

Churchill County Mosquito, Vector, and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway  
Fallon, NV 89406  
Meeting March 9<sup>th</sup>, 2023  
OPEN MEETING SESSION

**1. Call to Order**

Chairwoman, Cynthia McGarrah called the meeting to order at 5:30 PM.

**BOARD OF TRUSTEES**

Chairwoman, Cynthia McGarrah  
Vice Chairman, Marion Jonte  
Trustee, Richard Grondin  
Trustee, Barry Stewart  
Trustee, Kim Turner

Legal Counsel, Joseph Sanford  
District Manager, Nancy Upham  
Assistant Manager, JD MacKay  
Board Secretary, Melania Sagi

**Public Present**

None

**2. Pledge of Allegiance:**

All stood for the Pledge of Allegiance.

**3. Public Comment:**

None

**4. Review and Adoption of the Agenda:**

District Manager, Nancy Upham asked that the agenda be adopted as is. Trustee, Barry Stewart made a motion to adopt the agenda as is. Trustee, Richard Grondin seconded the motion and it passed unanimously.

**5. Discussion and Approval of Minutes from February 9<sup>th</sup>, 2023:**

Vice Chairman, Marion Jonte made a motion to approve the minutes from February 9<sup>th</sup>, 2023. Mr. Stewart seconded the motion it passed unanimously.

**6. Certificate of Posting:**

Ms. Upham stated the agenda was posted in accordance with NRS.

**7. Correspondence:**

None

**8. Appointment:**

None

**9. Old Business:**

1. Discussion and possible action regarding confirmation of the appointment of Kim Turner to the vacant four (4) year Board of Trustees position. Legal Counsel, Joe Sanford explained that since Mr. Jonte was related to Ms. Turner he would need to abstain from the vote for clarity since the last vote could not be verified. Mr. Grondin made a motion to appoint Kim Turner to the vacant four (4) year Board of Trustee position. Mr. Stewart seconded the motion, and with Mr. Jonte abstaining from the vote, the remaining three Board Members unanimously voted in favor of the appointment.
2. Discussion regarding the ongoing evaluation of the District Manager, Nancy Upham. Mr. Sanford explained that he had only received 3 evaluations. If the new Board members were uncomfortable with assigning a score, they were welcome to add expectations for Ms. Upham moving forward in the comment sections. Mr. Sanford stated that he would proceed with whatever evaluations he received at the next meeting.

**10. New Business:**

1. Discussion regarding the emergency declaration regarding potential flood issues from County Commissioners on March 2<sup>nd</sup>, 2023. In an effort to prevent floods this summer, Churchill County signed an emergency declaration to release some of the water from Lahontan Reservoir. Mr. Sanford explained that the reservoir was currently at about half capacity but with the expected rains from the remaining winter season, it would be too much. Assistant Manager, JD MacKay elaborated that this was not counting the inevitable snow melt that is the second-highest snowpack ever recorded. Mr. Jonte asked if there were available FEMA funds. Mr. Sanford said that, yes, the County was applying for the funds but there had to be clear justification and proof of how it was applied to qualify. Mr. Jonte asked if the District would be able to apply. Ms. Upham said she would try as mosquitoes pose a very serious threat to the public. However, in some flooding situations, the water moves through quickly enough that it actually helps to mitigate the problem. She agreed that it is worth looking into.  
  
Mr. Stewart asked how the water will be distributed. Mr. MacKay responded that the water will flow from the reservoir down the southwest side of town across the highway to the southeast of town into Carson Lake and from there it goes to the Stillwater Refuge in the northeast.  
  
Mr. MacKay stated that it will all come down to how quickly the snowpack melts. Flooding can be controlled and managed if it is a slow melt. The

actions that the County is taking will help prevent the risk of flooding in the event of a quick melt.

**11. District Manager's Report and Operations Review:**

Ms. Upham told the Board that five (5) technicians have been hired and trained in February. Four of them were able to attend the Mosquito Conference at the beginning of March. Most of February was spent planning for the potential flooding.

Ms. Upham stated that there may be a need for another meeting at the end of March to discuss the District's equipment needs in light of the flooding risk. Board approval is needed for any purchase greater than \$5,000.00. The Board agreed to the last Thursday, March 30<sup>th</sup>.

**12. Board Member's Reports:**

Mr. Grondin investigated dry ice makers for the District facility. He was able to find that one of the District's existing vendors sells liquid CO<sub>2</sub> cylinders. Mr. MacKay agreed that given the cost and frequency of the District's needs and purchases in the past, owning a dry ice maker makes fiscal sense. Ms. Upham will look into pricing and Mr. MacKay will look into weight and production values.

**13. Any Request for Future Agenda Items:**

-Mr. Jonte requested a solution for reaching Management during business hours as, at times, it has been challenging to get a hold of them.

**14. Expenditures:**

February 2023 Expenditures:

Payroll:	\$21,807.11
Expenses:	\$ 5,096.63
Total:	\$26,903.74

Mr. Jonte made a motion to approve the expenditures from February 2023. Mr. Grondin seconded the motion and it passed unanimously.

**15. Public Comment:**

None

**16. Adjournment:**

Ms. McGarrah called the meeting to a close at 6:29 PM.

Cynthia M. Garat

SIGNATURE:

Chairwoman or Vice Chairman

9-14-2023

DATE: