

**CHURCHILL COUNTY MOSQUITO, VECTOR & NOXIOUS WEED ABATEMENT DISTRICT
BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
7400 Reno Highway
Fallon, Nevada 89406
(775) 423 – 2828
Fax: (775) 428 – 2829
E-mail: servicerequest@ccmosquito.org
Website: ccmosquito.org**

*****NOTICE OF PUBLIC MEETING*****

Please Post

PLACE OF MEETING: Churchill County Administration Complex, Room 102
155 North Taylor, Fallon, Nevada
DATE: Thursday the 18th day of May 2023
TIME: 5:30 P.M.
TYPE OF MEETING: Final Budget Approval for Fiscal Year 2023-2024

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action **will** be taken on all agenda items unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustee during the public meeting is absolutely privileged.

Agenda:

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Review and Adoption of Agenda.**
5. **Discussion and Approval of Minutes from May 11th, 2023.**

6. Certificate of Posting.

7. Correspondence.

8. Appointments.

9. Old Business.

1. Discussion and possible action regarding the information gained from JW Welding and a quote from them for approximately \$494.00 for the initial setup of a filled (full) liquid carbon dioxide tank and delivery.

10. New Business.

1. Discussion, possible action and approval of the Final Fiscal Year Budget 2023-2024.

11. District Manager's Report and Operations Review.

12. Board Members' Report.

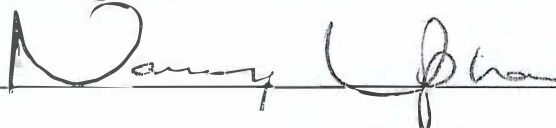
13. Any Requests for Future Agenda Items.

14. Expenditures.

15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately 9 AM on the 15th day of May 2023, at the following location:



1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155 N. Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>

Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.

- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matters as a part of the public meeting, except that it is unlawful to misrepresent any fact when testifying.
- * The contact person for the information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to the rules of parliamentary procedure.
- * Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four (4) working days before the meeting date.
- * If desired, the public is allowed to speak for a three-minutes maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: May 16, 2023
Re: Discussion and possible action regarding the information gained from JW Welding and a quote from them for approximately \$474.55 for the initial setup of a filled liquid carbon dioxide tank and delivery.

Attached is a quote from JW Welding Supplies and Tools. As we discussed at the last Board Meeting, Trustee Grondin, Trustee Jonte and I went to JW Welding to look at the liquid carbon dioxide tanks that they had in stock for rent.

I will defer to both Trustees to explain what we found that morning. I appreciate both Trustees' energy and dedication to making this capital improvement item a reality.



JW Welding Supplies & Tools

1155 Taylor Pl * Fallon NV 89406-7877
 PO Box 1416 * Fallon NV 89407-1416
 775-423-4774 Fax: 775-423-0600

900 Industrial Way * Sparks NV 89431-6008
 775-331-4774 * Fax: 775-331-4806

www.jweldingsupply.com



**QUOTE
REPRINT**

Number	013261
Date	05/12/2023
Page	1

Ship-to: SAME
 CHURCHILL COUNTY MOSQUITO
 P.O. BOX 2468
 FALLON, 89407

Bill-to: 14747
 CHURCHILL COUNTY MOSQUITO
 P.O. BOX 2468
 FALLON, 89407

Reference #	Slsp	Terms	Whse	Freight	Ship Via
	01 DOC	OK TO CHARGE	01	PREPAID	WILL CALL
Quoted By: DOC	Quoted To: QUINN NUFFER		Effective: 05/10/23	Expires: 05/30/23	

Item	Description	Ordered	UM	Price	UM	Extension
OT	DELIVERY OUR TRUCK	1	EA	35.00	EA	35.00
-4ARL-500	CARBON DIOXIDE,REFRIGERATED	1.000	CY	77.01	LC	404.30
40	FUEL SURCHARGE BULK CO2	525	LB	.01	LB	5.25
14	SHORTAGE SURCHARGE CO2	525	LB	.04	LB	21.00

Merchandise	Misc	Tax	Freight	Total
465.55	9.00	.00	.00	474.55

WE APPRECIATE THE OPPORTUNITY TO QUOTE YOU !!!

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT
DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: May 16, 2023

Re: Discussion, possible action and approval of the Fiscal Year 2023-2024 Final Budget.

Attached is the Final Budget that as the Tentative Budget was approved by the State Department of Taxation. I did not make any changes as I feel that if we need to make changes to it regarding the spending that we will need to do, possibly ahead of reimbursements from entities such as the State or FEMA funding, I would make changes then. That would be what the State Department of Taxation refers to as a "Budget Augmentation" which is legal and allows entities to make their budgets a realistic reflection of the years revenues and expenses.

Recommendation: This is the formal adoption of the Fiscal Year Budget 2023-2024. We need a motion to approve of the Fiscal Year Budget 2023-2024, a second motion and a vote. We will then need signatures from the Trustees on the Transmittal page. Thank you for your support in this process with so many unknowns going into this water year. Nancy

MOSQUITO, VECTOR AND WEED CONTROL DISTRICT

P. O. Box 2468
Fallon, NV 89407-2468
775-423-2828
Fax: 775-428-2829
ccmosquito@cccom.net

Nevada Department of Taxation
1550 College Parkway, Suite 115
Carson City, NV 89706-7937

Churchill County Mosquito, Vector and Noxious Weed Abatement Distri herewith submits the (TENTATIVE) --- (FINAL) budget for the fiscal year ending June 30, 2024

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ 730,706

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 1%. If the final computation requires, the tax rate will be lowered.

This budget contains 5 governmental fund types with estimated expenditures of \$ 1,765,000 and 0 proprietary funds with estimated expenses of \$ 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

CERTIFICATION

APPROVED BY THE GOVERNING BOARD
Only necessary for FINAL Budget
(Signature by DocuSign is acceptable)

I Nancy Upham
(Print Name)
District Manager
(Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed:

Dated:

Phone:

Multiple horizontal lines for signature and date.

SCHEDULED PUBLIC HEARING:
(Must be held from May 15, 2023 to May 31, 2023)

Date and Time: Thursday May 18, 2023 5:30 pm

Publication Date: May 4, 2023 LVN

Place: Churchill County Mosquito, Vector and Noxious Weed Abatemen
155 North Taylor, Suite 102, Fallon, Nevada 89406



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CERTIFICATION

I Nancy Upham
 (Print Name)
District Manager
 (Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed: _____

Dated: _____

Phone: _____

APPROVED BY THE GOVERNING BOARD

Only necessary for **FINAL** Budget
 (Signature by DocuSign is acceptable)

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 (Must be held from May 15, 2023 to May 31, 2023)

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155 North Taylor, Suite 102, Fallon, Nevada 89406

FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR YEAR 06/30/22	ESTIMATED CURRENT YEAR YEAR 06/30/23	BUDGET YEAR YEAR 06/30/24
General Government			
Judicial			
Public Safety			
Public Works			
Sanitation			
Health	8	9	9
Welfare			
Culture and Recreation			
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	8	9	9

POPULATION (AS OF JULY 1)	26,202	26,310	26,657
SOURCE OF POPULATION ESTIMATE*	Nevada Department of Taxation - 5 year Population Statistics		
Assessed Valuation (Secured and Unsecured Only)	876,832,296	937,059,798	1,139,915,390
Net Proceeds of Mines	49,429,836	33,600,964	35,568,180
TOTAL ASSESSED VALUE	926,262,132	970,660,762	1,175,483,570
TAX RATE			
General Fund	0.08	0.08	0.08
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
TOTAL TAX RATE	0.08	0.08	0.08

* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA

PROPERTY TAX RATE AND REVENUE RECONCILIATION

FISCAL YEAR 2023-2024

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	ALLOWED TAX RATE	ASSESSED VALUATION	ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	TAX RATE LEVIED	TOTAL AD VALOREM REVENUE WITH NO CAP [(2, line A)X(4)/100]	AD VALOREM TAX ABATEMENT [(5) - (7)]	AD VALOREM REVENUE WITH CAP	NET PROCEEDS OF MINERAL REVENUE [(2, line B) X (4)/100]	BUDGETED AD VALOREM REVENUE WITH CAP PLUS REVENUE FROM NPM [(7) +(8)]
OPERATING RATE:									
A. PROPERTY TAX Subject to Revenue Limitations	0.15	1,139,915,390	1,709,873	0.08	911,932	181,226	730,706	XXXXXXXXXXXX	730,706
B. PROPERTY TAX Outside Revenue Limitations: Net Proceeds of Mines	0.15	35,568,180	53,352	0.08	XXXXXXXXXXXX				
VOTER APPROVED:									
C. Voter Approved Overrides									
LEGISLATIVE OVERRIDES									
D. Accident Indigent (NRS 428.185)									
E. Indigent (NRS 428.285)									
F. Capital Acquisition (NRS 354.59815)									
G. Youth Services Levy (NRS 62B.150, 62B.160)									
H. Legislative Overrides									
I. SCRT Loss (NRS 354.59813)	0.0164	1,175,483,570	192,779						
J. Other:									
K. Other:									
L. SUBTOTAL LEGISLATIVE OVERRIDES									
M. SUBTOTAL A, C, L	0.15	1,175,483,570	1,956,004	0.08	911,932	181,226	730,706		730,706
N. Debt									
O. TOTAL M AND N	0.15	1,175,483,570		0.08	911,932	181,226	730,706		730,706

Churchill County Mosquito, Vector and Noxious Weed Abatement District
 (Local Government)
 SCHEDULE S-3 - PROPERTY TAX RATE
 AND REVENUE RECONCILIATION

0

The Allowed Revenue required for column 3 can be obtained from the March 15 Final Revenue Projections or manually calculated. If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula, please attach an explanation.

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/24	
	ACTUAL PRIOR YEAR ENDING 6/30/2022	ESTIMATED CURRENT YEAR ENDING 6/30/2023	TENTATIVE APPROVED	FINAL APPROVED
REVENUES				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	44,547	44,547	44,547	44,547
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	44,547	44,547	44,547	44,547
EXPENDITURES				
Services and supplies	0	0	20,000	20,000
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	44,547	44,547	24,547	24,547
TOTAL COMMITMENTS & FUND BALANCE	44,547	44,547	44,547	44,547

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND _____ Self-Insurance _____

	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/24 (4)	
	ACTUAL PRIOR YEAR ENDING 6/30/2022	ESTIMATED CURRENT YEAR ENDING 6/30/2023	TENTATIVE APPROVED	FINAL APPROVED
REVENUES				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	6,795	6,795	6,795	6,795
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	6,795	6,795	6,795	6,795
EXPENDITURES				
Capital Projects	0	0	6,795	6,795
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	6,795	6,795	0	0
TOTAL COMMITMENTS & FUND BALANCE	6,795	6,795	6,795	6,795

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND Capital Projects

	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/24 (4)	
	ACTUAL PRIOR YEAR ENDING 6/30/2022	ESTIMATED CURRENT YEAR ENDING 6/30/2023	TENTATIVE APPROVED	FINAL APPROVED
<u>REVENUES</u>				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	33,871	33,871	33,871	33,871
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	33,871	33,871	33,871	33,871
<u>EXPENDITURES</u>				
Services and supplies	0	0	15,000	15,000
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	33,871	33,871	18,871	33,871
TOTAL COMMITMENTS & FUND BALANCE	33,871	33,871	33,871	33,871

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND Source Reduction

	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/24	
	ACTUAL PRIOR YEAR ENDING 6/30/2022	ESTIMATED CURRENT YEAR ENDING 6/30/2023	TENTATIVE APPROVED	FINAL APPROVED
REVENUES				
Subtotal				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	50,000	50,000	50,000	50,000
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE				
TOTAL RESOURCES	50,000	50,000	50,000	50,000
EXPENDITURES				
Services and supplies	0	0	50,000	50,000
Subtotal				
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	50,000	50,000	0	50,000
TOTAL COMMITMENTS & FUND BALANCE	50,000	50,000	50,000	50,000

Churchill County Mosquito, Vector and Noxious Weed Abatement District
(Local Government)

FUND ___ Emergency ___

SCHEDULE OF EXISTING CONTRACTS

Budget Year 2023-2024

Local Government: Churchill County Mosquito, Vector and Noxious Weed Abatement District

Contact: Nancy Upham

E-mail Address: director@ccmosquito.org

Daytime Telephone: (775) 423-2828

Total Number of Existing Contracts: 9

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2023-24	Proposed Expenditure FY 2024-25	Reason or need for contract:
1	Jim Sciarani	7/1/2023	NA	\$ 12,000	\$18,000	Auditor
2	Dowd Bookkeeping	7/1/2023	NA	\$17,000	\$20,000	Bookkeeper
3	Jordan Walsh	7/1/2023	NA	\$30,000	\$30,000	Labor Law Attorney
4	VDCI	7/1/2023	NA	\$150,000	\$150,000	Aerial Applicator
5	Morris Air	7/1/2023	NA	\$100,000	\$100,000	Aerial Applicator
6	Joe Sanford	7/1/2023	NA	\$12,000	\$15,000	Legal Counsel
7	McLeod and Associates	7/1/2023	NA	\$7,500	\$9,000	Audit work
8	Allison Mackenzie	7/1/2023	NA	\$20,000	\$20,000	Labor Law Attorney
9	Frey Spray	7/1/2023	NA	\$100,000	\$100,000	Aerial Applicator
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			\$448,000	\$462,000	

Additional Explanations (Reference Line Number and Vendor):

SCHEDULE OF PRIVATIZATION CONTRACTS

Budget Year 2023-2024

Local Government: Churchill County Mosquito, Vector and Noxious Weed Abatement District

Contact: Nancy Upham

E-mail Address: director@ccmosquito.org

Daytime Telephone: (775) 423-2828

Total Number of Privatization Contracts: 8

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2023-24	Proposed Expenditure FY 2024-25	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1	Verservis	7/1/2023	NA		75,000	80,000				Pesticides
2	Clarke	7/1/2023	NA		90,000	100,000				Pesticides
3	Target	7/1/2023	NA		50,000	50,000				Pesticides
4	Adapco	7/1/2023	NA		100,000	120,000				Pesticides
5	Wilbur Ellis	7/1/2023	NA		55,000	60,000				Pesticides
6	Univar	7/1/2023	NA		75,000	75,000				Pesticides
7	Valent	7/1/2023	NA		90,000	100,000				Pesticides
	Nutrien	7/1/2023	NA		30,000	30,000				Pesticides
8	Total				565,000	615,000				

Attach additional sheets if necessary.