

Churchill County Mosquito, Vector, and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway  
Fallon, NV 89406  
Meeting February 9<sup>th</sup>, 2023  
OPEN MEETING SESSION

**1. Call to Order**

Chairwoman, Cynthia McGarrah called the meeting to order at 5:30 P.M.

**BOARD OF TRUSTEES**

Chairwoman, Cynthia McGarrah  
Trustee, Marion Jonte, Jr.  
Trustee, Richard Grondin  
Trustee, Barry Stewart

Legal Counsel, Joseph Sanford  
District Manager, Nancy Upham  
Assistant Manager, JD MacKay  
Board Secretary, Melania Sagi

**Public Present**

Kim Turner

**2. Pledge of Allegiance:**

All stood for the Pledge of Allegiance.

**3. Public Comment:**

None

**4. Review and Adoption of the Agenda:**

District Manager, Nancy Upham requested that the Agenda be adopted as is.  
Trustee, Richard Grondin made a motion to adopt the Agenda. Trustee, Barry Stewart seconded the motion and it passed unanimously.

**5. Discussion and Approval of Minutes from January 12<sup>th</sup>, 2023:**

Trustee, Marion Jonte made a motion to approve the minutes from January 12<sup>th</sup>, 2023. Mr. Stewart seconded the motion and it passed unanimously.

**6. Certificate of Posting:**

Ms. Upham stated that the Agenda was posted in accordance with NRS.

**7. Correspondence:**

01/25/2023 Kelli Grahmann Annual Audit Report—Fiscal Year 21-22. The District was in complete compliance with the audit report.

**8. Appointment:**

None

**9. Old Business:**

1. Discussion and possible action regarding the election of a Vice-Chairperson for the Board of Trustees. Mr. Grondin nominated Mr. Jonte for Vice-Chairman of Churchill County Mosquito, Vector, and Noxious Weed Abatement District. Mr. Jonte thanked Mr. Grondin for the consideration but noted that his vision may affect his ability. Ms. McGarrah reassured Mr. Jonte that his input and experience were invaluable. Mr. Jonte accepted the nomination. Ms. McGarrah seconded the motion and it passed unanimously.
2. Discussion and possible action regarding appointing Kim Turner to the vacant four (4) year Board of Trustee position. Ms. McGarrah asked if everyone had an opportunity to review Ms. Turner's Letter of Interest. Mr. Grondin said he had, and her experience was impressive. Mr. Stewart made a motion to appoint Ms. Turner to the vacant four (4) year Board of Trustee position. Mr. Grondin seconded the motion and it passed unanimously.

**10. New Business:**

1. Discussion and possible action regarding the 2022 Annual Report. Ms. Upham explained that Management has been busy hiring new Seasonal Field Technicians. Mr. Grondin asked how many technicians she was expecting to hire. Ms. Upham responded that 5-6 seasonal employees would be optimal seeing how the County is going to be affected by the large precipitation the mountains received this winter.
2. Discussion of the procedure by which the District Manager's evaluation will be conducted. Ms. Upham referred to Legal Counsel, Joseph Sanford to explain the process. Mr. Sanford stated that the Board would receive an evaluation form that they would fill out to the best of their ability. Ms. McGarrah included that although most of the Board were new members, they could base their evaluation on their existing interactions with Ms. Upham. Mr. Sanford concluded by saying he would compile the scores and comments and present them at the following Board meeting.

**11. District Manager's Report and Operations Review:**

Ms. Upham stated that she was able to purchase a large number of chemicals at the end of last year which saved the District almost \$5,000. Management is looking into the cost and effort to repair the asphalt at the facility. Ms. Upham and Assistant Manager, JD MacKay are expecting a very busy summer season with the predicted water from the snow melt.

Ms. Upham and Mr. MacKay attended a meeting with the Tribal Counsel and presented them with the financial cost to the District from treating the reservation lands last year. They were grateful for the information and plan on making significant changes in anticipation of the added responsibility. Ms. Upham stated that the District would be willing to assist with training their technicians.

**12. Board Member's Reports:**

Mr. Jonte introduced Trustee, Kim Turner, his daughter. He expressed how proud he was and how grateful he is that she is as interested in being involved in public health as he is.

Mr. Grondin stated that he had been involved in agriculture in the past and they had investigated a CO2 machine to produce dry ice on site. Ms. Upham expressed that she would be very interested in that.

**13. Any Request for Future Agenda Items:**

- Asphalt Repair
- Air Boat (NDOW?)
- Truck purchase

**14. Expenditures:**

January 2023 Expenditures

Payroll:	\$21,315.67
Expenses:	\$6,620.31
Total:	\$27,935.98

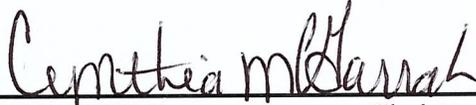
Mr. Jonte made a motion to approve the January 2023 expenditures. Mr. Grondin seconded the motion and it passed unanimously.

**15. Public Comment:**

None

**16. Adjournment:**

Ms. McGarrah called the meeting to a close at 6:09 P.M.

  
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SIGNATURE: Chairwoman or Vice Chairman

9-14-2023  
DATE:

