

Churchill County Mosquito Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
MEETING OCTOBER 10, 2019
OPEN SESSION MEETING

AGENDA

1. **Call to Order:** Chairwoman, Christy Lattin called the meeting to order at 5:30 p.m.

Present were the following:

BOARD OF TRUSTEES

Chairwoman, Christy Lattin
Trustee, Thomas Hutchings
Trustee, Marion Jonte'
District Manager, Nancy Upham
Assistant Manager, Quinn Nuffer
District Civil Attorney, Benjamin Shawcroft
Board Secretary, Judy Vannoy

Public Present: James Cork; Fallon Merbs; and James Upham;

2. **Pledge of Allegiance:** All stood for the Pledge of Allegiance.
3. **Public Comments:** None
4. **Review and Adoption of Agenda:** District Manager, Nancy Upham, stated that the Agenda was posted according to NRS Statutes. A motion that the Agenda be adopted as is was made by Chairwoman Christy Lattin and was seconded by Trustee Marion Jonte'. The motion passed unanimously.
5. **Discussion and Approval of Minutes:** Review and approval of the Minutes from September 12, 2019 Open Session.

Trustee Marion Jonte' made a motion to approve the Minutes for the September 12, 2019 Open Session. Trustee Thomas Hutchings seconded the motion, and it passed unanimously.
6. **Certificate of Posting:** District Manager Nancy Upham stated that the posting was done according to NRS Statutes.

7. Correspondence:

9/5/19	Crisis Response Plan	Kim Franchii
9/6/19	Mosquito Pool Results	Laura Morrow
9/9/19	Code Complaint	Michael Johnson
9/10/19	Clean CBA Document	Jordan Walsh
9/10/19	NAISMA	
9/10/19	Title 3 Revisions	Geoff Stark
9/11/19	Time Card Issues	Phil Herring
9/10/19	Mosquito Pool	Laura Morrow
9/13/19	Nevada Weed Management Conference – October 16-17, 2019	
9/16/19	NFWF Grant Notice to Proceed	Shane Fryer
9/18/19	HSA Account Contribution	Rosa Tafaoialii
9/18/19	Mosquito Pool	Laura Morrow
9/18/19	2140 Drumm Lane property*	Diane Baley
9/25/19	Cooperative Weed Mgt. Agreement	Donna Withers

District Manager, Nancy Upham presented a brief explanation of each correspondence issue listed above. Ms. Upham also reported that beginning in January 2020 an important strategic plan encompassing the Cooperative Weed Management Agreement will commence.

8. Appointments: None

9. Old Business:

Reviewing the complaint presented by Harve Smith at the September 12, 2019 Board Meeting, a lengthy discussion took place regarding the interpretation of the various proposals suggested as possible solutions to the standing water source reduction effort involving the property at 2140 Drumm Lane. This issue was originally addressed at the September 12, 2019 Board Meeting, and resolution efforts are in progress to remedy this issue as soon as possible.

10. New Business:

The District has the “By-laws” for policies and procedures for Title 3 as provided for Churchill County. She stated that the Mosquito District has By-laws for policies and procedures that mirror those of Title 3 and are relevant to all District staff. She also noted that this document falls in place after the current Collective Bargaining Agreement. Ms. Upham will bring the changes for Title 3 before the next Board Meeting..

11. District Manager’s Report and Operations Review:

District Manager Nancy Upham reported that the staff is continuing to work with ground applications of larvicides and adulticides in their respective zones, and the quantity of larvicides and treated acreage will be reported at the next Board Meeting. Ms. Upham distributed a report of larvicide flights during the month of September 2019 regarding control of juvenile mosquitoes in the field.

Management continued trapping adult mosquitoes in the valley and has been submitting them to the Department of Agriculture for viral testing since June of this year. Positive viruses in mosquitoes and birds lessen in the cooler temperatures; consequently, we will have to rely on environmental factors to lessen virus in the mosquitoes.

12. Board Members' Reports:

Chairwoman Christy Lattin gave Nancy Upham a sample Time Card relative to last month's discussion regarding tracking of the Staff's annual leave and sick leave balances. It was agreed at the September Board Meeting that payroll information should be reported on the Staff's respective pay check stubs. Ms. Upham is working on this issue and will report next month as to the current status of this matter.

13. Any requests for future agenda items: None.

14. Expenditures:

Chairwoman Christy Lattin read the report for total Expenditures and Payroll Summary for September 2019. The Expenditure total was \$46,011.08. The Total Payroll was \$23,716.51. The Overall Total for Expenditures and Payroll for the month of September 2019 was \$69,727.59.

15. Public Comment: None.

16. Adjournment: Chairwoman Christy Lattin adjourned the meeting at 6:40 p.m.

SIGNATURE:

DATE