

**CHURCHILL COUNTY MOSQUITO, VECTOR & NOXIOUS WEED ABATEMENT DISTRICT
BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
7400 Reno Highway
Fallon, Nevada 89406
(775) 423 – 2828
Fax: (775) 428 – 2829
E-mail: servicerequest@ccmosquito.org
Website: ccmosquito.org**

*****NOTICE OF PUBLIC MEETING*****

Please Post

PLACE OF MEETING: Churchill County Administration Complex, Room 102
155 North Taylor, Fallon, Nevada
DATE: Thursday the 14th day of March 2024
TIME: 5:30 P.M.
TYPE OF MEETING: February 2024 Operation Report

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action **will** be taken on all agenda items unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustee during the public meeting is absolutely privileged.

Agenda:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Review and Adoption of Agenda.**
5. **Discussion and Approval of Minutes from February 15th, 2024.**

6. Certificate of Posting.

7. Correspondence.

- | | | | |
|----|------------|------------------|--|
| 1. | 02/14/2024 | Taylor Gordon | Streamline—Quote and Documents |
| 2. | 02/14/2024 | Geof Stark | County Pay Tables |
| 3. | 02/20/2024 | Maria Menjivar | Central Nevada Health District |
| 4. | 02/22/2024 | Jake Dick | Nevada Department of Agriculture NISAW Lunch
and Weeds presentation |
| 5. | 02/23/2024 | Brenda Hunt | Look Ahead Collaboration Forum |
| 6. | 02/27/2024 | Christian Spross | Variance Application for adjacent property |

8. Appointments.

9. Old Business.

1. Discussion and possible action regarding making the Nevada Deferred Compensation option available to District employees. Action to initiate an account to make the District set up for deferred compensation enrollment for its employees.
2. Discussion and possible action regarding an aerial contract with Frey Spray LLC for \$1,600.00 per hour.
3. Discussion and possible action regarding an aerial contract with Morris Ag Air for \$2,200.00 per hour.

10. New Business.

1. Discussion and possible action regarding District Manager, Nancy Upham’s evaluation.
2. Discussion of the hiring and transition process for the District Manager position.
3. Discussion and possible action regarding initiating a website servicing contract with Streamline for a “One-Time Build” cost of \$1,500.00 and a monthly maintenance charge of \$225.00.

11. District Manager's Report and Operations Review.

12. Board Members' Report.

13. Any Requests for Future Agenda Items.

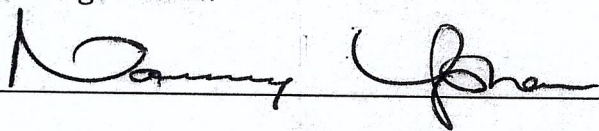
14. Expenditures.

Discussion and possible action for February 2024 Expenditures.

15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately 9 AM on the 11th day of March 2024, at the following location:



1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155 N. Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>

Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matters as a part of the public meeting, except that it is unlawful to misrepresent any fact when testifying.
- * The contact person for the information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to the rules of parliamentary procedure.
- * Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four (4) working days before the meeting date.
- * If desired, the public is allowed to speak for three minutes maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector, and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
February 15th, 2024
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Cyndy McGarrah called the meeting to order at 5:30 PM.

BOARD OF TRUSTEES

Chairwoman, Cynthia McGarrah
Vice Chairman, Marion Jonte
Trustee, Barry Stewart
Trustee, Kim Turner

Legal Counsel, Joseph Sanford
District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

None

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

Ms. Upham requested that the agenda be adopted as is. Mr. Stewart made a motion to adopt the agenda as is. Ms. Turner seconded the motion and it passed unanimously.

5. Discussion and Approval of Minutes from January 18th, 2024:

Mr. Jonte motioned to approve the minutes from January 18th, 2024. Ms. Turner seconded the motion and it passed unanimously.

6. Certificate of Posting:

Ms. Upham stated that the agenda was posted per NRS.

7. Correspondence:

1. Invasive Pests of Concern to Nevada. Ms. Upham, Mr. MacKay, Ms. Sagi, and a technician attended an Invasive Pests Workshop. She will provide the Board with extra booklets to distribute if they wish.
2. Environmental Health Specialist Job Description. Ms. Upham provided this as an example of information that could be added to the District Manager job description.
3. Delta County, California – Manager’s job Description. This is from California, but it is for a management position so the details could also be applied to the District Manager’s job description.
4. December Monthly Climate Report. Ms. Upham provided the summary instead of the full 20-page report.
5. January Monthly Climate Report. These climate reports allow the District to predict what the upcoming season will bring.
6. Mosquito Control Organization and Issues in Texas – Wing Beats. Texas is one of the more active states in mosquito control. This article has good information on how they control their mosquito populations.
7. January 11, 2024 – Increase District/ Employee Health Insurance rates.
8. Department of Transportation reimbursement for \$13,803.08. This is the paperwork to support the financial reports corresponding to the reimbursement.

8. Appointment:

None

9. Old Business:

1. Discussion of, and added language, to the current District Manager job description. Ms. Upham provided the Board with the progress on updating the District Manager’s job description.
2. Discussion of budgeted money available for this current budget year. The District has not spent any of its capital outlay budget this fiscal year so there is \$80,000 available for equipment upgrades.
3. Discussion and possible action regarding new and used prices for an enclosed cab, single-row seating, and utility bed side-by-side. See Pioneer 2022 700-4 and 1000-5 models. Mr. MacKay explained that he called some dealers to get an idea of a price range for a side-by-side. The high-end, top-of-the-line, with all the bells and whistles, is \$40,000, and the low-end minimum would be around \$16,000. Mr. MacKay stated that the top-of-the-line model has a gross payload of 1200 pounds. Ms. Upham segued the topic to the next order of business.
4. Discussion and possible action regarding authorizing earnest money (\$1,500.00) for a side-by-side with single-row seating and a utility bed. If found before the next meeting, the cap for this vehicle would be thirty thousand dollars. Ms. Upham said that with the average low-end cost being around \$19,000, she and Mr. MacKay feel they could find a side-by-side that

covers the District's needs for \$30,000. Mr. Jonte asked what specifications they were focusing on. Mr. MacKay responded that at a minimum they were looking for a two-seater with a utility bed, around 1000cc, that also provided comfort for the technicians to spend all day during the summer in them. Mr. MacKay envisions the technicians using the side-by-side as their main vehicles to go off-roading in the desert to search for and treat sources. An enclosed cab with air conditioning would help keep the technicians from overheating and would be more practical than tearing up the District's trucks.

Mr. Jonte added that he wanted to make sure there would be adequate insurance on these vehicles. Ms. Upham assured him that they would be covered under the existing policy. She stated that Management was asking the Board for approval to spend earnest money for a side-by-side so that when they found the right vehicle, they could secure it and present it to the Board at the next meeting.

Mr. Sandford interjected that another option available to the Board was that the Board could give Ms. Upham and Mr. MacKay the approval to make the purchase outright within the established parameters. Ms. McGarrah stated that she trusts Ms. Upham and Mr. MacKay's judgment on what equipment is needed for the District. Mr. Stewart motioned to approve the purchase of a side-by-side for up to \$30,000. Ms. Turner seconded the motion and it passed unanimously.

5. Discussion and possible action regarding purchasing an A1 Boss Mist Sprayer with a 40-gallon tank with a \$3,705.00 purchase price. Ms. Upham explained that the District would benefit from an A1 Boss Mist Sprayer used exclusively for weed control. Ms. Turner motioned to approve the purchase of an A1 Boss Mist Sprayer for \$3,705.00. Mr. Stewart seconded the motion and it passed unanimously.
6. Discussion of and possible action regarding the 2024 Aerial Contract. Ms. Upham stated that she was unable to get a hold of Jerry Frey. She requested that this topic be tabled until she could hear back from him.
7. Discussion, review, and possible action regarding the Annual report for 2023. Ms. Upham presented the Board with an overview of the District's operations for 2023. There were seven full-time employees, two seasonals, and one part-time employee. Management was anticipating a challenging year with the record-breaking water year and an almost all-new technician crew however, the year went fairly smoothly. The District performed roadside weed treatment through a contract with the County Road Department. Other entities that the District worked with in 2023 were the State Department of Transportation, TCID, Fallon Paiute-Shoshone Tribe, and the surrounding counties' mosquito abatement districts. Some accomplishments in 2023 were the buyout of the District's portion of the drone purchase from Douglas County, collaboration with the Fallon Paiute-Shoshone Tribe on their mosquito abatement efforts, and equipment purchases to aid in operations,

amongst others. Included in the handout were the chemical usage breakdown, disease testing results, and goals for the upcoming year.

8. Discussion and possible action regarding the Churchill County Grade and Step Pay Plan and the Job Title and Range document relevant to the District Manager's job description. Ms. Upham will provide the Board with the pay ranges at the following meeting. She felt that this would be good information to keep in mind when composing the District Manager's job description.

10. New Business:

1. Discussion and possible action regarding making the Nevada Deferred Compensation option available to District employees. Ms. Upham stated that this could be a good benefit to offer employees as it would not cost the District anything and would provide the employees with more opportunities to plan for retirement. Mr. Sanford explained that this program was like a 401k for public employees. Ms. McGarrah asked if the Board could be provided with more information. Ms. Upham said she would research it further and present it at the next meeting.
2. Discussion and possible action regarding the 2024 school program and the topics that the Trustees would like to see taught regarding the District and mosquito / noxious weed abatement. Ms. Upham stated that in the past the presentation to school-age children was approximately 50 minutes for 5th graders, but perhaps older children may find more value in the information. The hope of reaching older children is that they may pursue careers in public health.

11. District Manager's Report and Operations Review:

The technicians have been working three days a week focusing on maintaining and repairing equipment in preparation for the spring. Ms. Upham applied for a grant through the Carson Truckee-Sub-conservancy District but it would only be available in July. She feels that the District would still benefit from this funding.

12. Board Member's Reports:

Mr. Jonte reported that Mr. Hal Newman had passed away. Mr. Newman had been pivotal in establishing the Mosquito Abatement in Churchill County. He had served on the Board for many years until term limits were established.

13. Any Request for Future Agenda Items:

Mr. Sanford requested a discussion on the transition process for the new District Manager, once found, to be added to the agenda.

14. Expenditures:

December 2023 Expenditures

Payroll:	\$53,565.57
Vendors:	\$31,671.84
Total:	\$85,237.41

Mr. Jonte motioned to approve the December 2023 Expenditures. Mr. Stewart seconded the motion and it passed unanimously.

January 2024 Expenditures

Payroll: \$33,086.82

Vendors: \$8,861.50

Total: \$41,948.32

Mr. Stewart motioned to approve the January 2024 Expenditures. Mr. Jonte seconded the motion and it passed unanimously.

15. Public Comment:

None

16. Adjournment:

Ms. McGarrah called the meeting to a close at 6:35 PM.

SIGNATURE: _____ Chairwoman or Vice Chairman

DATE: _____

Melania Sagi

From: Taylor Gordon <taylor@getstreamline.com>
Sent: Wednesday, February 14, 2024 10:49 AM
To: Melania Sagi; Nancy Upham
Cc: Michael Rivera
Subject: Streamline Quote and Documents
Attachments: Churchill County Mosquito, Vector, and Noxious Weed Abatement District.pdf; https_www_ccmosquito_org_accessibility_report_november_2023.pdf; Proposal Packet Churchill County Mosquito, Vector, and Noxious Weed Abatement District.pdf

Hi Nancy and Melania,

Thank you for spending time with us today!

Here's a summary of what we discussed:

- Streamline will migrate all of your website content and domain name.
- Our platform provides website hosting, security, and unlimited support/training.
- Unlimited upload and storage space.
- Unlimited ability to add, edit and remove content on your site.
- Compliance dashboards to help you manage your agendas, minutes, and transparency requirements.
- Transparency Dashboard with real-time status on your compliance progress.

Here are the materials for you:

1. [Quote](#)
2. [ADA Scan Churchill District](#)
3. **PDF Proposal Packet**

I look forward to reconnecting with you on **3/18/24** !

Taylor Gordon

Special District Manager

Direct Phone: (916) 313-7911

Email: taylor@getstreamline.com



STREAMLINE

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Prefer fewer emails from me? Click [here](#)

County Pay Tables

Geof Stark <geof.stark@churchillcountynv.gov>

Wed 2/14/2024 1:35 PM

To: Nancy Upham <director@ccmosquito.org>

📎 1 attachments (101 KB)

Pay Tables FY 2023-2024 (GS Draft).xlsx;

Here you go!

Regards,

Geof Stark, SHRM-CP
Human Resources Director
Churchill County, Nevada
155 N. Taylor Street, Ste 177
Fallon, NV 89406-2754
O: (775) 428-1311, ext. 2
Fax: (775) 428-0269
geof.stark@churchillcountynv.gov



**Churchill County, NV
Grade and Step Pay Plan (FY 23-24)**

	1	2	3	4	5	6	7	8	9	10	11	12	13	Mid
1	\$ 7.52	\$ 7.70	\$ 7.89	\$ 8.09	\$ 8.29	\$ 8.50	\$ 8.71	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 8.82
1	\$ 15,641.60	\$ 16,016.00	\$ 16,411.20	\$ 16,827.20	\$ 17,243.20	\$ 17,680.00	\$ 18,116.80	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 9.03
2	\$ 7.70	\$ 7.89	\$ 8.09	\$ 8.29	\$ 8.50	\$ 8.71	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 9.03
2	\$ 16,016.00	\$ 16,411.20	\$ 16,827.20	\$ 17,243.20	\$ 17,680.00	\$ 18,116.80	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 9.26
3	\$ 7.89	\$ 8.09	\$ 8.29	\$ 8.50	\$ 8.71	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 9.26
3	\$ 16,411.20	\$ 16,827.20	\$ 17,243.20	\$ 17,680.00	\$ 18,116.80	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 9.49
4	\$ 8.09	\$ 8.29	\$ 8.50	\$ 8.71	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 9.49
4	\$ 16,827.20	\$ 17,243.20	\$ 17,680.00	\$ 18,116.80	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 9.73
5	\$ 8.29	\$ 8.50	\$ 8.71	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 9.73
5	\$ 17,243.20	\$ 17,680.00	\$ 18,116.80	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 10.22
6	\$ 8.50	\$ 8.71	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 10.48
6	\$ 17,680.00	\$ 18,116.80	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 10.48
7	\$ 8.71	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 10.74
7	\$ 18,116.80	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 10.74
8	\$ 8.93	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 11.01
8	\$ 18,574.40	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 11.01
9	\$ 9.16	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 11.29
9	\$ 19,052.80	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 11.29
10	\$ 9.39	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 11.57
10	\$ 19,531.20	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 11.57
11	\$ 9.63	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 11.87
11	\$ 20,030.40	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 11.87
12	\$ 9.87	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 13.95	\$ 12.16
12	\$ 20,529.60	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 12.16
13	\$ 10.12	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 13.95	\$ 14.30	\$ 12.47
13	\$ 21,049.60	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 12.47
14	\$ 10.36	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 13.95	\$ 14.66	\$ 15.02	\$ 12.77
14	\$ 21,548.80	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 12.77
15	\$ 10.63	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 13.95	\$ 14.66	\$ 15.02	\$ 15.79	\$ 13.09
15	\$ 22,110.40	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 30,492.80	\$ 13.09
16	\$ 10.88	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 13.95	\$ 14.66	\$ 15.02	\$ 15.79	\$ 16.19	\$ 13.42
16	\$ 22,630.40	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 13.42
17	\$ 11.16	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 13.95	\$ 14.66	\$ 15.02	\$ 15.79	\$ 16.19	\$ 16.99	\$ 13.76
17	\$ 23,212.80	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 13.76
18	\$ 11.44	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 13.27	\$ 13.95	\$ 14.66	\$ 15.02	\$ 15.79	\$ 16.19	\$ 16.99	\$ 17.44	\$ 14.11
18	\$ 23,795.20	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 32,032.00	\$ 14.11
19	\$ 11.72	\$ 12.02	\$ 12.32	\$ 12.63	\$ 12.95	\$ 13.27	\$ 13.61	\$ 13.95	\$ 14.30	\$ 14.66	\$ 15.02	\$ 15.40	\$ 15.79	\$ 14.46
19	\$ 24,377.60	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 32,032.00	\$ 32,843.20	\$ 14.46
20	\$ 12.02	\$ 12.32	\$ 12.63	\$ 12.95	\$ 13.27	\$ 13.61	\$ 13.95	\$ 14.30	\$ 14.66	\$ 15.02	\$ 15.40	\$ 15.79	\$ 16.19	\$ 14.82
20	\$ 25,001.60	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 32,032.00	\$ 32,843.20	\$ 33,675.20	\$ 14.82
21	\$ 12.32	\$ 12.63	\$ 12.95	\$ 13.27	\$ 13.61	\$ 13.95	\$ 14.30	\$ 14.66	\$ 15.02	\$ 15.40	\$ 15.79	\$ 16.19	\$ 16.60	\$ 15.20
21	\$ 25,625.60	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 32,032.00	\$ 32,843.20	\$ 33,675.20	\$ 34,528.00	\$ 15.20
22	\$ 12.63	\$ 12.95	\$ 13.27	\$ 13.61	\$ 13.95	\$ 14.30	\$ 14.66	\$ 15.02	\$ 15.40	\$ 15.79	\$ 16.19	\$ 16.60	\$ 17.01	\$ 15.57
22	\$ 26,270.40	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 32,032.00	\$ 32,843.20	\$ 33,675.20	\$ 34,528.00	\$ 35,380.80	\$ 15.57
23	\$ 12.95	\$ 13.27	\$ 13.61	\$ 13.95	\$ 14.30	\$ 14.66	\$ 15.02	\$ 15.40	\$ 15.79	\$ 16.19	\$ 16.60	\$ 17.01	\$ 17.44	\$ 15.57
23	\$ 26,936.00	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 32,032.00	\$ 32,843.20	\$ 33,675.20	\$ 34,528.00	\$ 35,380.80	\$ 36,275.20	\$ 15.57
24	\$ 13.27	\$ 13.61	\$ 13.95	\$ 14.30	\$ 14.66	\$ 15.02	\$ 15.40	\$ 15.79	\$ 16.19	\$ 16.60	\$ 17.01	\$ 17.44	\$ 17.87	\$ 15.57
24	\$ 27,601.60	\$ 28,308.80	\$ 29,016.00	\$ 29,744.00	\$ 30,492.80	\$ 31,241.60	\$ 32,032.00	\$ 32,843.20	\$ 33,675.20	\$ 34,528.00	\$ 35,380.80	\$ 36,275.20	\$ 37,169.60	\$ 15.57

**Churchill County, NV
Grade and Step Pay Plan (FY 23-24)**

	1	2	3	4	5	6	7	8	9	10	11	12	13	Mid
73	\$ 44.54	\$ 45.65	\$ 46.79	\$ 47.96	\$ 49.16	\$ 50.38	\$ 51.65	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 52.23
73	\$ 92,643.20	\$ 94,952.00	\$ 97,323.20	\$ 99,756.80	\$ 102,252.80	\$ 104,790.40	\$ 107,432.00	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 53.53
74	\$ 45.65	\$ 46.79	\$ 47.96	\$ 49.16	\$ 50.38	\$ 51.65	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 54.86
74	\$ 94,952.00	\$ 97,323.20	\$ 99,756.80	\$ 102,252.80	\$ 104,790.40	\$ 107,432.00	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 56.24
75	\$ 46.79	\$ 47.96	\$ 49.16	\$ 50.38	\$ 51.65	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 57.65
75	\$ 97,323.20	\$ 99,756.80	\$ 102,252.80	\$ 104,790.40	\$ 107,432.00	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 59.08
76	\$ 47.96	\$ 49.16	\$ 50.38	\$ 51.65	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 60.56
76	\$ 99,756.80	\$ 102,252.80	\$ 104,790.40	\$ 107,432.00	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 62.08
77	\$ 49.16	\$ 50.38	\$ 51.65	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 63.62
77	\$ 102,252.80	\$ 104,790.40	\$ 107,432.00	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 65.22
78	\$ 50.38	\$ 51.65	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 66.85
78	\$ 104,790.40	\$ 107,432.00	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 68.52
79	\$ 51.65	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 70.23
79	\$ 107,432.00	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 72.00
80	\$ 52.95	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 73.78
80	\$ 110,136.00	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 75.63
81	\$ 54.26	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 77.53
81	\$ 112,860.80	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 79.46
82	\$ 55.63	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 81.44
82	\$ 115,710.40	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 83.49
83	\$ 57.03	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 85.57
83	\$ 118,622.40	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 87.71
84	\$ 58.44	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 89.90
84	\$ 121,555.20	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 92.14
85	\$ 59.91	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 96.14
85	\$ 124,612.80	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 105.69
86	\$ 61.41	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 110.61
86	\$ 127,732.80	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 124.80
87	\$ 62.93	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 84.63	\$ 130.60
87	\$ 130,894.40	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 148.60
88	\$ 64.51	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 84.63	\$ 86.75	\$ 158.60
88	\$ 134,180.80	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 180,440.00	\$ 177.53
89	\$ 66.13	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 84.63	\$ 86.75	\$ 88.92	\$ 191.14
89	\$ 137,550.40	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 180,440.00	\$ 184,953.60	\$ 209.268.80
90	\$ 67.77	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 84.63	\$ 86.75	\$ 88.92	\$ 91.14	\$ 219.835.20
90	\$ 140,961.60	\$ 144,476.80	\$ 148,116.80	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 180,440.00	\$ 184,953.60	\$ 189,571.20	\$ 230.60
91	\$ 69.46	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 84.63	\$ 86.75	\$ 88.92	\$ 91.14	\$ 93.42	\$ 248.60
91	\$ 144,476.80	\$ 148,116.80	\$ 151,819.20	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 180,440.00	\$ 184,953.60	\$ 189,571.20	\$ 194,313.60	\$ 268.80
92	\$ 71.21	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 84.63	\$ 86.75	\$ 88.92	\$ 91.14	\$ 93.42	\$ 95.77	\$ 288.80
92	\$ 148,096.00	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 180,440.00	\$ 184,953.60	\$ 189,571.20	\$ 194,313.60	\$ 199,201.60	\$ 308.80
93	\$ 72.98	\$ 74.81	\$ 76.67	\$ 78.59	\$ 80.56	\$ 82.57	\$ 84.64	\$ 86.75	\$ 88.93	\$ 91.14	\$ 93.42	\$ 95.76	\$ 98.15	\$ 328.80
93	\$ 151,798.40	\$ 155,604.80	\$ 159,473.60	\$ 163,467.20	\$ 167,564.80	\$ 171,745.60	\$ 176,051.20	\$ 180,440.00	\$ 184,974.40	\$ 189,571.20	\$ 194,313.60	\$ 199,180.80	\$ 204,152.00	\$ 348.80
94	\$ 74.80	\$ 76.67	\$ 78.59	\$ 80.55	\$ 82.58	\$ 84.63	\$ 86.75	\$ 88.92	\$ 91.14	\$ 93.42	\$ 95.76	\$ 98.14	\$ 100.61	\$ 368.80
94	\$ 155,584.00	\$ 159,473.60	\$ 163,467.20	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 180,440.00	\$ 184,953.60	\$ 189,571.20	\$ 194,313.60	\$ 199,180.80	\$ 204,131.20	\$ 209,268.80	\$ 388.80
95	\$ 76.67	\$ 78.59	\$ 80.56	\$ 82.57	\$ 84.64	\$ 86.74	\$ 88.93	\$ 91.13	\$ 93.42	\$ 95.76	\$ 98.15	\$ 100.60	\$ 103.12	\$ 408.80
95	\$ 159,473.60	\$ 163,467.20	\$ 167,564.80	\$ 171,745.60	\$ 176,051.20	\$ 180,419.20	\$ 184,974.40	\$ 189,550.40	\$ 194,313.60	\$ 199,180.80	\$ 204,152.00	\$ 209,248.00	\$ 214,489.60	\$ 428.80
96	\$ 78.58	\$ 80.55	\$ 82.58	\$ 84.63	\$ 86.75	\$ 88.92	\$ 91.14	\$ 93.42	\$ 95.77	\$ 98.14	\$ 100.61	\$ 103.12	\$ 105.69	\$ 448.80
96	\$ 163,446.40	\$ 167,544.00	\$ 171,766.40	\$ 176,030.40	\$ 180,440.00	\$ 184,953.60	\$ 189,571.20	\$ 194,313.60	\$ 199,201.60	\$ 204,131.20	\$ 209,268.80	\$ 214,489.60	\$ 219,835.20	\$ 468.80

Churchill County, NV
Grade and Step Pay Plan (FY 23-24)

	1	2	3	4	5	6	7	8	9	10	11	12	13	Mid
97	\$ 80.55	\$ 82.58	\$ 84.64	\$ 86.75	\$ 88.93	\$ 91.13	\$ 93.42	\$ 95.76	\$ 98.15	\$ 100.60	\$ 103.12	\$ 105.69	\$ 108.35	\$ 94.45
97	\$ 167,544.00	\$ 171,766.40	\$ 176,051.20	\$ 180,440.00	\$ 184,974.40	\$ 189,550.40	\$ 194,313.60	\$ 199,180.80	\$ 204,152.00	\$ 209,248.00	\$ 214,489.60	\$ 219,835.20	\$ 225,368.00	
98	\$ 82.57	\$ 84.63	\$ 86.76	\$ 88.92	\$ 91.14	\$ 93.42	\$ 95.77	\$ 98.14	\$ 100.61	\$ 103.12	\$ 105.69	\$ 108.34	\$ 111.05	\$ 96.81
98	\$ 171,745.60	\$ 176,030.40	\$ 180,460.80	\$ 184,953.60	\$ 189,571.20	\$ 194,313.60	\$ 199,201.60	\$ 204,131.20	\$ 209,268.80	\$ 214,489.60	\$ 219,835.20	\$ 225,347.20	\$ 230,984.00	
99	\$ 84.63	\$ 86.75	\$ 88.93	\$ 91.14	\$ 93.42	\$ 95.76	\$ 98.15	\$ 100.60	\$ 103.13	\$ 105.69	\$ 108.35	\$ 111.04	\$ 113.82	\$ 99.23
99	\$ 176,030.40	\$ 180,440.00	\$ 184,974.40	\$ 189,571.20	\$ 194,313.60	\$ 199,180.80	\$ 204,152.00	\$ 209,248.00	\$ 214,510.40	\$ 219,835.20	\$ 225,368.00	\$ 230,963.20	\$ 236,745.60	
100	\$ 86.74	\$ 88.92	\$ 91.15	\$ 93.42	\$ 95.77	\$ 98.14	\$ 100.61	\$ 103.12	\$ 105.71	\$ 108.34	\$ 111.05	\$ 113.82	\$ 116.67	\$ 101.71
100	\$ 180,419.20	\$ 184,953.60	\$ 189,592.00	\$ 194,313.60	\$ 199,201.60	\$ 204,131.20	\$ 209,268.80	\$ 214,489.60	\$ 219,876.80	\$ 225,347.20	\$ 230,984.00	\$ 236,745.60	\$ 242,673.60	

APPROVED BY: _____ CHAIR, Board of Commissioners

EFFECTIVE 7/10/23

Represents a 5% increase for general adjustment, minus 1.875% for PERS increase

RE: Contact information

Maria Menjivar <maria.menjivar@centralnevadahd.org>

Tue 2/20/2024 7:15 AM

To: Nancy Upham <director@ccmosquito.org>

Good morning Nancy,

Hope you had a great holiday!

Would you happen to have time to meet tomorrow at 10AM or 3:30 PM?

Please let me know thank you and I look forward to talking to you soon!

Maria Menjivar

From: Nancy Upham <director@ccmosquito.org>

Sent: Thursday, February 8, 2024 7:31 AM

To: Maria Menjivar <maria.menjivar@centralnevadahd.org>

Subject: Re: Contact information

Caution: This email originated from outside of the Churchill County organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department.

Maria,

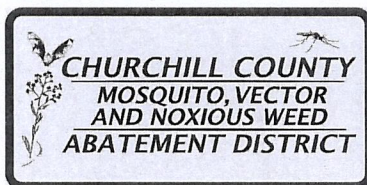
I have an appointment in Carson City today and need to meet with a welder this afternoon. What does your Monday look like? I would love to show you mosquito areas of concern at some point or where we consistently get positive mosquitoes during the season, if you would be interested in that information. Otherwise, I had some other thoughts to talk to you about. So..., just let me know what your next week looks like and we will plan accordingly. Have a great weekend. Nancy

Nancy Upham

District Manager

(775)423-2828

director@ccmosquito.org



www.ccmosquito.org

7400 Reno Hwy | Fallon, NV 89406

From: Maria Menjivar <maria.menjivar@centralnevadahd.org>
Sent: Tuesday, February 6, 2024 3:35 PM
To: Nancy Upham <director@ccmosquito.org>
Cc: Nancy Upham <nzarabs@hotmail.com>
Subject: RE: Contact information

Good afternoon Nancy,

I appreciate you and thank you for coming over and saying "hello!"

Would love to sit and chat with you – unfortunately, I am booked out this Friday, I have time tomorrow after 3 pm or Thursday?

I am happy to meet you in your neck of the woods as well 😊

Please let me know your availability and I look forward to touching base!

Maria Menjivar



Maria Menjivar
Program Manager
485 West B Street, Fallon, NV 89406
C: (775) 427 – 3942
O: (775) 867 – 1019

CONFIDENTIAL TRANSMISSION: This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged or confidential. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or other use of this email and its contents is prohibited. If you are not the intended recipient, please contact the sender and delete this email immediately. Thank you.

From: Nancy Upham <director@ccmosquito.org>
Sent: Tuesday, February 6, 2024 2:09 PM
To: Maria Menjivar <maria.menjivar@centralnevadahd.org>
Cc: Nancy Upham <nzarabs@hotmail.com>
Subject: Contact information

Caution: This email originated from outside of the Churchill County organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department.

Maria,

It was really nice meeting you today. You have a heck of a job but it sounds interesting! I am more than willing to help you all out with whatever I can do. Are you available any time Friday

morning? I need to talk with Geof at the County building at 9 am. Just let me know and I will talk to you soon. Thanks! Nancy

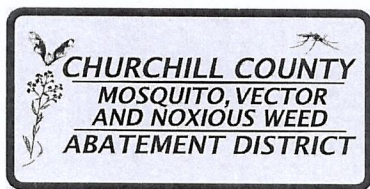
My cell phone is 775 224-6565 but my voicemail is full. You can always text me with your number on that line. Thanks!

Nancy Upham

District Manager

(775)423-2828

director@ccmosquito.org



www.ccmosquito.org

7400 Reno Hwy | Fallon, NV 89406

Nevada Department of Agriculture NISAW Lunch and Weeds presentation

Jake Dick <jdick@agri.nv.gov>

Thu 2/22/2024 4:51 PM

Cc:Andrea Moe <amoe@agri.nv.gov>;Morgan Etnyre <MEtnyre@agri.nv.gov>

📎 1 attachments (40 KB)

NDA NISAW 2024 presentation.pdf;

Good afternoon,

The Nevada Department of Agriculture's noxious weed program is participating in National Invasive Species Awareness Week (NISAW) by providing a training on early detection rapid response weed species in Nevada and how to report them.

The training will take place Tuesday, February 27th 12:00 pm – 1:00 pm. I understand this is short notice but please feel free to share. The meeting is set up as a hybrid meeting but most participants are expected to join online. The NDA Sparks office has a conference room reserved for anyone that would like to attend in person. Please let me know if you do plan to attend in person and I will do my best to make sure we have room and some tablets to demonstrate EDDMapS, jdick@agri.nv.gov.

NDA Sparks Office 405 South 21st Street, Sparks – Large Conference Room

Link to NISAW event page

<https://www.nisaw.org/event/nevada-department-of-agriculture-reporting-noxious-weed-species-and-early-detection-and-rapid-response-efforts/>

TEAMs link to training

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGU2MjMwMGEtMzQzNS00ZDM1LTlkOTktYTJkYzljNmNjODM4%40thread.v2/0?context=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22oid%22%3a%22c989f66a-0843-4eac-90ce-55b008143a25%22%7d

If you are unable to attend the training the NDA has the Nevada EDRR listed noxious weed species on our noxious weed website and EDDMapS has some great material and trainings on their webpage. Also please check out the NISAW page for other great webinars next week.

NISAW

<https://www.nisaw.org/>

NDA Noxious Weeds, 2023 EDRR species.

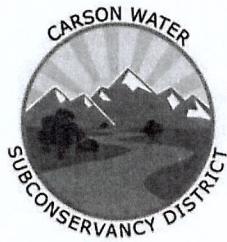
https://agri.nv.gov/uploadedFiles/agrinvgov/Content/Plant/Noxious_Weeks/2023%20EDRR%20Species.pdf

EDDMapS

<https://www.eddmaps.org/training/>

Thank you for your time,

Jake



*Vision: A healthy watershed
that meets the water
needs of all users*

CARSON WATER SUBCONSERVANCY DISTRICT
777 E. William Street, Suite #209
Carson City, NV 89701
Contact: Brenda Hunt, brenda@cwsd.org
(775) 887-7450
www.cwsd.org

FOR IMMEDIATE RELEASE: February 23, 2024

Look Ahead Collaboratively During the CRC Watershed Forum

Carson City, Nev.-- The Carson River Coalition (CRC), in conjunction with the Carson Water Subconservancy District (CWSD), invites you to the 2024 Carson River Watershed Management Forum, "Looking Ahead," Mar. 5 and 6. Team up with water professionals as they discuss the Carson River Watershed's future water management needs. The Forum will be at the Governor's Mansion in the Ruvo Stateroom, [606 Mountain St., Carson City, NV](http://606MountainSt.com).

Tuesday, March 5, 9 a.m. – 4:30 p.m.

Topics include stormwater management, the 30-year water outlook, strategies to protect the upper watershed, soil health, invasive species, and funding opportunities. The CRC is updating the [Carson River Watershed Floodplain Management Plan](#) and soliciting public input.

Wednesday, March 6, 9 a.m. – 4:30 p.m.

Speakers will discuss the weather outlook, successes in Clear Creek, environmental education, AmeriCorps Climate Action Fellow activities, and what's ahead for CRC stewardship. A panel will explore the intersection between emergency management and floodplain management.

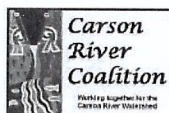
Doors open at 8:30 a.m. each day. Visit <https://www.cwsd.org> to see the preliminary agenda.

Cost for the forum, which covers lunch both days, will be \$20 through Feb. 27 and \$30 thereafter. Complete the [online registration form](#) or visit the forum link at <https://www.cwsd.org>. Professional development hours may be available for planners, engineers, and floodplain managers.

Attendees will have a chance each day to win a free spot on CWSD's "Get on the Bus" watershed tour June 11 and 12.

The Carson River Watershed is truly "A Lifeline Connecting Our Communities." Thoughtfully managing this important resource helps provide our communities clean drinking water, economic stability, and sustainable natural landscapes. The Forum is your opportunity to learn about the extraordinary efforts by multiple organizations who work together to manage, conserve, and protect our watershed, its floodplains, and natural resources.

###



To promote cooperative actions with communities to protect the Carson River Watershed



CHURCHILL COUNTY
PUBLIC WORKS,
PLANNING & ZONING

*Public Works
Planning Department
Planning Commission
Zoning Enforcement
Business License
GIS*

February 27, 2024

CC MOSQUITO ABATEMENT DISTRICT
PO BOX 2468
FALLON, NV, 89407-2468

Dear Property Owner:

The Churchill County Planning Commission will meet on Wednesday, **March 13, 2024**, at 7:00 p.m. at the Churchill County Administration Complex, County Commission Chambers, 155 North Taylor Street, Fallon, Nevada. They will consider the following application:

Consideration and possible action re: A variance application from shipping container regulations filed by Ragtown Real Estate for Out West Buildings. The properties are located at 7300, 7450 and 7490 Reno Highway, Assessor's Parcel Numbers 007-251-71, 007-251-52, and 007-251-53, consisting of a total of 22.90 acres in the C-2 zoning district. The applicant proposes (a) up to 100 shipping containers on the properties and (b) to allow them to be stacked.

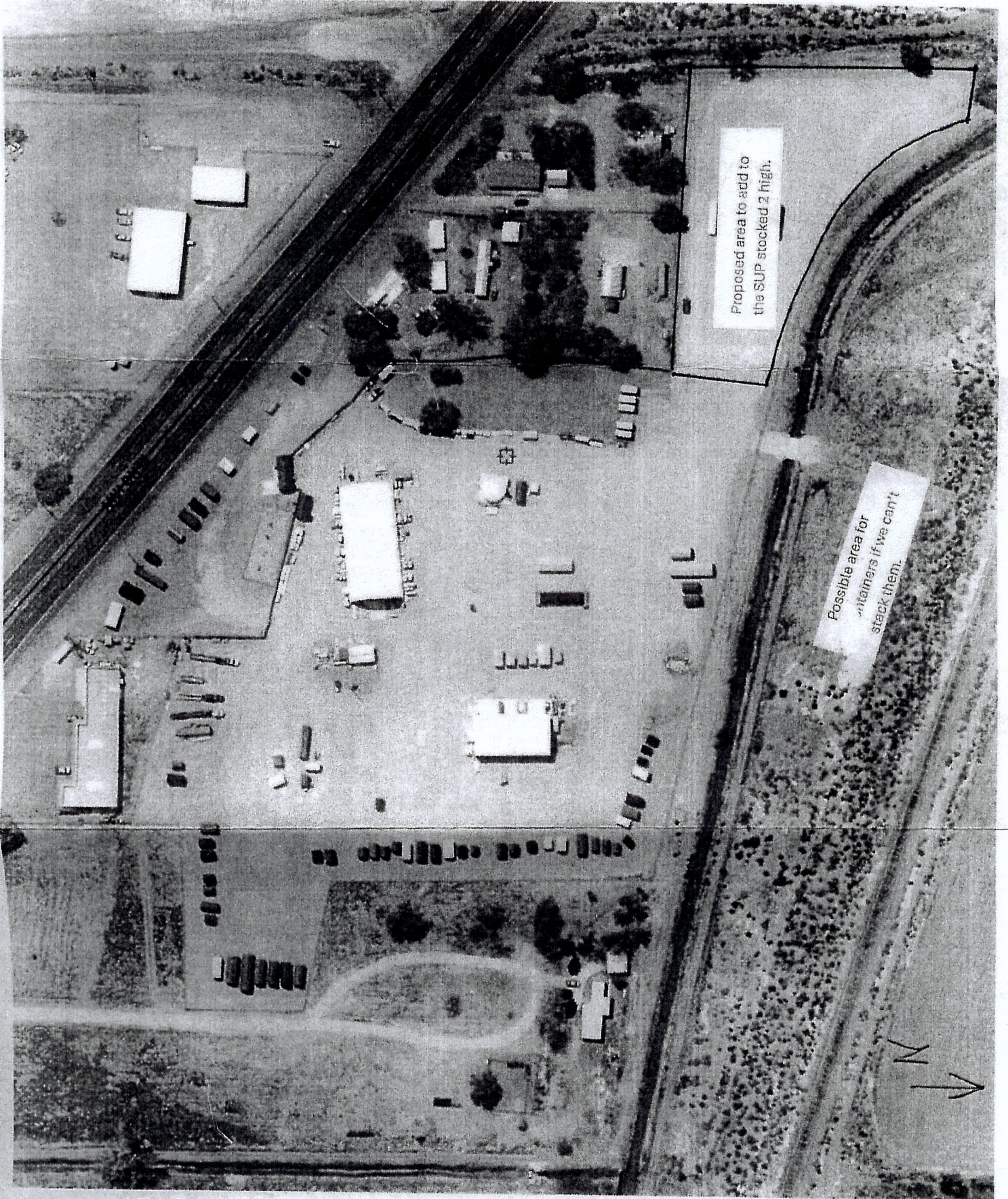
Consideration and possible action re: A special use permit for expansion of the Out West Buildings business filed by Ragtown Real Estate. The properties are located at 7300, 7450 and 7490 Reno Highway, Assessor's Parcel Numbers 007-251-71, 007-251-52, and 007-251-53, consisting of a total of 22.90 acres in the C-2 zoning district. The applicant proposes to expand the business area for shipping container storage.

As a property owner within the vicinity of the property in question, you are invited to attend this meeting to provide input and aid the Planning Commission in their discussion. You may submit your comments in writing prior to the meeting if you are unable to attend. A copy of the application is on file and available for public inspection at the Churchill County Public Works, Planning & Zoning Department.

Sincerely,

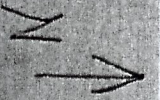
Christian Spross
Director, Public Works, Planning & Zoning

Enclosure: Applicant Plot Plan



Proposed area to add to the SUP stocked 2 high.

Possible area for farmers if we can't stack them.



CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: March 12, 2024
Re: Discussion and possible action regarding making the Nevada Deferred Compensation option available to District employees. Action needed to initiate an account with the company that Nevada Deferred Compensation works with and set the District up to provide the availability of deferred compensation enrollment for its employees.

This agenda item is a formality to have our District "By-laws" (Policy and Procedure manual) mirror that of Title 3 (County Policy and Procedure Manual) which the County applies to and the benefits it offers to its full-time employees. Full-time District employees currently receive Nevada Public Employees Retirement System benefits. This PERS system is financially supported by District money as its main benefit. The other significant benefit is health insurance which also mirrors what the County provides to its employees.

This Nevada Deferred Compensation option would be for employees that want to budget and set aside more money for retirement. See attached memorandums regarding this program. This is not a program that the District would contribute to other than the bookkeeper's time for automatic withdrawals or bookkeeping work. Her work is paid through a monthly fee so that any work associated with making this option available for employees should not have an economic impact to the District.

Recommendation: For consistency reasons, and unless there is a financial impact to the District, I would like to see that the District mirror our policy to that of the County in all respects. It makes it easier to have our human resources, benefits and testing requirements match that of the County. I would like to have this available to our employees so that even part-time employees can set aside money for retirement.



PERSONAL INFORMATION (please print clearly using black or blue ink)

Name: _____ Social Security # _____
Last First M.I.

Home Address _____ Date of Birth _____
Number, Street, Apt #, or P.O. Box

City _____ State _____ Zip _____ Employee ID _____

Phone (____) _____ Date Employed/Rehired _____
Home Work

Work Address _____ Rehired? Check if yes
Number, Street City Zip Gender Male Female

Email _____ Agency Name Churchill County

Employer 625031 - State of Nevada DCP 625032 - State of Nevada DCP Political Subdivision Location Code (LOC) N/A _____

DEFERRAL ELECTION (Minimum \$35.00 per pay period or \$70.00 a month)

Deferral Amount \$ _____ per pay period Pre-tax (regular) And/Or \$ _____ per pay period Post-tax (Roth)
 Effective Date: This agreement will be effective the first payroll period of the month following the date this form is received and processed by the payroll department.

BENEFICIARY INFORMATION (if you need additional space please attach an additional page with the requested information.)

I designate the following beneficiary(ies) in accordance with the 457(b) Deferred Compensation Plan. Percentages must total 100%.

	Complete Legal Name (please print)	Relationship	Primary %	Contingent %
1.				
2.				
3.				
4.				

EMPLOYEE AGREEMENT TO PARTICIPATE IN NEVADA PUBLIC EMPLOYEES' DEFERRED COMPENSATION PROGRAM

The State of Nevada (the 'employer') has established an Internal Revenue Code Section 457(b) Deferred Compensation Plan (the 'Plan') for the benefit of its employees. The Plan provides that eligible employees may elect to join and become participants in the Plan (subject to the limitations established in the Plan) upon executing and filing a Participation Agreement with the employer.

The employer and employee agree the following:

- Employee has received a packet of information outlining the terms of the Plan.
- Employee elects to participate in the Plan and agrees to defer compensation to the Plan in accordance with the Plan and Internal Revenue Code (Code). The maximum amount that may be deferred under the Plan for the current year is generally the lesser of 100% of compensation or the applicable IRS annual dollar limit. Minimum deferral is \$35.00 per pay period.
- Employee agrees that all rights to the deferred compensation plan shall be governed by the terms and conditions of the Plan and Code.
- Employee agrees that the elections indicated above will remain in effect until later changed or revoked by the employee or contributions during any year reach the maximum dollar amount allowed under the Plan and Code.
- Employee understands and elects to utilize the State of Nevada EZ Enrollment / Participation process and will have contributions to the Nevada Public Employees' Deferred Compensation Program invested in the default fund identified below, which has been designated by the employer. The employee further understands that investment allocations may be changed at any time.

TO TRANSFER/CHANGE INVESTMENTS CALL: 1-855-467-3868 (855-GORETNV) or VISIT nevada.beready2retire.com.

Your Date of Birth	Fund Name	Fund ID
Born before 01/01/1948	Vanguard Target Retirement Income Investor	5D
Between 1/1/1948 and 12/31/1952	Vanguard Target Retirement 2015 Investor	1I
Between 1/1/1953 and 12/31/1957	Vanguard Target Retirement 2020 Investor	5E
Between 1/1/1958 and 12/31/1962	Vanguard Target Retirement 2025 Investor	5G
Between 1/1/1963 and 12/31/1967	Vanguard Target Retirement 2030 Investor	5F
Between 1/1/1968 and 12/31/1972	Vanguard Target Retirement 2035 Investor	5H
Between 1/1/1973 and 12/31/1977	Vanguard Target Retirement 2040 Investor	6X
Between 1/1/1978 and 12/31/1982	Vanguard Target Retirement 2045 Investor	5T
Between 1/1/1983 and 12/31/1987	Vanguard Target Retirement 2050 Investor	6Y
Between 1/1/1988 and 12/31/1992	Vanguard Target Retirement 2055 Investor	5P
Between 1/1/1993 and 12/31/1997	Vanguard Target Retirement 2060 Investor	5K
On or After 1/1/1998	Vanguard Target Retirement 2065 Investor	5N

I certify that the information is true, accurate and complete.

RETURN FORM TO:

NDC OFFICE
 100 N. Stewart St., Suite 100
 Carson City, NV 89701
 Phone: 775.684.3397
 Fax: 775.684.3399
 Email: deferredcomp@defcomp.nv.gov
 Website: http://defcomp.nv.gov/

Participant's Signature _____ Date _____

NDC Personnel Only _____ Date _____

Revision Date: 02/11/2022

69625691ENROLLMENTN



IRC 457(b) Deferred Compensation Plans

Plans of deferred compensation described in IRC section 457 are available for certain state and local governments and non-governmental entities tax exempt under IRC Section 501. They can be either eligible plans under IRC 457(b) or ineligible plans under IRC 457(f). Plans eligible under 457(b) allow employees of sponsoring organizations to defer income taxation on retirement savings into future years. Ineligible plans may trigger different tax treatment under IRC 457(f).

Who can establish a 457(b) plan?

The organization must be a state or local government or a tax-exempt organization under IRC 501(c).

How do 457(b) plans work?

Employers or employees through salary reductions contribute up to the IRC 402(g) limit- \$22,500 in 2023 (\$20,500 in 2022; \$19,500 in 2021 and in 2020; \$19,000 in 2019) on behalf of participants under the plan. See 457(b) plan contribution limits.

What are the advantages of participating in a 457(b) plan?

There are significant tax advantages for participants in a 457(b) plan:

- Contributions to a 457(b) plan are tax-deferred.
- Earnings on the retirement money are tax-deferred.

Can a 457(b) plan include designated Roth accounts?

Yes, a governmental 457(b) plan may be amended to allow designated Roth contributions and in-plan rollovers to designated Roth accounts.

Choose a 457(b) plan

- Publication 4484, Choose a Retirement Plan for Employees of Tax-Exempt Government Entities [PDF](#)
- Non-governmental 457(b) deferred compensation plans

Establish a 457(b) plan

- Revenue Procedure 2004-56, 457(b) Model Language
- Revenue Ruling 2004-57, Union-administered 457 Plan

Participate in a 457(b) plan

- 457(b) plan contribution limits
- Unforeseeable emergency distributions from 457(b) plans
- Revenue Ruling 2010-27 - Examples of unforeseeable emergencies
- Who can participate in a 457(b) Plan

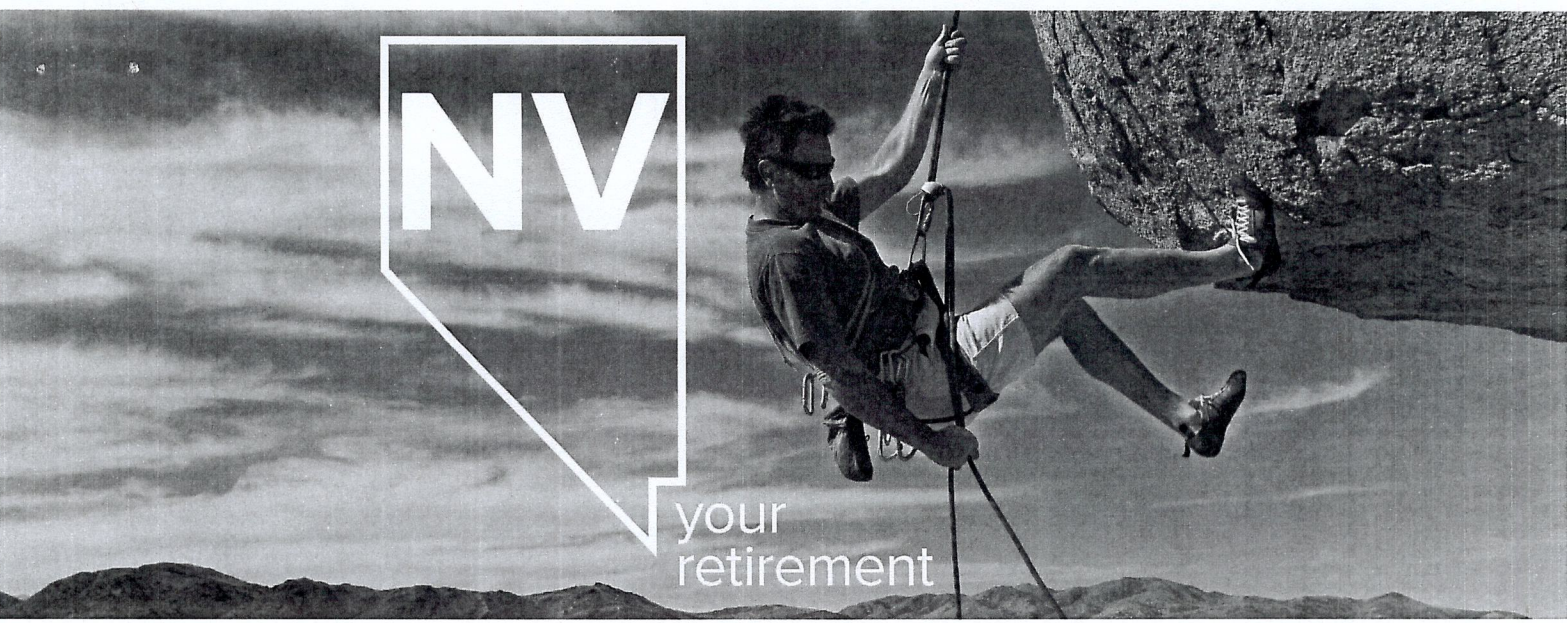
Operate and maintain a 457(b) plan

- 457 Final Regulations (T.D. 9075), July 11, 2003
- Notice 2003-20, 457(b) Reporting Requirements [PDF](#)
- IRC 501(c)(3) [↗](#)

Correct a 457(b) plan

- 457(b) submissions to Voluntary Compliance
- Correcting Plan Errors

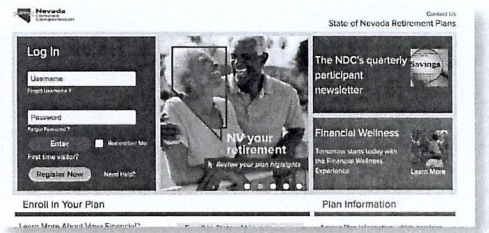
Page Last Reviewed or Updated: 29-Aug-2023



How to enroll online

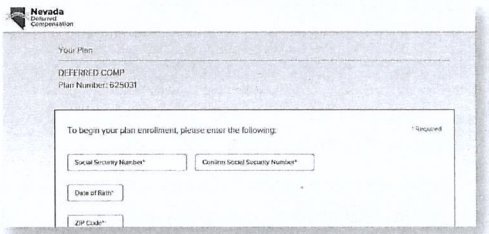
Visit nevada.beready2retire.com

You'll need about 5-10 minutes to complete the enrollment process. Click the appropriate *Enroll in* link based on who your employer is. After you've followed these steps and enrolled, you will be mailed a password to access your new NDC account online.



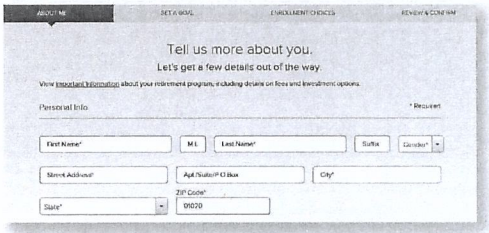
Start with some personal information

First, confirm that the Plan Number at the top of the page matches your employer (625031 - State employees, 625032 - City, county and non-State employees, 625033 - NSH employees). Then complete the information requested. This includes providing your Social Security number, date of birth, and zip code.



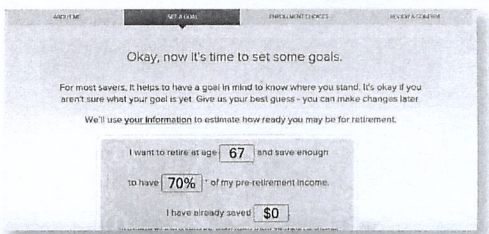
Tell us more about you

On this screen, you'll need to provide information such as your name, home address, email address, annual salary, and the number of pay periods per year.



Set your savings goals

The information you'll provide here will help estimate how ready you may be for retirement. You'll need to provide the age you want to retire, how much of your income you'll want to replace in retirement, and what you've already saved toward that goal.



Nevada Public Employees'
Deferred Compensation Program
How to enroll online



Select an investment option

Based on the information you've provided to this point, you'll see an estimate of how much income you'll be able to replace in retirement.

To contribute, you must deduct at least \$35.00 per biweekly pay period or \$70.00 per month from your salary.

Choose where to invest the contributions from your paycheck in the *Select an investment option* section. If you do not know which investment option to choose, you can select a Target Retirement Date Fund based on your date of birth. This is the default investment option designated by your employer. Your investment allocations may be changed at any time after your enroll.

To select a Target Date Fund in this section, go to *Get There Myself > Typical Approach > Expand All Items* to find the full list of investment options and choose the Vanguard Target Retirement Date Fund by the year closest to your estimated retirement age 67. You can continue once your investment selection totals 100%.



Name your beneficiary(ies)

Click *Elect Now* to begin the beneficiary election process with your marital status. If you're married, your spouse must be the primary beneficiary to complete online. Complete the required information and click *Submit*.

If you're married and want someone other than your spouse as primary beneficiary, click *Elect Later*. You and your spouse will need to complete, sign and submit a paper beneficiary form. You can request a Beneficiary Designation Form by calling the NDC Plan Information Line at **(855) GO-RET-NV** (467-3868).

Now let's talk about beneficiaries.

A beneficiary can be any person or entity you choose to receive the benefits of your retirement account after you die. If you do not designate any beneficiaries on the beneficiaries you designate the beneficiary benefits will be paid as mentioned by your plan document or as allowed by your retirement plan. Please consult with your employer or plan administrator for additional information.

Before selecting your beneficiaries, please confirm the following: *Required

You can update or add additional beneficiary(ies) any time after enrollment.

Confirm your enrollment choices

Review and confirm the information you provided. This includes your personal and employment information, investment choice, and beneficiary election.

When you're ready to enroll, check the acknowledgment box and click *Enroll Now*. Your online enrollment is complete, but you must also complete a Payroll Contribution Form from defcomp.nv.gov and return it as directed for processing. Welcome to the Nevada Deferred Compensation Plan!



Go mobile!

Download the free Voya Retire mobile app from your favorite app store.
Search keyword: Voya Retire.

IMPORTANT: The illustrations or other information generated by the calculators are hypothetical in nature, do not reflect actual investment results, and are not guarantees of future results. This information does not serve, either directly or indirectly, as legal, financial or tax advice and you should always consult a qualified professional legal, financial and/or tax advisor when making decisions related to your individual tax situation.

Questions?

Call the NDC Plan Information Line at **(855) GO-RET-NV** (467-3868) weekdays between 5:00 a.m. – 6:00 p.m., PT except on stock market holidays.

Plan administrative services are provided by Voya Institutional Plan Services, LLC (VIPS). VIPS is a member of the Voya® family of companies and is not affiliated with the State of Nevada Public Employees' Deferred Compensation Program.

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NIV

your
retirement

Nevada Public Employees'
Deferred Compensation Program
Summary Plan Document



Nevada
Deferred
Compensation



Nevada Deferred Compensation

STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Steve Sisolak
Governor

Laura E. Freed
Director

Colleen Murphy
Deputy Director

Rob Boehmer
Executive Officer

PUBLIC EMPLOYEES' DEFERRED COMPENSATION PROGRAM

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Telephone 775-684-3398 | Fax 775-684-3399 | defcomp.nv.gov

Dear Participant:

On behalf of the Nevada Public Employees' Deferred Compensation Program (NDC), I would like to congratulate you for taking advantage of this great opportunity to invest in your financial wellness now and in the future. Establishing an NDC Account is one of the most important steps you can take in creating a personal financial wellness plan for you and/or your family. By beginning your pre-tax and/or after-tax contributions now, you will be able to participate in potential immediate and future tax benefits. Additionally, you will be building a savings plan that can eventually supplement your NVPERS Pension, Social Security, and/or any other financial resources that you may receive upon retirement or separation from Government Service.

Attached is the Summary Plan Document which gives a "Plain English" explanation of the provisions, policies, and rules that govern the NDC Plan. I encourage you to read through this Summary Plan Document. The decisions you make today about your financial future will be enhanced by understanding how this plan can benefit you and your family now and in the future. Should you desire to have a full copy of the Plan Document, want more information, or have any further questions or concerns, please feel free to contact the Nevada Deferred Compensation Administrative Office directly at (775) 684-3398 or 775-684-3397; you can also visit our website at <http://defcomp.nv.gov/>.

In conclusion, please allow me to formally welcome you to the NDC Program. We look forward to working with you now and through your financial wellness journey while helping you to supplement and prepare for your retirement. Again, thank you, and if you have questions or would like any further information, please do not hesitate to contact us.

Regards,

Rob Boehmer
Executive Officer



Summary Plan Document

This Summary Plan Document explains the provisions, policies and rules that govern the Nevada Public Employees' Deferred Compensation (NDC) Plan. The NDC Plan document contains details of the provisions of the Plan. If a conflict exists between this Summary and the Plan document, the Plan document governs.

NDC is a voluntary retirement savings plan (offered by your employer) designed to increase your personal savings for retirement, serve as an essential supplement to your NVPERS pension or other retirement plan, and possibly lower your current taxable income. This Plan has been adopted pursuant to Nevada Revised Statute (NRS) 287.250 – 287.370, and Internal Revenue Service (IRS) Code Section 457(b).

Joining the Plan

Enrolling in NDC is one of the most important and valuable decisions you can make while working for the State of Nevada or a participating employer. You can receive all the necessary enrollment information on the NDC websites at defcomp.nv.gov and nevada.beready2retire.com, by calling the NDC Administrative Office at **(775) 684-3398**, or by calling the NDC contracted recordkeeper, Voya Financial, on the Plan Information Line toll-free at **(855) GO-RET-NV** (467-3868).

Eligibility

All current State of Nevada and Nevada System of Higher Education (NSHE) employees are eligible to participate in the Plan. Public employees of other qualified political subdivisions that have executed an inter-local contract to participate in the Plan are also eligible.

Contributing to the Plan

You may contribute \$35.00 per biweekly pay period or \$70.00 a month up to the annual IRS contribution limit before any available catch-up contribution. Contributions to the plan may be made as before-tax contributions, after-tax contributions (Roth) or a combination of both. Please note maximum contribution amounts apply to the total yearly contribution amounts (see chart below) regardless of whether you choose before-tax, Roth or a combination.

Age 50 Catch-Up Contributions

In the calendar year you reach age 50, and each year thereafter, the law permits you to make Age 50 Catch-Up contributions. The Age 50 Catch-Up limit for the year is shown below. These amounts are in addition to the regular contribution limit. The Age 50 Catch-Up cannot be used simultaneously with the Special 457(b) 3-Year Catch-Up.

Special 457(b) 3-Year Catch-Up Provision

The Special 457(b) 3-Year Catch-Up provision allows you to contribute more than the amount to the Plan permitted under the regular contribution limit to “catch up” for earlier years of service when you may not have contributed the maximum amounts allowed.

Using this Catch-Up provision takes advanced planning. You should call to schedule a meeting with a member of the NDC Administrative Staff or a representative from NDC’s contracted recordkeeper, Voya Financial, four (4) to five (5) years prior to the year that you expect to elect as your retirement year to discuss using the 3-Year Catch-Up provision and to ensure proper planning.

Facts you should know about the Special 457(b) 3-Year Catch-Up provision:

- To be eligible, you must have satisfied the criteria to receive a benefit (without reduction) from NVPERS.
- You are within three (3) years before the year that you expect to elect as normal retirement age.
- You must have amounts underutilized/unused from previous years you were eligible to participate in the 457(b) plan in order to qualify.
- This provision allows you as an employee to contribute more than the regular contribution limit (up to double the current year’s declared contribution limit each year for three (3) consecutive years), based on the amount of prior underutilized contributions from previous years.
- Contributions must be made through payroll deductions only.
- The window of opportunity to take advantage of the 3-year Catch-Up is within the three (3) consecutive calendar tax years prior to the year that you have elected as your Normal Retirement Age.
- The 3-Year Catch-Up is a “Once in a Lifetime” opportunity that may be used one (1) time only.

Tax Saver’s Credit

This year’s Adjusted Gross Income (AGI) limit for the saver’s credit (also known as the retirement savings contributions credit) for low- and moderate-income workers is listed in the chart below.

Year	Regular Contribution Limits	Age 50 & Over Catch-Up Contribution Limits*	Special Catch-Up Contribution Limits*	Adjusted Gross Income (AGI) Limits
2020	100% of compensation up to: \$19,500	For participants age 50 or older, 100% of compensation up to: \$26,000	The total of the regular limit plus missed contributions up to: \$39,000	\$65,000 for married filing jointly \$48,750 for heads of household \$32,500 for singles or married filing separately

* Participants eligible for both catch-ups in the same year cannot only use both in the same year. They can use the catch-up that permits the greatest contribution.

Choosing Where to Invest Your Money

You can choose to invest your contributions, in 1% increments up to 100%, in any combination of the following:

Tier 1 – Do-it-For-Me with Vanguard Target Retirement Date Funds

It's estimated that the majority of retirement investors don't have the time or desire to select and track their investments. Target Retirement Date Funds are designed to help those Plan participants who are unsure how to allocate their investments or want to select an investment approach that automatically incorporates an asset allocation strategy.

To select the appropriate Target Retirement Date Fund, simply determine the Fund with the 5-year increment that is closest to the year you plan to begin withdrawing funds in retirement, or simply complete the NDC EZ Enrollment Form which determines the most appropriate Target Retirement Date Fund for you based on an assumed retirement age of 65.

Tier II – Do-it-Yourself by actively or passively managing your investments

Participants may design their own asset allocation from the core menu of individual investment options. In each asset class, an index fund is available for participants who desire a passive investment strategy.

For additional information on the investment options or for a fund prospectus, you can contact the Plan Information Line toll-free at **(855) GO-RET-NV** (467-3868). Before investing, carefully consider the fund's investment objectives, risks, charges and expenses. The fund prospectus contains this and other important information.

Stability of Principal Investment

The Voya Fixed Account – 457/401 II is offered at the crediting rate of **3.10%** for 2020 and 2021. The Voya Fixed Account is available through an annuity contract issued by Voya Retirement Insurance and Annuity Company ("VRIAC"). The Voya Fixed Account is an obligation of VRIAC's general account which supports all of the company's insurance and annuity commitments. The interest rate guarantees under the contract are subject to VRIAC's claims-paying ability.

Transferring Money Among the Funds

You may transfer existing assets in your NDC account from one plan investment option to another, depending on restrictions imposed by the Plan. Transfers may be requested by calling the Plan Information Line toll-free at **(855) GO-RET-NV** (467-3868). All transfer requests received prior to the close of the New York Stock Exchange (normally 1:00 p.m. PT) will be processed at the business day's closing price.

Self-Directed Brokerage Account through TD Ameritrade

The NDC Plan offers participants a self-directed brokerage account (SDBA) option through TD Ameritrade. There is a \$5,000 minimum NDC account balance to participate, but the SDBA gives you the opportunity and flexibility to choose your own investments. You can select from publicly traded stocks, ETFs, fixed income securities and a broad range of mutual funds, including No Transaction Fee (NTF) mutual funds. For more information about the TD Ameritrade Self-Directed Brokerage Account, please read the SDBA Plan Highlights at nevada.beready2retire.com.

You should consider the investment objectives, risks and charges and expenses of any EFT, mutual fund or other investment company carefully before investing. To obtain a prospectus containing this and other important information, please call a TD Ameritrade representative at (866) 766-4015. Please read the prospectus carefully before investing.

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Vanguard Investment Restriction

Each Vanguard fund in the NDC investment lineup requires a 30-day wait period to transfer back into the same fund.

Voya Equity Wash Restriction Provision

Direct transfers between the Voya Fixed Account – 457/401 II and a 'competing' fund are not allowed. This is called an equity wash restriction. Direct transfers between the Voya Fixed Account – 457/401 II and the TD Ameritrade Self-Directed Brokerage Account are considered competing investments and is subject to the equity wash provision.

Direct transfers from the Voya Fixed Account – 457/401 II to the TD Ameritrade SDBA are not permitted. Transfers from the Voya Fixed Account 457/401 II to any other fund must wait 90 days before it can be available to transfer into the TD Ameritrade SDBA. For more information regarding transfer restrictions, please call the Plan Information Line toll-free at **(855) GO-RET-NV** (467-3868).

Withdrawing Money From Your Account

You are able to withdraw money from your account while you are working and after you separate from service. The following sections outline the distribution options and the circumstances for each instance.

Distribution Options – While Still Working

Generally, you cannot withdrawal money from your NDC account before you leave employment with the State of Nevada, NSHE or a qualified political subdivision. However, there are specific circumstances under which a withdrawal may be taken prior to leaving public employment. The conditions under which benefit payments can be made while you are still working are:

- Unforeseen Emergency Withdrawals
- Small Inactive Account Withdrawal of up to \$5,000
- Absence due to qualified military service
- Purchase Retirement Service Credit

Unforeseen Emergency Withdrawal

You may request an Unforeseen Emergency Withdrawal to pay for expenses related to a severe financial emergency. Payments can only be made to the extent that insurance or money available from other sources does not cover your hardship expenses. To qualify, the emergency must result from:

- A sudden and unexpected illness or accident not reimbursed by insurance
- A loss of property due to casualty not reimbursed by insurance, or
- Another similar extraordinary and unforeseen circumstance arising as a result of events beyond your control.

Small Inactive Account Withdrawal

You may take advantage of a one-time provision to withdraw up to \$5,000 of your NDC account if you have not used this provision before and meet the following requirements:

- You are still working for your employer.
- You have an NDC account value of less than \$5,000 excluding any assets you may have in a rollover account.
- You have not contributed at any time in the last two years.

Using Pre-Tax Plan Assets to Purchase Retirement Service Credit

You may use your pre-tax NDC plan account assets to purchase retirement service credit under a governmental defined benefit plan, such as credit in the Nevada Public Employees' Retirement System (NVPERS).

There are two steps to purchase retirement service credits. First, you must obtain documentation from NVPERS or other governmental retirement system affirming your eligibility to purchase the service credit and the purchase amount. Then you must contact the NDC Administrative Office or Plan Information Line directly to obtain, complete, and submit (In Good Order) the necessary forms to liquidate your pre-tax NDC account at the desired amount. The Plan will liquidate those assets to purchase the retirement service credit and send a check directly to the appropriate retirement system.

Distribution Options – When You Separate from Service

When you permanently leave work with the State of Nevada, NSHE, or a qualified political subdivision, you may decide either to begin to receive payments or defer payments to a future date, but not later than under the IRS minimum distribution requirements (the later of you reaching age 72 or retiring from the employer participating in this Plan). If you choose to defer payments, you will continue to accumulate earnings until benefits are paid to you. In addition, upon your death, amounts will be paid to the beneficiaries you have designated under the Plan.

Special Provisions for Military Personnel

Participants who are absent from employment due to qualified active duty military service and receive differential wage payments are treated as active employees for the purpose of participation in the Plan. This means that differential wage payments are treated as compensation that is eligible for contribution into the Plan.

To Begin Distribution

To initiate a payout for any of these reasons, call the Plan Information Line toll-free at **(855) GO-RET-NV** (467-3868) to complete the necessary forms. You may receive benefits under the eligible circumstances in a variety ways. You may:

- Take a one-time full withdrawal of your NDC account
- Establish a regular period payment of benefits to be paid monthly, quarterly, semi-annually or annually

- Take a partial withdrawal of your NDC account
- Defer receiving your benefits to a later date

As long as there is a balance in your account, you may change your benefit payment option at any time.

Taxes on Distributions

The amount of federal and state income taxes (if applicable) that are withheld from benefit payments is dependent on which benefit payment option you select.

- Lump sum distributions and periodic payments of less than ten years (except when this is a Required Minimum Distribution) are subject to a mandatory 20% federal income tax withholding.
- Period payments scheduled to continue ten years or more or to be paid over your lifetime, Required Minimum Distributions, and withdrawals for Unforeseen Emergencies are subject to 10% federal income tax withholding.

Distributions are reported annually on IRS Form 1099R, which is issued in January following the calendar year in which the distribution was made. You are encouraged to talk with your tax advisor before deciding to take your distribution.

Early Distribution Penalties

Unlike other retirement plans, distributions from an IRC 457(b) plan are NOT generally subject to an IRS 10% premature distribution penalty tax, regardless of age. However, if you roll amounts into the NDC Plan from other non-457(b) plans, those rollover amounts will continue to be subject to the IRS 10% premature distribution penalty tax when withdrawn, unless you meet an IRS-permitted exception.

Required Minimum Distributions

Participants must begin receiving required minimum distributions (RMDs) from the Plan by April 1 of the calendar year following the later of:

- The year in which they reach age 72, or
- The year in which they leave employment with the employer sponsoring the plan

Participants who do not receive required minimum distributions by the required dates, timely in accordance with the IRS requirements, or who withdraw less than the minimum amount the law requires, must pay a nondeductible IRS excise tax equal to 50% of the amount not timely taken.

RMDs are not eligible for rollover and are calculated in accordance with Treasury Regulations.



Additional Information

Plan Fees

The Plan's recordkeeping, compliance and administrative costs are paid for by participants. A per-account cost of \$10.25 is assessed quarterly on all participant accounts with a total balance of \$1,000 or more, regardless of how they are invested. The \$10.25 charge will show as a line item on your quarterly statement.

Each of the investment options offered by the Plan has a fund operating expense. In addition, some mutual fund companies share fund revenue with the Plan's contracted recordkeeper, Voya. The fee amounts vary based on the investment option and are deducted directly from the fund's daily price. Any revenue received by the contracted recordkeeper from the mutual fund company that is in excess of the recordkeeping costs is credited back to participant accounts and noted as a line item on your quarterly account statements. For a complete description, please refer to the fund prospectus or visit the NDC participant website at nevada.beready2retire.com.

The fee structure allows many participants to keep a greater proportion of their investment dollars by applying the same cost regardless of the investment options they chose. It also ensures that the cost of administering the Plan is shared equitably by all participants.

Keeping Track of Your Account

You can keep track of your account information by registering and logging into your NDC account at nevada.beready2retire.com. You will receive quarterly NDC account statements by mail from Voya, but you can sign up for e-Delivery to receive your NDC statements and notifications electronically instead of by paper. Just log in and go to *My Profile > Communication Preferences*.

Designation of Beneficiary

You must designate a beneficiary to receive your money in the Plan in the event of your death. You may name more than one beneficiary and specify the percentage of the Plan balance that each beneficiary is to receive. A beneficiary may be a person, trust, or organization, although naming someone other than an individual may have implications for the IRS minimum distribution requirements. Please discuss your beneficiary designations with your legal counsel or tax advisor. You can designate, review, or change your beneficiary online by logging into your NDC account at nevada.beready2retire.com.

Plan Information Line

Most of the account transaction and management capabilities that you can perform on the website can also be conducted through the Plan Information Line toll-free by calling **(855) GO-RET-NV** (467-3868) and using the automated system. If you need help with any transaction or if you have questions about your account, Customer Service Associates are available weekdays from 5:00 a.m. to 6:00 p.m., PT, except on stock market holidays.



CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: February 14, 2024
Re: Discussion and possible action regarding and aerial contract with Frey Spray LLC for
\$1,600.00 per hour.

Attached is the aerial bid from Jerry Frey for the 2024 season. His contract rate last year was \$1,700.00. We know that we rely on his aerial service many times during the season so that getting this approved is a step in the right direction with the start of the season. At this point, his service is our only large acreage option for "adulticiding" which is the treatment of adult mosquitoes, versus truck fogging significantly smaller acreage during the course of one evening.

Recommendation: Board approval of this 2024 Aerial contract with Frey Spray LLC. Thank you!

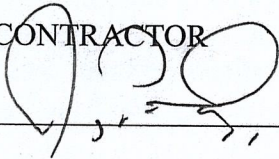
AERIAL PESTICIDE APPLICATION CONTRACT

In consideration of the mutual obligations set forth herein, the Churchill County Mosquito, Vector and Noxious Weed Abatement District (Note: full name) and Frey Spray, Inc. (Contractor) agree as follows:

1. Contractor agrees to perform services as required by this contract at the rates listed below:
 - A. Supply aerial application in accordance with specifications for liquid spray application at a cost of: \$ 1600⁰⁰ per hour
 - B. Supply aerial application in accordance with the specifications of ULV (ultra low volume) application at a cost of: \$ 1600⁰⁰ per hour
 - C. Supply aerial application in accordance with specifications for dry application at a cost of: \$ 1600⁰⁰ per hour
2. Application, handling and storage of pesticides by Contractor shall be in strict conformity with all applicable federal, state and local laws, regulations and requirements. Contractor warrants that he shall, at all times, be properly licensed and certified by the appropriate agencies for the application, handling and storage of pesticides under this agreement, and for the operation of aircraft used in such operations.
3. Pesticides to be applied shall be only those specified by District. Application shall be by aerial spraying in accordance with specifications, calibrations and application rates specified by District and the pesticide manufacturer. Contractor shall adhere to such specifications and application rates. In the event that, as a result of improper application techniques, mosquito populations are not reduced to a level determined to be acceptable by the District, Contractor shall not be entitled to compensation and shall compensate District for the full cost to the District of the pesticide applied. Such compensation may be withheld from any other funds due or to become due from the District.
4. District representatives may inspect and monitor all storage, handling, and application procedures used by contractor.
5. Contractor shall furnish storage space for pesticides to be applied.
6. Contractor shall furnish any necessary ground support to insure uniform coverage of pesticides during spray operations.

7. Contractor shall maintain and permit District to inspect records showing date, location, type of pesticide, quantity used and number of acres treated. Each invoice submitted by Contractor for payment shall be accompanied by a copy of the applicable records, with the exact time of application if requested by the District.
8. Contractor shall provide spraying service for the entire geographical area of Churchill County and shall cooperate and assist District in obtaining any permits or grants of permission necessary to allow the spraying of pesticides. Spray services shall be provided within 24 hours of District's request, subject to federal and state regulations regarding pesticide application as well as weather and flying safety factors permitting.
9. Contractor is an independent contractor and in no sense shall be considered an employee or agent of District. Contractor shall provide State Industrial Insurance coverage for its employees. Contractor shall provide, at its own expense, aviation (third party) liability insurance of not less than \$1,000,000 and chemical liability insurance of (\$100,00 bodily injury, \$300,00 each occurrence & \$100,000 property damage.) Evidence of coverage thereof (in writing) will be submitted with the appropriated contract documents to the District, naming Churchill County Mosquito & Weed Abatement District trustees and employees as additional insured. Contractor shall be solely responsible for and shall indemnify and hold District, its officers and employees, harmless against any and all claims, liabilities, losses, damages or injuries to any person or entity, including any of such by way of indemnification or contribution due to personal injury, death, or property damage arising directly or indirectly from the performance of services under this agreement.
10. Contractor shall be compensated for its services as provided in paragraph 1 herein.
11. This agreement may be terminated by either party with thirty (30) days written notice.
12. Anticipated duration of the Contract shall be from February 1, through November 30, 2024.

CONTRACTOR



CHAIRMAN, CCMVNWAD Board of Trustees

DISTRICT MANAGER

Dated: Feb 26, 2024

Dated: _____

Dated: _____

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: February 14, 2024

Re: Discussion and possible action regarding an aerial contract with Morris Ag Air for
\$2,200.00 per hour.

We had a contract with Morris Air and Ag last year and used their service twice during the season. They are set up to provide a way to aeriually treat larvae (juvenile mosquitoes in the water) over a larger area than what Frey Spray can provide in a single flight. Given that we have another good water year, it would be wise to have this available as one of our tools to be used in operations. They provide the equipment and associated fuel costs. See aerial bid information attached.

Recommendation: Board approval of a contract with Morris Ag and Air for aerial services at a rate of \$2,200.00 hour.

AERIAL PESTICIDE APPLICATION CONTRACT

In consideration of the mutual obligations set forth herein, the Churchill County Mosquito, Vector and Noxious Weed Abatement District (Note: full name) and MORRIS AG AIR & SOILS Contractor) agree as follows: INC.

1. Contractor agrees to perform services as required by this contract at the rates listed below:
 - A. Supply aerial application in accordance with specifications for liquid spray application at a cost of : \$ 2200 per hour
 - B. Supply aerial application in accordance with the specifications of ULV (ultra low volume) application at a cost of: \$ 2200 per hour
 - C. Supply aerial application in accordance with specifications for dry application at a cost of: \$ 2200 per hour
2. Application, handling and storage of pesticides by Contractor shall be in strict conformity with all applicable federal, state and local laws, regulations and requirements. Contractor warrants that he shall, at all times, be properly licensed and certified by the appropriate agencies for the application, handling and storage of pesticides under this agreement, and for the operation of aircraft used in such operations.
3. Pesticides to be applied shall be only those specified by District. Application shall be by aerial spraying in accordance with specifications, calibrations and application rates specified by District and the pesticide manufacturer. Contractor shall adhere to such specifications and application rates. In the event that, as a result of improper application techniques, mosquito populations are not reduced to a level determined to be acceptable by the District, Contractor shall not be entitled to compensation and shall compensate District for the full cost to the District of the pesticide applied. Such compensation may be withheld from any other funds due or to become due from the District.
4. District representatives may inspect and monitor all storage, handling, and application procedures used by contractor.
5. Contractor shall furnish storage space for pesticides to be applied.

6. Contractor shall furnish any necessary ground support to insure uniform coverage of pesticides during spray operations.
7. Contractor shall maintain and permit District to inspect records showing date, location, type of pesticide, quantity used and number of acres treated. Each invoice submitted by Contractor for payment shall be accompanied by a copy of the applicable records, with the exact time of application if requested by the District.
8. Contractor shall provide spraying service for the entire geographical area of Churchill County and shall cooperate and assist District in obtaining any permits or grants of permission necessary to allow the spraying of pesticides. Spray services shall be provided within 24 hours of District's request, subject to federal and state regulations regarding pesticide application as well as weather and flying safety factors permitting.
9. Contractor is an independent contractor and in no sense shall be considered an employee or agent of District. Contractor shall provide State Industrial Insurance coverage for its employees. Contractor shall provide, at its own expense, aviation (third party) liability insurance of not less than \$1,000,000 and chemical liability insurance of (\$100,00 bodily injury, \$300,00 each occurrence & \$100,000 property damage.) Evidence of coverage thereof (in writing) will be submitted with the appropriated contract documents to the District, naming Churchill County Mosquito & Weed Abatement District trustees and employees as additional insured. Contractor shall be solely responsible for and shall indemnify and hold District, its officers and employees, harmless against any and all claims, liabilities, losses, damages or injuries to any person or entity, including any of such by way of indemnification or contribution due to personal injury, death, or property damage arising directly or indirectly from the performance of services under this agreement.
10. Contractor shall be compensated for its services as provided in paragraph 1 herein.
11. This agreement may be terminated by either party with thirty (30) days written notice.
12. Anticipated duration of the Contract shall be from February 1, through November 30, 2023.

CONTRACTOR

Michael Morris

Dated: 3.5.24

CHAIRMAN, CCMVNWAD Board of Trustees

Dated: _____

DISTRICT MANAGER

Dated: _____

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: February 14, 2024

Re: Discussion and possible action regarding District Manager, Nancy Upham's evaluation .

I will defer to Legal Counsel, Joe Sanford to work through this evaluation process as he compiled your individual evaluations.

Thank you!

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: February 14, 2024

Re: Discussion of the hiring and transition process for the District Manager position.

I will defer to Legal Counsel, Joe Sanford, to walk us through the process of hiring a District Manager and the transition process that the District will need to work through in this process however long it takes to handle District Manager, Nancy Upham's retirement request.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: February 14, 2024
Re: Discussion and possible action regarding initiating a website service contract with Streamline for "One-Time Build" cost of \$1,500.00 and a monthly maintenance charge of \$225.00..

We have been communicating with a company named "Streamline, Inc." who provides website creation and management. We have had a few meetings with them online and they have provided some good information that we can discuss.

We will discuss how much the District has paid our IT person to get where we are with our website. This is relevant to this subject as we do not want to duplicate the effort in a maintenance arrangement. There is a lot that we can do in-house without a monthly maintenance arrangement however, if the Board were to want a professional company to do this work, Streamline does provide this service to other Mosquito and Vector Districts.

The most significant point that they brought to our attention is the fact that websites need to have ADA compliance. Without getting into too much detail on this memo, we plan to review what they mean by this compliance, at the Board meeting.

Recommendation: Discussion as to our current status with our website, the amount of time it takes to maintain this website in-house and whether we feel that this is something that we can do at an administrative level or whether we want to farm this out to another company for efficiency purposes. This is mostly at a discussion level and any questions from our Trustees can be asked and agendized for a later meeting. We notified them that at this expense, we would like to have Board approval of it and that it may take a few meetings to work through the effort. Thank you for your input.



Streamline Platform - Subscription Agreement

CUSTOMER: **Churchill County Mosquito, Vector, and Noxious Weed Abatement District**

ORDER DATE: **02 / 14 / 2024**

This Software as a Service Agreement ("Agreement") is entered into on the start date listed below, between Streamline (DBA of Digital Deployment, Inc.) with a place of business at 3301 C Street #1000, Sacramento, CA 95816 ("Company"), and the Customer listed above ("Customer"). This Agreement incorporates the [Streamline Terms of Service](#). W9 is available online. **Most customers prefer annual billing for convenience, but all subscriptions are cancellable anytime with a written 30-day notice.**

DESCRIPTION OF SERVICES: See Page 2 for an overview of what Streamline Web includes, and for more information please review our [subscription-based website toolkit for local government](#).

SUBSCRIPTION ORDER:

Name	Price
Streamline Web	\$225.00

One-Time Build Costs: **\$1500**

Order #: **15896121355**

Invoice Frequency: **Monthly**

Original Order? **Original**

Additional Billing Details:

Billing Start Date: **1/4/2024**

Paying with check?

Mail the check to: PO Box 207561, Dallas, TX 753207561

Billing Person:



Phone:



Billing Address:

Email:

City, State, Zip:

Streamline:

Customer:

Name:

Name:

Title:

Title:

Date:

Date:

Signature:

Signature:



STREAMLINE

(916) 900-6619

info@getstreamline.com

www.getstreamline.com

3301 C Street #1000, Sacramento, CA 95816

What Your Subscription Includes



Technology

- **Easy-to-use website tool allows you to control your content** - no more waiting on a vendor or IT.
- **Built-in ADA compliance** (the platform is fully accessible out of the "box").
- **State-specific transparency dashboard** with checkpoints for all posting requirements.
- **Meeting dashboard with agenda reminders**, one-click agenda and minute upload that takes seconds.
- **Ongoing improvements** to existing features included at no cost - your software will never be out of date.



Setup and Training

- **Multiple options** for initial site build and migrating existing content.
- **Introduction to your state requirements** so you know what needs to be posted.
- **Training** for anyone on your staff via remote meeting to help you learn the system.
- **Free domain** included (acmemud.specialdistrict.org) or connect your own custom domain / web address.
- **Free SSL security certificate** so that your site is served over https and visitors are protected.



Ongoing Support

- **Unlimited support** is included for anyone on your staff responsible for updating the website.
- **Support system is built into your website** - get help with the click of a button.
- **Unlimited hosting** of content and files so you never have to "upgrade" your account.
- **Extensive knowledge base** of how-to articles and getting started guides are available 24/7.
- **Can't figure out how to send your question? That's ok, you'll have our technical support number, too.**

And if (when) your state passes additional website mandates, Streamline Web will be updated to help you comply as effortlessly as possible.



STREAMLINE

Dear Churchill County Mosquito, Vector, and Noxious Weed Abatement District,

I am pleased to submit this proposal to provide you with the Streamline platform.

Streamline has worked with more than 1,600 government entities to provide digital tools and assistants to reduce district risks through compliance with state and federal mandates, better engaging with their communities through their website, email, and social media, and saving time and money.

What special districts love most about Streamline



Accessibility

Streamline websites are ADA compliant and have a built-in ADA assistant to automatically resolve most issues.

[Learn More](#) 



Compliance

The built-in online compliance checklist presents all known legislation affecting your district in one dashboard.

[Learn More](#) 



Communication

Streamline's templates, email tools, and web forms make it easy for your district to be professional and transparent.

[Learn More](#) 



Online Payments


Streamline's built-in online payment collection system allows you to collect bills, sell products, and gather donations through your site.

[Learn More](#) 



Ease & Control


Streamline is designed with goof-proof templates, so anyone can confidently post an agenda or upload images without having to wait for a third party.

[Learn More](#) 



Training + Support

Free and unlimited training and support for all users. When you reach out for help, a real human will get back to you in less than an hour.

[Learn More](#) 

Sincerely,

Taylor Gordon

Taylor Gordon

Special District Manager, Streamline

(916) 313-7911

taylor@getstreamline.com

getstreamline.com



Case Study - Twain Harte Community Services District

Provides water, sewer, recreation and parks, fire protection, and hydroelectric services to the community of Twain Harte.



www.twainhartecsd.com

"The autonomy Streamline provides has given us the power to control our web presence, leading to efficiency of both time and money - not to mention the ability to have an informative, engaging, and up-to-date website."

— Tom Trott,
General Manager, 6 years.
Raised in Twain Harte.

By the Numbers:

20x

Increase in engagement with community surveys

\$10,000

Baseline cost of damage control avoided by Streamline's compliant website platform

\$35,000

annual savings due to autonomy, reduced outreach in more expensive channels like direct mail, reduced compliance costs, and ease of site management.

Background:

Twain Harte CSD plays a big role in their community by providing a variety of essential services, however finding an efficient way to communicate with the public wasn't always easy. While they had a website built by consultants on a free platform, it was so challenging to use that no one at the district could make changes. The result was only the most basic information was posted, the formatting was always a mess, and website usage suffered. This was particularly painful during emergency events, like the recent drought, when staff were then required to handle a large number of phone calls and walk-in inquiries, host community meetings, and send costly mailers.

Threefold Challenge:

1) The need to better engage and inform the community regarding their many public services, 2) the requirement to have a website that complies with both federal accessibility standards as well as increasing state mandates, including posting deadlines, and 3) to do all of this in the most cost-effective way to save taxpayer dollars for other important efforts.

Aside from compliance, the main thing they needed was autonomy. Hiring consultants to update the website was costly and often resulted in delayed information that didn't accurately reflect the district or their community - not to mention adding to the risk of a lawsuit for having an inaccessible or noncompliant website.

"Lawsuits just aren't an option for us. News like that is a big deal in rural areas - we recently watched another agency's reputation become damaged after a Brown Act violation." Trott estimated that recovery from this violation easily cost the agency thousands in public relations and advertising, not to mention several weeks of damage control by their team, including leadership and board members.

The Solution:

Enter Streamline Web, a website platform specifically designed for the needs of special districts. This provided Twain Harte with the tools required to build an ideal website which quickly became the primary communication channel. Furthermore, since Streamline Web was designed for non-technical users, all of this was completed by existing staff within Twain Harte CSD.

Most importantly, the team at Streamline updates the software to meet ever-changing state and federal requirements, which leaves one less thing for Twain Harte CSD, and all Streamline customers, to worry about.

The Result:

Since deploying Streamline Web, online engagement is at an all-time high. Previous district surveys would yield around 20 responses, and a recent online survey yielded 400+ submissions. Site engagement metrics and the email list have reached record-breaking levels, which include more community feedback on strategic initiatives than ever before. Costly, time-intensive communication channels like phone inquiries, community meetings, and mailers have been greatly reduced. Staff is now able to better focus on things that provide meaningful change in their community, like big capital improvement projects - and they can easily promote them online.

"Our website is our face to the community, and that face is best presented by district staff - people who live in our community. Streamline gives us the capacity to do this while remaining compliant."

Experience and Qualifications

Streamline has more than 1,600 government entities on its platform in 30 states with a 99%+ retention rate year over year for the past six years. Streamline has worked with special districts of all function types and sizes since its inception.

Communication to your community has never been easier:

Most districts it will take up to 5 hours to communicate with their community. Now you can post updates within minutes. We empower districts to write the narrative of their districts. With one-click comms you get full control of how to communicate to your community.

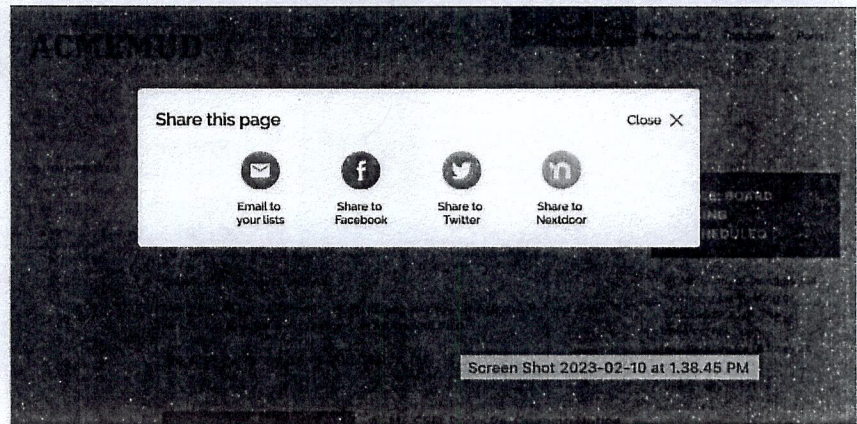
NEW Finally! A PR assistant

One-Click Comms

Our engage communication tool is like magic. It turns any webpage into an instant communications hub.

With a single click, you can share critical information to your community via:

- e-mail
- Facebook
- Twitter
- Nextdoor
- LinkedIn



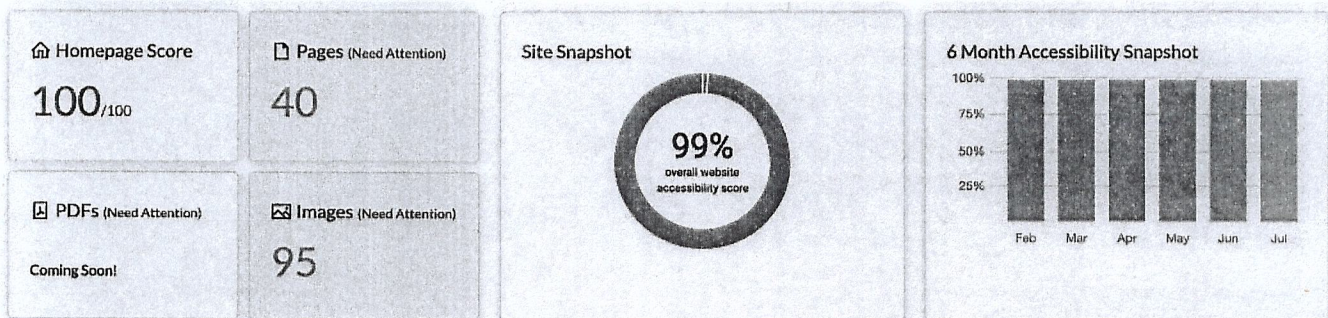
Accessibility Protection:

Streamline has you covered with ADA. Streamline's Accessibility Assistant will guide you through specific fixes right on the page, without having to go to another system. With other systems, it can take a few hours to go through all the identified items and fix them on your site.

Accessibility Dashboard **Beta** Last Site Scan: 7/1/23 - 3:46pm

[Re-scan Site](#)

[View/Download Reports](#)



Quick Edits with a Full Support Team!

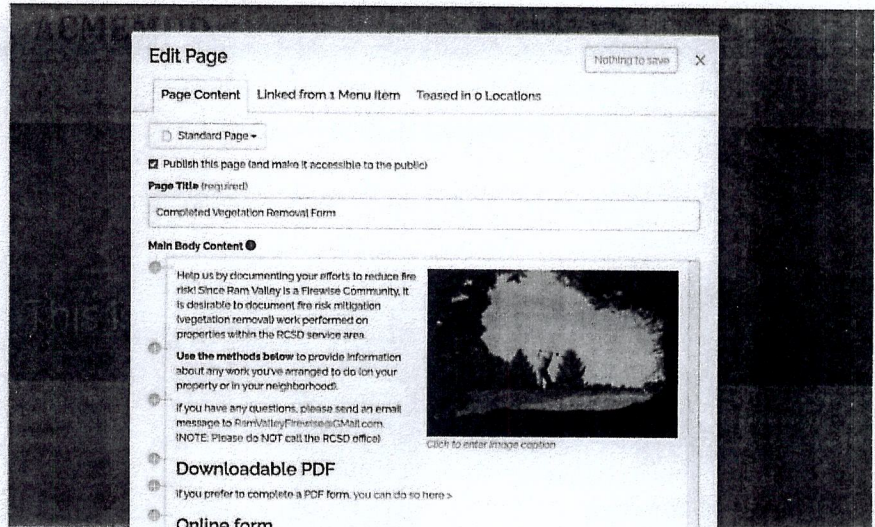
Making a change on a website takes less than 5 minutes.

Fast & Easy Edits

Posting to a traditional district website is a pain and takes WAY too much time. It's the #1 reason why district websites become out-of-date or fail altogether. Not anymore.

Streamline makes it dead simple to:

- Add a new page
- Make quick edits
- Adjust your homepage
- Include images
- Share video
- Add webforms
- Collect payments
- Embed 3rd party tools
- And more...



We are here to **support you** with unlimited tickets, phone calls, and zoom meetings with us. You will never be left alone with your software.



"I could not be happier with Streamline. This platform has saved me countless hours of work and brought a ton of praise. The customer service is unsurpassed, as demonstrated during the catastrophic Caldor Fire, for that we are forever grateful. The best thing we did was get connected to Streamline! "

– Dana Keffer, Executive Assistant, El Dorado County Transportation Commission

"Streamline is truly wonderful! As someone who knew nothing about building websites before my current career, Streamline has made it simple and fun to put together a website for our District. They are so quick at responding to any questions or concerns. Every time you speak to someone there you feel as if you are talking to a friend, I have never heard them use a customer service voice."

Meghan Orsetti

Administrative Services Technician
Groveland Community Services District



Date	In	Out	Description	Hours Used
10/14/2021	Remote		CCmosquito.org website troubleshooting	-1
3/2/2022	Remote		Spam Filter for Website/Part research/Ordering	-1.5
6/23/2023	Phone		Website update discussion with Melania	-1
7/30/2023	Remote		Worked on website - Design/media downloads	-3
8/1/2023	Remote		Worked on website - Homepage, Meeting Minutes, Archive, Contact, Weeds, and Mosquito Pages	-10
8/4/2023	Remote		Worked on website - Careers Page and Interactive Map (ran into issues)	-3
8/8/2023	Remote		Name.com and WordPress troubleshooting	-4
8/9/2023	9:30	10:30	In office to create admin ticket with name.com - mini update with Nancy	-1
8/14/2023	Remote		Name.com troubleshooting	-1
8/16/2023	Remote		Name.com troubleshooting/resolution	-1
8/17/2023	Remote		Website live upload, page linking, mobilization, and requested changes	-7
8/21/2023	8:30 - 9:30	Remote	Meeting with Nancy/Domain Renewal/Website Review/Weeds page name update	-2
11/9/2023	Remote		Website walkthrough and interactive map research/testing / Phyllys flash drive	-4.5
1/6/2024	Remote		Map integration on website added to backend(wordpress)	-3
1/20/2024	Remote		Website update instructions	-1.5
Total Hours Used for Website repair, update, management, and troubleshooting:				44.5
Estimated cost to date for current website:				\$3,337.50

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

Management Report

February 2024

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: March 12, 2024

Our Staff has been working three days per week during the month of February. Dodging inclement weather and wind, they have been in the field applying pre-emergent herbicides to County and State roadsides and easements. The precipitation has worked well with these applications as the herbicide used for pre-emergent work requires moisture to set it well. It becomes a very fine layer to the top of the dirt which minimizes weed growth through it. See attached memo.

Management has been working with equipment needs, such as side by side research and repair of existing District equipment. We feel confident that we will have the equipment in working order going forward into the season. We also feel that we will bring back full-time staff to full-time capacity in April.

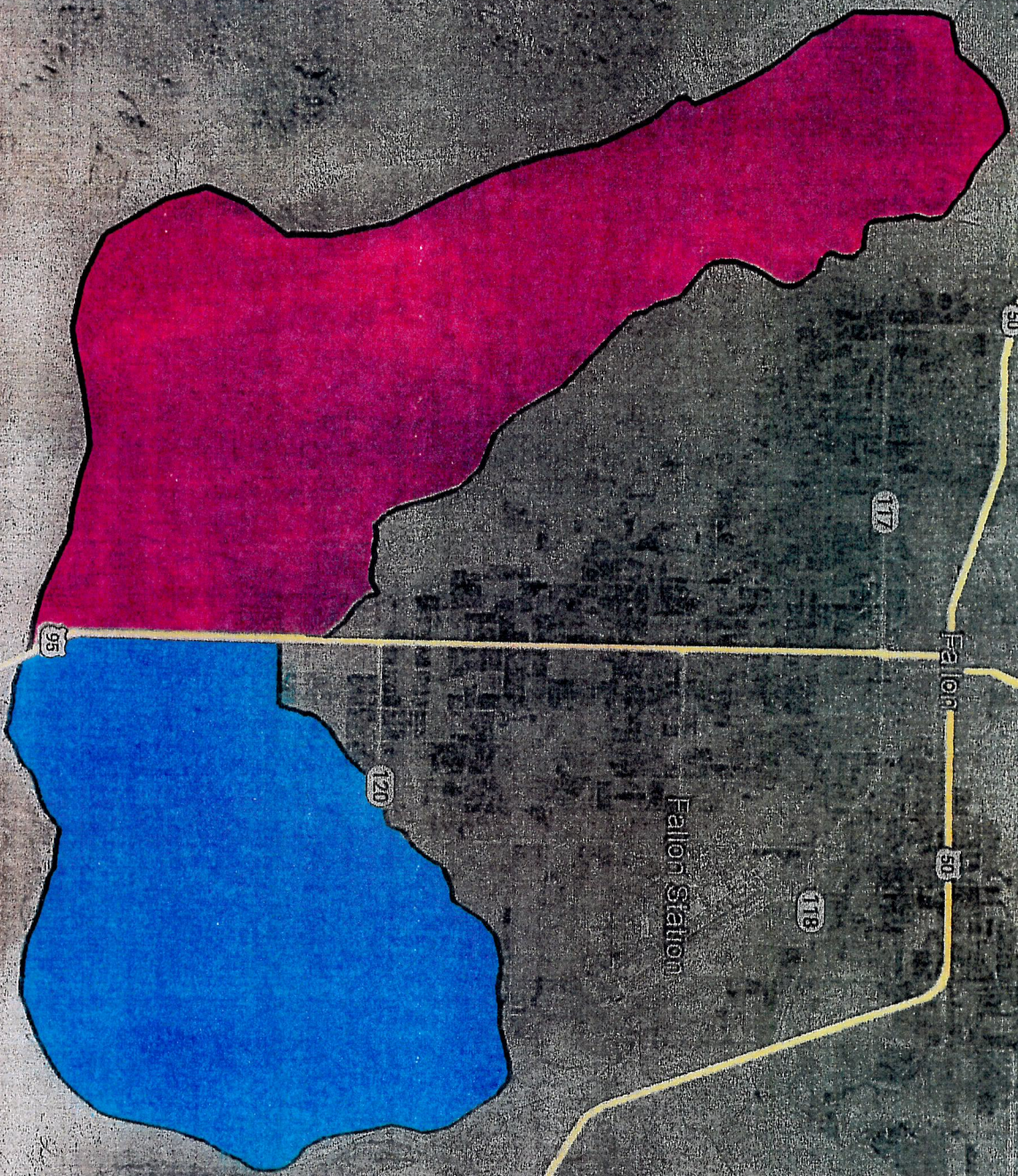
Management also met with Maria Menjivar with Central Nevada Health District. She is the Environmental Health Manager. We will be working together with respect to public education and reaching out to the schools to encourage students to consider working in Public Health. I feel that this is a very good step to streamline District and Public Health efforts and look forward to working with her.

Management also met with County Manager, Jim Barbee to discuss the upgrading of the County Fuel pump infrastructure. He noted that all entities were going to have to assist in the funding of new infrastructure at the County Fuel station. Attached is the breakdown of what the District will need to pay into this County-wide improvement. I will explain this more at the meeting.



If you have any questions regarding the District operations, please contact Nancy at 775 423-2828. Thank you!

FICID Flood Mitigation Area

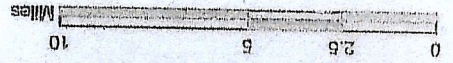
The total flood area encompasses about 104 square miles.



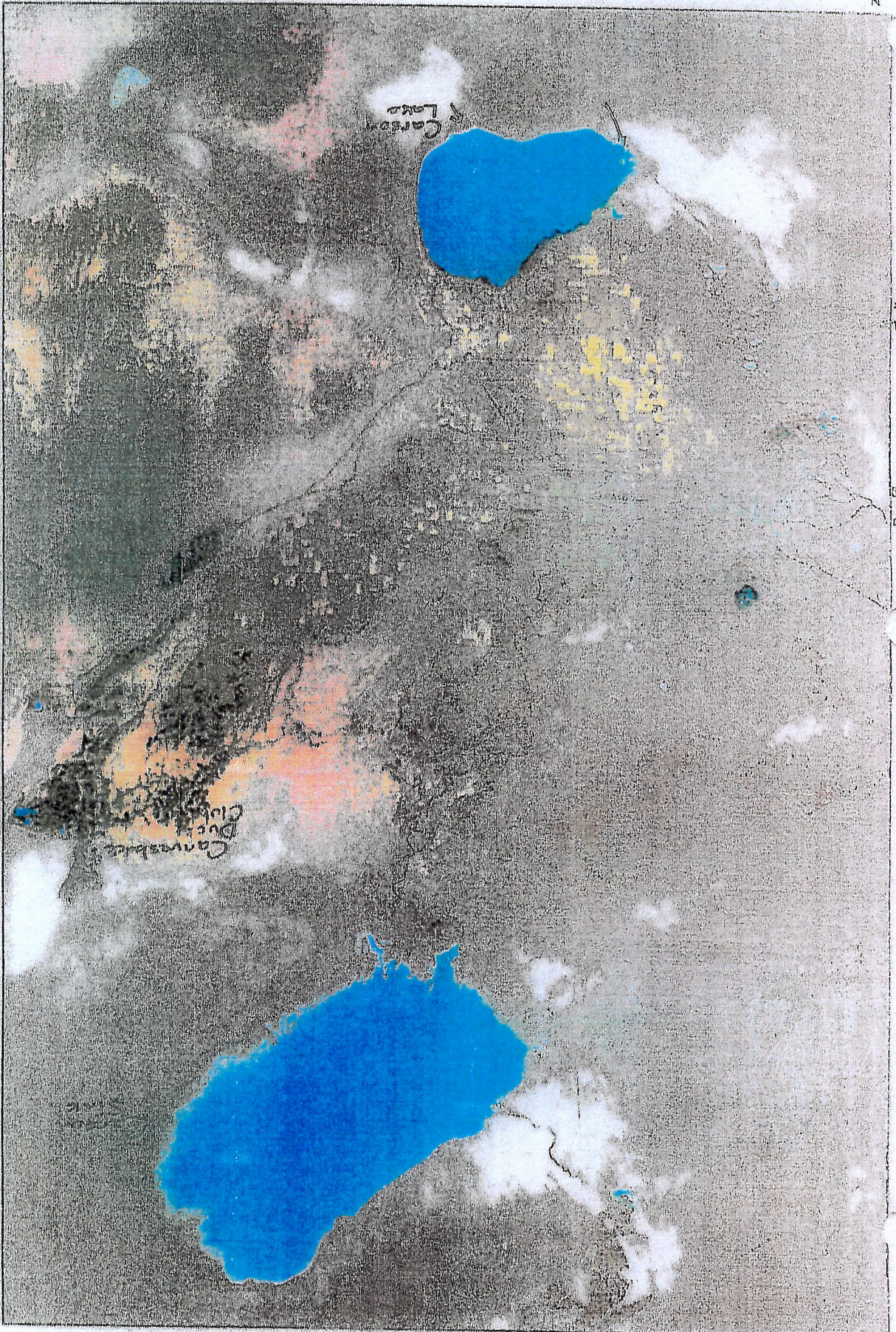
Legend

-  Carson Lake (44 sq miles)
-  Flood Mitigation (60 sq miles)





N



Carson
River
Carson
Lake

US Fish and Wildlife
Refuge

Department	July 1, 2022 - December 31, 2022				January 1, 2023 - June 30, 2023				July 1, 2023 - December 31, 2023			
	Unleaded		Diesel		Unleaded		Diesel		Unleaded		Diesel	
	Gallons	Cost	Gallons	Cost	Gallons	Cost	Gallons	Cost	Gallons	Cost	Gallons	Cost
Assessor	43.6	\$189.78	N/A	N/A	72.8	\$252.65	N/A	N/A	45.8	\$190.06	N/A	N/A
Building	374.9	\$1,649.11	N/A	N/A	353.2	\$1,192.81	N/A	N/A	450.6	\$1,764.95	N/A	N/A
CC Communications	5742.5	\$25,184.41	869.2	\$3,611.49	5003.4	\$16,790.77	996.70	\$3,351.37	4905.1	\$19,112.38	852.8	\$3,284.05
Cemetery	570.3	\$2,471.22	44.8	\$195.31	464.1	\$1,590.86	88.70	\$278.04	607.4	\$2,331.41	209.3	\$786.86
Cemtral NV Health	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	36.5	\$127.48	N/A	N/A
County Manager	9.1	\$39.04	N/A	N/A	N/A	N/A	N/A	N/A	284.4	\$1,100.51	N/A	N/A
Emergency Mgmt	N/A	N/A	N/A	N/A	17.1	\$57.63	N/A	N/A	15.1	\$48.77	N/A	N/A
Facilities and Grounds	1600.2	\$7,016.70	225.9	\$955.88	1610.6	\$5,376.97	4.30	\$12.34	1354.5	\$5,222.77	N/A	N/A
Fire Department	1912.8	\$8,361.51	1630.7	\$6,686.79	1917.1	\$6,421.88	1809.20	\$5,729.29	1871.2	\$7,222.75	2022.7	\$7,486.36
Juvenile Probation	565.0	\$2,587.91	N/A	N/A	703.0	\$2,391.13	N/A	N/A	786.8	\$2,993.04	N/A	N/A
Life Center	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	712.6	\$2,787.93	N/A	N/A
Mosquito & Weed	2850.8	\$12,826.53	N/A	N/A	2692.5	\$9,260.89	N/A	N/A	3175.4	\$12,548.04	N/A	N/A
Museum	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12.5	\$40.38	N/A	N/A
Planning	292.5	\$1,297.89	N/A	N/A	216.5	\$737.91	N/A	N/A	243.1	\$950.66	N/A	N/A
Road Department	2234.6	\$9,783.12	17997.1	\$73,902.37	3772.0	\$12,746.04	28724.70	\$89,601.68	2788.2	\$11,069.50	14348.2	\$55,511.29
Sherriff	11673.5	\$51,128.90	N/A	N/A	11156.8	\$37,360.47	N/A	N/A	10166.4	\$39,285.28	N/A	N/A
Social Services	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	35.6	\$151.30	N/A	N/A

13K
3K
9K
7K
40
23
95K

72.8 0.001221
353.2 0.005926
6000.1 0.100668
552.8 0.009275
0.0 0
0.0 0
17.1 0.000287
1614.9 0.027094
3726.3 0.062519
703.0 0.011795
0.0 0
2692.5 0.045174
0.0 0
12.5 0.000278
243.1 0.005411
17136.4 0.381451
10166.4 0.226301
35.6 0.000792
0.0
59602.7
44924.2

45.8 0.001019
450.6 0.01003
5757.9 0.128169
816.7 0.01818
36.5 0.000812
284.4 0.006331
15.1 0.000336
1354.5 0.030151
3893.9 0.086677
786.8 0.017514
712.6 0.015862
3175.4 0.070684
12.5 0.000278
243.1 0.005411
17136.4 0.381451
10166.4 0.226301
35.6 0.000792
0.0
44924.2

\$101.95
\$1,003.02
\$12,816.92
\$1,817.95
\$81.25
\$633.07
\$33.61
\$3,015.08
\$8,667.71
\$1,751.39
\$1,586.23
\$7,068.35
\$27.82
\$541.13
\$38,145.14
\$22,630.12
\$79.24
100000

Total Expenses for Board Reports

Feb-24

Total Payroll Cost Report

Gross Wages			\$ 21,233.66
Retirement (PERS)			\$ 6,166.79
Insurance			\$ 3,570.36
Medicare & Social Security			\$ 317.65
Sub-Total Payroll Expenses	Page 1	Item A	<u>\$ 31,288.46</u>

Monthly Expenses by Vendor Detail

Total	Page 2	Item B	\$ 7,873.09
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Total Expenses

\$ 39,161.55

Trace to Monthly Profit & Loss Report

Total Expenses	Page 2	Item C	\$ 39,161.55
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Variance

\$ -

Churchill County Mosquito, Vector & Noxious Weed A

Total payroll cost report

From Feb 01, 2024 to Feb 29, 2024 from all locations

Item	Amount
Total pay	
Paycheck wages	\$21,233.66
Non-paycheck wages	\$0.00
Reimbursements	\$0.00
Subtotal	\$21,233.66
Company contributions	
Employer Paid Dental Insurance	\$161.84
Employer Paid Health Insurance	\$3,339.90
Employer Paid Life Ins-PT only	\$47.74
Employer Paid Vision Insurance	\$20.88
Medicare (EE/ER)	\$287.05
PERS Employer Paid (EE/ER)	\$888.67
PERS Employer Paid (ER Only)	\$5,278.12
Subtotal	\$10,024.20
Employer taxes	
Social Security Employer	\$24.80
Medicare Employer	\$5.80
Subtotal	\$30.60
Total payroll cost	\$31,288.46

Item A →

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Monthly Expenses by Vendor Detail

February 2024

NAME	DATE	ACCOUNT	MEMO/DESCRIPTION	AMOUNT
Alhambra				
Alhambra	02/09/2024	01.5320 Services & Supplies:Office Supplies	Water Cooler	3.99
Total for Alhambra				\$3.99
Big Valley Honda				
Big Valley Honda	02/08/2024	01.5380 Services & Supplies:Repairs - Equipment	Seal, Arm Collar, Hand Brake Cable	55.33
Big Valley Honda	02/08/2024	01.5380 Services & Supplies:Repairs - Equipment	2012 Honda Repairs - Axle	1,472.56
Total for Big Valley Honda				\$1,527.89
CC Communications				
CC Communications	02/28/2024	01.5390 Services & Supplies:Communications	Landline Charges 01/29 to 02/28/24	118.85
CC Communications	02/28/2024	01.5390 Services & Supplies:Communications	Security Alarm Charges 01/29 to 02/28/24	49.95
CC Communications	02/28/2024	01.5390 Services & Supplies:Communications	Taxes & Surcharges 01/29 to 02/28/24	19.72
CC Communications	02/28/2024	01.5390 Services & Supplies:Communications	Broadband Charges 01/29 to 02/28/24	49.99
Total for CC Communications				\$238.51
Churchill Co Comptroller (Road Depart)				
Churchill Co Comptroller (Road Depart)	02/28/2024	01.5260 Services & Supplies:Gasoline & Oil	369.9 gallons at \$2.81 per gallon	1,039.42
Churchill Co Comptroller (Road Depart)	02/28/2024	01.5260 Services & Supplies:Gasoline & Oil	Administrative Fee 02-2024	36.99
Total for Churchill Co Comptroller (Road Depart)				\$1,076.41
Churchill County Comptroller				
Churchill County Comptroller	02/01/2024	01.5140 Benefits:Health Insurance	Cruz - February Insurance (no pay checks)	944.50
Total for Churchill County Comptroller				\$944.50
Costco				
Costco	02/08/2024	01.5390 Services & Supplies:Communications	Stamps	131.50
Total for Costco				\$131.50
Dowd Bookkeeping Services LLC				
Dowd Bookkeeping Services LLC	02/01/2024	01.5366 Services & Supplies:Computer Software & Online Subs	QuickBooks Online Essentials & Core Payroll Fees (Jan 9 to Feb 9)	132.30
Dowd Bookkeeping Services LLC	02/01/2024	01.5361 Services & Supplies:Accounting & Audit Fees	Bookkeeping January 2024	1,250.00
Total for Dowd Bookkeeping Services LLC				\$1,382.30
Eastern Nevada Landscape Coalition				
Eastern Nevada Landscape Coalition	02/06/2024	01.5300 Services & Supplies:Memberships	2024 Membership Dues	100.00
Total for Eastern Nevada Landscape Coalition				\$100.00
Fire Extinguisher Service Center Inc				
Fire Extinguisher Service Center Inc	02/20/2024	01.5380 Services & Supplies:Repairs - Equipment	18 Inspections and Service, \$30 each	540.00
Total for Fire Extinguisher Service Center Inc				\$540.00
GPS Trackit				
GPS Trackit	02/27/2024	01.5395 Services & Supplies:Equipment Services (GPS)	Fleet Bundle 02/27-03/26/2024	197.59
Total for GPS Trackit				\$197.59
Jeff's Digitex Printing				
Jeff's Digitex Printing	02/15/2024	01.5350 Services & Supplies:Printing & Publications	Invasive Pest Books	90.00
Total for Jeff's Digitex Printing				\$90.00
John Deere Financial				
John Deere Financial	02/12/2024	01.5345 Services & Supplies:Bank & Other Fees		0.04
Total for John Deere Financial				\$0.04
Lahontan Valley News				
Lahontan Valley News	02/03/2024	01.5350 Services & Supplies:Printing & Publications	Annual Subscription	105.49
Total for Lahontan Valley News				\$105.49
Louie's Ace Home Center				
Louie's Ace Home Center	02/07/2024	01.5380 Services & Supplies:Repairs - Equipment	Thompson Waterseal & White Marker	101.28
Total for Louie's Ace Home Center				\$101.28

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Monthly Expenses by Vendor Detail

February 2024

NAME	DATE	ACCOUNT	MEMO/DESCRIPTION	AMOUNT
Napa Auto & Truck Parts				
Napa Auto & Truck Parts	02/06/2024	01.5385 Services & Supplies:Repairs - Vehicle	Battery	143.34
Total for Napa Auto & Truck Parts				\$143.34
NV Energy				
NV Energy	02/02/2024	01.5441 Services & Supplies:Utilities - Electric	Electricity 12/29 to 01/30/2024	333.48
Total for NV Energy				\$333.48
O'Reilly Auto Parts				
O'Reilly Auto Parts	02/07/2024	01.5380 Services & Supplies:Repairs - Equipment	Wiper Blades 2007 Dodge	12.72
O'Reilly Auto Parts	02/15/2024	01.5385 Services & Supplies:Repairs - Vehicle	Battery terminal	8.99
Total for O'Reilly Auto Parts				\$21.71
Optum Bank				
Optum Bank	02/01/2024	01.5141 Benefits:Health Insurance - HSA	February 2024	150.00
Total for Optum Bank				\$150.00
Southwest Gas				
Southwest Gas	02/27/2024	01.5440 Services & Supplies:Utilities - Gas	Gas 01/25 to 02/22/2024	444.70
Total for Southwest Gas				\$444.70
Upham, Nancy				
Upham, Nancy	02/22/2024	01.5330 Services & Supplies:Operating Supplies	Reimbursement for Paper Towels	10.32
Total for Upham, Nancy				\$10.32
US Bank				
US Bank	02/14/2024	01.5345 Services & Supplies:Bank & Other Fees	Analysis Service Charge	9.00
Total for US Bank				\$9.00
Verizon Wireless				
Verizon Wireless	02/03/2024	01.5390 Services & Supplies:Communications	Cell Phones 12/15 to 01/14/2024	233.24
Total for Verizon Wireless				\$233.24
WiarCom Inc				
WiarCom Inc	02/09/2024	01.5390 Services & Supplies:Communications	Wireless 02/10-03/09/2024	87.80
Total for WiarCom Inc				\$87.80
Grand Total				\$7,873.09

Item B → \$7,873.09

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Monthly Profit and Loss

February 2024

	TOTAL
Income	
01.4000 Property Taxes	
01.4040 Real Property Tax - Current	23,903.25
01.4050 Real Property Tax - Delinquent	44,771.10
01.4080 Personal Property Tax - Current	130.36
Total 01.4000 Property Taxes	68,804.71
01.4101 Inter-Governmental Revenue	
01.4110 Consolidated Tax Revenue	34,879.74
01.4130 AB104 Fairshare Revenues	9,230.55
Total 01.4101 Inter-Governmental Revenue	44,110.29
Total Income	\$112,915.00
GROSS PROFIT	
	\$112,915.00
Expenses	
01.5000 Wages	
01.5030 Salary - Management	14,583.66
01.5040 Salary - Full-time	5,036.68
01.5045 Salary - Part-time	1,138.32
01.5070 Board Compensation	400.00
01.5080 Board Secretary	75.00
Total 01.5000 Wages	21,233.66
01.5100 Benefits	
01.5110 Retirement Contribution	6,166.79
01.5140 Health Insurance	4,514.86
01.5141 Health Insurance - HSA	150.00
01.5150 Social Security & Medicare	317.65
Total 01.5100 Benefits	11,149.30
01.5200 Services & Supplies	
01.5260 Gasoline & Oil	1,076.41
01.5300 Memberships	100.00
01.5320 Office Supplies	3.99
01.5330 Operating Supplies	10.32
01.5345 Bank & Other Fees	9.04
01.5350 Printing & Publications	195.49
01.5361 Accounting & Audit Fees	1,250.00
01.5366 Computer Software & Online Subs	132.30
01.5380 Repairs - Equipment	2,181.89
01.5385 Repairs - Vehicle	152.33
01.5390 Communications	691.05
01.5395 Equipment Services (GPS)	197.59
01.5440 Utilities - Gas	444.70

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Monthly Profit and Loss

February 2024

	TOTAL
01.5441 Utilities - Electric	333.48
Total 01.5200 Services & Supplies	6,778.59
Total Expenses	Item C → \$39,161.55
NET OPERATING INCOME	\$73,753.45
NET INCOME	\$73,753.45