

Churchill County Mosquito, Vector, and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway  
Fallon, NV 89406  
Meeting January 13, 2022  
OPEN MEETING SESSION

**1. Call to Order**

Chairwoman, Christy Lattin called the meeting to order at 5:30 PM.

**BOARD OF TRUSTEES**

Chairwoman, Christy Lattin  
Vice Chairman, Michael Spencer  
Trustee, Marion Jonte, Jr  
Trustee, Tom Hutchings  
Trustee, Cynthia McGarrah

Legal Counsel, Ben Shawcroft  
District Manager, Nancy Upham  
Assistant Manager, JD MacKay  
Board Secretary, Melania Sagi

**Public Present**

None

**2. Pledge of Allegiance:**

All stood for the Pledge of Allegiance

**3. Public Comment:**

None

**4. Review and Adoption of the Agenda:**

District Manager, Nancy Upham requested the agenda be accepted as is. Trustee, Marion Jonte made a motion to accept the agenda as published. Vice Chairman, Michael Spencer seconded the motion and it passed unanimously.

**5. Discussion and Approval of Minutes from December 9<sup>th</sup>, 2021:**

Ms. Lattin asked that on page 2, under District Manager's report, "Native Tribe" be expanded to "Fallon Paiute-Shoshone Tribe." Mr. Spencer made a motion to accept the minutes with the requested changes. Trustee, Tom Hutchings seconded the motion and it passed unanimously.

**6. Certificate of Posting:**

Ms. Upham stated the Agenda was posted in accordance with NRS.

**7. Correspondence:**

1. 12-14-2021 E.H. Hursh, Inc. General Liability Insurance Renewal Application. Ms. Upham explained the paperwork was submitted to E.H. Hursh in a timely manner. There were no significant changes from the year before. She is expecting the cost to remain the same.
2. 12-28-2021 AMCA Press Release of Free Training Manual. Ms. Upham believes that this is due to more meetings being done virtually. This allows the trainings to be consistent between Districts. Ms. Lattin asked if Ms. Upham has verified with the Tribe that they are also receiving this publication as it seems to contain a lot of information. Ms. Upham agreed that it would be prudent to connect them to this resource.

**8. Appointment:**

None

**9. Old Business:**

1. Discussion and action regarding the arrangement that other mosquito and/or noxious weed District's have with full-time, part-time, and seasonal employees. Following Ms. Lattin request at the prior meeting, Ms. Upham reached out to other Nevada mosquito and/or weed control entities to compare their off-season practices to ours. It is challenging to find a direct comparison since there are no other Districts that does mosquitoes and noxious weeds together. Majority of the other Districts in Nevada have 2-3 full-time employees with the remaining workforce being seasonal. Clark County has mostly full-time, year-round employees, however, they also handle health inspections and Covid compliance checks. Ms. Upham has yet to hear back from Fernley's mosquito abatement but still, they do not have the flood irrigation issues that Fallon has. Fernley relies heavily on aerial treatments and does not have the ground treatment usage to compare to Churchill County's needs. Yerington has one full-time and one seasonal, but their fields are mostly pivot sprinkler systems.

Mr. Jonte asked how the cost of unemployment affects the District. Ms. Upham responded that the District reimburses the State for the cost of the employee's unemployment at the rate that the state paid and not at the employee's usual pay rate.

**10. New Business:**

1. Discussion of interest in a possible contract with the Bureau of Land Management for noxious weed control at the Sand Mountain Campground. Ms. Upham was speaking with Paul Amar from BLM who is a recreational planner. He asked why the District could not go out to Sand Mountain. Ms. Upham responded that the District did not specifically avoid the area and asked him to elaborate on what their issues were. There is puncturevine and knapweed as well as vehicles bringing seeds from all over the country. The District may be interested in pursuing a similar contract with BLM that they have with the road department. The question is when the opportune time would be to treat the area as there seems to be a constant stream of travelers staying there. The Board agreed that perhaps before the season started in April or middle of the week. Ms. Lattin agreed that it would be beneficial to discuss the possibility of a contract with BLM for Sand Mountain. Mr. Jonte asked if the District would be able to come up with a



reimbursement cost that would make it worth it. Ms. Upham responded that something similar to the existing contract with the Department of Transportation could be instituted in this situation, where vehicle, chemical, and technician costs are calculated.

**11. District Manager's Report and Operations Review:**

Ms. Upham purchased a large order of chemicals before January to qualify for 2021 prices. She will provide the total purchase and chemical cost at the following meeting.

**12. Board Member's Reports:**

Ms. Lattin reminded the Board members to complete and submit their disclosure report and contributions by the 15<sup>th</sup> of January as it is a requirement and subject to a fine if not done.

**13. Any Request for Future Agenda Items:**

Annual Report; Bookkeeper rate increase; Jordan Walsh increase; Nancy's evaluation.

**14. Expenditures:**

December 2021 Expenditures	
Payroll:	\$31,593.81
Expenses:	\$6,034.48
Total Overall:	\$37,628.29

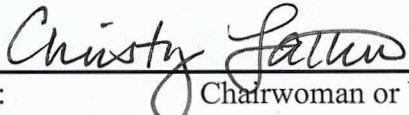
Mr. Spencer made a motion to accept the December 2021 expenditures. Mr. Jonte seconded the motion and it passed unanimously.

**15. Public Comment:**

None

**16. Adjournment:**

Ms. Lattin call the meeting to a close at 6:21 PM.

  
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SIGNATURE: Chairwoman or Vice Chairman

6-24-2022  
DATE: