

Churchill County Mosquito, Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, Nevada 89406

OPEN SESSION MEETING: November 14, 2019

1. **Call to Order:** The meeting was called to order by Chairwoman, Christy Lattin at 5:30 pm. Present were the following:

BOARD OF TRUSTEES

Christy Lattin, Chairwoman
Mike, Spencer, Vice Chairman
Marion Jonte, Jr., Trustee
Sheldon Chipp, Trustee
Thomas Hutchings, Trustee
Nancy Upham, District Manager
Quinn Nuffer, Assistant Manager
Benjamin Shawcroft, District Civil Attorney
Judy Vannoy, Board Secretary

Public Present

James Cork
Fallon Merbs
Sharon Harper

2. **Pledge of Allegiance**

3. **Public Comments :** None

4. **Review and Adoption of Agenda** – Chairwoman Lattin moved to approve the agenda as written. Trustee Chipp seconded. Motion carried.

5. **Discussion and Approval of Minutes from October 10, 2019 Open Session**

Trustee Chipp moved to approve of the minutes as written. Trustee Spencer seconded. The motion carried unanimously.

6. **Certificate of Posting** – District Manager, Nancy Upham noted that it had been posted according to N.R.S. Statute.

7.

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| 1 | 10-2-19 | Mosquito Pool results – Laura Morrow
Ms. Upham noted that the mosquito pools submitted the week prior were returned on this date and were negative. This was important as one of the tests was from Swope Lane which was a late season positive pool a couple of weeks earlier. These tests were “re-tests” from that location as follow up viral testing. |
| 2 | 10-4-19 | NDOT request for price per mile of noxious weed treatment.
Ms. Upham explained that this pricing is for “pre-emergent treatments” and that there are approximately 250 miles worth of roadsides in the County. Not all are treated however this makes for the reimbursement to be substantial. |
| 3 | 10-9-19 | Animal Disease Lab – Laura Morrow |

with Churchill County Social Services about doing a report on something like the leukemia cluster. She suggested working with our District and doing a report on West Nile virus. We have not received contact from Mr. Sorenson yet but would be willing to work with him.

5 10-23-19

Department of Health Clarification

Ms. Upham noted that the District is not receiving confirmation of human west nile virus cases as have received in the past. She felt that there is somewhat of a disconnect between medical professionals, hospitals and our contact for this information which is Ali Garcia, with the State Health Department. She spoke with Ms. Garcia a number of times and was told that it was her job to get the information to the rural counties and not our job to get involved in the process. Ms. Upham stressed to her that the District needs as close to “real time” confirmation as possible as our operations depend on rapid response to minimize infected mosquitoes and possible human infection in such areas. Ms. Garcia said that she knew what our job entailed which was spraying for mosquitoes and would get information to us as she can. Ms. Upham stressed to her that the District does significantly more than spraying. She reiterated that we trap, speciate adult female mosquitoes, test, re-trap and treat both juvenile and adult mosquitoes all while focusing on minimizing disease potential and that this information is pivotal in our operations. Chairwoman Lattin noted that District Manager Upham will need to continue to be proactive with this subject and that public health is our most important job. Trustee Jonte noted that Churchill County is unique for a number of reasons and he felt that she was being very uncooperative. There were false statements that were made as public service announcements that impacted Churchill County such as the human case from Washoe County having visited Churchill County. He noted that NAS Fallon had operations questioned and hampered by a rumor of west nile virus risk when it was basically just positive mosquito pool results. Trusted Hutchings noted that Ms. Upham should talk to the Board of Health. Ms. Upham noted that she had spoke with Chairman Ted McDonald from the Board of Health about it at their last meeting. He asked what we wanted them to do. Ms. Upham reiterated that testing for any arboviral disease in this valley is wise and that the sooner we could receive those results, the better our operational response would be. She said that she would go before that Board of Health again next April. Trustee Hutchings asked if the District's website was working yet. Ms. Upham said that she will continue to work on that for public health information for next year as well.

9 Old Business

- 1 Discussion and possible action regarding options to improve drainage for the Baley property at 2140 Drumm Lane. Discussion will review the District's fiscal and source reduction responsibilities and limitations.

Ms. Upham summarized that she and Mr. Nuffer met with the TCID operations contact and were informed that the best solution would be to install a drain with an eight inch hole and set up box that would run approximately 180 feet of pipe underground and under the delivery ditch and Testolin Road to the drain on the west side of Testolin Road. This project would cost approximately \$8,000.00. Who would be responsible for these costs? Representing TCID, he said that their contribution would be about \$2,500.00 - \$3,000.00. Ms. Upham noted that she intends to look into NRCS "Equip" grant that may apply to this project and to any other engineered possibilities that would be more reasonable. Trustee Chipp questioned that if TCID can't handle the drainage then should the property be water righted property? Trustee Hutchings asked if we are stepping on eggs by setting a precedence with this case? Trustee Jonte noted that we need to think about setting up parameters for future projects that want similar results at the District's expense. Legal Council Mr. Shawcroft noted that there is no legal basis for setting a precedent.

- 2 Discussion and possible action regarding changes made to Title 3 of the County policy and procedure manual. The District "By-laws" mirror language from Title 3 and apply to District staff falling into place after the Collective Bargaining Agreement.

Ms. Upham said that she would continue working through this language and figure out where there are stumbling blocks that need to be worked through for language applicable to the District structure versus that of the County chain of command.

- 3 Discussion and possible action regarding the re-signing of the Signature page of the 2019-2022 Collective Bargaining Agreement between the District and Local Operating Engineers #3.

Ms. Upham noted that due to a page numbering issue, all of the Trustees need to resign the signature page of the approved Collective Bargaining Agreement. This action was completed.

10 New Business

- 1 Discussion and possible action regarding the District's Health Plan options and details of District fiscal coverage.

Ms. Upham noted the different Health insurance plan options and the all of the staff except for her selected the lowest deductible plan. This information is relevant to the next agenda item.

- 2 Discussion and possible action regarding making retroactive payments of \$150 to the Health Savings Account as per the medical plan selected by District Manager, Nancy Upham.

Ms. Upham noted that she is the "implementation manager" for the Health insurance plans and noted that the plan she selected has payments of \$150 per month to be sent into Optum Health for a Health Savings Account arrangement. This action has not been done for the last four months and needs to be set up for the upcoming months. She felt that she wanted to be transparent about this with the Board as it applies to only her. Chairwoman Lattin moved to approve of the

4 month (July – October) retroactive payment of \$150 / month and the November payment of \$150, as well. Trustee Chipp seconded. The motion carried unanimously.

11 District Manager's Report

Ms. Upham noted that all staff went to a two day noxious weed conference in Reno in November. It was well received.

12 Board Members Reports

Chairwoman Lattin asked if paid time off balances were on the pay check stubs. Ms. Upham noted that the balances are currently being handwritten on the pay check stubs but that they will be added into the system when there is time to set it up with our Accountant. Ms. Upham also noted that the breakdown in on the timecards.

Chairwoman Lattin also noted the weeds in front of the District building and asked if they could be removed. It would look better for the District to have a weed free appearance.

Ms. Upham also passed out a summary that she put together for the Board of Health depicting the seasons between 2012 – 2019 and the different water year percentages, the mosquito pool result data, any other virus data such as human cases and explained that it is not always the amount of water that increases virus risk but that there are other variables as well. She explained the importance of data from entities such as State Health that affect the District's operations and how it affects priority work loads.

13 Future Agenda items - None

14 Expenditures

Chairwoman Lattin read the expenditure report. Trustee Chipp moved to accept the expenditure report. Trustee Hutchings seconded the report. Motion carried. Trustee Hutchings asked about all staff receiving a \$28 payment. Ms. Upham noted that it was for two days of lunch per diem.

Expenditure total	\$32,834.92
Payroll total	\$22,226.97
Overall total	\$55,061.89

15 Public Comment - None

16 Adjournment – 6:32 pm

APPROVED : _____

Date _____