

Churchill County Mosquito, Vector, and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting June 8th, 2023
OPEN MEETING SESSION

1. Call to Order

Chairwoman Cynthia McGarrah called the meeting to order at 5:30 PM.

BOARD OF TRUSTEES

Chairwoman Cynthia McGarrah
Vice Chairman Marion Jonte
Trustee Richard Grondin
Trustee Barry Stewart
Trustee Kim Turner

Legal Counsel Joseph Sanford
District Manager Nancy Upham
Assistant Manager JD MacKay
Board Secretary Melania Sagi

Public Present

None

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager Nancy Upham requested that the agenda be adopted as is.
Trustee Kim Turner made a motion to adopt the agenda as is. Trustee Richard Grondin seconded the motion and it passed unanimously.

5. Discussion and Approval of Minutes from May 18th, 2023:

Vice Chairman Marion Jonte made a motion to approve the minutes from May 18th, 2023. Mr. Grondin seconded the motion and it passed unanimously.

Discussion and Approval of Minutes from June 1st, 2023:

Ms. Upham requested that the minutes from June 1st, 2023, be tabled for the next meeting.

6. Certificate of Posting:

Ms. Upham stated that the agenda was posted in accordance with NRS.

7. Correspondence:

1. May 17, 2023, NACCHO The Greener Side of Local Public Health. Ms. Upham said to the Board that if any of the information interested them, they should let her or Board Secretary Melania Sagi know, and it would be made available to them.
2. May 25, 2023, Washoe County Update on Mosquito Abatement. This is a Public Service Announcement that Washoe County released. The District may look into putting one out for Churchill County in the future, also.
3. May 31, 2023, Final Budget Approval—Kelli Grahmann. This is the official Final Budget Approval from the Department of Taxation.

8. Appointment:

None

9. Old Business:

1. Discussion and possible action regarding the carbon dioxide making machine set up and purchase as discussed. Mr. Grondin went to JW Welding to discuss the tank that the District would be renting. It was clarified that it is a 240-liter tank and the discrepancy came from the weight of the casters. The total monthly cost will be \$85.00. Mr. Jonte asked if a machine had been agreed on and purchased. Assistant Manager JD MacKay said that after some research he discovered that the only thing those machines did was compact the carbon dioxide. He stated that he and one of the technicians can build the compactor with equipment already at the facility. The larger the chunk of dry ice, the longer it would last in the field. Mr. Jonte expressed a preference for getting a machine now to be able to mitigate the cost of purchasing from other vendors and in the future the possibility of compacting the dry ice with a facility-built machine can be explored.
2. Discussion and possible action regarding updating the Goals of the District. Ms. Upham asked that the Board members look over the Goals of the District and make any updates, edits, or suggestions so that they can be applicable to the present. Mr. Stewart asked for clarification. Ms. Sagi said that she would appreciate copies covered in red ink with any requested changes.

10. New Business:

1. Discussion and possible action regarding a 5% salary adjustment for the District employees. This salary adjustment is to cover a PERS increase to be split between the employee and the District and the remaining 3.125% increase to be paid to the employee effective July 1, 2023. Mr. Stewart asked if this was consistent with what the County was doing, and Legal Counsel Joe Sanford agreed that it was. Mr. Stewart made a motion to approve the salary adjustment of 5%. Mr. Grondin seconded the motion and it passed unanimously.
2. Discussion regarding the update of the water in the valley and the operations of the District. Ms. Upham included in the packet a map comparison of the

flooding prevention methods from 2017 and 2023. There was a brief discussion on anticipated water flows and lake levels.

11. District Manager's Report and Operations Review:

Ms. Upham explained to the Board that the technicians have been truck fogging in the morning since the evenings have been stormy. The Paiute-Shoshone tribe has been more involved this year in planning, prevention, and follow-through.

12. Board Member's Reports:

None

13. Any Request for Future Agenda Items:

- Mr. Stewart expressed that it may be a good idea to make a video of the District operations; with trapping, treating, and service request follow-ups. He suggested that a school, or club scouts could take advantage of the project and it would benefit both parties.
- Goals of the District.

14. Expenditures:

May 2023 Expenditures
Payroll: \$ 41,474.80
Vendor: \$16,711.64
Total: \$58,186.44

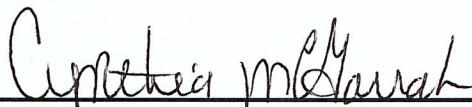
Mr. Jonte made a motion to approve the May 2023 expenditures. Mr. Stewart seconded the motion and it passed unanimously.

15. Public Comment:

None

16. Adjournment:

Ms. McGarrah called the meeting to a close at 6:09 P.M.



SIGNATURE:

Chairwoman or Vice Chairman

9-14-2023

DATE:

