

CHURCHILL COUNTY MOSQUITO, VECTOR, AND NOXIOUS WEED ABATEMENT  
DISTRICT

BOARD OF TRUSTEES  
CHURCHILL COUNTY, NEVADA

7400 Reno Highway  
Fallon, Nevada 89406

(775) 423-2828

Fax: (775) 428-2829

E-Mail: [servicerequest@ccmosquito.org](mailto:servicerequest@ccmosquito.org)

Website: [ccmosquito.org](http://ccmosquito.org)

\*\*\*NOTICE OF PUBLIC MEETING\*\*\*

*Please Post*

PLACE OF MEETING: Churchill County Administration Complex, Room 102

155 North Taylor, Fallon, Nevada

DATE: Thursday the 9<sup>th</sup> day of December 2021

TIME: 5:30 P.M.

TYPE OF MEETING: November 2021 Operation Report

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action will be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon agenda items in a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees during the public meeting is absolutely privileged.

Agenda:

1. Call to Order.
2. Pledge of Allegiance.
3. Public Comment.
4. Review and Adoption of Agenda.
5. Discussion and approval of Minutes from October 14<sup>th</sup>, 2021  
Discussion and approval of Minutes from November 11<sup>th</sup>, 2021.
6. Certificate of Posting.

7. **Correspondence**

8. **Appointments**

9. **Old Business**

- 1 Discussion and possible action regarding Private Property access for District staff.

10. **New Business**

- 1 Discussion, presentation, and approval of fiscal year 2021 audit report—Jim Sciarani.

11. **District Manager's Report and Operations Review.**

12. **Board Members' Reports.**

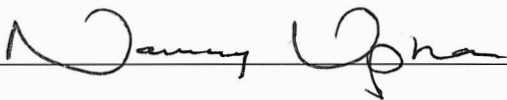
13. **Any requests for future agenda items.**

14. **Expenditures for November 2021.**

15. **Public Comment.**

16. **Adjournment.**

*I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately 9 am on the 3<sup>rd</sup> day of December 2021, at the following locations:*

  
\_\_\_\_\_

1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155. N Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>

**Disclosures:**

- \* Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- \* Any witness who is testifying before a public body is absolutely privileged to publish

defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact when testifying.

\* The contact person for information is District Manager, Nancy Upham at (775) 423-2828.

**Accommodations:**

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

**Procedures:**

- \* The public meeting may be conducted according to rules of parliamentary procedure.
- \* Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- \* Persons providing public comment will be asked to state their name for the record.
- \* Persons providing testimony during a public hearing will be sworn as witnesses.
- \* The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- \* Appointments need to be made to the District Manager at least four working days before the meeting date.
- \* If desired, the public is allowed to speak with a three-minute maximum after each action item.
- \* Items on the agenda may be taken out of order.
- \* The public body may combine two or more agenda items for consideration.
- \* The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Public Records:**

- \* An audiotape recording of this meeting will be made and preserved for a period of one (1) year.
- \* Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway  
Fallon, NV 89406  
Meeting October 14<sup>th</sup>, 2021  
OPEN MEETING SESSION

**1. Call to Order**

Chairwoman, Christy Lattin called the meeting to order at 5:30 PM.

**BOARD OF TRUSTEES**

Chairwoman, Christy Lattin  
Vice Chairman, Michael Spencer  
Trustee, Marion Jonte, Jr.  
Trustee, Tom Hutchings  
Trustee, Cynthia McGarrah

District Manager, Nancy Upham  
Assistant Manager, JD MacKay  
Board Secretary, Melania Sagi

**Public Present**

Jim Cork

**2. Pledge of Allegiance:**

All stood for the Pledge of Allegiance

**3. Public Comment:**

None

**4. Review and Adoption of the Agenda:**

District Manager, Nancy Upham requested that the agenda be accepted "as is." Trustee, Marion Jonte, Jr. made the motion to accept the agenda as published. Vice Chairman, Michael Spencer seconded the motion and it passed unanimously.

**5. Discussion and Approval of Minutes from August 12<sup>th</sup>, 2021:**

Mr. Spencer noted an error under Old Business, second page, second paragraph that needed to be corrected from "frogging" to "fogging." Ms. Lattin made the motion to accept the minutes from August 12<sup>th</sup>, 2021, with the noted correction. Mr. Jonte seconded the motion and it passed unanimously.

**6. Certificate of Posting:**

Ms. Upham stated that the agenda had been posted according to NRS.



## **7. Correspondence:**

1. 8-9-21 Mark Jewell—Alsco Uniform Correspondence. Ms. Upham explained that the District had an issue returning the uniforms to Alsco after canceling their services. Ms. Lattin asked why Ms. Upham had decided to go with another company. Ms. Upham explained that their service had gone down as of late which was apparent in how poorly they handled removing the returned uniforms from the final bill.
2. 8-12-21 Ralph Handel—Request for Meeting Recordings. Mr. Handel has requested that the audio recordings for the past 6 months of meetings be transferred to a flash drive. He requested that it be updated regularly, and he will stop by quarterly to pick it up.
3. 8-17-21 POOL/PACT—Negotiations, Overtime and 2021 HR Legislative Updates. Ms. Upham explained that POOL/PACT is essentially the District's HR department. Throughout the pandemic they have been sending updates and information for employers and employees for support.
4. 8-18-21 Shane Fryer—CRC Water Milfoil Tour. This is a notice that the CRC Water Milfoil Tour was cancelled.
5. 8-20-21 AMCA—World Mosquito Day. Ms. Upham proposed that World Mosquito Day 2022 may be a good day to have an open house.
6. 8-23-21 Clarke—Chlorpyrifos Update. Ms. Upham stated that this doesn't really affect the District since none of the chemical's used contain this herbicide. Ms. Lattin asked for clarification on this chemical. Ms. Upham stated that this organophosphate was known to take out non-target organisms. Ms. Lattin verified that the District does NOT use it.

## **8. Appointment:**

None

## **9. Old Business:**

1. Discussion and update regarding IT service, equipment, and installation. Ms. Upham and Administrative Assistant, Melania Sagi updated the Board on the IT upgrade. The IT specialist, Colby Nelson, was able to complete the equipment purchase significantly below his estimate. Ms. Upham and Ms. Sagi are very pleased with his work.
2. Discussion and update regarding roof repair. The roof repair was completed in half the projected time.
3. Discussion and possible action regarding plaques for former Board members and Management. After much discussion the Board agreed that the plaque for Hal Newman needed to be completed this year as his health was not optimal. An open house could be held in the spring before the mosquito season officially started however the building dedication should be done sooner rather than later.
4. Discussion and possible action regarding building dedication. Ms. Lattin suggested inviting the former Board members that had served with Mr. Newman.

## **10. New Business:**

1. Discussion and possible action regarding leave accrual for the Administrative Assistant position. Ms. Upham stated that additional incentives for employees to stay was always appreciated. Trustee, Cynthia McGarrah said that especially in this employment market it paid to offer more for good employees. Ms. Upham asked for clarification on whether the Board would like it to apply to the next paycheck or retroactive to Ms. Sagi's anniversary date? Ms. Lattin confirmed that Ms. Sagi's one year anniversary of August 2021 would be best. Mr. Spencer made the motion to allow the Administrative Assistant to accrue vacation and sick leave. Ms. McGarrah seconded the motion and it passed unanimously.

2. Discussion and possible action regarding extended paid time off options for Field staff. Ms. Upham asked the Board members for their opinion on an extended paid time off for the technicians. She proposed an extreme hour and day reduction so that the technicians could extend their paid time off and limit the layoff time. Mr. Spencer mentioned that the issue is the return date, as that is dependent on the weather. Ms. Upham agreed and said she was considering addressing it with the staff; whether they wanted to use their vacation time and be paid biweekly or accept a layoff and receive a pay out of their annual leave. Mr. Spencer asked if they would pay more taxes with a lump sum pay out. Ms. Lattin agreed that was a good thing to consider. Ms. Upham added that a benefit to the staff was that they could get another job during a layoff if they chose to.

Ms. Upham stated that either way, a layoff or reduced hours, there was not enough work to justify keeping the Field staff on during the winter. Ms. Lattin suggested working with each employee individually to look at their leave balance to figure out what works for each person. Perhaps a 30-hour week instead of 40 so that they still have a consistent check versus a huge payout that could be taxed heavily. Ms. Upham added that another benefit to the reduced hours would be that the technicians would still get holiday pay.

Trustee, Tom Hutchings asked if there was a way to work with other agencies in the County to keep our technicians employed. Ms. Upham responded that the technicians could find themselves other employment however, the District would not cover the cost. Mr. Hutchings suggested that the technicians might not return to work for the District if they found other employment. Ms. Upham answered that it would not be an issue as some of the technicians were close to a good retirement and it has not been a problem in the past. Field Technician, Jim Cork said that their retirement would not be affected if they worked for another State entity. Ms. Upham responded that in her almost 30 years, the technicians always came back, and she was not worried. She will look into the proposed options and update the Board at the following Board meeting.

## **11. District Manager's Report and Operations Review:**

Ms. Upham said that the season ended abruptly since irrigation ended in the middle of August. There was very little mosquito control in September, but she included an aerial cost comparison of 2019 to 2021 for the Board members to look over. Ms. Upham will provide the Board with a location comparison of groundwork at a future meeting. With that information compiled it will be easier to approach other entities such

as TCID or the Bureau of Reclamation and open a line of communication with them. Currently, the technicians are chasing the water. It would be more efficient if the District knew where the water was going to be. Ms. Lattin clarified that the District spent less money this year than in the past but it is not an even comparison due to it being a significantly smaller water year.

The comparison would also be beneficial to the District's interaction with the tribe. If Ms. Upham could present the tribe with an estimate of chemical and aerial cost, they could establish their own contracts. They would be able to propose increasing their mosquito abatement budget to their council. Ms. Lattin asked whether some sort of contract had even been established with the tribe. Ms. Upham said that there was no contract but the lack of efficient mosquito abatement on tribal grounds directly affected the County. Mr. Jonte asked if there were educational opportunities for the tribal mosquito abatement personnel to gain knowledge. Ms. Upham responded that, yes, they were expected to receive the same certification that our Field staff have.

**12. Board Member's Reports:**

None

**13. Any Request for Future Agenda Items:**

Update on Field Staff extended paid time off.  
Groundwork and chemical usage comparison.

**14. Expenditures:**

August 2021 Expenditures:

Monthly Payroll:	\$46,240.00
Monthly Expenses:	\$20,428.22
Total Overall:	\$66,668.22

Mr. Spencer made a motion to accept the expenditures from August 2021. Ms. McGarrah seconded the motion and it passed unanimously.

September 2021 Expenditure:

Monthly Payroll:	\$44,407.89
Monthly Expenses:	\$23,721.15
Total Overall:	\$68,196.04

Mr. Spencer made a motion to accept the expenditures from September 2021. Mr. Jonte seconded the motion and it passed unanimously.

**15. Public Comment:**

None

**16. Adjournment:**

Ms. Lattin adjourned the meeting at 6:21 PM.

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SIGNATURE:

Chairwoman or Vice Chairman

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DATE:

Churchill County Mosquito, Vector and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway  
Fallon, NV 89406  
Meeting November 11<sup>th</sup>, 2021  
OPEN MEETING SESSION

**1. Call to Order**

Chairwoman, Christy Lattin called the meeting to order at 5:30 PM.

**BOARD OF TRUSTEES**

Chairwoman, Christy Lattin  
Vice Chairman, Michael Spenser  
Trustee, Marion Jonte Jr.  
Trustee, Tom Hutchings  
Trustee, Cynthia McGarrah

District Manager, Nancy Upham  
Assistant Manager, JD MacKay  
Board Secretary, Melania Sagi

**Public Present**

None

**2. Pledge of Allegiance:**

All stood for the Pledge of Allegiance.

**3. Public Comment:**

None

**4. Review and Adoption of the Agenda:**

District Manager, Nancy Upham requested that the agenda be accepted as is. Vice Chairman, Michael Spencer, made a motion to accept the agenda as posted. Trustee, Marion Jonte, seconded the motion and it passed unanimously.

**5. Discussion and Approval of Minutes from October 14, 2021:**

Tabled until the next meeting

**6. Certificate of Posting:**

Ms. Upham stated that the agenda was posted in accordance with NRS.

**7. Correspondence:**

1. 10-21-2021 Ryan Arkoudas—Clarke Pesticide Rebate. It may be prudent to take advantage of any possible rebates available before prices go up next year.

2. 10-26-2021 Department of Agriculture—West Nile Virus Update. This was a very minimal West Nile year with only 2 positive pools coming from Southern Nevada and nowhere else in the state. Mr. Jonte asked if the limited water affected the numbers in Southern Nevada also. Ms. Upham said it probably had more to do with less testing being done. Ms. Lattin added that they could have been short staffed due to the pandemic.

**8. Appointment:**

None

**9. Old Business:**

1. Update, discussion, and possible action regarding the building dedication and plaque purchases. Administrative Assistant, Melania Sagi, received quotes from Janess for a bas relief plaque for \$3,000. Included in the packet are examples of photo relief plaques for \$1350. Ms. Upham will continue to gather information on all of the Board members that served with Mr. Hal Newman and connect with his wife to get a picture for the plaque.

**10. New Business:**

None

**11. District Manager's Report and Operations Review:**

Staff winterized their equipment and treated Russian Knapweed infestations in October. Ms. Sagi put together a Uniform Equipment Issuance and Agreement document for the staff to sign on the return to work since the District was charged almost \$800 for missing uniforms. District Legal Counsel, Ben Shawcroft drafted a policy language for accessing private property to perform mosquito surveillance and abatement.

Ms. Upham and Mr. Jonte attended a bioassay training to test pesticide resistance. The Board members discussed that value of this testing and Ms. Upham explained that with the available database, separate District's could compare notes to avoid overusing certain chemicals.

**12. Board Member's Reports:**

None

**13. Any Request for Future Agenda Items:**

None

**14. Expenditures:**

October 2021 Expenditures:

Monthly Payroll:	\$44,538.89
Monthly Expenses:	\$16,975.53
Total Overall:	\$64,514.42

Mr. Jonte made a motion to accept the expenditures. Mr. Spencer seconded the motion and it passed unanimously.



**15. Public Comment:**

None

**16. Adjournment:**

Ms. Lattin Called the meeting to close at 5:55 PM.

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SIGNATURE:

Chairwoman or Vice Chairman

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DATE:

# POLICY

## Entering Private Property

The following represents the policy of the District concerning the entrance by employees onto private property for weed or mosquito abatement work. District employees may only enter private property in a manner consistent with the U.S. Constitution, Nevada law, and this policy.

### 1. Open Fields vs. Private Areas

- a. "Open fields" are defined as those areas that are unoccupied or undeveloped outside of the private areas of a structure. Examples include open and generally accessible fields, pastures, agricultural land, drains and ditches, and open space to which there isn't a clear intent by the owner to keep the public out. It also includes unfenced front yards, common areas of an apartment complex, vacant or abandoned property.
- b. "Private Areas" are defined as any dwellings and the area immediately surrounding them. Examples include property that is enclosed by a privacy fence, the general exterior of the dwelling not including the front approach to the home, fenced areas where the owner has exhibited an expectation of privacy through no trespassing signs or locked gates.

### 2. Service Requests

- a. Technicians acting on a service request shall contact the requesting party prior to entering the property to receive consent to do so.
- b. If the technician is unable to contact the requesting party, he/she may only enter those areas of the property that are considered "open fields". No attempt shall be made to enter Private Areas without first receiving consent from the owner/occupant.

### 3. Open Observation

- a. Technicians who need to treat an area which is not the subject of a service request shall first make an attempt to contact and receive consent from the owner/occupant prior to making entry.
- b. If the technician is unable to contact the owner/occupant, the technician may enter any areas that are Open Fields to perform work but shall take extra precaution not to enter any areas that may be considered Private Areas. When in doubt, technicians should err on the side of it being a Private Area and continue to make attempts to contact the owner/occupant prior to making entry.

# CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

## Management Report

November 2021

To: The Board of Trustees  
From: Nancy Upham, District Manager  
JD MacKay, Assistant Manager  
Date: December 7, 2021

The Field technicians were laid off on November 1, 2021 due to a lack of work. The intent is to have them return in February or March of 2022 as work becomes available. The District is a "reimbursable Employer" which means that we reimburse the Department of Employment, Training and Rehabilitation for the time spent on Unemployment.

Each year is different with respect to field work but the drought certainly impacted mosquito control efforts significantly earlier than in recent years. In summary with respect to the 2021 operational season, Senior Staff started pre-emergent noxious weed applications and larval mosquito applications in February 2021 and into the beginning of March. The field technicians started mosquito control work mid March and into August. The irrigation season ended on August 17, 2021 so many potential source areas dried up earlier than a normal year. Typically, we treat for mosquito larvae through September but this was certainly a different year.

### Noxious Weed Control

The District treated all of the State roads (125 miles) with the pre-emergent herbicide mix and also applied some (minimal) post emergent applications. We will submit for reimbursement as soon as possible. This reimbursement will be significant and will hopefully cover the costs of spraying the County Roads (39.85 miles) that were treated by our District staff. The approximate cost to treat 1 mile of roadside with this pre-emergent solution is \$95 / mile. The approximate cost of herbicide used to treat State Roads was \$11,875.00. The approximate cost of the herbicide to treat the County Roads was \$3,800.00 We used two herbicide trucks to apply this pre-emergent solution and treated most of the paved roads north of Highway 50. The Road Department began to spray a pre-emergent herbicide solution on Pioneer Way (south of Hwy. 50). I took our list of roadsides sprayed to Gary Fowkes, Road Department Supervisor and explained what we had treated and that they did not need to cover those roads with their mix. I believe that he was pleasantly surprised that we shared in the effort and covered approximately half of the County roads. We are trying to get together to figure out the pre-emergent plan for 2022 at this time.

Staff started treating larval mosquito populations both north of town and the typical source areas in Hazen on March 18, 2021. These areas are historically the first to be treated each year. We used three different products to treat these areas depending on the instar of stage of larvae present. This is pretty typical with timing compared to past years treatments. They are listed below and will be explained in more detail at the meeting.

#### North of Town source areas

Product	Aquabac 200G	Natular G30	Larvicide Oil
Amount of product	88 pounds	726 pounds	69 gallons
Acreage treated	12 acres	216 acres	19 acres
Cost (Approximate)	\$202.40	\$4,480	\$725

Hazen and areas east of Hazen proper

Product	Aquabac 200G	Natular G30	Larvicide Oil
Acreage	24 acres	22 acres	4 acres
Cost (Approximate)	\$92	\$648	\$137

Aerial Applications of open water in Hazen and areas north of town

Product	Aquabac XT (liquid)	Altosid (liquid)
Amount of product	100 gallons	3 gallons
Acreage treated	985 acres	400 acres
Cost (Approximate)	\$3,486.00	\$775

We are planning purchases for next year's mosquito applications so these numbers are a good starting reference.

We are also working on a comparison of larvicides used during the latter part of the season and the overall cost of this ground work. We will be using these numbers to order product for the 2022 season as well. This information will be presented at the meeting.

Janess Digital Ink LLC  
PO Box 1403, Fallon, NV, 89407  
orders@janess.net  
(775) 423-2227

www.janessink.com



# Quote 2764

## Plaque

SALES REP INFO  
Alison Fenimore  
Production Coordinator  
alison@janess.net

QUOTE DATE  
12/07/2021  
QUOTE EXPIRY DATE  
01/01/2022  
TERMS  
Net 30

ORDERED BY  
Churchill Co. Mosquito Abatement District  
7400 Reno Hwy  
Fallon, NV, 89406

CONTACT INFO  
Melania Sagi  
servicerequest@ccmosquito.org  
+1 775-423-2828

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)
1	<b>BRONZE PhRelief Plaque</b> Width 12" Height 20" Painted Edges-5/16"thick Cast Single Line Border Sand Background w/Random Orb Surface 1315-Dark Oxide MATTE Painted Per Artfile Supplied Copy NOT imbedded in PR image Blind: Standard Stud No Rosettes Required Rectangle(or Square) Matte Clearcoat	1	Unit	\$1,397.95	\$1,397.95
2	<b>Shipping</b>	1	Each	\$72.00	\$72.00

**IMPORTANT PLEASE READ:**

Due to COVID-19, some items may be unavailable or delayed.  
Shipping delays could also occur.  
If substitutions need to be made or if prices have increased due to supply shortages, you will be notified before order is processed.

**Subtotal:** \$1,469.95  
**Sales Tax (0%):** \$0  
**Total:** \$1,469.95

SIGNATURE:

DATE:

**Total Expenses for Board Reports**

**Nov-21**

**Monthly Payroll Summary**

Page 2

Total Gross Pay	Item A	\$ 31,033.19
Total Employer Taxes & Contributions	Item B	\$ 14,890.61

Total Monthly Payroll		<u>\$ 45,923.80</u>
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**Monthly Expenses by Vendor Detail**

Page 5

Total	Item C	\$ 13,400.75
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**Total Expenses**

\$ 59,324.55

**Trace to Monthly Profit & Loss Report**

Page 6

Total Expenses	Item D	\$ 59,324.55
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**Variance**

\$ -



**Churchill Co Mosquito, Vector and Noxious Weed Control Dist**  
**Monthly Payroll Summary**  
 November 2021

	<b>TOTAL</b>	
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Asst. Dist. Mgr Salary	4,721.51	
Asst. Dist. Mgr. Sick	524.61	
District Manager Salary	5,668.21	
District Manager Vacation.	1,417.05	
Hourly	5,202.83	
Hourly Holiday	1,567.84	
Hourly Sick	547.92	
Hourly Vacation	8,991.23	
Part Time Hourly Holiday	204.36	
Part Time Hourly Wage	1,612.63	
Board Compensation	500.00	
Board Secretary	75.00	
<b>Total Gross Pay</b>	31,033.19	A
<b>Deductions from Gross Pay</b>	-925.39	
<b>Adjusted Gross Pay</b>	30,107.80	
<b>Taxes Withheld</b>	-4,267.82	
<b>Deductions from Net Pay</b>	-355.52	
<b>Net Pay</b>	25,484.46	
<b>Employer Taxes and Contributions</b>		
Medicare Company	440.82	
Social Security Company	31.00	
Employer Paid Dental Insurance	242.76	
Employer Paid Health Insurance	5,282.96	
Employer Paid Life Ins-PT only	47.74	
Employer Paid Vision Insurance	31.32	
PERS Employer Paid (EE/ER)	293.25	
PERS Employer Paid (ER Only)	8,520.76	
<b>Total Employer Taxes and Contributions</b>	14,890.61	B

2:03 PM  
 12/07/21  
 Cash Basis

**Churchill Co Mosquito, Vector and Noxious Weed Control Dist**  
**Monthly Expenses by Vendor Detail**  
 November 2021

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>All-Fix Vacuums</b>			
11/09/2021	Vacuum Repairs	01.5380 · Repairs - Equipment	-125.00
Total All-Fix Vacuums			-125.00
<b>Bitdefender</b>			
11/09/2021	Annual Web Filter Subscription	01.5366 · Computer Software & Onlin...	-64.27
Total Bitdefender			-64.27
<b>Branch Automotive, LLC</b>			
11/02/2021	2007 Dodge Ram Fuel Pump Repairs	01.5385 · Repairs - Vehicle	-514.36
Total Branch Automotive, LLC			-514.36
<b>C Bar R Feed &amp; Fuel</b>			
11/09/2021	2007 Dodge Ram Flat Repair	01.5385 · Repairs - Vehicle	-17.50
11/09/2021	2007 Dodge Ram Flat Repairs	01.5385 · Repairs - Vehicle	-52.50
Total C Bar R Feed & Fuel			-70.00
<b>CC Communications</b>			
11/09/2021	Broadband Charges 09/29/21 to 10/...	01.5390 · Communications	-49.94
11/09/2021	Landline Charges 09/29/21 to 10/28/...	01.5390 · Communications	-119.70
11/09/2021	Mananged Data Services 09/29/21 t...	01.5390 · Communications	-84.31
11/09/2021	Security Alarm Charges 09/29/21 to ...	01.5390 · Communications	-49.95
11/09/2021	Taxes & Surcharges 09/29/21 to 10/...	01.5390 · Communications	-18.95
Total CC Communications			-322.85
<b>Churchill Co Comptroller (Road Depart)</b>			
11/09/2021	353.5 gallons at \$3.41 per gallon	01.5260 · Gasoline & Oil	-1,205.44
11/09/2021	Administrative Fee	01.5260 · Gasoline & Oil	-35.35
Total Churchill Co Comptroller (Road Depart)			-1,240.79
<b>CNA Surety</b>			
11/09/2021	Thomas Hutchings 01/01/2022 to 01...	01.5290 · Officers Bonds	-255.00
Total CNA Surety			-255.00
<b>Dowd Bookkeeping Services LLC</b>			
11/09/2021	October 2021 Bookkeeping Services	01.5361 · Accounting & Audit Fees	-1,050.00
Total Dowd Bookkeeping Services LLC			-1,050.00
<b>Frey Spray, LLC</b>			
11/17/2021	09/01/2021 Alligare 2.4-D/Base Ca...	01.5250 · Contract Services - Aerial	-2,340.00
11/17/2021	09/02/2021 Alligare 2.4-D/Base Ca...	01.5250 · Contract Services - Aerial	-2,340.00
11/17/2021	09/17/2021 Weedan 64/Ramier - La...	01.5250 · Contract Services - Aerial	-2,340.00
Total Frey Spray, LLC			-7,020.00
<b>GPS Trackit</b>			
11/27/2021	Fleet Manager Bundle 11/27/21 to 1...	01.5395 · Equipment Services (GPS)	-167.65
Total GPS Trackit			-167.65

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 Cash Basis

**Churchill Co Mosquito, Vector and Noxious Weed Control Dist**  
**Monthly Expenses by Vendor Detail**  
 November 2021

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Holland &amp; Hart</b>			
11/29/2021	Employee Legal Questions	01.5360 · Legal Fees	-488.00
Total Holland & Hart			-488.00
<b>Intuit</b>			
11/06/2021	QuickBooks Monthly Payroll Service...	01.5366 · Computer Software & Onlin...	-22.00
Total Intuit			-22.00
<b>Janess Digital Ink</b>			
11/09/2021	Decals	01.5350 · Printing & Publications	-89.20
Total Janess Digital Ink			-89.20
<b>Les Schwab Tires</b>			
11/09/2021	2013 Toyota Tacoma Tire	01.5385 · Repairs - Vehicle	-176.96
Total Les Schwab Tires			-176.96
<b>Microsoft</b>			
11/19/2021	Microsoft 365 Business Standard 10...	01.5366 · Computer Software & Onlin...	-50.00
Total Microsoft			-50.00
<b>Nancy Upham</b>			
11/17/2021	Vacuum Bags	01.5320 · Office Supplies	-24.95
Total Nancy Upham			-24.95
<b>Napa Auto &amp; Truck Parts</b>			
11/09/2021	Bearing Kit & Battery	01.5385 · Repairs - Vehicle	-124.18
Total Napa Auto & Truck Parts			-124.18
<b>NV Energy</b>			
11/09/2021	09/27 to 10/27/2021	01.5441 · Utilities - Electric	-380.27
Total NV Energy			-380.27
<b>O'Reilly Auto Parts</b>			
11/09/2021	Supplies	01.5330 · Operating Supplies	-81.88
11/09/2021	Fuel Treatment & Vent Liquid	01.5330 · Operating Supplies	-140.84
11/09/2021	Fuel Treatment & Rust Pent	01.5380 · Repairs - Equipment	-45.45
Total O'Reilly Auto Parts			-268.17
<b>Office Products Inc</b>			
11/09/2021	Final Invoice (Old Copier) 02/17/21 t...	01.5320 · Office Supplies	-51.96
11/09/2021	Base rate 04/06/21 to 07/05/2021	01.5320 · Office Supplies	-49.99
Total Office Products Inc			-101.95
<b>Optum Bank</b>			
11/09/2021	November 2021	01.5141 · Health Insurance - HSA	-150.00
Total Optum Bank			-150.00

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 Cash Basis

**Churchill Co Mosquito, Vector and Noxious Weed Control Dist**  
**Monthly Expenses by Vendor Detail**  
 November 2021

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Public Employees' Retirement System</b>			
11/09/2021	Rounding Adjustment	01.5110 · PERS	0.01
Total Public Employees' Retirement System			0.01
<b>Southwest Gas</b>			
11/29/2021	10/21 to 11/18/2021	01.5440 · Utilities - Gas	-166.83
Total Southwest Gas			-166.83
<b>U.S. Postal Service</b>			
11/22/2021	Employee Letter	01.5390 · Communications	-6.80
Total U.S. Postal Service			-6.80
<b>UniFirst Corporation</b>			
11/09/2021	Uniforms 10/07/2021	01.5190 · Uniforms	-65.90
11/09/2021	Uniforms 10/14/2021	01.5190 · Uniforms	-65.90
11/09/2021	Uniforms 10/21/2021	01.5190 · Uniforms	-65.90
11/09/2021	Uniforms 09/30/2021	01.5190 · Uniforms	-65.90
Total UniFirst Corporation			-263.60
<b>Verizon Wireless</b>			
11/17/2021	Cell Phones 10/05 thru 11/04/2021	01.5390 · Communications	-158.25
Total Verizon Wireless			-158.25
<b>Walmart</b>			
11/30/2021	Coffee pot	01.5320 · Office Supplies	-11.88
Total Walmart			-11.88
<b>WiarCom, Inc</b>			
11/10/2021	Nov 10 - Dec 09, 2021 Wierless Ser...	01.5390 · Communications	-87.80
Total WiarCom, Inc			-87.80
<b>TOTAL</b>			<b>-13,400.75</b>

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Churchill Co Mosquito, Vector and Noxious Weed Control Dist  
**Monthly Profit & Loss**  
November 2021

	<u>Nov 21</u>
Ordinary Income/Expense	
Income	
01.4040 · Real Property Tax - Current	26,645.18
01.4050 · Real Property Tax - Delinquent	771.65
01.4080 · Personal Property Tax - Current	197.12
01.4090 · Personal Property Tax - Delinq	24.16
01.4110 · Consolidated Tax Revenue	28,898.60
01.4130 · AB104 Fairshare Revenues	10,607.11
01.4500 · Interest Revenue	128.43
	<hr/>
Total Income	67,272.25
Gross Profit	67,272.25
Expense	
01.5030 · Salary - Management	12,331.38
01.5040 · Salary - Full-time	16,309.82
01.5045 · Salary - Part-time	1,816.99
01.5070 · Board Compensation	500.00
01.5080 · Board Secretary	75.00
01.5110 · PERS	8,814.00
01.5140 · Health Insurance	5,604.78
01.5141 · Health Insurance - HSA	150.00
01.5150 · FICA & Medicare	471.82
01.5190 · Uniforms	263.60
01.5250 · Contract Services - Aerial	7,020.00
01.5260 · Gasoline & Oil	1,240.79
01.5290 · Officers Bonds	255.00
01.5320 · Office Supplies	138.78
01.5330 · Operating Supplies	222.72
01.5350 · Printing & Publications	89.20
01.5360 · Legal Fees	488.00
01.5361 · Accounting & Audit Fees	1,050.00
01.5366 · Computer Software & Online Subs	136.27
01.5380 · Repairs - Equipment	170.45
01.5385 · Repairs - Vehicle	885.50
01.5390 · Communications	575.70
01.5395 · Equipment Services (GPS)	167.65
01.5440 · Utilities - Gas	166.83
01.5441 · Utilities - Electric	380.27
	<hr/>
Total Expense	59,324.55 D
Net Ordinary Income	7,947.70
Net Income	<u>7,947.70</u>