

CHURCHILL COUNTY MOSQUITO, VECTOR & NOXIOUS WEED ABATEMENT DISTRICT
BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
7400 Reno Highway
Fallon, Nevada 89406
(775) 423 – 2828
Fax: (775) 428 – 2829
E-mail: servicerequest@ccmosquito.org
Website: ccmosquito.org

NOTICE OF PUBLIC MEETING

Please Post

PLACE OF MEETING: Churchill County Administration Complex, Room 102
155 North Taylor, Fallon, Nevada
DATE: Thursday the 9th day of June 2022
TIME: 5:30 P.M.
TYPE OF MEETING: May 2022 Operation Report

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action **will** be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector and Noxious Weed Abatement District Board of Trustees may act upon the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustee during the public meeting is absolutely privileged.

Agenda:

1. Call to Order.
2. Pledge of Allegiance.
3. Public Comment.
4. Review and Adoption of Agenda.
5. Discussion and Approval of Minutes from May 19th, 2022.
6. Certificate of Posting.

7. Correspondence.

1. 05/04/2022 Alexa Robinson—Weed Notices
2. 05/04/2022 Pam Moore—Budget and Tax Rate Notice
3. 05/06/2022 Jennifer Corrigan—Indian Health Service Contacts
4. 05/11/2022 Brenda Hunt—Launch of Explore Your Watershed
5. 05/12/2022 Laura Morrow— NVCA-Questions & Follow Up

8. Appointments.

9. Old Business.

1. Discussion and possible action regarding the building dedication plaque.

10. New Business.

1. Discussion and possible action regarding the purchase of a big screen TV for the facility.
2. Discussion of Ethics & Open Meeting Law Training for Board Members on July 17th, 2022.

11. District Manager's Report and Operations Review.

12. Board Members' Report.

13. Any Requests for Future Agenda Items.

14. Expenditures.

May 2022 Expenditures

15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately 9 AM on the 6th day of April 2022, at the following location:

-
1. District Office 7400 Reno Highway, Fallon, Nevada
 2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada

3. *Churchill County Administrative Office Complex, 155 N. Taylor St. Fallon, Nevada*
4. *Churchill County Website @ <https://churchillcounty.org>*
5. *The State of Nevada Website @ <https://notice.nv.gov/>*

Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact when testifying.
- * The contact person for the information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to rules of parliamentary procedure.
- * Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four (4) working days before the meeting date.
- * If desired, the public is allowed to speak with a three-minutes maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio tape recording of this meeting will be made and preserved for period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.

Churchill County Mosquito, Vector and Noxious Weed Abatement District
Board of Trustees
Churchill County, Nevada
7400 Reno Highway
Fallon, NV 89406
Meeting May 19th, 2022
OPEN MEETING SESSION

1. Call to Order

Chairwoman, Christy Lattin called the meeting to order at 5:30 PM.

BOARD OF TRUSTEES

Chairwoman, Christy Lattin
Vice Chairman, Michael Spencer
Trustee, Marion Jonte
Trustee, Tom Hutchings
Trustee, Cynthia McGarrah

District Manager, Nancy Upham
Assistant Manager, JD MacKay
Board Secretary, Melania Sagi

Public Present

Richard Grondin

2. Pledge of Allegiance:

All stood for the Pledge of Allegiance.

3. Public Comment:

None

4. Review and Adoption of the Agenda:

District Manager, Nancy Upham asked that the agenda be adopted as is. Vice Chairman, Michael Spencer made a motion to adopt the agenda as is. Trustee, Marion Jonte seconded the motion and it passed unanimously.

5. Discussion and Approval of Minutes from May 12th, 2022:

Mr. Jonte made a motion to approve the minutes from May 12th, 2022. Trustee, Tom Hutchings seconded the motion and it passed unanimously.

6. Certificate of Posting:

Ms. Upham stated that the agenda was posted in accordance with NRS.

7. Correspondence:

None

8. Appointment:

None

9. Old Business:

1. Discussion and possible action regarding Final 2022-2023 Budget. Ms. Upham gave a brief presentation of the information in the 2022-2023 Final Budget. Ms. Lattin asked if Ms. Upham had a cheat sheet or if she was teaching Assistant Manager, JD MacKay, how to compile the budget. Ms. Upham responded that there was a cheat sheet that referenced where the numbers needed to be pulled from and that she would sit down with Mr. MacKay to show him what they mean. Ms. Lattin made a motion to accept the 2022-2023 Final Budget. Mr. Jonte seconded the motion and it passed unanimously.

10. New Business:

None

11. District Manager's Report and Operations Review:

None

12. Board Member's Reports:

Ms. Lattin welcomed future Board Member, Richard Grondin to the meeting. The Board thanked him for his time and effort of attending the budget meeting.

13. Any Request for Future Agenda Items:

The next Board meeting will be June 9th, 2022.

14. Expenditures:

None

15. Public Comment:

None

16. Adjournment:

Ms. Lattin called the meeting to a close at 5:55 PM.

SIGNATURE:

Chairwoman or Vice Chairman

DATE:

Zimbra**ccmosquito@cccomm.net**

Weed Notices

From : Alexa Robinson <ARobinson@Churchillcounty.org>
Subject : Weed Notices
To : ccmosquito@cccomm.net

Wed, May 04, 2022 10:33 AM

📎 4 attachments

Hello,

Please find attached the most recent batch of weed notices we are mailing out today.

Thank you,

[Alexa Robinson](#)

Office Specialist/Business License Administrator
Churchill County Public Works, Planning & Zoning Department
155 N Taylor St, Suite 194
Fallon, NV 89406
775-423-7627 phone Ext 2
775-428-0259 fax
Planning-bl@churchillcounty.org
Churchill County is an equal opportunity employer and provider.





Churchill County
Public Works, Planning & Zoning
155 N Taylor Street, Fallon, NV 89406
OFFICE PHONE: (775) 423-7627
DIRECT LINE: (775) 428-0258
EMAIL: cspross@churchillcountynv.gov

NOTICE OF WEED VIOLATION

Subject: Weed Clean-up Required



Delivered via Regular Mail

May 4, 2022



Dear Property Owners:

The Fire Marshal observed weeds on the subject property that constitute a potential fire hazard. Enclosed is a list of various businesses licensed to work in Churchill County that may be able to help you with the cleanup if you wish to contact any of them. According to International Fire Code Section 301.1.2 Vegetation-Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. It is recommended that you create a fire break of a 30-foot strip around the boundary of your parcel.

All deposits or accumulations of weeds are considered a dangerous condition according to Churchill County Code Title 8 Health & Safety.

Please **contact the Public Works, Planning & Zoning Department at (775) 423-7627 by May 20, 2022**, to discuss this situation and determine which is the best course of action for you to pursue to address this concern in a timely manner.

If you would like a specialist to aid in identifying the weed species, please contact Churchill County Mosquito, Vector and (Noxious) Weed Abatement at (775) 423-2828.

Respectfully,

Christian Spross, Director

Cc: Mitchell Young, Fire Marshal

Indian Health Service Contacts

Corrigan, Jennifer (IHS/PHX) <Jennifer.Corrigan@ihs.gov>

Fri 5/6/2022 8:51 AM

To: ccmosquito@cccomm.net <ccmosquito@cccomm.net>; Nancy Upham <director@ccmosquito.org>

Cc: Strait, Brad (IHS/PHX) <Brad.Strait@ihs.gov>; Wiggins, Landon (IHS/PHX) <Landon.Wiggins@ihs.gov>

Hi Nancy,

It was such a pleasure to see you and catch up with you at the Vector Control Meeting.

As Kelli Mohler has retired and is enjoying the good life with family & friends, I wanted to share our current Indian Health Service, Reno District Office contacts. Our supervisor is Landon Wiggins and Brad Strait is the Environmental Health Specialist serving the Fallon Paiute-Shoshone Tribe.

Landon T. Wiggins, MS, CSP, REHS

LCDR, U.S. Public Health Service

District Environmental Health Officer

Reno District IHS OE&E

775-856-6071 Direct

Landon.Wiggins@ihs.gov

Brad Strait, RS

Service Unit Environmental Health Specialist

Phoenix Area Indian Health Service

Reno District Office of Environmental Health & Engineering

Division of Environmental Health Services

1150 Financial Blvd. STE 500

Reno, NV 89502

Brad.Strait@ihs.gov

Main: 775.738.6770 x222 | **Fax:** 775.7784-5086

Direct: 775.856.6061

Thank you and have a good vector season,

Jennifer Corrigan, REHS

Environmental Health Specialist

US PHS-Indian Health Service

Office of Environmental Health & Engineering Division of Environmental Health Services

1150 Financial Blvd, STE 500, Reno, NV 89502

Main: 775.784.5327 x243 | Direct: 775.856.6073

Fax: 775.784.5086

Budget and Tax Rate Notice

Pam Moore <pammoore@churchillcountynv.gov>

Wed 5/4/2022 11:22 AM

To: Catrina Schambra <catrina@cwsd.org>;srichardson@fallonnevada.gov
<srichardson@fallonnevada.gov>;Nancy Upham <director@ccmosquito.org>;Christi Fielding
(FieldingC@ChurchillCSD.com) <FieldingC@ChurchillCSD.com>

📎 1 attachments (86 KB)

Ad #23984 Taxpayer's Notice.pdf;

Hi Everyone:

Attached is the proof of the taxpayer's notice that will be published on May 12th in the Lahontan Valley News. I will send you the proof of publication once it is published and I receive that.

Have a great day.

Pamela D. Moore

Deputy Clerk of the Board
Churchill County Clerk/Treasurer
155 N. Taylor St., Suite 110
Fallon, NV 89406
Phone: 775.423.4092
Fax: 775.423.7069
Email: pammoore@churchillcountynv.gov
Website: www.churchillcountynv.gov

Please note that my email address and our website address have recently changed.

"Do what is right, not what is easy."

Zimbra

ccmosquito@cccomm.net

Launch of Explore Your Watershed - A Walk Through the Watershed Revisited

From : Brenda Hunt <brenda@cwsd.org>

Wed, May 11, 2022 08:36 AM

Subject : Launch of Explore Your Watershed - A Walk Through the Watershed Revisited**To :** JT Chevallier <jchevallier@alpinecountyca.gov>, Andrea**Cc :** Shane Fryer <shane@cwsd.org>, Watershed Tech <watershedtech@cwsd.org>, Catrina Schambra <catrina@cwsd.org>

Dear CRC Watershed Partners,

Hello again! As part of our "I Am Carson River Watershed" campaign, Carson Water Subconservancy District (CWSD), has released our "*Explore Your Watershed*" Watershed Moment. For our May PSA we are re-releasing our early film, *A Walk Through the Watershed* as part of our Watershed Moments series. This PSA outlines simple actions we can all take to protect the health of the Carson River Watershed and

our water quality, and is perfect for the explore your watershed message. Join Vanessa Vancour as she walks through 24 special places in the Carson River Watershed. Can you name them all?

As partners in Watershed Health, we are hoping we can count on you to help us get the word out as widely as possible! Not only will your participation help us achieve our grant deliverables, we believe our message will resonate with everyone, and hopefully meet some of your objectives too. Please find our [press kit](#) and recent [press release](#), which links to the PSA, stills from the film for your use on social media posts, and the

We've shared the "*Explore Your Watershed*" PSA (post pinned to top of Carson River Watershed Facebook Page, and will be promoting an incentivized giveaway (Two State Parks Passes) directly on Facebook in a week or so, but here is a link that you can easily share on your social pages and/or tag [@carsonriver](#) on [Facebook](#) or [@carsonriverwatershed](#) on [Instagram](#).

Please check out, participate and share our [Watershed Pledge too!](#) These videos are available in Spanish or with Spanish subtitles by scrolling and clicking on the [Español button here](#).

Each month throughout 2022, we've been releasing a new PSA that highlights simple actions everyone can take to limit polluted runoff/non-point source pollution in the Carson River Watershed. Topics include the importance of using a car wash instead of washing vehicles at home, allowing your yard/garden to absorb stormwater instead of it heading straight down the storm drains, and curbing your use of pesticides, herbicides, and other chemicals to improve water quality in our area. Next month will be "*Promote Pollinators*" just in time to celebrate the Pollinator Month for the month of June!

We are eager to reciprocate and would love to know if there's anything you're currently working on that we could help promote through our eblasts, newsletters and on our social media. Thank you in advance for your time and interest in learning more about the I Am Carson River Watershed Campaign, and the work Carson Watershed Subconservancy District is doing. We are so excited to continue this campaign and to work with you on helping us get the messages out to as many people as possible!

Have a great May and I do hope all of you get out and explore your watershed.

Brenda

PS: If you have anything going on for Pollinator Month in June and we haven't talked, please get in touch with me as soon as you can. Thanks!

Brenda Hunt

Carson River Watershed Program Manager
Carson Water Subconservancy District
777 E. William Street, Suite #110A
Carson City, NV 89701
775.887.9005 Office
775.887.7457 Fax

brenda@cwsd.org

www.cwsd.org

[Sign-up for Carson River Coalition emails](#)

Zimbra

ccmosquito@cccomm.net

Nevada Vector Control Association - Questions & Follow-up

From : Laura Morrow <lmorrow@agri.nv.gov> Thu, May 12, 2022 12:09 PM
Subject : Nevada Vector Control Association - Questions & Follow-up 2 attachments
up
To : Amy Mitchell <amitchell@agri.nv.gov>, Brad Strait

Good Afternoon,

Chris Bramley is the Vector Control Supervisor out of Clark County, and he gathered additional feedback on questions from our meeting. Great information Chris! We thank you for the collaboration.

Please let us know if there are any additional questions and feel free to reach out to Chris directly if needed.

Thank you,
Laura

Question about the safety of joggers:

There was a couple of questions that came up from our WALs presentation. One was about joggers and the particles from a WALs application. Attached and below is the response that Carolina sent me when I asked this question.

Hi Chris,

Thank you for reaching out with this question. There is plenty of information about the use of *Bacillus thuringiensis* that gives us confidence about its safety to humans. I am including information obtained from the World Health Organization, U.S. Environmental Protection Agency (EPA) and the U.S. National Pesticide Information Center. All these organizations have published their own assessments showing that products based on *Bacillus thuringiensis* are safe to humans. I have prepared a simple document, attached, in which all the original content from these institutions has been extracted, to answer your specific question, and also I have included the corresponding source and link to the full technical page or document in which these studies were communicated to the public. Please find the pdf document attached and browse through each source and their conclusions on *Bacillus thuringiensis* safety. I hope this helps.

In addition to the information by WHO, EPA and NPC, our own narrative is below:

Should I be concerned and what should I do if a VectoBac WDG wide area spray program is conducted in or over my neighborhood?

There is nothing harmful or toxic in VectoBac WDG; it is gluten-free, egg-free, and nutfree. It won't affect you, your family, or your pets. The VectoBac spray deposit may show as very small droplets on outside surfaces of your home and your vehicle.

The spray deposit will not affect your home and garden, outdoor furniture, or your vehicles. If you have any medical issues, we suggest that you consult your medical doctor and if you are still concerned or feel nervous for any reason, stay inside during the short time that your property/neighborhood is being treated. Spraying is conducted early in the day, before most residents have started their day, and it happens quickly; many residents aren't even aware of it.

Is Bti safe?

Bti has undergone nearly 40 years of lab/field research and over 30 years of large-scale operational use in a variety of public health programs around the globe. Bti is very targetspecific with activity largely restricted to mosquitoes and related flies (in the sub-order Nematocera of the order Diptera).

In addition to Bti's nontoxicity to beneficial insects, numerous toxicology studies have shown Bti to be non-pathogenic and non-toxic to other forms of wildlife (birds, fish, mammals, etc.) and humans. The World Health Organization has approved the use of Bti for drinking water. This is particularly important in many regions around the globe that depend on potable water or rainwater stored in vessels in and around their home. Unfortunately, these vessels are often prime locations for mosquito vectors of Zika virus to lay their eggs. The same species of mosquito also transmits the diseases dengue, chikungunya, and yellow fever.

Feel free to ask further questions as needed. I would be happy to provide more information or documents on the topic.

Have a great day,

Carolina Torres Gutierrez, PhD. | Technical Development Specialist

Website: www.valentbiosciences.com

Phone: 202-870-1676

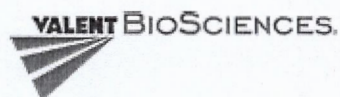
Is there a temperature threshold (minimum/maximum) for WALs applications? Here is the standard recommendations for environmental conditions:

Environmental Conditions

KEEP THE SPRAY CLOUD NEAR THE GROUND (NOT DRIFTING UPWARDS) Effective swath coverage is entirely dependent upon wind conditions. Winds between 1 and 15 mph are recommended to achieve adequate spray distribution

Applications in completely calm conditions (no wind) will not yield acceptable results.

These conditions occur most often in the night and cool morning hours, after an inversion develops and when atmospheric mixing (turbulence) is low. Temperature inversions **cause the air closest to the ground to become cooler than the air above.**



Email: carolina.torresgutierrez@valentbiosciences.com

Why is temperature inversion needed for WALs application?

To make sure the droplets are not drifting upwards which usually happens when there is no inversion. Districts usually spray throughout the night and/or early morning hours.

Also refer to further details provided on the videos for WALs and standard operations procedures (SOP) published on our website, here:

<https://www.valentbiosciences.com/publichealth/application-strategies/wals/wals-101-videos/>
[Select 101 – Application timing and conditions]

SOP

[http://www.valentbiosciences.com/publichealth/wp-content/uploads/sites/4/2017/02/VBac-WG-vehicle SOP-2019 REV V1.6.pdf](http://www.valentbiosciences.com/publichealth/wp-content/uploads/sites/4/2017/02/VBac-WG-vehicle_SOP-2019_REV_V1.6.pdf)

Best,
Carolina



Laura Morrow

Animal Disease Laboratory Supervisor | Division of Animal Industry

Nevada Department of Agriculture

405 South 21st Street, Sparks, NV 89431

Office: 775-353-3700 | Fax: 775-353-3659 | Mobile: 775-777-5750 | Lab:

Animal Disease and Dairy

[Facebook](#) | [Twitter](#) | [YouTube](#) | [Instagram](#)

Tell us how we're doing with our [customer service survey](#).

Support Nevada agriculture by buying an [agriculture license plate](#).

This message and attachments are intended only for the addressee(s) and may contain information that is privileged and confidential. If the reader of this message is not the intended recipient or an authorized representative of the intended recipient, I did not intend to waive and do not waive any privileges or the confidentiality of the message and attachments, and you are hereby notified that any dissemination of this communication is strictly prohibited. Please note that this correspondence and other information you have provided or will provide to our agency may be subject to Nevada Open Records Requests, per NRS 239, and, to the extent not confidential by law, may be disclosed to persons so requesting. If

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: May 9, 2022

Re: Discussion and possible action regarding the building dedication plaque.

We are hoping to set a date for the building dedication and order a plaque for this event. Please think about an appropriate date and as we get the plaque ordered, we will update the Trustees on that effort. Please think about what should be said on the plaque and bring your ideas to the meeting and we can discuss what needs to be said on the plaque honoring Harold Newman. Thank you!

If you have any questions regarding this, please contact Nancy or JD at 775 423-2828. Thank you!

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager

Date: May 9, 2022

Re: Discussion and possible action regarding the purchase of a large screen TV for the Facility.

We will be hosting a meeting for the Carson Water Subconservancy District next week. We will also be hosting a droplet size event and training on June 15, 2022. With the idea of hosting meetings or trainings, it would be appropriate to have a large screen TV for Zoom meetings or any future training event so that everyone could see powerpoint presentations in our lobby. At this point, I do not have the prices but it would be under the amount that requires Board approval so if you all as Trustees support this purchase, Management will go forward with the purchase. Please let me know of your thoughts regarding this purchase.

If you have any questions regarding this, please contact Nancy or JD at 775 423-2828. Thank you!

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: May 9, 2022
Re: Discussion of Ethics and Open Meeting Law Training for elected Board members on July 13, 2022.

The County was given notice that there is a training on July 13, 2022 for all members of the different Boards within the County. This meeting will be at 5:30 pm on Wednesday July 13, 2022. I would encourage all Trustee to attend if possible. We can consider this an extra Board meeting and compensate everyone for their attendance. This meeting will be under an hour long, they may be providing sandwiches but most importantly, this is a refresher on the importance of what Trustees are to do and not do as well as what can be discussed between Trustees and what would be a violation in the realm of open meeting laws. This is timely as we are presently in the process of getting a new attorney for the Board of Trustees as Mr. Shawcroft is leaving the District Attorney's office and assuming the Manager position at Truckee Carson Irrigation District. This refresher would be appropriate in this transition period.

Our next Board meeting is Thursday July 14, 2022.

If you have any questions regarding this, please contact Nancy or JD at 775 423-2828. Thank you!

Zimbra

ccmosquito@cccomm.net

Meeting space June 15 for CWSD Board Meeting.

From : Brenda Hunt <brenda@cwsd.org>

Wed, Jun 01, 2022 01:15 PM

Subject : Meeting space June 15 for CWSD Board Meeting.**To :** Nancy Upham - CC Mosquito & weed
(ccmosquito@cccomm.net) <ccmosquito@cccomm.net>**Cc :** Ed James <edjames@cwsd.org>, Catrina Schambra
<catrina@cwsd.org>

Hi Nancy and your co-workers (I am so sorry, I did not get the name of the person who answered the phone and was so helpful!):

Just letting you know we will likely only have about 15-17 people but we need full Wi-Fi or to have Zoom capability as the Alpine County folks are planning to Zoom into the meeting (and usually there are others doing the same). Do you have that at your office, or is that only available at the chamber?

The tour is of Joe Frey's Western Hemp facility and some of his regenerative ag practices at a field very near his facility and your office. We are still working out details with Mr. Frey. The tour usually is about 1-1.5 hours between 3:30pm – 5pm. Dinner from 5 -6:15ishpm and then the CWSD Board meeting starts at 6:30 sharp. We were hoping to meet closer around there, and your office seemed a good possibility.

You, your board, and your staff are all welcome to join in either the tour or the meeting. We would get the meal catered if it were at your office (thoughts?) or would go to a local restaurant if we head to the chamber.

Hope to hear your thoughts soon, but by Friday for sure. It is a public meeting and we will be sending out the agenda and packet by Tues. next week. Thanks so much!

Brenda Hunt

Carson River Watershed Program Manager
Carson Water Subconservancy District
777 E. William Street, Suite #110A
Carson City, NV 89701
775.887.9005 Office
775.887.7457 Fax

brenda@cwsd.orgwww.cwsd.org**[Sign-up for Carson River Coalition emails](#)**

“The good life of any river may depend on the perception of its music; and the preservation of some music to perceive.”

— [Aldo Leopold](#)

CHURCHILL COUNTY MOSQUITO, VECTOR AND NOXIOUS WEED ABATEMENT DISTRICT
Management Report
May 2022

To: The Board of Trustees
From: Nancy Upham, District Manager
JD MacKay, Assistant Manager
Date: June 7, 2022

We have had staff working in the field since the end of March. The irrigation season started in April but most of the first irrigations dried up quickly thus not requiring significant treatment. We have three seasonals that have been working to assist the full-time staff.

Attached is the service request list to date.

We have also been hosting our weed trainings at the facility and it has been working out well by having it here. This is a cooperative deal with the Lahontan Conservation District and we are reaching the end of this class. If you think of anyone that would like to take this class, please have them contact Christy Sullivan with the Lahontan Conservation District at (775) 423-5124 Ex. 101.

We had the representative from CIGNA discuss with the full-time staff any changes to the health insurance going into the next fiscal year. Everyone stayed with the plan that they had so the expenses for health insurance should be the same as last year.

The aerial applications are listed below.

| <u>Date</u> | <u>Location</u> | <u>Material</u> | <u>Amount / Acres</u> | <u>Flight</u> | <u>Total cost</u> |
|----------------|-----------------------------------|--------------------|-----------------------|---------------|-------------------|
| April 26, 2022 | Tribal Wetlands | Aquabac 200G | 800 lbs / 200A | \$1,170 | \$2,770 |
| May 4, 2022 | Torvik pasture Tribal Wetlands | Aquabac XT | 40 gallons / 320 A | \$1,326 | \$2,726 |
| May 27, 2022 | Torvik pasture Stuart pasture | Aquabac XT(\$525) | 15 gallons / 100A | | |
| June 1, 2022 | Torvik's trees | Metalarv (\$4,640) | 160 lbs / 20 acres | | |

Next month we will be discussing salary adjustment (COLA) increases for the employees as well as the purchase of a new or used vehicle for District operations.

If you have any questions regarding the District operations, please contact Nancy at 775 423-2828.
Thank you!

Total Expenses for Board Reports

May-22

Monthly Payroll Summary

Page 1

| | | | |
|-------------------------------------|--------|----|-----------|
| Total Gross Pay | Item A | \$ | 33,570.27 |
| Total Employer Contributions | Item B | \$ | 13,236.92 |
| Total Employer Taxes | Item C | \$ | 66.80 |
| Employer Taxes not listed on report | * | \$ | 488.00 |

Monthly Expenses by Vendor Detail

Page 3

| | | | |
|-------|--------|----|-----------|
| Total | Item D | \$ | 18,891.23 |
|-------|--------|----|-----------|

Total Expenses

\$ 66,253.22

Trace to Monthly Profit & Loss Report

Page 1

| | | | |
|----------------|--------|----|-----------|
| Total Expenses | Item E | \$ | 66,253.22 |
|----------------|--------|----|-----------|

Variance

\$ -

Note:

* QuickBooks Online has different report options. To make the deadline for board reporting, I have located the report difference but have not corrected the report options. This will be fixed prior to next month's board reports. Thank you for your patience and understanding.

Churchill County Mosquito, Vector & Noxious Weed A

Total payroll cost report

From May 01, 2022 to May 31, 2022 from 7400 Reno Hwy (NV)

| Item | Amount |
|---|--------------------|
| Total pay | |
| Paycheck wages | \$33,570.27 |
| Non-paycheck wages | \$0.00 |
| Reimbursements | \$0.00 |
| Subtotal Item A → | \$33,570.27 |
| Company contributions | |
| Employer Paid Dental Insurance | \$202.30 |
| Employer Paid Health Insurance | \$4,379.70 |
| Employer Paid Life Ins-PT only | \$47.74 |
| Employer Paid Vision Insurance | \$26.10 |
| PERS Employer Paid (EE/ER) | \$1,105.69 |
| PERS Employer Paid (ER Only) | \$7,475.39 |
| Subtotal Item B → | \$13,236.92 |
| Employer taxes ← Only reporting board member social security & medicare taxes. | |
| Social Security Employer | \$54.13 |
| Medicare Employer | \$12.67 |
| Subtotal Item C → | \$66.80 |
| Total payroll cost | \$46,873.99 |

Churchill County Mosquito, Vector Noxious Weed Abatement District
Monthly Expenses by Vendor Detail

May 2022

| Vendor | Date | Account | Description | Amount |
|--|-------------|----------------------------|---|--------------------|
| Amazon | | | | |
| | 05/10/22 | Operating Supplies | Charging Station | \$ 35.02 |
| | 05/10/22 | Operating Supplies | USB C Cable | \$ 8.97 |
| | 05/10/22 | Repairs - Equipment | Water Pump Impeller | \$ 31.79 |
| | 05/10/22 | Operating Supplies | Phone Case (6 at \$23.95 each) for Google Pixel Phone | \$ 167.65 |
| Total : Amazon | | | | \$ 243.43 |
| Argo Adventure | | | | |
| | 05/10/22 | Repairs - Equipment | Throttle Cable for Yellow Argo | \$ 51.81 |
| | 05/12/22 | Repairs - Equipment | Yellow Argo - Chain | \$ 171.72 |
| Total : Argo Adventure | | | | \$ 223.53 |
| Bank of America Bank Card | | | | |
| | 05/12/22 | Bank & Other Fees | Finance Charges | \$ 76.54 |
| Total : Bank of America Bank Card | | | | \$ 76.54 |
| Big R, Inc. | | | | |
| | 05/05/22 | Repairs - Equipment | Starter Handle & Cord; Test Probe | \$ 13.28 |
| | 05/25/22 | Repairs - Equipment | Wash Rack - Masonry Bit & Fasteners | \$ 15.90 |
| | 05/26/22 | Repairs - Equipment | Poly Tube | \$ 1.92 |
| | 05/26/22 | Repairs - Equipment | Fogger - Fuel Hose | \$ 3.88 |
| Total : Big R, Inc. | | | | \$ 34.98 |
| Big Valley Honda | | | | |
| | 05/10/22 | Repairs - Equipment | Quad Tire | \$ 107.91 |
| Total : Big Valley Honda | | | | \$ 107.91 |
| Colby's Unified Networking & Technology | | | | |
| | 05/02/22 | Computer Maintenance | Computer Professional Services | \$ 3,000.00 |
| | 05/31/22 | Computer Maintenance | Computer Professional Services | \$ 3,000.00 |
| Total : Colby's Unified Networking & Technology | | | | \$ 6,000.00 |
| Doug's Locksmith | | | | |
| | 05/16/22 | Operating Supplies | 8 Keys & 3 Padlocks | \$ 126.00 |
| Total : Doug's Locksmith | | | | \$ 126.00 |
| Dowd Bookkeeping Services LLC | | | | |
| | 05/05/22 | Accounting & Audit Fees | Bookkeeping April 2022 | \$ 1,100.00 |
| Total : Dowd Bookkeeping Services LLC | | | | \$ 1,100.00 |
| Frey Spray, LLC | | | | |
| | 05/03/22 | Contract Services - Aerial | 04/26/2022 Aquabac - Indian Wetlands | \$ 1,170.00 |
| | 05/18/22 | Contract Services - Aerial | 05/04/22 Aquabac XT - Torvik Pasture; Tribal Westlan | \$ 1,326.00 |
| Total : Frey Spray, LLC | | | | \$ 2,496.00 |

Churchill County Mosquito, Vector Noxious Weed Abatement District
Monthly Expenses by Vendor Detail
May 2022

| Vendor | Date | Account | Description | Amount |
|---|----------|---------------------------------|--|--------------------|
| Harbor Freight Tools | | | | |
| | 05/11/22 | Operating Supplies | Steel Service Jack, Toolbox, & Tools | \$ 188.41 |
| Total : Harbor Freight Tools | | | | \$ 188.41 |
| Holland & Hart | | | | |
| | 05/27/22 | Legal Fees | Employee Legal Questions | \$ 2,001.00 |
| Total : Holland & Hart | | | | \$ 2,001.00 |
| Intuit | | | | |
| | 05/06/22 | Computer Software & Online Subs | QuickBooks Monthly Payroll Service Fees May 2022 | \$ 26.00 |
| Total : Intuit | | | | \$ 26.00 |
| Louie's Ace Home Center | | | | |
| | 05/25/22 | Operating Supplies | Weld Wire Flux Core | \$ 20.69 |
| Total : Louie's Ace Home Center | | | | \$ 20.69 |
| McFadden Electric LLC | | | | |
| | 05/13/22 | Capital Outlay - Equipment | Replacement of Exterior Lighting | \$ 4,950.00 |
| Total : McFadden Electric LLC | | | | \$ 4,950.00 |
| Nancy Upham | | | | |
| | 05/16/22 | Operating Supplies | Lahontan Conservation District - 10 Trees | \$ 10.00 |
| Total : Nancy Upham | | | | \$ 10.00 |
| Napa Auto & Truck Parts | | | | |
| | 05/12/22 | Repairs - Equipment | Green Argo - Fuel Filter | \$ 2.69 |
| | 05/27/22 | Repairs - Equipment | Fogger #943 - Solenoid | \$ 47.01 |
| Total : Napa Auto & Truck Parts | | | | \$ 49.70 |
| Nutrien Ag Solutions, Inc. | | | | |
| | 05/05/22 | Operating Supplies | Float Box for Chemigation | \$ 165.00 |
| Total : Nutrien Ag Solutions, Inc. | | | | \$ 165.00 |
| Optum Bank | | | | |
| | 05/03/22 | Health Insurance - HSA | May 2022 | \$ 150.00 |
| Total : Optum Bank | | | | \$ 150.00 |
| Ott's Farm Equipment/ Fallon Welding | | | | |
| | 05/03/22 | Operating Supplies | Tubbing | \$ 110.50 |
| | 05/10/22 | Operating Supplies | Tubbing | \$ 160.40 |
| Total : Ott's Farm Equipment/ Fallon Welding | | | | \$ 270.90 |
| Southwest Gas | | | | |
| | 05/25/22 | Utilities - Gas | 04/22 to 05/23/2022 | \$ 117.62 |
| Total : Southwest Gas | | | | \$ 117.62 |

Churchill County Mosquito, Vector Noxious Weed Abatement District
Monthly Expenses by Vendor Detail
May 2022

| Vendor | Date | Account | Description | Amount |
|-------------------------------------|----------|----------------|----------------------------------|---------------------|
| UniFirst Corporation | | | | |
| | 05/05/22 | Uniforms | Uniforms 05/05/2022 | \$ 87.63 |
| | 05/19/22 | Uniforms | Uniforms 05/19/2022 | \$ 75.20 |
| | 05/12/22 | Uniforms | Uniforms 05/12/2022 | \$ 91.80 |
| | 05/26/22 | Uniforms | Uniforms 05/26/2022 | \$ 75.20 |
| | 05/31/22 | Uniforms | Credit for 3 weeks Merbs charges | \$ (42.16) |
| Total : UniFirst Corporation | | | | \$ 287.67 |
| | | | | |
| Verizon Wireless | | | | |
| | 05/04/22 | Communications | Cell Phones 04/05 to 05/04/2022 | \$ 158.05 |
| Total : Verizon Wireless | | | | \$ 158.05 |
| | | | | |
| WiarCom, Inc | | | | |
| | 05/10/22 | Communications | Wireless 05/10-06/09/2022 | \$ 87.80 |
| Total : WiarCom, Inc | | | | \$ 87.80 |
| | | | | \$ 18,891.23 |

Item D → \$ 18,891.23

Churchill County Mosquito, Vector & Noxious Weed Abatement District

Monthly Profit & Loss

May 2022

| | TOTAL |
|---|-----------------------|
| Income | |
| 01.4040 Real Property Tax - Current | 22,538.90 |
| 01.4050 Real Property Tax - Delinquent | 563.05 |
| 01.4080 Personal Property Tax - Current | 3,130.28 |
| 01.4090 Personal Property Tax - Delinq | 56.94 |
| 01.4120 Private Car Tax | 174.27 |
| 01.4130 AB104 Fairshare Revenues | 8,748.84 |
| 01.4500 Interest Revenue | 595.56 |
| Total Income | \$35,807.84 |
| GROSS PROFIT | \$35,807.84 |
| Expenses | |
| 01.5030 Salary - Management | 13,212.80 |
| 01.5040 Salary - Full-time | 11,914.58 |
| 01.5045 Salary - Part-time | 1,901.39 |
| 01.5050 Salary - Seasonal | 6,066.50 |
| 01.5070 Board Compensation | 400.00 |
| 01.5080 Board Secretary | 75.00 |
| 01.5110 PERS | 8,581.04 |
| 01.5140 Health Insurance | 4,651.88 |
| 01.5141 Health Insurance - HSA | 150.00 |
| 01.5150 FICA & Medicare | 558.80 |
| 01.5190 Uniforms | 287.67 |
| 01.5250 Contract Services - Aerial | 2,496.00 |
| 01.5330 Operating Supplies | 992.64 |
| 01.5345 Bank & Other Fees | 76.54 |
| 01.5360 Legal Fees | 2,001.00 |
| 01.5361 Accounting & Audit Fees | 1,100.00 |
| 01.5365 Computer Maintenance | 6,000.00 |
| 01.5366 Computer Software & Online Subs | 26.00 |
| 01.5380 Repairs - Equipment | 447.91 |
| 01.5390 Communications | 245.85 |
| 01.5440 Utilities - Gas | 117.62 |
| 01.5810 Capital Outlay - Equipment | 4,950.00 |
| Total Expenses | \$66,253.22 |
| | Item E → |
| NET OPERATING INCOME | \$ (30,445.38) |
| NET INCOME | \$ (30,445.38) |