

Churchill County Mosquito, Vector and Noxious Weed Abatement District  
Board of Trustees  
Churchill County, Nevada  
7400 Reno Highway, Fallon, Nevada 89406  
Meeting May 22, 2025  
OPEN MEETING SESSION  
MEETING MINUTES

**1. Call to Order**

Chairman Grondin called the meeting to order at 5:30 PM.

**BOARD OF TRUSTEES**

Richard Grondin, Chairman

Vice Chairman , OPEN

Marion Jonte, Trustee

David Brown, Trustee

Barry Stewart, Trustee (NOT PRESENT)

Kevin Porteous, Trustee

Joe Sanford, Legal Counsel (NOT PRESENT)

JD MacKay, District Manager

Kori Meyer, Secretary

**Public Present:**

NONE

**2. Pledge of Allegiance**

All stood for the Pledge of Allegiance.

**3. Public Comment**

NONE

**4. Review and Adoption of the Agenda**

Mr. Jonte moved to accept the agenda. Mr. Brown seconded the motion. The motion carried unanimously.

**5. Discussion and Approval of the Minutes**

Before approval, it was noted that incoming Trustee Kevin Porteous' name was misspelled in the previous meeting minutes from May 8, 2025. Mr. Brown made a motion to approve the minutes except for the correction to Mr. Porteous' name spelling. Mr. Grondin seconded the motion. The motion passed unanimously.

**6. Certificate of Posting**

Mr. MacKay noted that the agenda was posted according to N.R.S. Statutes.

**7. Correspondence**

NONE

**8. Appointments**

**Discussion and motion to appoint David Brown as Vice-Chairman to the Board of Trustees.** Mr. Porteous made a motion to appoint Mr. Brown to the vacant Vice-Chairman's position. Mr. Grondin seconded the motion. The motion passed unanimously.

**9. Old Business**

NONE

**10. New Business:**

- **(Discussion and possible action on the appointment to the Vice-Chairman's position on the Board of Trustees was moved forward on the Agenda in order to have someone in place to sign the Final Budget after approval if needed)**
- **Discussion and possible action regarding Approval of the FY 2025-2026 Final Budget** – Mr. MacKay went over the corrections that were made in coordination with the Department of Taxation representative, namely the CTX number under Revenues on page 6. None of the other changes affected any of the end numbers.

Some of the expenses have changed. Salaries have increased so payroll expense went up. Chemical costs have risen by 7 to 9% a year. It was noted that we do still have some chemical from prior years and we are going through that. We have enough chemical to get through the year.

Board members and Mr. MacKay ran through the list of contracts. Mr. Mackay made clarifications where needed. There was further discussion on the need to bring in new aerial sprayers as Jerry Frey prepares to retire.

Mr. Grondin asked how we reached our surplus. Mr. MacKay explained how we have historically reached a surplus and that we have used those surplus funds in the past for large expenditures, such as trucks.

Mr. Brown made a motion to accept the budget. Mr. Grondin seconded the motion. The motion carried unanimously.

- **Discussion and possible action regarding the Open House Budget**  
Mr. Brown noted that we will need to get a permit to serve food. Mr. Brown made a motion to approve the Open House Budget for \$2000.00. Mr. Porteous seconded the motion. The motion carried unanimously.

**11. District Manager's Report**

NONE

**12. Board Member's Reports**

Mr. Grondin commended the District on their work. He noted that he is getting good reports from the public.

Mr. Brown passed on appreciation from Chancy Parsons for treating her area before her event.

**13. Any Requests for Future Agenda Items:**

Discussion and possible action regarding liquidation of unusable inventory items.

**14. Expenditures:**

NONE

**15. Public Comment:**

No public comment

**16. Adjournment:**

Motion by Mr. Porteous to adjourn at 1813. Mr. Brown seconded the motion. The motion carried unanimously.

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SIGNATURE:

Chairman or Vice-Chairman

Date