

CHURCHILL COUNTY MOSQUITO, VECTOR & NOXIOUS WEED ABATEMENT DISTRICT
BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
7400 Reno Highway
Fallon, Nevada 89406
(775) 423 - 2828
Fax: (775) 428 - 2829
E-mail: servicerequest@ccmosquito.org
Website: ccmosquito.org

NOTICE OF PUBLIC MEETING

Please Post

PLACE OF MEETING: Churchill County Administration Complex, Room 102
155 North Taylor, Fallon, Nevada
DATE: Thursday the 13th day of April 2023
TIME: 5:30 P.M.

TYPE OF MEETING: March 2023 Operations Report

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action will be taken on all agenda items unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustee during the public meeting is absolutely privileged.

Agenda:

1. Call to Order.
2. Pledge of Allegiance.
3. Public Comment.
4. Review and Adoption of Agenda.
5. Discussion and Approval of Minutes from March 30th, 2023.

6. Certificate of Posting.

7. Correspondence.

1. March 21, 2023 Pesticide Applicator's Safety Workshop on April 13, 2023
2. March 27, 2023 Pro-Forma Ad Valorem Projections

8. Appointments.

9. Old Business.

1. Discussion and possible action regarding the evaluation of the District Manager, Nancy Upham.
2. Discussion and possible action regarding the purchase of a dry ice machine from Global Industrial not to exceed \$1,500.00.
3. Discussion and possible action regarding starting a contract with JW Welding for carbon dioxide tanks not to exceed \$1,500.00 for the fiscal year ending June 30, 2023.

10. New Business.

1. Discussion regarding the 2023-2024 Tentative Budget.
2. Discussion and possible action regarding updating the Goals of the District.

11. District Manager's Report and Operations Review.

12. Board Members' Report.

13. Any Requests for Future Agenda Items.

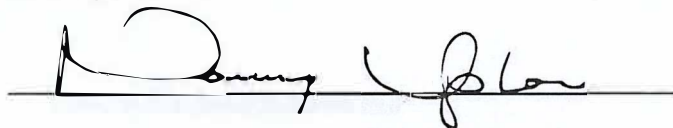
14. Expenditures.

March 2023 Expenditures

15. Public Comment.

16. Adjournment.

L. Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately 9 AM on the 10th day of April 2023, at the following location:



A handwritten signature in black ink, appearing to read "Nancy Upham", is written over a horizontal line.

1. *District Office 7400 Reno Highway, Fallon, Nevada*
2. *Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada*
3. *Churchill County Administrative Office Complex, 155 N. Taylor St. Fallon, Nevada*
4. *Churchill County Website@<https://churchillcounty.org>*
5. *The State of Nevada Website@ <https://notice.nv.gov/>*

Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matters as a part of the public meeting, except that it is unlawful to misrepresent any fact when testifying.
- * The contact person for the information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to the rules of parliamentary procedure.
- * Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four (4) working days before the meeting date.
- * If desired, the public is allowed to speak for a three-minute maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector, and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting March 30th, 2023
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Cynthia McGarrah called the meeting to order at 5:30 PM.

BOARD OF TRUSTEES

Chairwoman, Cynthia McGarrah
Vice Chairman, Marion Jonte
Trustee, Richard Grondin
Trustee, Barry Stewart
Trustee, Kim Turner

Legal Counsel, Joseph Sanford
District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

Amanda Young

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager requested that New Business be presented before Old Business. Trustee, Barry Stewart made a motion to adopt the agenda with the proposed change. Trustee, Richard Grondin seconded the motion and it passed unanimously.

5. Discussion and Approval of Minutes from March 9th, 2023:

Mr. Grondin made a motion to approve the minutes from March 9th, 2023. Vice Chairman, Marion Jonte seconded the motion and it passed unanimously.

6. Certificate of Posting:

Ms. Upham stated that the agenda was posted in accordance with NRS.

7. Correspondence:

None

8. Appointment:

None

9. Old Business:

1. Discussion and possible action regarding the purchase of a Backwater Performance 14 – 7.5-foot Airboat and trailer from Backwater Performance LLC for \$55,000.00. This airboat is a necessity and necessary piece of equipment to be utilized in response to planned mosquito abatement treatments during a flood emergency such as this year’s potential flood status. Ms. Upham explained that our current Aerial contractor would be unable to fly for the District this year. Management has been looking into alternative aerial applicators but there are significant cost and availability issues. One of the companies that Management has been in contact with is VDCI which has taken over the whole mosquito abatement control for Humboldt County. They are more than double the cost that the District has been paying for Frey Spray services. VDCI would need to be compensated for travel from the closest station in Utah on top of the treatment cost. They would also need at least 48-hour notice before treatment. Management does plan on using VDCI for adulticiding but hopes to mitigate the need by investing in other equipment that will benefit the District in the long run.

Mr. Jonte admitted that he could see the benefit of an airboat but it was the cost that he could not support. Trustee Kim Turner stated that this particular boat was the most cost-effective. Mr. Stewart added that the next cheapest was \$90,000 and did not include a trailer like the one that Ms. Upham was proposing. Mr. Jonte asked if the District would be able to utilize the boat even in low-water years. Assistant Manager, JD MacKay said that yes, an airboat would be able to go places that the District’s current equipment could not, thus limiting the need for aerial treatments.

Mr. Grondin made a motion to approve the purchase of the airboat and trailer from Backwater Performance, LLC for \$55,000.00. Mr. Jonte seconded the motion and it passed unanimously.

10. New Business:

1. Discussion of updates from the weekly meeting addressing the status of the snowpack and flood potential for Churchill County. These meetings are on Thursday mornings and are intended to cover any updates relevant to the emergency declaration regarding potential flood issues from County Commissioner approved on March 2nd, 2023, and planning for such an event. Ms. Upham condensed the information she has been receiving from the weekly flood preparation meetings. There is a real threat of flooding as Lahontan Reservoir has a maximum capacity of 300,000 cubic acres of water and the TCID is predicting the May snow melt to be over 250,000 cubic acres.

The County has begun construction on a new Weir to ease the load from

the “Big Dig” that was built in 2017 in preparation for the expected flooding that year. Mr. MacKay said that there will be water in places that have not seen water in many years. The Board discussed and clarified what reservoirs and dry lake beds would be getting water and where the water would eventually end up.

Mr. Jonte asked if FEMA funds would be used to help mitigate the cost. Legal Counsel, Joe Sanford responded that FEMA funds were a reimbursement and not an upfront payment. Ms. Upham added that the County had already applied for FEMA and begun designating funds to contractors and County entities.

Mr. Jonte asked how the flooding would affect the District’s mosquito abatement efforts. Ms. Upham responded that high flows and deep water could reduce the number of source locations for larvae as they prefer shallow, slow to stagnant water. Mr. Jonte asked how far adult mosquitoes could travel and Ms. Upham said from 300ft to 3 miles. Board Secretary Melania Sagi asked Ms. Upham if it was true that mosquito larvae could lie dormant in the dirt for many years. Ms. Upham verified that they could hatch after 20 years of sitting in the ground and being exposed to viable conditions. Mr. Jonte clarified that mosquitoes typically go dormant in the fall and Ms. Upham agreed that mid-October is when the District typically sees the population decline. The Board thanked Ms. Upham for her information.

11. District Manager’s Report and Operations Review:

None

12. Board Member’s Reports:

Mr. Grondin said that he was continuing to do more research on a dry ice machine. He said that the machine could produce dry ice with a 40-45% loss of liquid CO₂ and that there were ways to trap the loss and reintegrate it for a 90% use. He was happy to do the research and is looking forward to finding more out about the process.

13. Any Request for Future Agenda Items:

None

14. Expenditures:

None

15. Public Comment:

None

16. Adjournment:

Ms. McGarrah called the meeting to a close at 6:48 PM.

SIGNATURE: Chairwoman or Vice Chairman

DATE:

April 13, 2023 Pesticide Safety Education Program Workshop - REVISED to 4 Continuing Education Units or CEUs (1 Law and 3 General)

From University of Nevada, Reno Extension
<carriejensen@unr.edu>

Tue, Mar 21, 2023 09:30 AM

Subject April 13, 2023 Pesticide Safety Education Program
Workshop - REVISED to 4 Continuing Education Units or
CEUs (1 Law and 3 General)

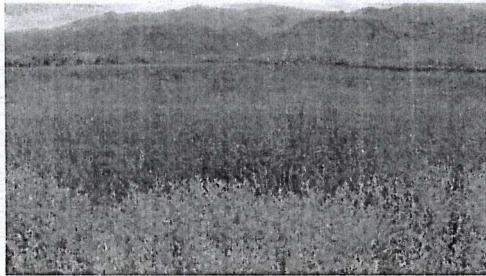
To : cmosquito@cccomm.net

Reply to carriejensen@unr.edu



EXTENSION
College of Agriculture,
Biotechnology & Natural Resources

JOIN US ON April 13!



**Spring Certified
Applicators
Pesticide Safety
Workshop**

April 13, 2023, 8:15 am to 12:30 p.m.

FREE

**Online via Zoom and
In Person in Reno and Las Vegas**

**REVISED INFORMATION:
The workshop offers 4 CEUs (NOT 4.5)
(1 Law and 3 General)**

Please carefully read the information below before registering.

**You will have to register for each person and
location/online separately.**

**IF YOU ARE REGISTERING FOR THE ZOOM
ONLINE OPTION, EACH PERSON MUST BE AT**

THEIR OWN COMPUTER TO TAKE THE REQUIRED QUIZZES TO EARN CEUs.

Register for the online Zoom option here:

https://unr.zoom.us/webinar/register/WN_aiQSI-mATLus-8BpslXzmA

Register for Reno location here:

<https://www.eventbrite.com/e/certified-applicators-pesticide-safety-education-workshop-reno-location-tickets-459225936137>

Register for Las Vegas location here:

<https://www.eventbrite.com/e/certified-applicators-pesticide-safety-education-workshop-las-vegas-tickets-467803150817>

No refreshments will be provided.
Please bring your own water, snacks, and lunch.



Certified Applicators Pesticide Safety Education Workshop Agenda



Thursday, April 13, 2023, 8:15 a.m. – 12:30 p.m.

*Live in Reno and Las Vegas and online via Zoom**

Register for online Zoom: https://unr.zoom.us/webinar/register/WN_MXgODRCQTHaQfckN-rUHzA

Register for Reno location (4955 Energy Way): <https://www.eventbrite.com/e/certified-applicators-pesticide-safety-education-spring-workshop-reno-tickets-569834499327>

Register for Las Vegas location (8050 Paradise Rd): <https://www.eventbrite.com/e/certified-applicator-pesticide-safety-education-spring-workshop-las-vegas-tickets-569844308667>

REVISED - This workshop will provide 4 total CEU's (1 Law CEU and 3 General CEUs)

Speaker	Topic	Time
NDA & Extension Staff	Registration	8:15 a.m. – 8:30 a.m.
Jake Dick, NDA	Noxious and Invasive Grasses in Nevada	8:30 a.m. – 9:20 a.m.
Brad Schultz, UNR Extension	How Herbicides Work	9:20 a.m. – 10:10 a.m.
	Morning Break **	10:10 a.m. – 10:25 a.m.
Steve Foster, UNR Extension	Poly Tanks – Proper Use and Maintenance	10:25 a.m. – 11:05 a.m.
Raymond Saliga, NDA	Laws Update	11:05 a.m. – 12:00 p.m.
Tony and Aaron Gonzales, Aversion Pro Integrated Pest Management	Slick Barrier IPM Coatings for Scorpion Exclusion	12:00 p.m. – 12:30 p.m.

*Online Zoom Option: You must register individually for the Zoom option, and each person must be at their own computer. Nevada regulations require a 10-question exam. The test MUST be taken right after each class and you MUST receive a 70% to pass and obtain the CEUs. You MUST enter your certification or license number on the test.

** No refreshments will be provided. Please bring your own water, coffee, and snacks.

RE: FY 23/24 Proforma Ad Valorem Projections

From : Keri Gransbery <kgransbery@tax.state.nv.us>
Subject : RE: FY 23/24 Proforma Ad Valorem Projections

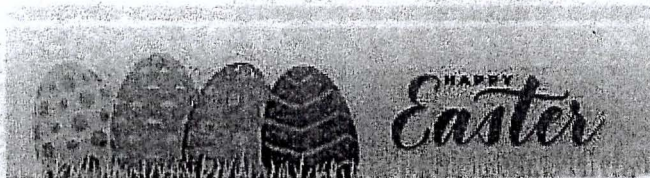
Mon, Mar 27, 2023 02:31 PM
📎 2 attachments

Attached are the Revised Proforma Ad Valorem Revenue Projections for FY 23/24 for Nevada local governments. Please contact the budget analyst assigned to your county if you have any questions.

If you have any questions please feel free to call or email me.

**Keri Gransbery, Budget Analyst
Nevada Department of Taxation
Local Government Finance
1550 College Parkway #115
Carson City, NV 89706**

kgransbery@tax.state.nv.us Phone: (775) 684-2077 Fax: (775) 684-2020
I currently work a blended schedule between my physical and home office. My work hours are 7:00 a.m. – 3:30 p.m. Monday-Friday. If you have any questions, the best way to contact me is by e-mail at the address below and I will respond as soon as possible.



 **FY 2023-24 Proforma Ad Valorem Revenue Projections Revised (CL, LA).pdf**
2 MB

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: April 12, 2023

Re: Discussion and possible action regarding the evaluation of the District Manager, Nancy Upham.

I will defer to our Legal Counsel, Mr. Joe Sanford, for the evaluation process. Thank you all for any comments that would lead me to doing my job better.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: April 12, 2023
Re: Discussion and possible action regarding the purchase of a dry ice machine from Global Industrial not to exceed \$1,500.00.

Trustee Grondin presented to the Board information about a dry ice machine to be used in-house for mosquito trapping. His research and information was impressive and convincing to be considered for purchase. He showed some of us the machine that he had ordered in the parking lot after the meeting. I believe that he said the unit that he had ordered was under \$500.00. We will discuss this on Thursday but I am thinking that it would be a good investment to purchase as soon as possible in order to get the kinks worked out of it prior to the busy season. We can consider purchasing a small unit like the one he had or the next larger unit from the same company. We can also table this to the next meeting but getting this set up before things get really busy would be my preference.

Recommendation: Board approval to purchase a dry ice machine from Global Industrial with the amount not to exceed \$1,500.00.

If you have any questions, please feel free to contact Nancy Upham at (775) 423-2828. Thank you.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: April 12, 2023
Re: Discussion and possible action regarding setting up a contract with JW Welding for carbon dioxide tanks to be delivered to the facility and the associated billing for such, not to exceed \$1,500.00 for the fiscal year ending June 30, 2023.

Management is hoping to set up a contract with JW Welding for carbon dioxide to be delivered to the District facility for making dry ice to be used in carbon dioxide traps for adult mosquito disease testing. This is just a request to set up this arrangement before the busy season begins. I believe that the costs will not be more than \$1,500.00 at the end of our fiscal year. We will budget for more in the upcoming budget cycle.

If you have any questions, please feel free to contact Nancy Upham at (775) 423-2828. Thank you.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: April 12, 2023

Re: Discussion and possible action regarding the 2023-2024 Tentative Budget.

District Manager, Nancy Upham, will explain the numbers from the Pro-forma correspondence that apply to the Tentative Budget and also expenses that will be increased in the Tentative Budget that needs to be sent to the State Department of Taxation. This will be more of a briefing of the process. The Tentative Budget will be reviewed by the State and then we will discuss in further detail the paperwork at the May Board meeting as well as the Formal Budget adoption meeting at the end of May. This is a special meeting for public presentation of the Budget.

If you have any questions, please feel free to contact Nancy Upham at (775) 423-2828. Thank you.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees

From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: April 12, 2023

Re: Discussion and possible action regarding updating the Goals of the District.

Attached is a document that the District has been working with depicting the Goals of District operations. Seeing that we have a new Board of Trustees, I felt that it would be a good time to review these Goals and add to them or reconsider older language. This is basically a discussion item.

If you have any questions, please feel free to contact Nancy Upham at (775) 423-2828. Thank you.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT
Management Report
March 2023

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: April 12, 2023

Staff has been applying pre-emergent herbicide applications for roadside weed control. Management worked with and offered to complete the pre-emergent applications that the Road Department normally covers as they were and are heavily involved in the building project of the new (second) weir to route water around the valley. We used their herbicide but utilized our staff to do this cooperatively.

Staff has also been doing field assessment and larvicide work around the valley. We are having the new staff refer back to map books of source areas for larger, known mosquito source breeding areas. Thus far, the areas that breed mosquitoes early in the season are drier than normal despite the wet winter.

We are working through the equipment and preparing for a busy season. Hold on to your seats and prepare for an interesting season!

If you have any questions regarding the District operations, please contact Nancy at 775 423-2828.
Thank you!

Total Expenses for Board Reports

Mar-23

Monthly Payroll Summary

Page 2

Total Gross Pay	Item A	\$	28,049.54
Total Employer Contributions	Item B	\$	8,243.28
Total Employer Taxes	Item C	\$	45.90

Total Monthly Payroll **\$ 36,338.72**

Monthly Expenses by Vendor Detail

Page 5

Total	Item D	\$	182,338.53
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Total Expenses **\$ 218,677.25**

Trace to Monthly Profit & Loss Report

Page 6

Total Expenses	Item E	\$	<u>218,677.25</u>
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Variance **\$ -**

Churchill County Mosquito, Vector & Noxious
Weed Abatement District

Total payroll cost report

From Mar 01, 2023, to Mar 31, 2023.

Item	Amount
Total pay	
Paycheck wages	\$28,049.54
Non-paycheck wages	\$0.00
Reimbursements	\$0.00
Subtotal	\$28,049.54
Company contributions	
Employer Paid Dental Insurance	\$80.92
Employer Paid Health Insurance	\$1,558.22
Employer Paid Life Ins-PT only	\$47.74
Employer-Paid Vision Insurance	\$10.44
Medicare (EE/ER)	\$389.84
PERS Employer Paid (EE/ER)	\$2,166.82
PERS Employer Paid (EE/ER) Old	\$0.00
PERS Employer Paid (ER Only)	\$3,989.30
Subtotal	\$8,243.28
Employer taxes	
Social Security Employer	\$37.20
Medicare Employer	\$8.70
Subtotal	\$45.90
Total payroll cost	\$36,338.72

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Monthly Expenses by Vendor Detail

March 2023

NAME	DATE	ACCOUNT	MEMO/DESCRIPTION	AMOUNT
Adapco Inc				
Adapco Inc	03/30/2023	01.5220 Chemicals	Metalarv XRP (200 WSP/case) 5 at \$476.00 each; 1 at \$0.00	2,380.00
Adapco Inc	03/30/2023	01.5220 Chemicals	VPR Vectoprime FG (40 lb bag) 80 at \$166.40 each; 11 at \$0.00	13,312.00
Adapco Inc	03/30/2023	01.5220 Chemicals	Vectobac 12AS (2 x 2.5 gal/case) 90 at \$228.25 each; disc - \$513.90	20,028.60
Adapco Inc	03/30/2023	01.5220 Chemicals	VMX Vectomax FG (40 lb bag) 40 at \$376 each; 4 at \$0.00	15,040.00
Adapco Inc	03/30/2023	01.5220 Chemicals	Dibrom RR Closed System 30 gal drum, 4 at \$7,928.70	31,714.80
Total for Adapco Inc				\$82,475.40
Adobe				
Adobe	03/21/2023	01.5366 Computer Software & Online Subs	Acrobat Pro DC 03/21 to 04/20/2023	16.99
Total for Adobe				\$16.99
American Mosquito Control Association				
American Mosquito Control Association	03/02/2023	01.5420 Training	Registration	1,680.00
Total for American Mosquito Control Association				\$1,680.00
Backwater Performance, LLC				
Backwater Performance, LLC	03/24/2023	01.5810 Capital Outlay - Equipment	14' Airboat with trailer	55,000.00
Total for Backwater Performance, LLC				\$55,000.00
Big R Inc				
Big R Inc	03/01/2023	01.5330 Operating Supplies	Gasless Mig Wire	29.03
Big R Inc	03/10/2023	01.5330 Operating Supplies	Wire, Toggle switch, Adapters, etc.	71.75
Total for Big R Inc				\$100.78
Big Valley Honda				
				\$28.85
CC Communications				
CC Communications	03/28/2023	01.5390 Communications	Broadband Charges 03/01 to 03/28/23	44.99
CC Communications	03/28/2023	01.5390 Communications	Landline Charges 03/01 to 03/28/23	123.90
CC Communications	03/28/2023	01.5390 Communications	Taxes & Surcharges 03/01 to 03/28/23	19.17
CC Communications	03/28/2023	01.5390 Communications	Security Alarm Charges 03/01 to 03/28/23	49.95
Total for CC Communications				\$238.01
Churchill Co Comptroller (Road Depart)				
Churchill Co Comptroller (Road Depart)	03/31/2023	01.5260 Gasoline & Oil	Administrative Fee - 03-2023	63.36
Churchill Co Comptroller (Road Depart)	03/31/2023	01.5260 Gasoline & Oil	633.6 gallons at \$3.77 per gallon	2,135.23
Total for Churchill Co Comptroller (Road Depart)				\$2,198.59
Dowd Bookkeeping Services LLC				
Dowd Bookkeeping Services LLC	03/02/2023	01.5366 Computer Software & Online Subs	QuickBooks Online Essentials & Core Payroll Fees (Feb 9 to Mar 9)	110.30
Dowd Bookkeeping Services LLC	03/02/2023	01.5361 Accounting & Audit Fees	Bookkeeping February 2023	1,100.00
Total for Dowd Bookkeeping Services LLC				\$1,210.30
Grand Cafe				
Grand Cafe	03/02/2023	01.5400 Travel & Sustenance	Meals	156.57
Total for Grand Cafe				\$156.57
Jim Menesini Petroleum LLC				
Jim Menesini Petroleum LLC	03/24/2023	01.5385 Repairs - Vehicle	Shut offs (3/4" & 1/2")	74.00
Total for Jim Menesini Petroleum LLC				\$74.00
JW Wedling Supplies & Tools				
JW Wedling Supplies & Tools	03/21/2023	01.5330 Operating Supplies	Oxygen, Acetylene & Flux core Spool	187.10
JW Wedling Supplies & Tools	03/31/2023	01.5385 Repairs - Vehicle	Oxygen & Acetylene	14.85
Total for JW Wedling Supplies & Tools				\$201.95
Kent's Supply Center				
Kent's Supply Center	03/08/2023	01.5330 Operating Supplies	Shovels	94.74
Kent's Supply Center	03/17/2023	01.5330 Operating Supplies	Paint Pail, 8 at \$4.99 each	39.92
Kent's Supply Center	03/24/2023	01.5385 Repairs - Vehicle	2x6x10 & 2x4x10, 4 each	43.56

NAME	DATE	ACCOUNT	MEMO/DESCRIPTION	AMOUNT
Kent's Supply Center	03/31/2023	01.5330 Operating Supplies	4' Pointed end lath	88.00
Total for Kent's Supply Center				\$266.22
Louie's Ace Home Center				
Louie's Ace Home Center	03/10/2023	01.5330 Operating Supplies	Returned Fittings	(71.91)
Louie's Ace Home Center	03/10/2023	01.5330 Operating Supplies	Various supplies (fittings, hose, bushing, etc.)	155.38
Louie's Ace Home Center	03/13/2023	01.5330 Operating Supplies	Coupling, fittings, etc.	26.95
Louie's Ace Home Center	03/13/2023	01.5330 Operating Supplies	Coupling, bolt, etc.	6.25
Louie's Ace Home Center	03/14/2023	01.5330 Operating Supplies	Adapter & other parts	48.09
Louie's Ace Home Center	03/21/2023	01.5330 Operating Supplies	Fitting & adapter	8.06
Total for Louie's Ace Home Center				\$172.82
Lutra Consulting				
Lutra Consulting	03/14/2023	01.5366 Computer Software & Online Subs	Mergin Subscription (Maps)	300.00
Total for Lutra Consulting				\$300.00
Microsoft				
Microsoft	03/19/2023	01.5366 Computer Software & Online Subs	Office 02/19-03/18/2023	50.00
Total for Microsoft				\$50.00
Napa Auto & Truck Parts				
Napa Auto & Truck Parts	03/07/2023	01.5380 Repairs - Equipment	Battery	116.09
Napa Auto & Truck Parts	03/07/2023	01.5330 Operating Supplies	Tape Measures	19.48
Napa Auto & Truck Parts	03/10/2023	01.5330 Operating Supplies	Hose clamps, drill bit, u-bolt & boxed miniatures	78.14
Napa Auto & Truck Parts	03/10/2023	01.5330 Operating Supplies	U-bolt returned	(6.87)
Napa Auto & Truck Parts	03/13/2023	01.5380 Repairs - Equipment	Trailer Cable	76.20
Napa Auto & Truck Parts	03/14/2023	01.5385 Repairs - Vehicle	12V Accessory Plug	4.49
Napa Auto & Truck Parts	03/22/2023	01.5380 Repairs - Equipment	Permatex	9.59
Napa Auto & Truck Parts	03/28/2023	01.5380 Repairs - Equipment	Hydraulic oil & Battery	91.98
Total for Napa Auto & Truck Parts				\$389.10
Nevada State Fire Marshal				
Nevada State Fire Marshal	03/22/2023	01.5330 Operating Supplies	State Fire Marshal Hazardous Material Storage Permit Fee. 2023-24	228.00
Total for Nevada State Fire Marshal				\$228.00
NV Energy				
NV Energy	03/03/2023	01.5441 Utilities - Electric	Electricity 01/30 to 02/28/2023	428.98
Total for NV Energy				\$428.98
Office Depot				
Office Depot	03/09/2023	01.5320 Office Supplies	Hanging Folders	60.22
Total for Office Depot				\$60.22
Optum Bank				
Optum Bank	03/01/2023	01.5141 Health Insurance - HSA	March 2023	150.00
Total for Optum Bank				\$150.00
Ott's Farm Equipment				
Ott's Farm Equipment	03/01/2023	01.5330 Operating Supplies	Tubing	47.40
Ott's Farm Equipment	03/09/2023	01.5330 Operating Supplies	Spray Bar parts for #671	87.95
Ott's Farm Equipment	03/21/2023	01.5330 Operating Supplies	PDM 1/2 Pipe	13.10
Total for Ott's Farm Equipment				\$148.45
Pape' Machinery, Inc				
Pape' Machinery, Inc	03/17/2023	01.5385 Repairs - Vehicle	Parts	7.98
Total for Pape' Machinery, Inc				\$7.98
Quik Stop Gas Station				
Quik Stop Gas Station	03/06/2023	01.5260 Gasoline & Oil	Fuel	50.00
Total for Quik Stop Gas Station				\$50.00
Southwest Gas				
Southwest Gas	03/28/2023	01.5440 Utilities - Gas	Gas 02/24 to 03/23/2023	475.76
Total for Southwest Gas				\$475.76
Upham, Nancy				
Upham, Nancy	03/10/2023	01.5330 Operating Supplies	Doug's Locksmith Keys	40.00
Upham, Nancy	03/21/2023	01.5330 Operating Supplies	6 Storage Totes at \$9.49 each plus sales tax	61.65
Total for Upham, Nancy				\$101.65
US Postal Service				
US Postal Service	03/07/2023	01.5390 Communications	12 Months PO Box Fee BOX #2468	248.00

NAME	DATE	ACCOUNT	MEMO/DESCRIPTION	AMOUNT
Total for US Postal Service				\$248.00
Verizon Wireless				
Verizon Wireless	03/06/2023	01.5390 Communications	Cell Phones 01/15 to 02/14/2023	229.95
Total for Verizon Wireless				\$229.95
Veseris				
Veseris	03/29/2023	01.5220 Chemicals	Altosid SR-5 Larvicide 4 x 1 gal/case, 3 cases at \$1,144.12 each	3,432.36
Veseris	03/29/2023	01.5220 Chemicals	Altosid SR-20 2 x 2.5 gal/case, 5 cases at \$5,088.50 each	25,442.50
Veseris	03/30/2023	01.5220 Chemicals	Aquabac 200G 10/14 Mesh 40 lb bag, 80 at \$83.20 each	6,656.00
Total for Veseris				\$35,530.86
Walmart				
Walmart	03/20/2023	01.5330 Operating Supplies	Spill Supplies	31.30
Total for Walmart				\$31.30
WiarCom Inc				
WiarCom Inc	03/10/2023	01.5390 Communications	Wireless 03/10-04/09/2023	87.80
Total for WiarCom Inc				\$87.80
Grand Total				Item D → \$182,338.53

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Monthly Profit & Loss

March 2023

	TOTAL
Income	
01.4040 Real Property Tax - Current	23,162.56
01.4050 Real Property Tax - Delinquent	99.65
01.4080 Personal Property Tax - Current	16,914.29
01.4090 Personal Property Tax - Delinquent	104.06
01.4110 Consolidated Tax Revenue	41,178.19
01.4130 AB104 Fairshare Revenues	12,274.16
Total Income	\$93,732.91
Expenses	
01.5030 Salary - Management	13,672.51
01.5040 Salary - Full-time	14,302.03
01.5080 Board Secretary	75.00
01.5110 Retirement Contribution	6,156.12
01.5140 Health Insurance	1,697.32
01.5141 Health Insurance - HSA	150.00
01.5150 Social Security & Medicare	435.74
01.5220 Chemicals	118,006.26
01.5260 Gasoline & Oil	2,248.59
01.5320 Office Supplies	60.22
01.5330 Operating Supplies	1,283.51
01.5361 Accounting & Audit Fees	1,100.00
01.5366 Computer Software & Online Subs	477.29
01.5380 Repairs - Equipment	293.86
01.5385 Repairs - Vehicle	173.73
01.5390 Communications	803.76
01.5400 Travel & Sustenance	156.57
01.5420 Training	1,680.00
01.5440 Utilities - Gas	475.76
01.5441 Utilities - Electric	428.98
01.5810 Capital Outlay - Equipment	55,000.00
Total Expenses	\$218,677.25
NET OPERATING INCOME	\$ (124,944.34)
NET INCOME	\$ (124,944.34)

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Balance Sheet Comparison

As of March 31, 2023

	TOTAL		
	AS OF MAR 31, 2023	AS OF MAR 31, 2022 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
01.1100 US Bank	238,114.40	139,999.00	98,115.40
01.1150 Cash Invested - State LGIP	1,753,119.07	1,496,039.03	257,080.04
01.1190 Cash Allocated to Other Funds	(135,212.96)	(135,212.96)	0.00
30.1190 Cash - Self Insurance Fund	44,547.00	44,547.00	0.00
31.1190 Cash - Emergency Fund	50,000.00	50,000.00	0.00
50.1190 Cash - Capital Projects Fund	6,794.96	6,794.96	0.00
51.1190 Cash - Source Reduction Fund	33,871.00	33,871.00	0.00
Total Bank Accounts	\$1,991,233.47	\$1,636,038.03	\$355,195.44
Other Current Assets			
01.1300 Inventory	442,197.12	374,965.26	67,231.86
Total Other Current Assets	\$442,197.12	\$374,965.26	\$67,231.86
Total Current Assets	\$2,433,430.59	\$2,011,003.29	\$422,427.30
TOTAL ASSETS	\$2,433,430.59	\$2,011,003.29	\$422,427.30
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
01.2100 Accounts Payable	177,203.49	10,722.42	166,481.07
Total Accounts Payable	\$177,203.49	\$10,722.42	\$166,481.07
Credit Cards			
01.2700 Bank of America Credit Card	575.16	3,450.00	(2,874.84)
01.2800 John Deere Financial	0.00	187.06	(187.06)
Total Credit Cards	\$575.16	\$3,637.06	\$(3,061.90)
Other Current Liabilities			
01.2380 Union Dues Payable	0.00	(27.00)	27.00
01.2390 Health Insurance Payable	0.00	47.74	(47.74)
01.2400 PERS Payable	8,194.82	5,284.84	2,909.98
Total Other Current Liabilities	\$8,194.82	\$5,305.58	\$2,889.24
Total Current Liabilities	\$185,973.47	\$19,665.06	\$166,308.41
Total Liabilities	\$185,973.47	\$19,665.06	\$166,308.41
Equity			
01.3150 Beginning Fund Balance - General Fund	2,053,073.80	1,764,468.58	288,605.22
01.3990 Excess of Revenue & Expenditures	0.00	0.00	0.00
30.3350 Beginning Fund Balance - Self Insurance Fund	44,547.00	44,547.00	0.00
31.3350 Beginning Fund Balance - Emergency Fund	50,000.00	50,000.00	0.00
50.3350 Beginning Fund Balance- Capital Projects Fund	6,794.96	6,794.96	0.00

	TOTAL		
	AS OF MAR 31, 2023	AS OF MAR 31, 2022 (PY)	CHANGE
51.3350 Beginning Fund Balance - Source Reduction Fund	33,871.00	33,871.00	0.00
Net Income	59,170.36	91,656.69	(32,486.33)
Total Equity	\$2,247,457.12	\$1,991,338.23	\$256,118.89
TOTAL LIABILITIES AND EQUITY	\$2,433,430.59	\$2,011,003.29	\$422,427.30

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Profit and Loss Comparison

July 2022 - March 2023

	TOTAL		
	JUL 2022 - MAR 2023	JUL 2021 - MAR 2022 (PY)	CHANGE
Income			
01.4040 Real Property Tax - Current	428,689.70	400,575.62	28,114.08
01.4050 Real Property Tax - Delinquent	3,110.60	3,420.50	(309.90)
01.4060 Net Proceeds of Mines	234.26		234.26
01.4080 Personal Property Tax - Current	89,043.77	89,223.86	(180.09)
01.4090 Personal Property Tax - Delinquent	8,670.45	359.61	8,310.84
01.4100 In-Lieu-of Taxes (NDOW)	113.41	113.41	0.00
01.4110 Consolidated Tax Revenue	218,738.58	214,088.65	4,649.93
01.4120 Private Car Tax	21.43		21.43
01.4130 AB104 Fairshare Revenues	57,123.13	56,310.24	812.89
01.4150 Other Revenues		0.00	0.00
01.4160 Nevada Road Weed Control	(13,778.88)		(13,778.88)
01.4180 CWSCD Grant	15,000.00	15,000.00	0.00
01.4400 Sale of Asset - Gain or Loss	18,000.00		18,000.00
01.4500 Interest Revenue	23,997.57	1,308.60	22,688.97
Total Income	\$848,964.02	\$780,400.49	\$68,563.53
Expenses			
01.5030 Salary - Management	112,062.21	115,052.56	(2,990.35)
01.5040 Salary - Full-time	149,701.88	83,649.02	66,052.86
01.5045 Salary - Part-time	(1,248.35)	15,313.11	(16,561.46)
01.5050 Salary - Seasonal	(5,067.75)		(5,067.75)
01.5070 Board Compensation		4,200.00	(4,200.00)
01.5080 Board Secretary	225.00	675.00	(450.00)
01.5110 Retirement Contribution	61,202.10	60,057.54	1,144.56
01.5120 Workers Compensation	6,857.00	6,229.00	628.00
01.5130 Unemployment	16,013.36	1,808.00	14,205.36
01.5140 Health Insurance	26,310.08	50,645.86	(24,335.78)
01.5141 Health Insurance - HSA	1,350.00	1,350.00	0.00
01.5142 Health Insurance - PEBP		439.30	(439.30)
01.5150 Social Security & Medicare	4,473.68	3,351.81	1,121.87
01.5190 Uniforms	1,356.94	1,426.24	(69.30)
01.5220 Chemicals	227,879.28	221,014.45	6,864.83
01.5225 Encephalitis Testing	1,145.43	329.22	816.21
01.5250 Contract Services - Aerial	32,994.00	30,732.00	2,262.00
01.5260 Gasoline & Oil	16,298.53	7,047.64	9,250.89
01.5265 Vehicle Mileage Reimbursement	790.01		790.01
01.5280 Insurance - General Liability	11,169.41	10,489.61	679.80
01.5290 Officers Bonds	510.00	510.00	0.00
01.5300 Memberships	684.00	634.00	50.00
01.5320 Office Supplies	1,308.62	1,447.62	(139.00)
01.5330 Operating Supplies	3,817.47	2,598.40	1,219.07
01.5345 Bank & Other Fees	187.34	392.84	(205.50)

	TOTAL		
	JUL 2022 - MAR 2023	JUL 2021 - MAR 2022 (PY)	CHANGE
01.5350 Printing & Publications	308.74	1,831.66	(1,522.92)
01.5360 Legal Fees	872.50	2,109.50	(1,237.00)
01.5361 Accounting & Audit Fees	23,500.00	24,600.00	(1,100.00)
01.5362 Technology Professional Service		9,000.00	(9,000.00)
01.5365 Computer Maintenance		3,033.03	(3,033.03)
01.5366 Computer Software & Online Subs	2,254.24	1,773.02	481.22
01.5370 Repairs - Building	29.68	1,660.00	(1,630.32)
01.5380 Repairs - Equipment	2,862.77	1,466.37	1,396.40
01.5385 Repairs - Vehicle	4,980.86	4,327.69	653.17
01.5390 Communications	4,755.16	4,794.44	(39.28)
01.5395 Equipment Services (GPS)	1,544.78	1,524.85	19.93
01.5400 Travel & Sustenance	227.13	31.17	195.96
01.5420 Training	1,680.00	19.95	1,660.05
01.5440 Utilities - Gas	3,265.60	2,134.14	1,131.46
01.5441 Utilities - Electric	2,584.29	2,229.31	354.98
01.5443 Utilities - Garbage	276.00	252.00	24.00
01.5445 Propane		21.06	(21.06)
01.5810 Capital Outlay - Equipment	58,490.00	8,582.38	49,907.62
01.5830 Repairs - Building 1		(39.99)	39.99
01.6220 WC - Chemicals	11,003.75		11,003.75
01.6330 WC - Operating Supplies	1,137.92		1,137.92
Total Expenses	\$789,793.66	\$688,743.80	\$101,049.86
NET OPERATING INCOME	\$59,170.36	\$91,656.69	\$ (32,486.33)
NET INCOME	\$59,170.36	\$91,656.69	\$ (32,486.33)