

Churchill County Mosquito, Vector, and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting July 21st, 2022
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Christy Lattin called the meeting to order at 5:30 P.M.

BOARD OF TRUSTEES

Chairwoman, Christy Lattin
Trustee, Tom Hutchings
Trustee, Cynthia McGarrah

Legal Counsel, Joseph Sanford
District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

Richard Grondin
Amanda Young

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager, Nancy Upham requested that the Agenda be adopted as is. Trustee, Cynthia McGarrah made a motion to adopt the Agenda as is. Trustee, Tom Hutchings seconded the motion and it passed unanimously.

5. Discussion and Approval of Minutes from June 9th, 2022:

Ms. McGarrah made a motion to approve the minutes from June 9th, 2022. Mr. Hutchings seconded the motion and it passed unanimously.

6. Certificate of Posting:

Ms. Upham stated that the Agenda was posted per NRS.

7. Correspondence:

1. 6/16/2022 Catrina Schambra CWSD “Thank you!” Ms. Schambra wrote to thank the District for use of the facility. She said it worked out well.
2. 6/17/2022 AMCA National Mosquito Control Awareness...
3. 6/23/2022 Katie Dinneen Audit FY 2022-2023. The GASB 75 process needs to be put into effect. Ms. Dinneen came to the facility and did the chemical inventory with Ms. Upham and Ms. Dowd.
4. 6/27/2022 Alexandra Rosa July EAP Resources. This is the District’s Employee Assistance Program. It contains informative webcasts. The Board is welcome to check it out if they are interested.

8. Appointment:

None

9. Old Business:

1. Discussion and update regarding the building dedication plaque. Ms. Upham explained that Sonya Johnson contacted the District to write an article about the Mosquito Abatement District. She was one of the people petitioning people to sign up in support of the program in the 60s. She was able to provide Management with a list of prior Board Members that served with Mr. Hal Newman. Ms. Upham has asked Ms. Johnson to provide Management with any other information she may find for the building dedication, planned for the end of summer.

10. New Business:

1. Discussion and possible action to allow Management to place a \$1000 deposit with any dealership for a new or used pickup truck for District us to hold until formal Board approval. Ms. McGarrah made a motion to allow Management to place a \$1000 deposit for a new or used District pickup truck with any dealership. Mr. Hutchings seconded the motion and it passed unanimously.

2. Discussion and possible action regarding a five percent salary adjustment for all District employees retroactive to July 1st, 2022. Ms. McGarrah made a motion to grant the District employees a five percent salary adjustment, retroactive to July 1st, 2022. Mr. Hutchings seconded the motion and it passed unanimously

11. District Manager’s Report and Operations Review:

Ms. Upham explained that the majority of the employees were sick at one point during the month. She accredited the reduced number of mosquitoes this year to how quickly the water has been drying up. In past drought years, vector-borne diseases have been amplified but Management started testing in July and will keep the Board updated on the test results.

The mister unit was purchased, delivered, and put to use. It has been an asset to operations. Management has also continued working with the Tribe representatives to help them develop and expand their program.

12. Board Member's Reports:

None

13. Any Request for Future Agenda Items:

Management's pickup truck parameters.

14. Expenditures:

June 2022 Expenditures

Payroll:	\$49,062.80
Expenses:	\$31,468.80
Total:	\$80,531.60

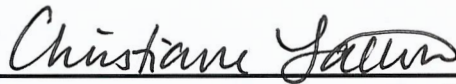
Ms. McGarrah made a motion to accept the June 2022 expenditures. Ms. Lattin seconded the motion and it passed unanimously.

15. Public Comment:

Mr. Richard Grondin told the Board that he had experience with West Nile Virus. It was a nasty disease, and he is so grateful for the work the District does.

16. Adjournment:

Ms. Lattin called the meeting to a close at 6:02 P.M.



SIGNATURE:

Chairwoman or Vice Chairman

11-16-22
DATE: