

Churchill County Mosquito, Vector, and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway  
Fallon, NV 89406  
Meeting July 13<sup>th</sup>, 2023  
OPEN MEETING SESSION

**1. Call to Order**

Chairwoman, Cynthia McGarrah called the meeting to order at 5:30 P.M.

**BOARD OF TRUSTEES**

Chairwoman, Cynthia McGarrah  
Vice Chairman, Marion Jonte  
Trustee, Richard Grondin  
Trustee, Kim Turner

Legal Counsel, Joe Sanford  
District Manager, Nancy Upham  
Assistant Manager, JD MacKay  
Board Secretary, Melania Sagi

**Public Present**

None

**2. Pledge of Allegiance:**

All stood for the Pledge of Allegiance

**3. Public Comment:**

None

**4. Review and Adoption of the Agenda:**

District Manager, Nancy Upham requested that the agenda be adopted as is.

**5. Discussion and Approval of Minutes from June 1<sup>st</sup>, 2023:**

Trustee Richard Grondin made a motion to approve the minutes from June 1<sup>st</sup>, 2023. Vice Chairman Marion Jonte seconded the motion and it passed unanimously.

**Discussion and Approval of Minutes from June 8<sup>th</sup>, 2023:**

Ms. McGarrah requested the meeting end time be corrected from 8:09 to 6:09 P.M. Mr. Jonte made a motion to approve the minutes with the suggested correction. Mr. Grondin seconded the motion and it passed unanimously.

**6. Certificate of Posting:**

Ms. Upham stated that the agenda was posted in accordance with NRS.

**7. Correspondence:**

1. Carson Water Subconservancy District – Request for reimbursement for Noxious Weed Abatement from July 1, 2022 to June 30, 2023. Ms. Upham explained that Churchill County Mosquito, Vector, and Noxious Weed Abatement District is eligible for reimbursement for noxious weed control efforts performed for the Carson Water Subconservancy District.
2. California Arboviral Update – June 30, 2023. Ms. Upham explained that keeping up with the arboviral situation in California can be a good indicator of what the season may bring for Nevada.

**8. Appointment:**

None

**9. Old Business:**

None

**10. New Business:**

1. Discussion and possible action regarding a new aerial contract with Frey Spray for 2023 at the rate of \$1,700 per hour. Jerry Frey has renewed his mosquito control certification and will be available to the District for aerial adult applications. Mr. Grondin made a motion to approve the aerial contract with Frey Spray for 2023 at a rate of \$1,700 per hour. Mr. Jonte seconded the motion and it passed unanimously.

**11. District Manager's Report and Operations Review:**

There are five active technicians working in the field and one mechanic that also helps in the field. The technicians have been truck fogging in the morning as the weather in the evening has not been favorable. A temporary assistant has been hired to stand in for the administrative assistant while she is on maternity leave. Ms. Upham attended the County Commissioners meeting and stressed to the attendees that members of the public should reach out to the District and leave a message if they cannot get through. The message has to include their name, address, and phone number in order for a service request to be completed.

**12. Board Member's Reports:**

Mr. Grondin explained some of the progress that he has made in troubleshooting the dry ice-making machine. He will continue experimenting and provide the Board with any updates.

**13. Any Request for Future Agenda Items:**

- Notice for the public on whom to inform about dead birds
- Mosquito vectors
- The mission statement and Goals

**14. Expenditures:**

June 2023 Expenditures:

Payroll:	\$62,909.06
Expenses:	\$17,991.96
Total:	\$80,901.02

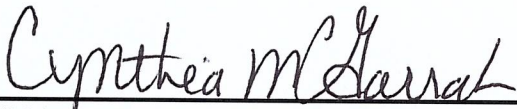
Mr. Jonte made a motion to approve the June 2023 expenditures. Ms. Turner seconded the motion and it passed unanimously.

**15. Public Comment:**

None

**16. Adjournment:**

Ms. McGarrah called the meeting to a close at 6:15 P.M.



SIGNATURE:

Chairwoman or Vice Chairman

11/28/2023

DATE:

