

Churchill County Mosquito, Vector and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway  
Fallon, NV 89406  
Meeting December 18, 2025  
OPEN MEETING SESSION

**1. Call to Order**

Chairman Grondin called the meeting to order at 5:30 PM.

**BOARD OF TRUSTEES**

Richard Grondin, Chairman  
David Brown, Vice-Chairman (not present)  
Marion Jonte, Trustee  
Kevin Porteus, Trustee  
Lee Barkdull, Trustee

Wade Carner, Legal Counsel  
JD MacKay, District Manager  
Kori Meyer, Board Secretary

**Public Present**

Matt Clark

**2. Pledge of Allegiance:**

All stood for the Pledge of Allegiance.

**3. Public Comment:**

NONE

**4. Discussion and Possible Action Re: Review and Adoption of the Agenda:**

Trustee Jonte made a motion to approve the agenda as written. Trustee Porteus seconded the motion. The motion passed unanimously with no opposition.

**5. Discussion and Possible Action Re: Approval of Minutes from November 13, 2025:**

Trustee Porteus made a motion to approve the minutes as read from the November 13, 2025 meeting. Trustee Jonte seconded the motion. The motion carried unanimously with no opposition.

**6. Certificate of Posting:**

District Manager MacKay noted that the agenda was posted in accordance with N.R.S. Statutes.

**7. Correspondence:**

- 11-3-25 – Ryan Arkoudas – Clarke – Exciting News: Clarke Acquires Becker Microbial & Expands Larvicide Portfolio / 11-10-25 – Sandra Torry – Veseris – Altosid & Zenivex pricing 2026 (The two correspondence items are related)  
District Manager MacKay explained that the state changed the requirements for purchasing. With Clarke's acquisition of one of the competitors, they are now our sole source for single breed BTI, which simplifies our purchasing because it's proprietary now. Chairman Grondin asked if they might drive pricing up now that they control the product. District Manager MacKay said no, that there are still other products available. Previously, there has been a manufacturer and we had a distributor. Now Clarke will be the manufacturer and the distributor of a product that we rely heavily on. Regarding pricing, the District is offered end-of-year opportunities to order product before increases that become effective in January. The District has gone through inventory and there are a few things that we will need to order, but not in large amounts.
- 11-12-25 – Michael Papendieck – MacLeod Watts – Churchill County Mosquito – Signed 2024 OPEB Valuation & FYE 2025 GASB Report  
District Manager Mackay noted that this letter was a follow-up to the draft of the GASB 75 Report and OPEB Valuation that the District provided copies of at the November meeting. This letter confirms that no changes were made, and that the report has been finalized and signed.
- 11-19-25 – POOL/PACT HR – So, You Want to be a Supervisor?  
POOL/PACT provides the District's insurance, and frequently have training seminars that cover a lot of topics related to running a business. The District has signed Matt Clark up for this supervisory training event in January. (Matt was promoted to Field Supervisor in August 2025.) Chairman Grondin asked Matt Clark if he had done supervisory work before. Mr. Clark responded that he has held a supervisory or leadership role in almost every position he has been in since he moved to Nevada, but has never had any formalized training, so it (the training seminar) would be nice.

## **8. Appointments:**

**NONE**

## **9. Old Business:**

- Discussion and possible action re: Yearly Performance Evaluation for District Manager JD MacKay  
Chairman Grondin introduced this business item, noting that the only issue he saw during his review of the scoring is that District Manager MacKay needed to improve public relations. The discussion was then turned over to Legal Counsel Carner. Legal Counsel Carner explained that his office took all of District Manager MacKay's evaluations and averaged them. This compilation is provided in the packet. The Board did not feel that the evaluation needed to be read out

and stated their satisfaction with the compilation. Trustee Jonte asked if the District needed any other equipment besides a new weed truck. District Manager MacKay noted that the District could use another Argo (a tracked amphibious vehicle that is more versatile and causes less damage than typical side by sides or quads). A discussion followed on the advantages and logistics involved of having a secondary Argo. It was also noted that new foggers might be needed, but that will be discussed more in the manager's report. At this point Legal Counsel noted that we need to return to the topic of the evaluation. Chairman Grondin asked for comments on District Manager MacKay's evaluation. No comments were offered. Chairman Grondin made a motion to accept District Manager MacKay's evaluation as written. Trustee Porteous seconded the motion. The motion passed unanimously with no opposition.

- Discussion and possible action re: Adoption of District Purchasing Policy  
This item is tabled while legal counsel reviews the document and will be presented at a future meeting.

## **10. New Business**

- Discussion and possible action re: Review and approval of FY 2025 Audit from Sciarini and Associates, CPAs.  
Katie Dineen, representing Sciarini and Associates, CPAs asked if everyone got a copy of the report. Her office mailed them to our post office box a number of weeks ago. Secretary Meyer confirmed that she checks the P.O. Box twice weekly on average and that there were no notifications that we had a package. Ms. Dineen proceeded with her verbal report of the audit. The District's general fund balance increased by roughly \$438,000.00 this year. Tax revenues were up about \$13,000.00. Consolidated revenues are down about \$53,000 due to a mishap with the state this year. The AB 104 was down about \$15,000.00. Payments on the tax revenues and the AB 104 had to be deferred due to the mishap with the state. The District had two grants - one for \$15,000 (NDOT) and one reimbursable grant for \$19,209.00. Investment income was roughly \$9,000.00 more than last year. Total revenues were \$1.4 million. Total expenses were \$917,000, down about \$80,000.00 from last year. That is due to a drop in services and supplies expenses and using up inventory that was already on hand. Salaries went up about \$22,000 and benefits went up about \$25,000.00. There are a few small funds – the self-insurance revenue fund (\$44,457.00 earmarked) and the emergency fund (\$50,000.00 earmarked), with the cash allocated to those two for specific uses. Those two funds were combined with the general fund. The governmental fund balance went from \$2,855,096.00 to \$3,338,265.00 (an increase of \$480,000.00). The District has approximately \$2.7 million in cash due from other governments. AP dropped roughly \$10,000.00 and accrued wages went up about \$5,000.00. There is a deferred revenue (due to the state mishap mentioned earlier) of \$103,000.00 which is included in the accounts receivable, but it is taken out of the District's income because it wasn't readily available within 60 days. That amount will be reflected in next year's income. The fund balance has a non-spendable amount of \$461,000.00, which is the value of the inventory. The committed funds are for the capital projects and source reduction,

which are earmarked for specific uses. The assigned balance is what is budgeted for expenses for next year. There is an unassigned fund balance of \$2.652 million.

Next, Ms. Dineen explained the statement of net position and statement of activities. This is where the governmental modified accrual is converted to full accrual as if the District were a real business. All of the liabilities and assets that wouldn't have been included in the governmental funds are included here. This shows the true number that the District would have received if it had received all of the funding in time. Property taxes were \$751,000.00. Consolidated tax distribution was \$455,000.00, up \$23,000.00 from last year. AB 104 increased roughly \$4,000.00 to \$127,000.00. If the District were at full accrual the change in net position would be at \$534,000.00. Capital assets are brought into this consideration. The District has \$1.2 million in assets with \$676,000.00 of accumulated depreciation. The net value of District assets is \$545,000.00. The net pension liability and the OPEB liability from the report mentioned previously is also included. This section shows what the District would owe if it had to pay everybody out of their pension for the year. Compensated absences are also included in this section.

Sciarini and Associates, CPAs concluded that they were able to issue an unmodified opinion, which is the clean opinion. Everything was material in respects of what they found in their testing and criminal controls. The District seems to be operating well.

After conferring with legal counsel, Chairman Grondin made a motion to accept the FY 2025 financial report and audit from Sciarini and Associates, CPAs. Trustee Porteous seconded the motion. The motion passed with no opposition.

- Discussion and possible action re: approval of 2.5% merit increase from Grade 76, Step 8 for District Manager MacKay after Performance Evaluation review. Chairman Grondin asked for discussions. Trustee Porteous stated that in his almost 30 years with the District, he has gone through 4 district managers and none have been as good as District Manager MacKay. Trustee Jonte wanted to note that he thought it was absolutely tremendous when he (DM MacKay) got into the inventory and was able to straighten it out so the District didn't have to order so much. He took care of those things very quickly. Chairman Grondin also thanked District Manager MacKay, and noted that it looked like a pretty smooth year.  
Trustee Jonte made a motion to approve a 2.5% merit increase from Grade 76, Step 8 to Grade 76, Step 9 for District Manager JD MacKay. Chairman Grondin seconded the motion. The motion passed unanimously with no opposition.
- Discussion and possible action re: nominations for Chairperson and Vice-Chairperson position to Board of Trustees for 2026.  
Trustee Porteous expressed interest in the Chairperson's position. Chairman Grondin confirmed that Trustee Porteous was referring to the Chairperson. Chairman Grondin then confirmed that Vice-Chairman Brown could continue in that spot if nominated, even though Trustee Brown isn't present.

Chairman Grondin made a motion that Trustee Kevin Porteous be nominated as Chairman and that Trustee David Brown be nominated as Vice-Chairman to the Board of Trustees for 2026. Trustee Porteous seconded the motion. The motion passed with no opposition. The positions will become effective at the January meeting 2026.

## 11. District Manager's Report and Operations Review

- District Manager MacKay reported that staff performed some weed treatment using Milestone before the first killing frost. There have been no service requests. Staff have mainly been working on equipment. They rewired the foggers and re-plumbed everything. They also unified most of the foggers so that they use more of the same size fittings, etc. The wiring is also universal now. This will keep the District from having to chase parts so much every time a fogger malfunctions. It will also be easy to swap everything over when we start getting new trucks.
- The washer and dryer installation is completed and ready for use.
- Trustee Jonte asked about the relationship that the District carries with the local tribe. District Manager MacKay explained that, although the District has not been carrying out the same level of treatment on tribal lands as in previous years, he does collaborate with Richard Black, the Environmental Manager for the tribe. They are invited to attend our training sessions that Clarke holds at the District facility in early summer, and to also get their fogger tested at the same time. We've also worked on their equipment for them because they are shorthanded on help that is able to do that type of work. The tribe is not very aggressive with their larvicide program, so even with encouragement from the District, they have not been very successful. This is due in part to staff and the number of hours that they have funding for. Hopefully this will change over time. When we get calls from tribal members and residents of the reservation we direct them back to calling the tribal hotline. Improvement of their larvicide program would be extremely helpful to them. They have purchased a new fogger, a new truck, a big mister and other equipment over the last three years. They didn't put up any flights last year to the District's knowledge. The District contacted Mr. Black twice this year when flights were scheduled to see if they wanted to arrange to "piggyback" off of flights when there was room on the plane. They were slow to respond, so we were unable to get that to come together. The District is hesitant to fund the flights and wait for reimbursement. It is also unknown if they previously had a contract with Jerry Frey. Trustee Jonte asked if we have been getting a good response from the other sprayers. District Manager MacKay responded that we can always use VDCI out of Sacramento or Salt Lake, but it will increase the cost to the District by 3 or 4 times. It would be more cost-effective to hire more staff and be even more aggressive with larvicide than to rely on cleaning up our shortcomings in that area with adulticides. If we have to we will, especially if we have a virus issue. It will beat up the budget pretty badly. Flights will go from \$10,000.00 to \$40,000.00. A second Argo would not be helpful regarding adulticide treatment. Aerial spraying is the only large-scale option. The foggers can knock back a small hatch off easily. Where mosquito-affected areas go back 300 yards fogger spraying is effective to about

100 yards in, but it won't reach the back yardage of a hay field for instance. The mosquitoes will be gone for the night but will be back by the next day. With aerial spraying a large block of country can be knocked out with one flight.

Drone spraying still isn't as effective as the airplane due to a number of factors – capacity, speed, fluid breakdown ability – all play into effectiveness. A drone can't carry the weight to pack the equipment that we use and doesn't have the airspeed to do what an airplane does.

- The Assistant Manager's position was posted in mid-November, in accordance with District by-laws. Interviews will start in mid-January. As of this meeting, there are only a couple of applicants. District Manager MacKay mentioned putting together a panel to perform interviews, but it may not be necessary depending on the number of applicants.
- Trustee Jonte asked if the District had any large positive deposits of West Nile this year. District Manager MacKay reported that we did have a couple of positives in our central chicken flock, but no human or horse cases were reported in the County. The District receives emails regularly that report on cases throughout the state.

## **12. Board Member's Report**

NONE

(Trustee Jonte asked about the report that \$2000.00 was spent on the roof. District Manager MacKay reported that this was general ongoing maintenance, and that the last time work was done was in 2021. There were some leaks where the rubber washers underneath the tin screws had rotted out. The District will continue this maintenance across the roof in sections. This will prevent a huge investment in replacement and repair all at once.)

## **13. Requests for Future Agenda Items**

- Discussion and possible action re:

## **14 Discussion and possible action re: Approval of Expenditures**

Chairman Grondin reviewed the expenditures report. District Manager Mackay directed the Board to refer to the last page of the "Monthly Expenses by Vendor Detail" report and the \$5,360.08 Verizon bill. He explained that someone had fraudulently charged 18 devices to our account and that we had been working to have that amount refunded to us. As of today's date, the District was assured that the refund should show up in our account within 3 business days.

Chairman Grondin expressed his appreciation of the larger print on the expenditures report.

Trustee Porteous made a motion to accept the expenditures report. Trustee Jonte seconded the motion. The motion carried unanimously with no opposition.

## **15 Public Comment**

NONE

**16 Adjournment**

Chairman Grondin adjourned the meeting at 6:20 PM

*louis D. Poitras*

SIGNATURE

Chairman or Vice-Chairman

*01/08/26*

Date