain the entire life cycle of the malarial parasite, including its presence in the mosquito's salivary glands. Ross confirmed that malaria is transmitted from infected birds to healthy ones by the bite of a mosquito, a finding that suggested the disease's mode of transmission to humans. For his findings, Ross is credited with the discovery of the transmission of malaria by the mosquito, and was honored with a Nobel Prize for Medicine in 1902.

Currently, the Centers for Disease Control and Prevention estimates that 350-500 million cases of malaria occur worldwide each year, and more than one million people die, most of them young children in sub-Saharan Africa and Asia. Mosquitoes cause more human suffering than any other organism, and afflict not only humans, but dogs, horses, and other animals as well. AMCA Technical Advisor, David Brown states, "Mosquitoes and the pathogens they transmit remain the number one cause of death to humans on earth. As all of us are finally starting to emerge from a worldwide pandemic, we need to remember and appreciate the vital role mosquito control efforts play in keeping our children, families and communities safe from preventable disease." Mark Breidenbaugh, PhD, President of the American Mosquito Control Association, agrees, and further states, "The world needs mosquito control. Without it, human health, human food supplies, and overall human welfare would suffer."

The American Mosquito Control Association is the number one resource for mosquito and mosquito control information. The AMCA Web site, www.mosquito.org, contains valuable information, such as tips for controlling mosquitoes around the home, what attracts mosquitoes, information on repellants, and more.

The American Mosquito Control Association is an international, scientific association of nearly 1,500 public health professionals dedicated to preserving the public's health and well-being through safe, environmentally sound mosquito control. Founded in 1935, membership extends to more than 50 countries, and includes individuals and public agencies engaged in mosquito control, mosquito research and related activities.

For more information about AMCA or World Mosquito Day, contact AMCA Headquarters: phone: 916-444-3568; amca@mosquito.org or visit the Web site at www.mosquito.org.

AMCA Technical Advisor David Brown can be reached at (916) 417-1966 or dabrownsoj@gmail.com

View Press Release

The American Mosquito Control Association | Website





AMCA | 1 Capitol Mall, Suite 800, Sacramento, CA 95814

<u>Unsubscribe ccmosquito@cccomm.net</u>

<u>Update Profile</u> | <u>Constant Contact Data Notice</u>

Sent by amca@mosquito.org powered by

Fwd: Chlorpyrifos Update

CCMosquito <ccmosquito@cccomm.net>

Mon 8/23/2021 10:29 AM

To: Nancy Upham <director@ccmosquito.org>

----- Forwarded Message -----

Subject: Chlorpyrifos Update

Date:Fri, 20 Aug 2021 14:40:12 -0400 (EDT)

From: Clarke Mosquito Control < customercare@clarke.com>

Reply-To:customercare@clarke.com **To:**ccmosquito@cccomm.net

Chlorpyrifos Update



To all our valued customers,

On Wednesday, August 18, 2021, the EPA made a final decision to revoke all tolerances for Chlorpyrifos on food production, meaning any products containing Chlorpyrifos may no longer be applied on crops. The EPA indicated a 6-month timeline for implementing this ban for agricultural uses.

Non-agricultural uses, including mosquito control, are not covered by this decision. Mosquito control programs will continue to have access to this active ingredient for resistance management.

Clarke does reiterate our previous decision, announced in August 2020, to sunset all chlorpyrifos formulations in our proprietary product portfolio. Our MosquitoMist and MosquitoMaster products will no longer be commercially available in the U.S. after December 31, 2022. We will continue to maintain the necessary state registrations for an interim period to allow customers holding inventory of these formulations to use the material.

We all recognize the need for new modes of action in mosquito control has never been more paramount than it is today. Clarke continues racing to prepare a new mode of action adulticide for public health use that addresses the growing challenge of pyrethroid resistance and waning public acceptance for organophosphate chemistries.

Our decision in 2020 to sunset our Chlorpyrifos products was not an easy one, but EPA's decision reinforces its merits. We are committed to working on product transition plans for customers that use Chlorpyrifos formulations, while continuing to align the development of new mosquito control products and solutions with our customers' needs: public health tools that meet public preference.

Sincerely,

J. Lyell Clarke Chairman, President and CEO



2021 marks Clarke's 75th year of making communities more livable, safe, and comfortable through public health mosquito control products and services. Visit us at www.clarke.com.





<u>Unsubscribe ccmosquito@cccomm.net</u>

<u>Update Profile | Constant Contact Data Notice</u>

Sent by customercare@clarke.com powered by



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CHURCIHLL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To:

The Board of Trustees

From:

Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date:

October 8, 2021

Re:

Discussion and possible action regarding IT service, equipment and installation.

Melania has put together a summary of the work and the purchases that Colby Nelson has provided to the District to date. We are pleased to find that we are under budget on many of the purchases. We still need to purchase the tablets or field program equipment but we are working in that direction and will update the Board with our plan as soon as we have one. We are also looking into other Firewall options versus using CC Communications for just that and land line phones

If you have any questions regarding this subject, please do not hesitate to contact either of us and we will answer your questions. Overall, we are very pleased with the transition.

IT Upgrade Cost & Standings

Item	Estimated Cost	Actual Cost	Old Service	Sav	vings
2x Desktop Computers	\$ 3,100.00	\$ 2,146.96		\$	953.04
16 Camera Hi-Res Surveillance System W/ 16 TB Storage	\$ 4,300.00	\$ 2,044.95		\$	2,255.05
2x Laptop With Docking Hub + 3yr Protection	\$ 3,000.00	\$ 1,624.28	CALLED TO THE CONTROL OF THE CONTROL	\$	1,375.72
4x LTE Tablets W/ Rugged Cases*	\$ 3,410.00				
4TB Network Storage Server	\$ 1,160.00	\$ 1,107.86	22.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2	\$	52.14
Portable CD Drive	\$ 30.00	\$ 27.99		\$	2.01
VPN Router	\$ 310.00	\$ 248.93		\$	61.07
Wireless Access Point	\$ 210.00	\$ 169.99		\$	40.01
Microsoft 365 - 4 Stations Yearly Subscription	\$ 600.00	\$ 600.00	\$900.00	\$	300.00
Antivirus Software Free					
*Still to be purchased					
Equipment Total	\$ 16,120.00	\$ 7,618.86		\$ 8,	501.14
Service Hours Bundled In Increments of 40 hours	\$3,000 per	\$9,000 with	approx. 41		
(Unused Hours Rollover Monthly Until Used)	40 hours	hours re	maining		
\$75/hour					

Quantity

Item Cost

\$

\$

\$

\$

\$

1

1

1

1

1

169.00

14.97

14.97

18.99

29.97

\$

\$

\$

\$

169.00

14.97

14.97

18.99

29.97

16,618.86

Total

\$ Hard Drives 2 279.99 559.98 \$ 147.98 Desktop Ram 2 \$ 73.99 Integrated Fan Hub 2 \$ 16.99 33.98 2 \$ 109.99 \$ 219.98 Solid State Drive ProSeries Motherboard 2 \$ 107.53 \$ 215.06 2 \$ 62.99 \$ 125.98 **Desktop Tower** \$ 2 \$ Desktop CPU 399.99 799.98 2 \$ \$ 44.02 Internal Card Reader 22.01 \$ 2,044.95 16 Channel Security Camera System 1 \$ 2,044.95 2 \$ 759.99 \$ 1,519.98 Lenovo Laptop \$ \$ 67.98 2 33.99 USB C Hub 2 \$ 18.16 \$ 36.32 Protective Laptop Sleeve \$ \$ 1 106.98 106.98 **Network Storage** 4 TB internal SSD 1 \$ 579.99 \$ 579.99 \$ 22.98 \$ 22.98 External Hard Drive Docking Station 1 4 \$ 13.90 \$ 55.60 High Performance Cooling Fan 1700 PWM \$ \$ 59.80 4 14.95 High Performance Cooling Fan 1500 PWM 1 \$ 209.99 \$ 209.99 **Power Supply** \$ \$ 15.99 Graphite Thermal Pad 1 15.99 1 \$ 56.53 \$ 56.53 EVGA SuperNOVA 550 Ga 1 \$ 27.99 \$ 27.99 External CD/DVD ROM \$ \$ 248.93 1 248.93 Wi-Fi Router 1 \$ 169.99 \$ 169.99 Wireless Access Point

Total Equipment and IT Service Cost to Date:

Purchased Items

Tool Kit

Crimper

Free Fall Snip

Electronic Screwdriver

Multi-Bit Screwdriver

IT Hour Usage

Date	Description	Hours Used	Hours Remaining
8/4/2021	Service Bundle	40	40
8/4/2021	Planning/Parts Ordering	-1	39
8/10/2021	Service Request email troubleshooting after unauthorized login	-2	37
8/15/2021	PC Building and Setup	-7	30
8/16/2021	PC Building and Setup	-4.75	25.25
8/18/2021	Drive Recovery Attempt/Laptop Ordering	-2	23.25
8/19/2021	Phyllys + Nancy Desktop Setup	-3.25	20
8/19/2021	Service Bundle	40	60
8/30/2021	Laptop Setup+ Network Storage Setup	-8	52
8/31/2021	JD Parts selection/Phyllys PC	-3	49
9/1/2021	Phyllys User Change/QB Setup	-1	48
9/3/2021	Thunderbird Email Migration	-1.5	46.5
9/16/2021	JD Computer setup/Microsoft Exchange server troubleshooting/Remote access PC setup	-9.5	37
9/17/2021	Remote Access Setup finishing	-3.5	33.5
9/19/2021	Surveillance NVR Setup/Router and VPN Setup/Troubleshooting	-8.5	25
9/20/2021	Camera Replacement and Setup	-9	16
9/21/2021	Supply run/Cable Run/Lobby Camera Installation	-6	10
9/22/2021	Service Bundle	40	50
9/22/2021	Supply run/Cable Run/Chem Room+Inventory Camera Installations	-9	41
9/23/2021			

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager

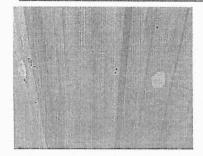
JD MacKay, Assistant Manager

Date: October 8, 2021

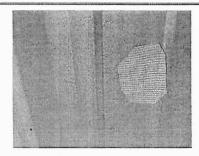
Re: Discussion and Update regarding roof repair.

The roof was successfully repaired September 3rd, 2021. No additional costs were incurred. Included in the meeting packets are pictures from the roofing company of the completed work.

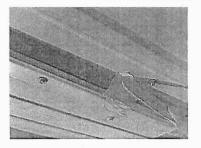
7400 Reno Hwy—Fallon NV



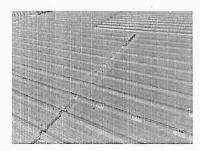












CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date: October 8, 2021

Re: Discussion and possible action regarding plaques for former Board members and Management.

Up for consideration is the request to include all former Board members and Managers onto a plaque that will be displayed at the District Facility. We've reached out to Janess for quotes regarding the dedication and Board member plaque.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date: October 8, 2021

Re: Discussion and possible action regarding building dedication and open house.

Since we are in our off season it seems like a good time to invite some County officials for an open house and building dedication. Does the Board have any date preferences, catering suggestions, or Covid concerns?

CHURCIHLL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To:

The Board of Trustees

From:

Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date:

October 8, 2021

Re:

Discussion and possible annual and sick leave accrual for the Administrative Assistant

position and at this point for Ms. Melania Sagi.

The subject of accruing some benefits for the position of the Administrative Assistant has been discussed with our Accountant Phyllys Dowd. Seeing that Ms. Sagi works a flexible shift but generally works between 55-60 hours per pay period, we have thought about granting her pro-rated leave accrual. The other issue is that we are looking at some "down time" this winter and having some compensated leave time would be a nice benefit without significant cost to the District. Her current rate of pay is \$17.77 per hour so having this benefit is appropriate but not too costly.

Full time staff accrues 6.15 hours per pay period of annual leave and 4.62 hours of sick leave per pay period. The annual leave accrual rate is more for staff who has more than 10 years of service with the District. That rate is increased to 7.69 hours per pay period or 200 hours per year. This was done around 2004 when staff had reached the top end of the salary scale. Anotherwords, this was done to compensate for a lack of advancement through the pay scale.

0-10 years of service

10+ years of service

Annual leave 160 hours per year

200 hours per year

Sick leave 120 hours per year

120 hours per year

Recommendation: I would like to grant Ms. Sagi the opportunity to accrue annual and sick leave. I would like to consider the Board's opinion with accrual rates but to grant her either the same as the full-time staff or prorate it according the the hours worked. I would also like to make this accrual retroactive to her one year anniversary date August 21, 2021. Thank you!

CHURCIHLL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To:

The Board of Trustees

From:

Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date:

October 8, 2021

Re:

Discussion and possible action regarding extended paid time off options for Field staff.

This is a subject that I will need to address with our Labor Law attorney and POOL PACT Human Resources.

Many Trustees in the past thirty years have addressed the Field Technician position as one of a seasonal status in nature. In 1994, the three technicians were made contract employees and were allowed annual and sick leave as well as PERS benefits. Since then and since Collective Bargaining Agreements have been put into effect, there have been some changes and increases made to accrual rates and holidays and the very essence of the "seasonal" nature of staff taking time off during the off season.

This year, there is limited work to be done during the winter. Whereas staff wants to come to the District facility, the idea of working through the winter is inefficient. Staff has been encouraged to take time off during the off season and has been encouraged this year in the same way but earlier than normal as the irrigation season ended early. Management is putting together a work plan for the next few months that is reasonable but allowing all Staff to utilized their annual leave as it should be used during the off season.

For that reason, Management is looking into ways other than a "layoff" for the off season lack of work. The idea of "paid time off" is just one of many options that we are looking into. The layoff language in the Collective Bargaining Agreement always feels demoralizing to all Staff. Management will address the Trustees with this idea at the Board meeting after all legalities are discussed with our Attorney and Human Resource Representatives. More on this subject at the meeting.

If you all have any thoughts about this, please contact me. Thank you!

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

Management Report August and September 2021

To: The Board of Trustees

From: Nancy Upham, District Manager

JD MacKay, Assistant Manager

Date: October 8, 2021

Staff continued to treat larval mosquito populations throughout the valley during August. The irrigation season ended rather abruptly in the middle of August and larval source areas dried up quickly. There was significantly less adulticiding (fogging) efforts made than in past summers due to this.

I hope to provide a comparison of ground and aerial operations between 2020 and 2021 seasons at the meeting for you all at the meeting. It will take some time to put it together for you so I will work on that for next week.

Due to the dryer than normal ground, staff was asked to transition into more of a late season weed abatement operation with respect to perennial pepperweed regrowth in September.

If you have any questions or subjects that you would like to address, please contact me and I will provide any information relevant to your needs. I would like to get this packet to you before the weekend and before Columbus Day as Monday is a holiday for District Staff. Nonetheless, I will be in touch with you before the meeting so any requested information is fair game.

Total	Expenses	for Board	Reports
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Aug-21

Monthly Payroll Summary	Page 1
Total Gross Pay	Item A \$ 31,367.74
Total Employer Taxes & Contributions	Item B \$ 14,872.26
Total Payroll	\$ 46,240.00
Monthly Expenses by Vendor Detail	Page 5
Total	Item C \$ 20,428.22
Total Expenses	\$ 66,668.22
Trace to Monthly Profit & Loss Report	Page 6
Total Expenses	Item D <u>\$ 66,668.22</u>
Variance	\$ -

8:08 AM 09/01/21

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Payroll Summary August 2021

	TOTAL
Employee Wages, Taxes and Adjustments	
Gross Pay	
Asst. Dist. Mgr Salary	5,118.16
District Manager Salary	7,085.26
Hourly	14,082.77
Hourly Sick	1,356.92
Hourly Vacation	310.73
Overtime (x1.5) hourly	339.94
Part Time Hourly Wage	1,859.72
Pay Adjustment PT	13.94
Asst. Dist. Mgr. Adjustment	50.30
Board Compensation	1,000.00
Board Secretary	150.00
Total Gross Pay	31,367.74
Deductions from Gross Pay	-943.43
Adjusted Gross Pay	30,424.31
Taxes Withheld	-4,074.67
Deductions from Net Pay	-355.52
Net Pay	25,994.12
Employer Taxes and Contributions	
Medicare Company	445.67
Social Security Company	62.00
Employer Paid Dental Insurance	242.76
Employer Paid Health Insurance	5,419.56
Employer Paid Life Ins-PT only	47.74
Employer Paid Vision Insurance	31.32
PERS Employer Paid (EE/ER)	313.64
PERS Employer Paid (ER Only)	8,309.57
Total Employer Taxes and Contributions	14,872.26

8:09 AM 09/01/21 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Expenses by Vendor Detail

August 2021

	Date	Memo		Account	Paid Amount
A	dobe 08/21/2021	Adobe Pro DC 08/21 to 09/20/2021	01.5366	· Computer Software & Online Subs	-16.99
To	otal Adobe				-16.99
۸,	mazon				
AI	08/04/2021	Western Digital WD 8TB Purple Surveillance Internal Hard	01 5910	· Capital Outlay - Equipment	-559.98
	08/04/2021	Ryobi P1818 Cordless 4-Tool Combo Kit, 1 each		· Capital Outlay - Equipment	-169.00
	08/04/2021	Noctua NF-P12 High Performance Cooling Fan, 4 at \$13.90	01.5810	· Capital Outlay - Equipment	-55.60
	08/04/2021	Teamgroup T-Force Dark Z Desktop Memory Module RAM:	. 01.5810	· Capital Outlay - Equipment	-147.98
	08/04/2021	Noctua NF-P14s High Performance Cooling Fan, 4 at \$14.9		· Capital Outlay - Equipment	-59.80
	08/04/2021	Deep Cool FH-10 Integrated Fan Hub, 2 at \$16.99 each	01.5810	· Capital Outlay - Equipment	-33.98
	08/04/2021	Netgear Wireless Access Point, 1 each		· Capital Outlay - Equipment	-169.99
	08/04/2021	Samsung 980 SSD 1 TB Interface Internal Solid State Drive		· Capital Outlay - Equipment	-219.98
	08/04/2021	Klein Tools 32314 Electronic Screwdriver, 1 each		Capital Outlay - Equipment	-14.97
	08/04/2021	Klein Tools 32500 Multi-Bit Screwdriver, 1 each		· Capital Outlay - Equipment	-14.97 -18.99
	08/04/2021 08/04/2021	Klein Tools 21010-6-SEN Free Fall Snip, 1 each MSI B550M WiFi ProSeries Motherboard; 2 at \$107.53 each		· Capital Outlay - Equipment · Capital Outlay - Equipment	-16.99
	08/04/2021	Cooler MasterBox NR400 Micro-ATX Tower, 2 at \$62.99 each		· Capital Outlay - Equipment	-125.98
	08/04/2021	CUK AMD Ryzen 7 Pro Desktop CPU, 2 at \$399.99 each		· Capital Outlay - Equipment	-799.98
	08/04/2021	FOSA PC Front Panel Internal Card Reader; 2 at \$22.01 eac		· Capital Outlay - Equipment	-44.02
	08/04/2021	FSP Dagger Pro 850W Mini ITX Solution, 1 each		· Capital Outlay - Equipment	-209.99
	08/04/2021	JBONEST External DVD/CD Drive, 1 each		· Capital Outlay - Equipment	-27.99
	08/04/2021	Western Digitial 4TB WD Red Internal SSD; 1 each		· Capital Outlay - Equipment	-579.99
	08/04/2021	Netgear Nighthawk X6S Smart Wi-Fi Router, 1 each		Capital Outlay - Equipment	-248.93
	08/04/2021	Klein Tools Set: crimper, wire stripper, wire cutter, ratchetin		· Capital Outlay - Equipment	-29.97 -15.99
	08/04/2021 08/04/2021	Innovation Cooling IC Graphite Thermal Pad, 1 each EVGA SuperNOVA 550 Ga Fan, 1 each		 Capital Outlay - Equipment Capital Outlay - Equipment 	-56.53
	08/16/2021	Sabrent USB SATA External Hard Drive Docking Station		· Capital Outlay - Equipment	-22.98
Т	otal Amazon				-3,842.65
В	ig R, Inc.				
	08/06/2021	Parts	01.5385	· Repairs - Vehicle	-7.18
T	otal Big R, Inc.				-7.18
В	ranch Automot 08/27/2021	ive, LLC 2014 Toyota Tacome Oil Change & Inspection	01.5385	· Repairs - Vehicle	-132.44
T	otal Branch Auto	omotive, LLC			-132.44
С	C Communicat	ions			
	08/03/2021	Broadband Charges 06/29/21 to 07/28/21		· Communications	-44.99
	08/03/2021	Landline Charges 06/29/21 to 07/28/21		Communications	-128.05 -109.99
	08/03/2021	Mananged Data Services 06/29/21 to 07/28/21 Security Alarm Charges 06/29/21 to 07/28/21		Communications Communications	-49.95
	08/03/2021 08/03/2021	Taxes & Surcharges 06/29/21 to 07/26/21		· Communications	-19.36
Т	otal CC Commu	nications			-352.34
С	hurchill Co Co	mptroller (Road Depart)			
	08/10/2021	586.1 gallons at \$3.11 per gallon) · Gasoline & Oil) · Gasoline & Oil	-1,822.77 -58.61
	08/10/2021	Administrative Fee	01.5260	O Gasoline & Oil	
		o Comptroller (Road Depart)			-1,881.38
С	hurchill County 08/24/2021	y Comptroller Over Accrued Health Insurance	01.5140	· Health Insurance	136.60
Т	otal Churchill Co	ounty Comptroller			136.60
C	olby's Unified	Networking & Technology			
	08/03/2021	Initial 40 hours for computer system setup		2 · Technology Professional Service	-3,000.00 -3,000.00
	08/17/2021	Second 40 hours for computer system setup	01.5362	2 · Technology Professional Service	
T	otal Colby's Uni	fied Networking & Technology			-6,000.00

8:09 AM 09/01/21 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Expenses by Vendor Detail August 2021

Date	Memo		Account	Paid Amount
Dowd Bookkeeping Ser 08/03/2021 July 20	vices LLC 021 Bookkeeping Services	01.5361	Accounting & Audit Fees	-1,050.00
Total Dowd Bookkeeping	Services LLC			-1,050.00
Dropbox 08/06/2021 Augus	t 2021	01.5366	· Computer Software & Online Subs	-75.00
Total Dropbox				-75.00
GPS Trackit 08/27/2021 Fleet I	Manager Bundle 08/27/21 to 09/26/21	01.5395	Equipment Services (GPS)	-167.65
Total GPS Trackit				-167.65
Intuit 08/06/2021 Quick	pooks monthly payroll - August 2021	01.5366	· Computer Software & Online Subs	-22.00
Total Intuit				-22.00
Les Schwab Tires 08/10/2021 Tire 08/10/2021 Trailer	Tire		· Repairs - Vehicle · Repairs - Vehicle	-91.06 -170.97
Total Les Schwab Tires				-262.03
Louie's Ace Home Cente 08/09/2021 Grass	e r Shear	01.5380	· Repairs - Equipment	-25.19
Total Louie's Ace Home (Center			-25.19
Montavue 08/17/2021 Secur	ity Camera System; MTIP12163-16BW 16 Channel	01.5810	· Capital Outlay - Equipment	-2,044.95
Total Montavue				-2,044.95
Name.com 08/16/2021 Renev	val - Advanced Security & Annual Hosting	01.5366	· Computer Software & Online Subs	-47.93
Total Name.com				-47.93
Nancy Upham 08/11/2021 Batter	ies	01.5225	· Encephalitis Testing	-26.11
Total Nancy Upham				-26.11
08/19/2021 Lenov 08/19/2021 USB (ogy DS120j Diskless System Network Storage, 1 each e Flex Touchscreen Laptops, 2 each C Hub C to HDMI Adapter, 2 each /EAR 15.6 Laptop Sleeve Protective Cases, 2 each	01.5810 01.5810	· Capital Outlay - Equipment · Capital Outlay - Equipment · Capital Outlay - Equipment · Capital Outlay - Equipment	-106.98 -1,519.98 -67.98 -36.32
Total Newegg Business				-1,731.26
NV Energy 08/10/2021 06/28	to 07/28/2021	01.5441	· Utilities - Electric	-298.30
Total NV Energy				-298.30
	rate 07/06 to 10/05/2021 & B/W Copies over Contract 04/06 to 07/05/2021		· Office Supplies · Office Supplies	-49.99 -188.48
Total Office Products Inc				-238.47
Optum Bank 08/03/2021 Augus	st 2021	01.5141	· Health Insurance - HSA	-150.00
Total Optum Bank				-150.00

8:09 AM 09/01/21 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Expenses by Vendor Detail

August 2021

Date Memo	Account	Paid Amount
Praxair 08/09/2021	01.5225 · Encephalitis Testing 01.5225 · Encephalitis Testing 01.5225 · Encephalitis Testing	-40.92 -25.58 -20.46
Total Praxair		-86.96
Public Employees' Benefits Program 08/10/2021 August 2021 PEBP	01.5142 · Health Insurance - PEBP	-87.86
Total Public Employees' Benefits Program		-87.86
Safeway 08/02/2021 Dry Ice	01.5225 · Encephalitis Testing	-24.43
Total Safeway		-24.43
Southwest Gas 08/03/2021 06/23 to 07/22/2021	01.5440 · Utilities - Gas	-37.62
Total Southwest Gas		-37.62
Target Specialty Products 08/10/2021 Aquabac 200G, 40 lb/bag, 20 bags at \$71.86 each	01.5220 · Chemicals	-1,437.20
Total Target Specialty Products		-1,437.20
UniFirst Corporation 08/03/2021 07/01/21 Uniforms 08/03/2021 Uniforms 07/08/2021 08/03/2021 Uniforms 07/15/2021 08/03/2021 Uniforms 07/22/2021	01.5190 · Uniforms 01.5190 · Uniforms 01.5190 · Uniforms 01.5190 · Uniforms	-58.65 -58.65 -58.65 -58.65
Total UniFirst Corporation		-234.60
Verizon Wireless 08/17/2021 Cell Phones 07/05 thru 08/04/2021	01.5390 · Communications	-158.65
Total Verizon Wireless		-158.65
Walmart 08/10/2021 Supplies	01.5330 · Operating Supplies	-37.83
Total Walmart		-37.83
WiarCom, Inc 08/10/2021 Aug 10 - Sep 09, 2021 Wierless Service	01.5390 · Communications	-87.80
Total WiarCom, Inc		-87.80
TOTAL		-20,428.22 (

8:08 AM 09/01/21 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Profit & Loss August 2021

	Aug 21	
Ordinary Income/Expense		
Income		
01.4040 · Real Property Tax - Current	40,780.20	
01.4050 · Real Property Tax - Delinquent	371.94	
01.4080 · Personal Property Tax - Current	82.92	
01.4090 · Personal Property Tax - Deling	15.79	
01.4110 · Consolidated Tax Revenue	36,319.05	
01.4130 · AB104 Fairshare Revenues	9,167.09	
Total Income	86,736.99	
Gross Profit	86,736.99	
Expense		
01.5030 · Salary - Management	12,253.72	
01.5040 · Salary - Full-time	16,090.36	
01.5045 · Salary - Part-time	1,873.66	
01.5070 · Board Compensation	1,000.00	
01.5080 · Board Secretary	150.00	
01.5110 · PERS	8,623.21	
01.5140 · Health Insurance	5,604.78	
01.5141 · Health Insurance - HSA	150.00	
01.5142 · Health Insurance - PEBP	87.86	
01.5150 · FICA & Medicare 01.5190 · Uniforms	507.67 234.60	
01.5220 · Chemicals	1,437.20	
01.5225 · Encephalitis Testing	137.50	
01.5260 · Gasoline & Oil	1,881.38	
01.5320 · Gasonile & On 01.5320 · Office Supplies	238.47	
01.5330 · Onice Supplies	37.83	
01.5361 · Accounting & Audit Fees	1,050.00	
01.5362 · Technology Professional Service	6,000.00	
01.5366 · Computer Software & Online Subs	161.92	
01.5380 · Repairs - Equipment	25.19	
01.5385 · Repairs - Vehicle	401.65	
01.5390 · Communications	598.79	
01.5395 · Equipment Services (GPS)	167.65	
01.5440 · Utilities - Gas	37.62	
01.5441 · Utilities - Electric	298.30	
01.5810 · Capital Outlay - Equipment	7,618.86	
Total Expense	66,668.22	D
Net Ordinary Income	20,068.77	
Net Income	20,068.77	

Total Expenses for Board Reports	Total	Expenses	for Board	Reports
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Sep-21

Monthly Payroll Summary Total Gross Pay Total Employer Taxes & Contributions	Page 2 Item A Item B	\$ 29,853.88 \$ 14,621.01
Payroll Total		\$ 44,474.89
Monthly Expenses by Vendor Detail Total Total Expenses	Page 5 Item C	\$ 23,721.15 \$ 68,196.04
Trace to Monthly Profit & Loss Report Total Expenses Variance	Page 6 Item D	\$ 68,196.04 \$ -

2:08 PM 10/06/21

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Payroll Summary September 2021

	TOTAL
Employee Wages, Taxes and Adjustments	
Gross Pay	5,118.16
Asst. Dist. Mgr Salary	6.775.28
District Manager Salary	309.98
District Manager Sick	12,092.68
Hourly	783.92
Hourly Holiday	,
Hourly Sick	902.48
Hourly Vacation	1,919.59
Overtime (x1.5) hourly	31.38
Part Time Hourly Wage	1,920.41
Total Gross Pay	_{29,853.88} A
Deductions from Gross Pay	-932.16
Adjusted Gross Pay	28,921.72
Taxes Withheld	-3,876.70
Deductions from Net Pay	-355.52
Net Pay	24,689.50
Employer Taxes and Contributions	
Medicare Company	423.70
Employer Paid Dental Insurance	242.76
Employer Paid Health Insurance	5,282.96
Employer Paid Life Ins-PT only	47.74
Employer Paid Vision Insurance	31.32
PERS Employer Paid (EE/ER)	297.67
PERS Employer Paid (ER Only)	8,294.86
Total Employer Taxes and Contributions	14,621.01 B

2:10 PM 10/06/21 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Expenses by Vendor Detail September 2021

Date	Memo	Account	Paid Amount
Alsco 09/01/2021	Uniforms	01.5190 · Uniforms	-728.62
Total Alsco			-728.62
Bank of America 09/08/2021 09/10/2021	Business Card Credit Card Late Fee Credit Card Finance Charges	01.5345 · Bank & Other Fees 01.5345 · Bank & Other Fees	-39.00 -16.90
Total Bank of Am	erica Business Card		-55.90
Big R, Inc. 09/01/2021 09/16/2021	Parts Wand for Herbicide Tank	01.5380 · Repairs - Equipment 01.5380 · Repairs - Equipment	-1.42 -9.99
Total Big R, Inc.			-11.41
C Bar R Feed & 09/10/2021	Fuel 2013 Ford F150 Flat Repair	01.5385 · Repairs - Vehicle	-146.00
Total C Bar R Fe	ed & Fuel		-146.00
OC Communicat 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021	broadband Charges 07/29/21 to 08/28 Landline Charges 07/29/21 to 08/28/21 Mananged Data Services 07/29/21 to Security Alarm Charges 07/29/21 to 0 Taxes & Surcharges 07/29/21 to 08/2	01.5390 · Communications 01.5390 · Communications 01.5390 · Communications 01.5390 · Communications 01.5390 · Communications	-44.99 -127.00 -109.99 -49.95 -18.95
Total CC Commu	unications		-350.88
Churchill Co Co 09/10/2021 09/10/2021	mptroller (Road Depart) 519.6 gallons at \$3.41 per gallon Administrative Fee	01.5260 · Gasoline & Oil 01.5260 · Gasoline & Oil	-1,771.84 -51.96
Total Churchill C	o Comptroller (Road Depart)		-1,823.80
Dowd Bookkeep 09/10/2021	bing Services LLC Bookkeeping August 2021	01.5361 · Accounting & Audit Fees	-1,050.00
Total Dowd Book	keeping Services LLC		-1,050.00
Dropbox 09/06/2021	September 2021	01.5366 · Computer Software & Onlin	-75.00
Total Dropbox			-75.00

2:10 PM 10/06/21 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Expenses by Vendor Detail September 2021

Date	Memo	Account	Paid Amount
Frey Spray, LLC 09/01/2021 09/01/2021 09/01/2021 09/01/2021 09/01/2021 09/01/2021 09/01/2021	07/12/2021 Dibrom, Freeman Lane/P 07/20/2021 Dibrom, Beefmaster/Maca 07/29/2021 Dibrom, Carson River Cor 08/09/2021 Dibrom, Freeman/Portugu 08/10/2021 Dibrom, Indian Wetlands/ 08/13/2021 Vectoprime, Haystack Pas 08/12/2021 Vectoprime, Torvik's Past 08/20/2021 Dibrom, Torvik/Swope/Still	01.5250 · Contract Services - Aerial	-3,042.00 -2,574.00 -2,652.00 -2,574.00 -2,574.00 -936.00 -936.00 -2,574.00
Total Frey Spray, I	LLC		-17,862.00
GPS Trackit 09/27/2021	Fleet Manager Bundle 09/27/21 to 10/	01.5395 · Equipment Services (GPS)	-167.65
Total GPS Trackit			-167.65
Intuit 09/06/2021	Quickbooks monthly payroll - Septem	01.5366 · Computer Software & Onlin	-22.00
Total Intuit			-22.00
Janess Digital Inl 09/01/2021	k Vehicle Magnets	01.5350 · Printing & Publications	-72.75
Total Janess Digita	al Ink		-72.75
Les Schwab Tire 09/10/2021	s Tire	01.5385 · Repairs - Vehicle	-294.96
Total Les Schwab	Tires		-294.96
Louie's Ace Hom 09/17/2021 09/20/2021 09/20/2021	e Center 9 cut Keys 32' Ladder 32' Ladder Returned	01.5330 · Operating Supplies 01.5330 · Operating Supplies 01.5330 · Operating Supplies	-14.50 -30.00 30.00
Total Louie's Ace I	Home Center		-14.50
Nancy Upham 09/01/2021	Supplies	01.5320 · Office Supplies	-3.98
Total Nancy Upha	m		-3.98
Napa Auto & True 09/10/2021	c k Parts Parts	01.5385 · Repairs - Vehicle	-18.49
Total Napa Auto &	Truck Parts		-18.49
NV Energy 09/10/2021	07/28 to 08/26/2021	01.5441 · Utilities - Electric	-147.47
Total NV Energy			-147.47
Optum Bank 09/10/2021	September 2021	01.5141 · Health Insurance - HSA	-150.00
Total Optum Bank			-150.00

2:10 PM 10/06/21 Cash Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Expenses by Vendor Detail September 2021

Date	Memo	Account	Paid Amount
	s' Benefits Program	04 5449 Health Incurence DEDD	07.00
09/10/2021	September 2021 PEBP	01.5142 · Health Insurance - PEBP	-87.86
Total Public Empl	oyees' Benefits Program		-87.86
Safeway 09/01/2021 09/08/2021	Dry Ice Dry Ice	01.5225 · Encephalitis Testing 01.5225 · Encephalitis Testing	-27.11 -14.32
Total Safeway			-41.43
Southwest Gas 09/01/2021	07/23 to 08/19/2021	01.5440 · Utilities - Gas	-38.03
Total Southwest G	Gas		-38.03
UniFirst Corpora 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021	otion 07/29/21 Uniforms Uniforms 08/05/21 Uniforms 08/12/21 Uniforms 08/19/2021 Uniforms 08/26/2021	01.5190 · Uniforms 01.5190 · Uniforms 01.5190 · Uniforms 01.5190 · Uniforms 01.5190 · Uniforms	-58.65 -58.65 -58.65 -58.65 -58.65
Total UniFirst Cor	poration		-293.25
Verizon Wireless 09/14/2021	Cell Phones 08/05 thru 09/04/2021	01.5390 · Communications	-158.40
Total Verizon Wire	eless		-158.40
Walmart 09/21/2021	Supplies	01.5320 · Office Supplies	-18.97
Total Walmart			-18.97
WiarCom, Inc 09/10/2021	Sep 10 - Oct 09, 2021 Wierless Service	01.5390 · Communications	-87.80
Total WiarCom, I	nc		-87.80
TOTAL			-23,721.15

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Monthly Profit & Loss September 2021

Ordinary Income/Expense Income 01.4040 · Real Property Tax - Current 01.4050 · Real Property Tax - Delinquent 01.4080 · Personal Property Tax - Current 01.4090 · Personal Property Tax - Delinq 01.4100 · In-Lieu-of Taxes (NDOW) 01.4110 · Consolidated Tax Revenue 01.4130 · AB104 Fairshare Revenues	122,038.81 1,009.87 1,241.67 197.62 113.41 37,812.23
01.4040 · Real Property Tax - Current 01.4050 · Real Property Tax - Delinquent 01.4080 · Personal Property Tax - Current 01.4090 · Personal Property Tax - Delinq 01.4100 · In-Lieu-of Taxes (NDOW) 01.4110 · Consolidated Tax Revenue 01.4130 · AB104 Fairshare Revenues	1,009.87 1,241.67 197.62 113.41 37,812.23
01.4050 · Real Property Tax - Delinquent 01.4080 · Personal Property Tax - Current 01.4090 · Personal Property Tax - Delinq 01.4100 · In-Lieu-of Taxes (NDOW) 01.4110 · Consolidated Tax Revenue 01.4130 · AB104 Fairshare Revenues	1,009.87 1,241.67 197.62 113.41 37,812.23
01.4050 · Real Property Tax - Delinquent 01.4080 · Personal Property Tax - Current 01.4090 · Personal Property Tax - Delinq 01.4100 · In-Lieu-of Taxes (NDOW) 01.4110 · Consolidated Tax Revenue 01.4130 · AB104 Fairshare Revenues	1,241.67 197.62 113.41 37,812.23
01.4090 · Personal Property Tax - Delinq 01.4100 · In-Lieu-of Taxes (NDOW) 01.4110 · Consolidated Tax Revenue 01.4130 · AB104 Fairshare Revenues	197.62 113.41 37,812.23
01.4100 · In-Lieu-of Taxes (NDOW) 01.4110 · Consolidated Tax Revenue 01.4130 · AB104 Fairshare Revenues	113.41 37,812.23
01.4100 · In-Lieu-of Taxes (NDOW) 01.4110 · Consolidated Tax Revenue 01.4130 · AB104 Fairshare Revenues	37,812.23
01.4130 · AB104 Fairshare Revenues	
_	16 225 10
	16,225.18
Total Income	178,638.79
Gross Profit	178,638.79
Expense	
01.5030 · Salary - Management	12,203.42
01.5040 · Salary - Full-time	15,730.05
01.5045 · Salary - Part-time	1,920.41
01.5110 · PERS	8,592.53
01.5140 · Health Insurance	5,604.78
01.5141 · Health Insurance - HSA	150.00
01.5142 · Health Insurance - PEBP	87.86
01.5150 · FICA & Medicare	423.70
01.5190 · Uniforms	1,021.87
01.5225 · Encephalitis Testing	41.43
01.5250 · Contract Services - Aerial	17,862.00
01.5260 · Gasoline & Oil	1,823.80
01.5320 · Office Supplies	22.95
01.5330 · Operating Supplies	14.50
01.5345 · Bank & Other Fees	55.90
01.5350 · Printing & Publications	72.75
01.5361 · Accounting & Audit Fees	1,050.00
01.5366 · Computer Software & Online Subs	97.00
01.5380 · Repairs - Equipment	11.41
01.5385 · Repairs - Vehicle	459.45
01.5390 · Communications	597.08
01.5395 · Equipment Services (GPS)	167.65
01.5440 · Utilities - Gas	38.03
01.5441 · Utilities - Electric	147.47
Total Expense	68,196.04 D
Net Ordinary Income	110,442.75
Net Income	110,442.75

2:09 PM 10/06/21 Accrual Basis

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Quarterly Balance Sheet - Current & Prior Year to Date

As of September 30, 2021

	Sep 30, 21	Sep 30, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings 01.1100 · US Bank	166 427 97	242 200 00	40.054.00
01.1150 · Cash Invested - State LGIP	166,437.87 1,354,902.33	213,289.86 1,170,593.26	-46,851.99 184,309.07
01.1190 · Cash Allocated to Other Funds	-135,212.96	-135,185.96	-27.00
30.1190 · Cash - Self Insurance	44,547.00	44,547.00	0.00
31.1190 · Cash - Emergency	50,000.00	50,000.00	0.00
50.1190 · Cash - Capital Projects 51.1190 · Cash - Source Reduction	6,794.96 33,871.00	6,794.96 33,871.00	0.00 0.00
Total Checking/Savings	1,521,340.20	1,383,910.12	137,430.08
Accounts Receivable 01.1200 · Accounts Receivable	22.54	0.00	22.54
Total Accounts Receivable	22.54	0.00	22.54
Other Current Assets			
01.1240 · Due from Other Governments	-15,000.00	0.00	-15,000.00
01.1300 · Inventory	374,965.26	343,460.37	31,504.89
01.1400 · Prepaid Insurance	0.00	7,494.71	-7,494.71
01.1410 · Prepaid Expenses	200.00	0.00	200.00
Total Other Current Assets	360,165.26	350,955.08	9,210.18
Total Current Assets	1,881,528.00	1,734,865.20	146,662.80
TOTAL ASSETS	1,881,528.00	1,734,865.20	146,662.80
LIABILITIES & EQUITY Liabilities Current Liabilities			
Accounts Payable			
01.2100 · Accounts Payable	5,964.01	62,842.10	-56,878.09
Total Accounts Payable	5,964.01	62,842.10	-56,878.09
Credit Cards			
01.2700 ⋅ Bank of America Credit Card 01.2710 ⋅ BofA Card - District Manager	186.62	0.00	186.62
01.2720 · BofA Card - Assistant Manager	50.00	0.00	50.00
01.2730 · BofA Card - Admin Assistant	37.80	0.00	37.80
Total 01.2700 · Bank of America Credit Card	274.42	0.00	274.42
Total Credit Cards	274.42	0.00	274.42
Other Current Liabilities	0= 46	2.22	07.10
01.2390 · Health Insurance Payable 01.2400 · PERS payable	95.48 8,890.23	0.00 0.00	95.48 8.890.23
Total Other Current Liabilities	8,985.71	0.00	8,985.71
Total Current Liabilities	15,224.14	62,842.10	-47,617.96
Total Liabilities	15,224.14	62,842.10	-47,617.96
Equity	10,22	52,5 12.10	11,011.00
01.3150 · Beg Fund Balance-General	1,604,343.64	1,604,343.64	0.00
01.3990 · Excess of Revenue\Expenditures	131,821.72	0.00	131,821.72
30.3350 · Beg Fund Balance Self Insurance	44,547.00	44,547.00	0.00
31.3350 · Beg Fund Balance - Emergency	50,000.00	50,000.00	0.00
50.3350 · Beg Fund Bal- Capital Projects 51.3350 · Beg Fund Bal - Source Reduction	6,794.96 33,871.00	6,794.96 33,871.00	0.00 0.00
Net Income	-5,074.46	-67,533.50	62,459.04
Total Equity	1,866,303.86	1,672,023.10	194,280.76
TOTAL LIABILITIES & EQUITY	1,881,528.00	1,734,865.20	146,662.80

2:09 PM 10/06/21 **Accrual Basis**

Churchill Co Mosquito, Vector and Noxious Weed Control Dist Quarterly Profit & Loss Prev Year Comparison July through September 2021

	Jul - Sep 21	Jul - Sep 20	\$ Change
Ordinary Income/Expense			
Income			47 000 70
01.4040 · Real Property Tax - Current	162,596.28	145,387.70	17,208.58
01.4050 · Real Property Tax - Delinquent	1,232.60	0.00	1,232.60
01.4080 · Personal Property Tax - Current	1,309.59	2,122.51	-812.92
01.4090 · Personal Property Tax - Deling	212.62	0.00	212.62
01.4100 · In-Lieu-of Taxes (NDOW)	113.41	0.00	113.41
01.4110 · Consolidated Tax Revenue	37,812.23	0.00	37,812.23
01.4130 · AB104 Fairshare Revenues	4,900.91	0.00	4,900.91
01.4160 · Nevada - Road Weed Control	0.00	8,571.93	-8,571.93
01.4180 · CWSCD Grant	-15,000.00	15,000.00	-30,000.00
01.4500 · Interest Revenue	171.90	1,403.91	-1,232.01
Total Income	193,349.54	172,486.05	20,863.49
Gross Profit	193,349.54	172,486.05	20,863.49
Expense			
01.5030 · Salary - Management	34,770.62	21,198.47	13,572.15
01.5040 · Salary - Full-time	45,126.87	44,873.52	253.35
01.5045 · Salary - Part-time	5,128.57	5,427.93	-299.36
01.5050 · Salary - Seasonal	0.00	7,065.16	-7,065.16
01.5070 · Board Compensation	1,500.00	1,400.00	100.00
01.5080 · Board Secretary	225.00	0.00	225.00
01.5110 · PERS	24,269.43	22,407.39	1,862.04
01.5140 · Health Insurance	16,838.21	12,876.08	3,962.13
01.5141 · Health Insurance - HSA	450.00	450.00	0.00
01.5142 · Health Insurance - PEBP	263.58	263.58	0.00
01.5150 · FICA & Medicare	1,323.39	-67.59	1,390.98
01.5190 · Uniforms	776.95	1,034.62	-257.67
01.5220 · Chemicals	1,437.20	53,884.20	-52,447.00
01.5225 · Encephalitis Testing	318.82	215.06	103.76
01.5250 · Contract Services - Aerial	23,712.00	0.00	23,712.00
01.5260 · Gasoline & Oil	3,727.30	3,591.04	136.26
01.5280 · Insurance - General Liability	10,489.61	2,498.22	7,991.39
01.5300 · Memberships	155.00	125.00	30.00
01.5310 · Miscellaneous	0.00	64.37	-64.37
01.5320 · Office Supplies	290.13	101.17	188.96
01.5330 · Operating Supplies	120.81	1,158.37	-1,037.56
01.5340 · Lab Supplies	0.00	24.61	-24.61
01.5345 · Bank & Other Fees	113.90	141.19	-27.29
01.5350 · Printing & Publications	1,297.28	392.85	904.43
01.5360 · Legal Fees	183.00	5,661.00	-5,478.00
01.5361 · Accounting & Audit Fees	2,100.00	3,750.00	-1,650.00
01.5362 · Technology Professional Service	9,000.00	0.00	9,000.00
01.5365 · Computer Maintenance	33.03	0.00	33.03
01.5366 · Computer Software & Online Subs	514.89 1 350 00	351.97	162.92
01.5370 · Repairs - Building	1,350.00	0.00	1,350.00
01.5380 · Repairs - Equipment	67.32	219.31	-151.99
01.5385 · Repairs - Vehicle	2,140.89	3,826.57	-1,685.68
01.5390 · Communications	1,796.73	1,232.79	563.94
01.5395 · Equipment Services (GPS)	502.95	239.50	263.45
01.5440 · Utilities - Gas	114.65	110.23	4.42
01.5441 · Utilities - Electric	707.00	468.82	238.18
800			Page 8

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Churchill Co Mosquito, Vector and Noxious Weed Control Dist Quarterly Profit & Loss Prev Year Comparison July through September 2021

	Jul - Sep 21	Jul - Sep 20	\$ Change
01.5810 · Capital Outlay - Equipment	7,618.86	28,537.07	-20,918.21
01.5830 · Repairs - Building2	-39.99	1,424.97	-1,464.96
01.6220 · WC - Chemicals	0.00	613.00	-613.00
01.8040 · Debt Payments FIB/WAB	0.00	14,459.08	-14,459.08
Total Expense	198,424.00	240,019.55	-41,595.55
Net Ordinary Income	-5,074.46	-67,533.50	62,459.04
Net Income	-5,074.46	-67,533.50	62,459.04